



Republic of the Philippines
PROVINCE OF LEYTE
OFFICE OF THE SANGGUNIANG PANLALAWIGAN
Palo, Leyte
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COMMITTEE ON RULES, LAWS and PRIVILIGES

COMMITTEE REPORT

No. **13** S. 2026

Date: April 27, 2026

RE: “An Ordinance Mandating the Provision of a Physical Office for the Pambayang Pederasyon ng Sangguniang Kabataan in All Municipalities and for the Sangguniang Kabataan Chairperson in All Barangays in the Province of Leyte”

Prepared by: Committee on Rules, Laws and Privileges
Chairperson: Atty. Ronnan Christian “Bolingling Reposar
Vice-Chairperson: Atty. Carlo P. Loreto
Members: Hon. Wilson Uy, Hon. Michael L. Cari and
Hon. Ma. Martina L. Gimenez

I. BACKGROUND

The Committee reviewed the subject proposed ordinance, authored by Hon. MJ Luinly D. Lumen, SK Federation President of the Province of Leyte. The measure seeks to institutionalize the establishment of physical offices for the Sangguniang Kabataan (SK) at both municipal and barangay levels, thereby strengthening youth participation in governance and ensuring transparency, accessibility, and efficiency in the delivery of youth-related programs and services.

The ordinance is anchored on:

- Section 13, Article II of the 1987 Philippine Constitution recognizing the vital role of the youth in nation-building;
- Republic Act No. 7160 (Local Government Code of 1991) and Republic Act No. 10742 (SK Reform Act of 2015), which mandate support for youth welfare programs and provide mechanisms for youth participation in local governance.

II. FINDINGS

The Committee finds that:

1. The absence of designated SK offices in many municipalities and barangays hampers effective coordination, record-keeping, and youth engagement.
2. Providing physical offices will institutionalize youth governance structures, promote accountability, and enhance service delivery.
3. The ordinance clearly outlines functions, operational rules, and funding sources, ensuring alignment with existing laws and LGU mandates.
4. However, successful implementation requires consultation with the concerned LGUs and the respective Municipal SK Federation Councils to harmonize local realities, resource availability, and academic schedules of youth leaders.
5. A phased implementation mechanism with a reasonable grace period is necessary to guide LGUs in compliance, considering budget cycles and infrastructure constraints.

III. RECOMMENDATION

In view of the foregoing, The Committee respectfully recommends for the passage of the proposed ordinance and be calendared for second reading, subject to the following enhancements:

1. Consultation Period

- Prior to full implementation, each Municipal SK Federation Council shall conduct consultations with barangay SK Chairpersons, local youth stakeholders and the concerned LGUs.
- These consultations shall be completed within six (6) months from the effectivity of the ordinance, with reports submitted to the Provincial SK Federation and the Provincial Board.
- This ensures that operational rules, schedules, and office requirements are responsive to local contexts.

2. Implementation Mechanism with Grace Period

- A one-year grace period shall be granted to all municipalities and barangays to establish their respective SK offices.
- During this period, LGUs shall:
 - Identify and designate available spaces for SK offices;
 - Allocate funds in their annual budget for office improvement and maintenance;
 - Adopt internal rules and schedules consistent with the ordinance.
- The Department of the Interior and Local Government (DILG) Leyte Provincial Office, in coordination with the Provincial SK Federation, shall issue implementation guidelines and conduct periodic monitoring.

3. Compliance Monitoring

- After the grace period, the DILG Leyte Provincial Office shall submit a compliance report to the Sangguniang Panlalawigan, identifying municipalities and barangays that have complied or are in the process of compliance, the documentation of challenges, concerns and issues affecting implementation.
- Unjustified non-compliance shall be subject to appropriate administrative measures under existing laws.

4. Inclusion of Component Cities

- The ordinance does not include components cities. It is therefore suggested that the ordinance be amended to include component cities within the jurisdiction of the provincial government of Leyte.

5. Lastly, in line with the consultative and participatory nature of youth governance, the Committee recommends that the word “Mandating” in the ordinance title be replaced with “Enjoining.” This change underscores the ordinance’s purpose of encouraging and guiding Local Government Units (LGUs) to provide adequate office spaces for SK officials, while maintaining respect for local autonomy and resource considerations, hence this suggestion.

“An Ordinance Enjoining all Cities, Municipal and Barangay Local government Units within the province of Leyte for the Provision of a Physical Office for the Pambayang Pederasyon ng Sangguniang Kabataan and for the Sangguniang Kabataan Chairperson, respectively in the Province of Leyte”

IV. CONCLUSION

The Committee believes that the Proposed Ordinance is a vital step in institutionalizing youth governance in Leyte. By integrating a structured consultation process and phased implementation mechanism, the measure will ensure that municipalities and barangays are well-guided, adequately prepared, and fully supportive of youth participation in local governance.

Prepared by:

HON. ATTY. RONNAN CHRISTIAN M. REPOSAR

Chairperson, Committee on Rules, Laws and Privileges

Concurred in to by:

HON. ATTY. CARLO P. LORETO

Vice Chairperson

HON. WILSON S. UY

Member

HON. MICHAEL L. CARI

Member

HON. MA. MARTINA L. GIMENEZ

Member

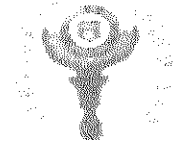
Attested by:

FLORINDA JILL S. UYVICO

Secretary to the Sanggunian



Republic of the Philippines
PROVINCE OF LEYTE
 Palo, Leyte
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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

EXCERPTS FROM THE MINUTES OF THE 27th REGULAR SESSION OF THE 12th SANGGUNIANG PANLALAWIGAN OF LEYTE CONDUCTED AT THE SESSION HALL, LEYTE PROVINCIAL GOVERNMENT COMPLEX, PALO, LEYTE ON FEBRUARY 3, 2026.

RESOLUTION NO. 2026-672

A RESOLUTION REFERRING TO THE SANGGUNIANG PANLALAWIGAN COMMITTEE ON RULES, LAWS AND PRIVILEGES THE PROPOSED PROVINCIAL ORDINANCE ENTITLED: "AN ORDINANCE MANDATING THE PROVISION OF A PHYSICAL OFFICE FOR THE PAMBAYANG PEDERASYON NG SANGGUNIANG KABATAAN IN ALL MUNICIPALITIES AND FOR THE SANGGUNIANG KABATAAN CHAIRPERSON IN ALL BARANGAYS IN THE PROVINCE OF LEYTE."

WHEREAS, submitted to the Sangguniang Panlalawigan of Leyte for Second Reading is the Proposed Provincial Ordinance entitled: "AN ORDINANCE MANDATING THE PROVISION OF A PHYSICAL OFFICE FOR THE PAMBAYANG PEDERASYON NG SANGGUNIANG KABATAAN IN ALL MUNICIPALITIES AND FOR THE SANGGUNIANG KABATAAN CHAIRPERSON IN ALL BARANGAYS IN THE PROVINCE OF LEYTE."

WHEREAS, the Honorable MJ Luinly D. Lumen manifested and introduced amendment to the proposed ordinance providing for operational functions, office administration and internal rules;

WHEREAS, the August Body, deemed it proper to REFER the said Proposed Ordinance to the Committee on Rules, Laws and Privileges;

NOW, THEREFORE, on motion presented by Honorable MJ Luinly D. Lumen, duly seconded by Honorable Raissa J. Villasin and Honorable Wilson S. Uy, be it

RESOLVED, as it is hereby resolved, to REFER TO THE SANGGUNIANG PANLALAWIGAN COMMITTEE ON RULES, LAWS AND PRIVILEGES THE PROPOSED PROVINCIAL ORDINANCE ENTITLED: "AN ORDINANCE MANDATING THE PROVISION OF A PHYSICAL OFFICE FOR THE PAMBAYANG PEDERASYON NG SANGGUNIANG KABATAAN IN ALL MUNICIPALITIES AND FOR THE SANGGUNIANG KABATAAN CHAIRPERSON IN ALL BARANGAYS IN THE PROVINCE OF LEYTE."

Approved unanimously.

I HEREBY CERTIFY to the correctness of the foregoing resolution.

ATTESTED:


HON. LEONARDO M. JAVIER, JR.
 Vice Governor/Presiding Officer


FLORINDA JILLE LUYVICO
 Secretary to the Sanggunian

Copy furnished:

Atty. Romnan Christian M. Repasar
 Chairperson – SP Committee on
 Rules, Laws, and Privileges

FJSL:ASJ
 nacm025February2026



Item No.: _____
Date: 03 2026 FEB

TRANSMITTAL LETTER

January 26, 2026

THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte
Leyte Provincial Government Complex
Palo, Leyte

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

Date: JAN 26 2026
By:

Through: The Honorable Vice Governor
Presiding Officer

Subject: Transmittal of Proposed Ordinance for Second Reading
(Youth Governance Center Ordinance)

Honorable Members of the Sangguniang Panlalawigan:

Respectfully transmitted herewith for your consideration and approval on Second Reading is the proposed ordinance entitled "An Ordinance Mandating The Provision Of A Physical Office For The Pambayang Pederasyon Ng Sangguniang Kabataan In All Municipalities And For The Sangguniang Kabataan Chairperson In All Barangays In The Province Of Leyte" together with a proposed additional section as embodied in the attached Explanatory Note.

The proposed amendment seeks to further strengthen the operational functionality, accessibility, and accountability of the Youth Governance Office across the different levels of local government. In particular, it introduces provisions on office hours, weekend availability, the Officer of the Day (OOD) system, and internal operational rules, in recognition of the actual working conditions of youth governance structures where many officers and members are students and working youth.

The amendment likewise ensures continuity of operations and establishes clear accountability mechanisms, while granting authority to prescribe level-specific operational rules to address the varying capacities, resources, and functional realities of barangay and municipal youth governance offices, consistent with existing laws and policies.

In view of the foregoing, favorable consideration and passage of the proposed ordinance on Second Reading is respectfully requested.

Thank you for your continued support of youth governance and youth development initiatives in the Province of Leyte.

Respectfully submitted,

HON. MJ LUINLY D. LUMEN
SK Federation President
Province of Leyte



EXPLANATORY NOTE

This proposed section is introduced as an amendment to the previously proposed Youth Governance Center Ordinance. Its purpose is to further strengthen the operational functionality, accessibility, and accountability of the Youth Governance Office across different levels of local government.

The amendment responds to the actual working conditions of youth governance structures, where many officers and members are students or working youth who are often unable to transact or participate during regular weekday office hours. To address this reality, the proposal allows the Youth Governance Office to operate on Saturdays and Sundays, subject to availability and proper scheduling. This ensures that youth services remain inclusive, responsive, and accessible to a broader segment of the youth sector.

This section also establishes an Officer of the Day (OOD) system to ensure continuity of operations, proper documentation of transactions, and a clear point of accountability within the Youth Governance Office. The OOD mechanism applies during regular office days as well as during authorized weekend operations, thereby strengthening administrative oversight and service reliability.

Furthermore, the amendment grants authority to prescribe level-specific operational rules in recognition of the varying capacities, resources, and functional realities of barangay and municipal youth governance structures. It affirms the legislative authority of the following officials to enact complementary ordinances or resolutions governing office operations, schedules, and internal procedures, subject to existing national laws and policies:

- *The Sangguniang Kabataan Chairperson at the barangay level*
- *The SK Municipal Federation President at the municipal level*

Overall, this amendment institutionalizes practical and flexible governance mechanisms without imposing a rigid, one-size-fits-all framework. It promotes efficient service delivery, enhanced youth participation, and the long-term sustainability of Youth Governance Offices.



Republic of the Philippines
OFFICE OF THE PROVINCIAL SK FEDERATION
Province of Leyte

PROPOSED ORDINANCE NO. __

**AN ORDINANCE MANDATING THE PROVISION OF A PHYSICAL OFFICE FOR
THE PAMBAYANG PEDERASYON NG SANGGUNIANG KABATAAN IN ALL
MUNICIPALITIES AND FOR THE SANGGUNIANG KABATAAN CHAIRPERSON IN
ALL BARANGAYS IN THE PROVINCE OF LEYTE**

*Authored by: Hon. MJ Lwinly D. Lumen
SK Federation President, Province of Leyte*

WHEREAS, Section 13, Article II of the 1987 Philippine Constitution declares that “The State recognizes the vital role of the youth in nation-building and shall promote and protect their physical, moral, spiritual, intellectual, and social well-being. It shall inculcate in the youth patriotism and nationalism, and encourage their involvement in public and civic affairs.”;

WHEREAS, Section 426 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, as amended by Republic Act No. 10742 or the Sangguniang Kabataan Reform Act of 2015, provides that the Sangguniang Kabataan (SK) shall serve as the vehicle for youth participation in local governance and shall be the primary consultative body on youth-related issues, programs, and projects;

WHEREAS, Section 17 (b)(2)(vi) of the Local Government Code mandates the provision of basic services and facilities, including support for youth welfare programs, which necessarily entails the provision of adequate working space for their officials;

WHEREAS, Section 20 of Republic Act No. 10742 provides that the Pambayang Pederasyon ng Sangguniang Kabataan (Municipal SK Federation) shall serve as a mechanism to consolidate the efforts of all barangay SK federations and requires administrative support from the municipal government;

WHEREAS, a designated physical office within the municipality for the Pambayang Pederasyon ng Sangguniang Kabataan, and within the barangay for the Sangguniang Kabataan Chairperson, will provide a conducive space for planning, coordination, record-keeping, and public service delivery, ensuring transparency, accessibility, and efficiency in youth governance;

NOW THEREFORE, Be it ordained by the Sangguniang Panlalawigan of Leyte, in session duly assembled:



SECTION 1. TITLE.

This Ordinance shall be known as the "Youth Governance Center Ordinance of Leyte".

SECTION 2. DECLARATION OF POLICY.

It is hereby declared the policy of the Province of Leyte to strengthen the participation of the youth in local governance by ensuring that the Sangguniang Kabataan at both municipal and barangay levels are provided with adequate and accessible office spaces.

SECTION 3. PROVISION OF OFFICE.

a. Municipality Level. Each municipal government in the Province of Leyte shall provide and maintain a designated physical office for the Pambayang Pederasyon ng Sangguniang Kabataan.

b. Barangay Level. Each barangay government in the Province of Leyte shall provide and maintain a designated physical office for the Sangguniang Kabataan Chairperson.

SECTION 4. OFFICE REQUIREMENTS.

There shall be no standard size for the SK offices provided that:

1. The space is conducive for basic administrative functions, including meetings, documentation, and consultations;
2. The office is accessible to the public;
3. The office shall bear proper signage identifying it as the Office of the Pambayang Pederasyon ng Sangguniang Kabataan or the Office of the Sangguniang Kabataan Chairperson, as the case may be.

SECTION 5. FUNCTIONS OF THE SK OFFICE

The SK Office shall serve as:

1. The official workplace of SK officials;
2. A repository of SK records, resolutions, ordinances, financial documents, and reports;
3. A coordination hub for youth programs, activities, and consultations;
4. A venue for meetings, planning sessions, and youth engagement activities; and
5. A support office for the implementation of the Local Youth Development Plan.

SECTION 6. OPERATIONAL FUNCTIONS, OFFICE ADMINISTRATIONS, AND INTERNAL RULES.

a. Office Hours and Accessibility

The Youth Governance Office shall observe regular office hours consistent with the official working hours of the Local Government Unit.



In recognition that many youth leaders and members are students or working youth, the Office shall also be accessible on Saturdays and Sundays, subject to the availability of officers and staff, through:

- Scheduled duty rotations;
- Designated office days; or
- Officially announced youth service hours.

The official office hours, including weekend availability, shall be clearly posted in the office premises and official communication platforms of the Youth Governance Office

b. Officer of the Day (OOD) System

An Officer of the Day (OOD) shall be designated on a rotating basis among authorized youth officers or staff to ensure continuous operations, including weekends when applicable.

The Officer of the Day shall be responsible for:

- Attending to youth concerns and official communications;
- Receiving and recording documents;
- Maintaining an Office Logbook indicating attendance, concerns received, actions taken, and referrals made.

c. Internal Rules and Office Conduct

The Youth Governance Office shall adopt internal rules and operational guidelines to ensure professionalism, accountability, and efficient service delivery. These may include, but are not limited to:

- Attendance and duty schedules, including weekend assignments;
- Protocols for student-officers and volunteers;
- Proper use and maintenance of office facilities and equipment;
- Code of conduct for officers, staff, and volunteers;
- Documentation, record-keeping, and reporting procedures.

The specific rules may vary depending on:

- The level of governance (barangay, municipal, city, or provincial);
- The functionality and availability of officers or staff; and
- The nature and volume of youth services delivered.

d. Authority to Prescribe Level-Specific Rules

To uphold the autonomy of youth governance structures:

1. Barangay Level

The Sangguniang Kabataan Chairperson shall enact an SK Barangay Ordinance or Resolution defining the specific operational rules, office schedules (including weekends), and internal procedures of the Youth Governance Office at the barangay level, consistent with this Ordinance and applicable laws.



2. Municipal Level

The SK Municipal Federation President, through the appropriate legislative process, shall initiate or recommend the passage of a Municipal Ordinance or Resolution prescribing the operational framework, office schedules (including weekends), and internal rules of the Youth Governance Office at the municipal level.

e. Flexibility and Periodic Review

The internal rules, office schedules, and operational guidelines shall be subject to periodic review and adjustment to ensure responsiveness to:

- Academic schedules of student-officers;
- Availability of human and financial resources; and
- Emerging youth governance needs

SECTION 7. FUNDING.

The funding for the establishment, improvement, and maintenance of these offices shall be sourced from the respective Local Government Unit's general fund, subject to existing accounting and auditing rules and regulations.

SECTION 8. IMPLEMENTING AGENCY.

The Department of the Interior and Local Government (DILG) Leyte Provincial Office, in coordination with the Leyte Provincial Federation of the Sangguniang Kabataan, shall monitor the compliance of all municipalities and barangays with this Ordinance.

SECTION 9. SEPARABILITY CLAUSE.

If, for any reason, any part or provision of this Ordinance is declared unconstitutional or invalid, the remaining provisions not affected thereby shall remain in full force and effect.

SECTION 10. EFFECTIVITY.

This Ordinance shall take effect fifteen (15) days after publication in a newspaper of local circulation and posting in conspicuous places in the Province of Leyte.