

Item No.: 18  
Date: 21 2026 APR



Republic of the Philippines  
**PROVINCE OF LEYTE**  
Provincial Capitol  
Tacloban City

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**PROVINCIAL LEGAL OFFICE**

Sangguniang Panlalawigan  
Province of Leyte  
**RECEIVED**  
Date: APR 15 2026  
By: J. M. W.  
PROVINCE OF LEYTE  
LEGAL OFFICE

**RECEIVED**  
By: [Signature]  
Date: 4.15.26 Time: [Signature]

**2<sup>nd</sup> INDORSEMENT**  
March 18, 2026

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 2025-013 of the Sangguniang Bayan of Carigara, Leyte.

**Issues/concerns for review/recommendation/legal opinion is/are as follows:**

- Ordinance No. 2025-013 entitled: "Municipal Building and Accessory/Ancillary Permits and certificate of Occupancy Ordinance of the Municipality of Carigara, Leyte"

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan under Section 447(4)<sup>1</sup> of the Local Government Code of 1991 (R.A 7160), pursuant to PD 1096<sup>2</sup>, subject to availability of funds. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

**ATTY. JOSE RAYMUND A. ACOL**  
*Provincial Legal Officer*

<sup>1</sup> (4) Regulate activities relative to the use of land, buildings and structures within the municipality in order to promote the general welfare

<sup>2</sup> National Building Code of the Philippines

Republic of the Philippines  
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Palo, Leyte  
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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1<sup>ST</sup> INDORSEMENT  
05 March 2026

PROVINCE OF LEYTE  
LEGAL OFFICE  
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By:   
Date: 3.6.26 Time: 9:22

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 2025-013** of the **Municipality of Carigara, Leyte**, entitled: **An Ordinance adopting the revised implementing rules and regulations of the National Building Code of the Philippines (P.D. 1096) in the Municipality of Carigara, Leyte providing for the issuance of building permit, accessory/ancillary permit, and certificate of occupancy, prescribing penalties for violations thereof, and for other purposes.**



**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian



REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE  
MUNICIPALITY OF CARIGARA  
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**BAGONG PILIPINAS**

**1<sup>st</sup> Indorsement**  
March 5, 2026

**Sangguniang Panlalawigan**  
**Province of Leyte**  
**RECEIVED**  
Date: MAR 05 2026  
By: [Signature]

Respectfully forwarded to the Honorable Members of the Sangguniang Panlalawigan of Leyte, thru the Provincial Board Secretary, Florinda Jill S. Uyvico, the herein Municipal Ordinance No. 2025-013, entitled – “*AN ORDINANCE ADOPTING THE REVISED IMPLEMENTING RULES AND REGULATIONS OF THE NATIONAL BUILDING CODE OF THE PHILIPPINES (P.D. 1096) IN THE MUNICIPALITY OF CARIGARA, LEYTE, PROVIDING FOR THE ISSUANCE OF BUILDING PERMIT, ACCESSORY/ANCILLARY PERMIT, AND CERTIFICATE OF OCCUPANCY, PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF, AND FOR OTHER PURPOSES*”.

For your perusal and appropriate action.

  
**PAULINO T. MARQUEZ**  
Legal Assistant I  
OIC-Secretary to the Sanggunian



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EXCERPT FROM THE MINUTES/JOURNAL OF THE 32<sup>ND</sup> REGULAR SESSION OF THE 20<sup>TH</sup> COUNCIL OF THE SANGGUNIANG BAYAN OF CARIGARA HELD AT THE SESSION HALL, LEGISLATIVE BUILDING, CARIGARA, LEYTE ON FEBRUARY 9, 2026

Sangguniang Panlalawigan  
 Province of Leyte  
**RECEIVED**

Date: MAR 05 2026  
 By: [Signature]

\* \* \* \* \*

PRESENT:

Hon. Jimmy A. Camposano----- Mun. Vice Mayor-Pres. Officer  
 Hon. Fernando N. Moriel----- SB Member  
 Hon. Vilma M. Domus ----- SB Member  
 Hon. Mildred C. Modesto ----- SB Member  
 Hon. Carlo Angelo B. Go----- SB Member  
 Hon. Ulpiano U. Arpon Jr.----- SB Member  
 Hon. Joenlee C. Larraga ----- SB Member  
 Hon. Guillermo I. Panal ----- SB Member  
 Hon. Arvin. N. Urmeneta----- SB Member-LnB President  
 Hon. Daniel N. Ariaso, Jr.----- SB Member-SK Fed. Pres.

ABSENT:

Hon. Myla L. Aguilar ----- SB Member-Vacation Leave

\* \* \* \* \*

MUNICIPAL ORDINANCE NO. 2025-013

**AN ORDINANCE ADOPTING THE REVISED IMPLEMENTING RULES AND REGULATIONS OF THE NATIONAL BUILDING CODE OF THE PHILIPPINES (P.D. 1096) IN THE MUNICIPALITY OF CARIGARA, LEYTE, PROVIDING FOR THE ISSUANCE OF BUILDING PERMIT, ACCESSORY/ANCILLARY PERMIT, AND CERTIFICATE OF OCCUPANCY, PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF, AND FOR OTHER PURPOSES**

**Hon. Vilma M. Domus**  
 Principal Sponsor

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**BAGONG PILIPINAS**

Page 2. Ord. No.2025-013 dated February 9, 2026–

**“AN ORDINANCE ADOPTING THE REVISED IMPLEMENTING RULES AND REGULATIONS OF THE NATIONAL BUILDING CODE OF THE PHILIPPINES (P.D. 1096) IN THE MUNICIPALITY OF CARIGARA, LEYTE...”**

**Hon. Carlo Angelo B. Go**

**Hon. Fernando N. Moriel**

**Hon. Myla L. Aguilar**

**Hon. Mildred C. Modesto**

**Co-Sponsors**

**WHEREAS**, it is the policy of the Municipal Government to safeguard life, health, property and public welfare, consistent with the principle of sound environmental management and control;

**WHEREAS**, to this end, it is necessary to adopt and enforce minimum standards governing the location, siting, design, construction, use, occupancy, maintenance, and safety of building and structures within the Municipality.

**WHEREFORE**, the Sangguniang Bayan of Carigara, Leyte, on motion of Hon. Joenlee C. Larraga, duly seconded by Hon. Arvin N. Urmeneta and Hon. Daniel N. Ariaso, Jr.,

**BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF CARIGARA, LEYTE, IN ITS REGULAR SESSION DULY ASSEMBLED, THAT:**

**Section 1. Title** — This ordinance shall be known and cited as the "*Municipal Building and Accessory/Ancillary Permits and Certificate of Occupancy Ordinance of the Municipality of Carigara, Leyte.*"

**Section 2. Scope and Coverage** — This Ordinance shall be strictly enforced to all public and private buildings and structures within the territorial jurisdiction of the Municipality of Carigara, Leyte, in reference to design, location, siting, construction, alteration, repair, conversion, use, occupancy, maintenance, moving, demolition of, and addition to public and private buildings and structures, except traditional indigenous family dwellings as defined in the National Building Code. The provisions shall likewise apply to buildings and/or structures constructed prior to the effectivity of this Ordinance with respect to general safety and building requirements.

**Section 3. Adoption of the National Building Code** — The Revised Implementing

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Rules and Regulations (IRR) of the National Building Code of the Philippines (P.D. 1096), including all amendments thereto, are hereby adopted and made part of this Ordinance.

**Section 4. Building and Accessory/Ancillary Permits** - No person, firm or corporation, including any agency or instrumentality of the government shall erect, construct, alter, repair, move, convert or demolish any building or structure or cause the same to be done without first obtaining a building permit and the required ancillary permits, including but not limited to Architectural Permit, Fencing Permit, Mechanical Permit, electronics, plumbing, and Sanitary Permit from the Building Official assigned in the place where the subject building is located or the building work is to be done.

All construction and development activities shall strictly comply with the provisions of Presidential Decree No. 1096 (National Building Code of the Philippines) and its Revised Implementing Rules and Regulations, Republic Act No. 10066 (National Cultural Heritage Act of 2009), Batas Pambansa Blg. 344 (Accessibility Law), and the Revised Implementing Rules and Regulations of Section 301 of P.D. 1096, as well as all other applicable national laws, rules, and regulations.

**No building permit shall be issued** for any property located within areas officially declared as **“No-Build Zones,” “Danger zones,” “Heritage Protection Zones,” “Easements,”** or other restricted areas as determined by law and competent authorities.

**Section 5. Certificate of Occupancy** - No building or structure shall be used or occupied, nor shall any change in use or occupancy classification be made, without first securing a **Certificate of Occupancy** from the Building Official.

Such Certificate shall be issued within **thirty (30) days** after final inspection and submission of the required Certificate of Completion, referred to in the preceding section, it is found that the building or structure complies with the provisions of this Code.

The Certificate of Occupancy shall be posted or displayed conspicuously on the premises and shall not be removed except upon order of the Building Official.

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**Section 6. Procedure for Securing Building Permit, Accessory/Ancillary Permit and Certificate of Occupancy** — Applications for building permit, accessory/ancillary permit and certificate of occupancy may be filed in either of the following modes:

- (a) **Walk-in Application** - by personally filing the required documents in writing and on the prescribed application forms at the Office of the Building Official; or
- (b) **Online Application** - by submitting all the required documents and accomplished forms through electronic Local Government Unit (eLGU) System of the Municipality of Carigara.

The Office of the Municipal Engineer, acting as the Building Official, shall have overall administrative control and supervision over the processing of all building permit applications, whether filed in person or online, assisted by a technical staff of qualified professionals.

All applications, whether filed through walk-in or online mode, the Building Official shall see to it that the applicant satisfies and conforms with approved standard requirements on zonings and land use, lines and grades, structural design, sanitary and sewerage, environmental health, electrical and mechanical safety as well as with other rules and regulations promulgated in accordance with the provisions of this Code.

**Section 7. Payment of Fees** - All fees and charges referred to in this Ordinance shall be paid to the Municipal Treasurer before the issuance of any Building Permit, Accessory/Ancillary Permit and Certificate of Occupancy, based on the Schedule of Fees and Charges provided in the Revised Implementing Rules and Regulations of the National Building Code of the Philippines (P.D. 1096).

Failure to pay the required fees shall constitute grounds for the non-issuance of the permit, whether the application is filed via walk-in or online mode.

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**Section 8. Exemption from Fees** - The following shall be exempt from the payment of building permit, accessory/ancillary permit, and certificate of occupancy fees, subject to compliance with all applicable laws, rules, and regulations:

- (a) Public buildings constructed, owned, or funded by the national government, provincial government, municipal government, barangays, or any government agency or instrumentality;
- (b) Socialized government housing projects implemented or accredited by the government; and
- (c) Traditional indigenous family dwellings intended for the use and occupancy by the family owner only and constructed of native materials such as bamboo, nipa, logs, lumber and other buildings or structures **with a total project cost not exceeding Fifteen Thousand Pesos (₱15,000.00)**, as determined and certified by the Building Official in accordance with the National Building Code of the Philippines (P.D. 1096).

The exemption under this Section **applies solely to the payment of fees** and shall **not be construed as an exemption from securing the required permits**, unless otherwise expressly provided by law, nor from compliance with safety, zoning, fire, environmental, accessibility, and other regulatory requirements.

**Section 8-A. Exemptions from Building Permit** - Notwithstanding the provisions of Section 4 hereof, no building permit shall be required for the following minor constructions and repair works, provided that the same shall not violate any provision of National Building Code of the Philippines (PD 1096) and its Revised Implementing Rules and Regulations:

**A. Minor Constructions**

1. Sheds, outhouses, greenhouses, children’s playhouses, aviaries, poultry houses and similar structures, not exceeding six (6.00) square meters in total floor area, completely detached from any other building and intended solely for the private use of the owner;

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2. Addition of open terraces or patios resting directly on the ground, not exceeding twenty (20.00) square meters in total floor area, and exclusively for private use;
3. Installation of window grilles;
4. Garden pools for the habitation of water plants and/or aquarium fish, not exceeding five hundred (500) mm in depth and exclusively for private use;
5. Garden masonry walls, other than party walls, not exceeding one point twenty (1.20) meter in height, footpaths, residential garden walks and/or driveways.

**B. Repair Works**

1. Repair works not affecting or involving any structural members, including but not limited to the replacement of deteriorated roofing sheets or tiles, gutters, downspouts, fascia, ceilings, and/or sidings;
2. Repair and/or replacement of non-load-bearing partition walls;
3. Repair and/or replacement of any interior portion of a house not involving any addition or alteration;
4. Repair and/or replacement of doors and windows;
5. Repair and/or replacement of flooring;
6. Repair of perimeter fences and walls;
7. Repair and/or replacement of plumbing fixtures, fittings, or pipings, such as toilet bowls, sinks, lavatories, urinals, bidets, pipes, faucets, and valves, for single detached dwellings and duplexes;
8. Repair and/or replacement of defective or deteriorated electrical wires, wiring devices, fixtures, and safety devices, provided that no alteration is made on the electrical service entrance, main safety switch, or circuit breaker, and no additional circuits are introduced to existing installations for single detached dwellings.

**C. Conditions**

The foregoing exemptions shall not exempt the owner, contractor, or occupant from compliance with zoning regulations, fire safety requirements,

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environmental laws, and other applicable national and local laws, rules, and regulations.

The Building Official may require inspection, documentation, or clearance, as may be necessary, to ensure compliance with safety standards.

**Section 9. Validity of Permits -**

- a) **Building Permits** – A building permit shall expire and become null and void if construction, alteration, repair, or demolition work authorized therein is not commenced within one (1) year from the date of issuance, or if such work is suspended or abandoned for a period of one hundred twenty (120) days.
- b) **Ancillary/Accessory Permits** – Ancillary or accessory permits, including but not limited to Architectural, Fencing, and Sanitary Permits, shall remain valid only for the duration of the principal building permit to which they are attached. Any suspension, expiration, or revocation of the principal building permit shall automatically suspend or revoke the corresponding ancillary/accessory permits.
- c) **Certificate of Occupancy (CO)** – No building or structure shall be used or occupied, and no change in the existing use or occupancy classification shall be allowed, until the Building Official has issued a Certificate of Occupancy. Once issued, the Certificate of Occupancy shall remain valid provided the building or structure continues to comply with this Ordinance, the National Building Code (P.D. 1096), its Revised IRR, and all other applicable laws and regulations. The Building Official may suspend or revoke the Certificate if the building or structure is found in violation of any provision of this Ordinance, ancillary permit requirements, or other applicable laws.
- d) **Limitations on Permit Issuance** – The issuance of any permit under this Ordinance, whether a Building Permit, Ancillary/Accessory Permit, or

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Certificate of Occupancy, shall not be construed as an authorization to disregard or violate any provision of this Ordinance or other applicable laws and regulations.

Whenever the issuance of a permit is based on approved plans, specifications, or documents which are subsequently found defective, incomplete, or non-compliant, the Building Official is authorized to:

1. Require the permittee to effect necessary corrections, modifications, or additional compliance measures;
2. Suspend or order the stoppage of any or all construction, alteration, repair, demolition, or occupancy operations being carried out under the permit; and
3. Withhold, suspend, or revoke any ancillary/accessory permit or Certificate of Occupancy associated with the principal building permit until full compliance is achieved.

e) **Posting Requirement** – The Certificate of Occupancy shall be posted conspicuously on the premises and shall not be removed except upon order of the Building Official.

**Section 10. Non-Issuance, Suspension or Revocation of Permits** - The Building Official may refuse to issue, suspend, or revoke any Building Permit, Ancillary/Accessory Permit, or Certificate of Occupancy on any or all of the following grounds:

1. **Defective or Non-Compliant Plans and Documents** – Errors, defects, or inaccuracies found in the submitted plans, specifications, or supporting documents;
2. **Incorrect or Incomplete Information** – False, misleading, or incomplete information provided by the applicant;
3. **Non-Compliance with Laws** – Failure to comply with this Ordinance, the National Building Code of the Philippines (P.D. 1096) and its Revised

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- IRR, the Accessibility Law (B.P. 344), the National Cultural Heritage Act (R.A. 10066), zoning ordinances, environmental regulations, or any other applicable law, rule, or regulation;
4. **Violation of Permit Conditions** – Any construction, alteration, repair, demolition, occupancy, or use of a building or structure that violates conditions imposed under the approved permit;
  5. **Restricted Areas** – Property located within No-Build Zones, Danger Zones, Heritage Protection Zones, Easements, or other restricted areas as declared by law or competent authority.

**Notice Requirement** – Any refusal to issue, suspension, or revocation of a permit shall be made in writing, stating the specific reasons or grounds for such action, and shall be served on the applicant or permittee.

**Section 11. Appeal Process** - Within fifteen (15) days from receipt of notice of non-issuance, suspension, or revocation of any Building Permit, Ancillary/Accessory Permit, or Certificate of Occupancy, the applicant or permittee may file a written appeal with the Municipal Mayor, with a copy furnished to the Municipal Engineering Office for record and monitoring. The Municipal Mayor shall render a written decision within fifteen (15) days, which shall be final and irrevocable at the municipal level.

Pursuant to Section 307 of P.D. 1096, the applicant may further elevate the appeal to the Secretary of the Department of Public Works and Highways (DPWH) within fifteen (15) days from receipt of the municipal decision. The DPWH Secretary shall review the appeal to ensure compliance with the National Building Code (P.D. 1096) and its IRR, the Accessibility Law (B.P. 344), the National Cultural Heritage Act (R.A. 10066), and other applicable laws, and shall issue a written decision which shall be final and binding. Municipal officials, including the Building Official and deputized Barangay officers, shall implement the DPWH Secretary’s decision. If the appeal is granted, the applicant may proceed with construction or occupancy subject to full compliance; if denied, all construction or occupancy activities shall remain suspended until compliance is achieved.

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**Section 12. Deputation of Barangay** — The Barangay concerned are hereby deputized and directed to monitor all construction to be undertaken or being undertaken as well as new structures occupied or to be occupied within their respective jurisdiction and to report the same to the building official all construction and occupancy non-compliant with the provisions of this ordinance or those who defy with the notice of stop-order validly issued by the building official. Any Barangay Official who by acts or omission failed to perform his duties provided in this ordinance shall be administratively liable for neglect of duty.

**Section 13. Distribution of Income Share** – Fees collected from the building, accessory/ancillary, and occupational fees shall be distributed, as follows:

- a. 80%.....shall be directly to the General Fund of the Municipality, of which five percent (5%) shall be remitted to the Barangay Fund where the construction or occupancy is undertaken;
- b. 15%.....The local treasurer of the considered Municipality in coordination of the Office of the Building Official, is authorized to open and maintain a Trust Fund Account in the area of jurisdiction, subject to existing Budgetary and Accounting and Auditing Rules. The Office of the Building Official automatically retains 15% derived from the building permit. The concerned building official shall prepare the program of work, detailing the manner how he would utilize the 15% of his office, to be approved by the Local Chief Executive; and
- c. 5%..... The local treasurer shall remit and credit the 5% of the income directly to the Department of Public Works and Highways (DPWH) in accordance with the Joint DILG-DPWH Memorandum Circular No. 01, s. 2013. The Treasurer shall also notify the DPWH of the 5% share that have been remitted.

**Section 14. Penalties**

- a) **General Violations** – It shall be unlawful for any person, firm, corporation,



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or government agency to erect, construct, enlarge, alter, repair, move, improve, remove, convert, demolish, equip, use, occupy, or maintain any building or structure, or to cause the same to be done, contrary to or in violation of any provision of this Ordinance, the National Building Code of the Philippines (P.D. 1096), its Revised Implementing Rules and Regulations, the Accessibility Law (B.P. 344), the National Cultural Heritage Act (R.A. 10066), or any approved ancillary/accessory permits.

b) **Penalties for Individuals** – Any person who violates any provision of this Ordinance or commits any act declared unlawful herein shall, upon conviction, be subject to the following fines, or imprisonment of not more than one (1) year, or both, at the discretion of the court.

- **FIRST OFFENSE:** One Thousand Five Hundred Pesos (₱1,500.00)
- **SECOND OFFENSE:** Two Thousand Pesos (₱2,000.00)
- **THIRD OFFENSE AND SUBSEQUENT OFFENSES:** Two Thousand Five Hundred Pesos (₱2,500.00)

c) **Penalties for Corporations, Partnerships, or Associations** – In the case of a corporation, partnership, or association, the penalty shall be imposed upon the officer(s) responsible for the violation. If the guilty party is an alien, they shall be recommended for immediate deportation after payment of the fine and/or service of their sentence.

d) **Administrative Sanctions for Building and Ancillary Permits** –

1. The owner, contractor, or permittee who undertakes construction without the required Building Permit shall be liable to administrative fines as provided under Section 212 of P.D. 1096.
2. Any person who occupies or causes others to occupy a building or structure without a valid Certificate of Occupancy shall be issued a stop-

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work order, and shall also be subject to administrative fines pursuant to P.D. 1096.

3. Any violation involving ancillary/accessory permits (Architectural, Fencing, Sanitary, etc.) shall likewise be subject to stop-work orders and administrative fines, and may result in suspension or revocation of related permits.
- c) **Compliance with Accessibility and Heritage Laws** – Failure to comply with the Accessibility Law (B.P. 344) or the National Cultural Heritage Act (R.A. 10066), including any approved permit conditions, shall be considered a violation of this Ordinance and shall be subject to the penalties provided herein, in addition to any sanctions prescribed by the respective laws.
- d) **Enforcement** – The Building Official, with the assistance of deputized Barangay officials, is authorized to:
  - Issue **stop-work orders**,
  - Suspend or revoke permits, and
  - Recommend the filing of administrative or criminal cases for violations of this Ordinance, its ancillary provisions, or any applicable law.

**Section 15. Repealing Clause** - Any existing ordinance, inconsistent with the provisions of this ordinance are hereby expressly repealed and/or amended accordingly.

**Section 16. Separability Clause** - Any provisions declared by appropriate authority to be contrary with the existing laws, rules and regulations, the same shall not affect the other provisions hereof.

**Section 17. Effectivity** - This Ordinance shall take effect fifteen (15) days after it has been posted in two (2) conspicuous places and publication in general circulation.



REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE  
MUNICIPALITY OF CARIGARA

-oOo-

OFFICE OF THE SANGGUNIANG BAYAN

Telephone No. (053) 530-5144 E-mail Address: sangguniang bayancarigara@gmail.com



Page 13. Ord. No.2025-013 dated February 9, 2026–

“AN ORDINANCE ADOPTING THE REVISED IMPLEMENTING RULES AND REGULATIONS OF THE NATIONAL BUILDING CODE OF THE PHILIPPINES (P.D. 1096) IN THE MUNICIPALITY OF CARIGARA, LEYTE...”

ENACTED this 9<sup>th</sup> day of February 2026 at the Sangguniang Bayan Session Hall, Carigara, Leyte.

\* \* \* \* \*

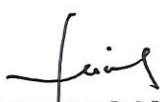
I HEREBY CERTIFY that this is a true and accurate copy of the ordinance duly enacted by the Sanggunian on 9 February 2026.

  
RACHELYN A. SILVESTRE-CABALLES  
Secretary to the Sanggunian

Attested:

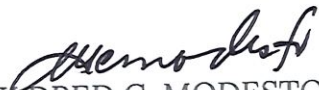
  
JIMMY A. CAMPOSANO  
Municipal Vice Mayor / Presiding Officer

Concurred:

  
FERNANDO N. MORIEL  
SB Member

  
VILMA M. DOMUS  
SB Member

  
CARLO ANGELO B. GO  
SB Member

  
MILDRED C. MODESTO  
SB Member





REPUBLIC OF THE PHILIPPINES  
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BAGONG PILIPINAS

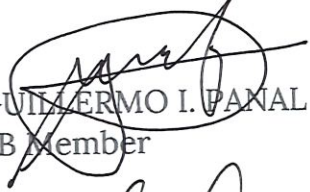
Page 14 Ord. No.2025-013 dated February 9, 2026-

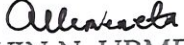
“AN ORDINANCE ADOPTING THE REVISED IMPLEMENTING RULES AND REGULATIONS OF THE NATIONAL BUILDING CODE OF THE PHILIPPINES (P.D. 1096) IN THE MUNICIPALITY OF CARIGARA, LEYTE...”

  
ULPIANO U. ARPON JR.  
SB Member

  
JOENLEE C. LARRAGA  
SB Member

MYLA L. AGUILAR  
SB Member  
(Vacation Leave)

  
GUILLERMO I. PANAL  
SB Member

  
ARVIN N. URMENETA  
SB Member-LnB Pres.

  
DANIEL N. ARIASO JR.  
SB Member-SK Fed. Pres.

Approved:

  
EDUARDO T. ONG, JR.  
Municipal Mayor

Date Approved:

02/03/2026



REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE  
MUNICIPALITY OF CARIGARA

-oOo-

**OFFICE OF THE SANGGUNIANG BAYAN**

Telephone No. (053) 530-5144 E-mail Address: [sangguniang\\_bayancarigara@gmail.com](mailto:sangguniang_bayancarigara@gmail.com)




**BAGONG PILIPINAS**

## CERTIFICATION

**THIS IS TO CERTIFY** that a public hearing was conducted last January 16, 2026 at 9:00 AM at LIGA HALL, Carigara, Leyte for the deliberation of the proposed Municipal Ordinance No. 2025-013, entitled – *“AN ORDINANCE ADOPTING THE REVISED IMPLEMENTING RULES AND REGULATIONS OF THE NATIONAL BUILDING CODE OF THE PHILIPPINES (P.D. 1096) IN THE MUNICIPALITY OF CARIGARA, LEYTE, PROVIDING FOR THE ISSUANCE OF BUILDING PERMIT, ACCESSORY/ANCILLARY PERMIT, AND CERTIFICATE OF OCCUPANCY, PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF, AND FOR OTHER PURPOSES”*.

**ISSUED** this 5<sup>th</sup> day of March, 2026.

  
**PAULINO T. MARQUEZ**  
Legal Assistant I  
OIC-Secretary to the Sanggunian

1 MINUTES OF THE PUBLIC HEARING ON THE PROPOSED MUNICIPAL  
2 ORDINANCE NO. 2025-013 entitled "AN ORDINANCE ADOPTING THE  
3 REVISED IMPLEMENTING RULES AND REGULATIONS OF THE  
4 NATIONAL BUILDING CODE OF THE PHILIPPINES (PD 1906) IN THE  
5 MUNICIPALITY OF CARIGARA, LEYTE AND PROVIDING PENALTIES  
6 FOR VIOLATIONS THEREOF AND FOR OTHER PURPOSES" HELD LAST  
7 JANUARY 16, 2026 AT 9:00 AM AT LIGA HALL

8  
9 **I. PRAYER & SINGING OF THE PHILIPPINE NATIONAL ANTHEM**

10 The committee formally commenced the public hearing with the  
11 Opening Prayer followed by the singing of the Philippine National Anthem.

12 **II. CALL TO ORDER**

13 The chairman of the Committee calls the meeting to order.

14 **III. ROLL CALL**

15 The Secretary disclosed that present thereat are the Chairman of the  
16 Committee on Public Works and Infrastructure, Hon. Carlo Angelo B. Go, Hon.  
17 Fernando N. Moriel, Hon. Mildred C. Modesto, Hon. Myla L. Aguilar, and Hon.  
18 Vilma M. Domus, author of said ordinance. Also present thereat are Atty. Leo L.  
19 Pruel-Mun. Administrator, Atty. Robert Jay Brazil-Executive Assistant I, PSsg  
20 Remelyn A. Pingal, Carigara PNP-Rep. Ms. Juliet R. Hanopol-MTO, the 49 Punong  
21 Barangays, Representatives from the Civil Society Organizations, LGU employees  
22 and staffs and other stakeholders.

23  
24 **IV. OPENING STATEMENT:**

25 The Presiding Officer welcomed everyone and explained that the purpose of  
26 the hearing was to gather public comments and recommendations regarding the  
27 Proposed Municipal Ordinance No. 2025-013 titled "AN ORDINANCE  
28 ADOPTING THE REVISED IMPLEMENTING RULES AND REGULATIONS  
29 OF THE NATIONAL BUILDING CODE OF THE PHILIPPINES (PD 1906) IN  
30 THE MUNICIPALITY OF CARIGARA, LEYTE AND PROVIDING PENALTIES  
31 FOR VIOLATIONS THEREOF AND FOR OTHER PURPOSES"

32 **V. PRESENTATION OF THE PROPOSED ORDINANCE:**

1           The author of the Ordinance Hon. Vilma M. Domus, titled "An  
2 Ordinance Adopting the Revised Implementing Rules And Regulations of the  
3 National Building Code of the Philippines (PD 1906) in the Municipality of  
4 Carigara, Leyte and Providing Penalties for Violations thereof and for Other  
5 Purposes" presented the key provision of the proposed ordinance, discussed each  
6 provision, ensured that they are in compliance with the national laws.

7  
8 **V. OPEN FORUM/PUBLIC COMMENTS:**

9           The public and other stakeholders were invited to express their views and  
10 suggestions.

11       The following comments were recorded;

12       ENGR. EVELYN P. REYES, Municipal Engineer

13           She expressed her support for the ordinance; however, she suggested the  
14 inclusion of an additional provision for the creation of Joint Inspection Team who  
15 will be tasked to monitor, inspect, and ensure compliance of all building and  
16 infrastructure projects with the provisions of the National Building Code and other  
17 applicable laws, rules, and regulations.

18           The Joint Inspection Team shall be composed of representatives from Office  
19 of the Engineering, Planning and Development Office, Fire Safety Office, Business  
20 Permit and Licensing Office and such other concerned agencies as may be deemed  
21 necessary.

22       ATTY. LEO L. PRUEL, Municipal Administrator

23           The Municipal Administrator Atty. Leo L. Pruel noticed salient points in the  
24 proposed ordinance, particularly the tenor suggesting that it may have retroactive  
25 application. He therefore suggested that the ordinance be expressly stated to have no  
26 retroactive effect, as laws should be applied prospectively.

27       BRGY. OFFICIALS

28           Brgy. Captains from various barangays, acknowledged the importance of  
29 regulation but suggested that the proposed ordinance include an exemption for  
30 houses constructed using light materials, as requiring permits and corresponding fees  
31 may impose an undue burden on low-income residents.

32           *All suggestions were noted by the Sangguniang Bayan Committee.*

1 V. RESPONSE FROM THE AUTHOR AND THE MEMBERS OF THE  
2 COMMITTEE

3 While the author of the ordinance acknowledges the suggestions and  
4 comments from the stakeholders who attended and participated in the public hearing  
5 on the proposed ordinance. The author further clarifies that the comments and  
6 suggestions raised by the representatives from different sectors and members of the  
7 community were all noted and that inputs have provided valuable insights on the  
8 practical challenges, regulatory implications, and community impact of  
9 implementing these measures.

10 VI. CLOSING REMARKS

11 The presiding Officer thanked the participants and assured that all comments  
12 will be taken due consideration during the deliberation in the plenary in its second  
13 reading.

14  
15 VII. ADJOURNMENT:

16 There being no more issues to be discussed the public hearing was adjourned  
17 at 9:43 o'clock in the morning on the motion of Hon. Mildred C. Modesto was  
18 seconded by all members present.

19  
20  
21 Prepared by:

22  
23   
24 CHARIE ANN I. DACARA  
25 Administrative Aide III

26 Certified correct:

27  
28   
29 PAULINO T. MARQUEZ  
30 OIC- SB Secretary

31  
32 Attested:


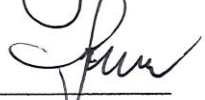
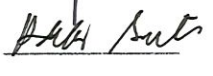






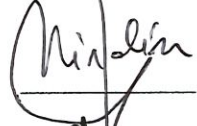


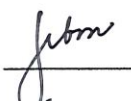


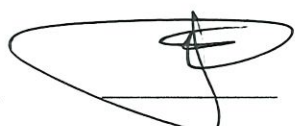
33  
34   
35 HON. FERNANDO N. MORIEL  
36 Chairman-Committee on Rules

Attendance Sheet:

Public Hearing

on the Proposed Municipal Ordinance No. 2025- 013 "AN ORDINANCE ADOPTING THE REVISED IMPLEMENTING RULES AND REGULATIONS OF THE NATIONAL BUILDING CODE OF THE PHILIPPINES (PD 1906) IN THE MUNICIPALITY OF CARIGARA, LEYTE AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF AND FOR OTHER PURPOSES"

Date: JANUARY 15, 2026  
 Venue: LIGA HALL  
 Time: 9: 00 AM

	NAME	OFFICE & DESIGNATION	ARRIVAL TIME	SIGNATURE
1.	ROMEO C. LIRAM	COCON P.B.		
2.	Felipe M. Ramos	Parana PB		
3.	Angelina A. del Valle	Tangayon OIC		
4.	ANITA M. VILLANO	P.B. CUMIN-WEST		
5.	JOENA E. NAASAS	PR EAST VISORHA		
6.	CRESENTE L. LLAGAN	BRGY, CANAL P.B		
7.	ISMAEL NI. VEGA	W - VISORHA		
8.	RENATO M. CAPAUA	RIEAL		
9.	GRACE B. OABEN	PAR. NORTE		
10.	NORMA M. Indin	P.B. Upper Sogod		
11.	Margie F. Inabola	P.B. Paglaan		
12.	NESTOR P. DAGACEA	PB CUTAY		
13.	JANET B. MENDOZA	STA. FE P.B		
14.	VILMA ROMUS	SP MEMBER		
15.	GARNET DAX TOMOLETE	IPB SAKWAN		
16.	ENGR. MARIA EVELYN P. REYES	MED - ME		

17. WENDEL J. AQUINO P.B. GUINBO. EAST
18. Gutierrez P. Daplo P.B. Pilo
19. JUANES CESAR CASARUELA P.B. Barangay
20. MOENJAMID EWGALTO P.B. Tigaki
21. Ulmer C. Opeña P.B. Bar-Central
22. FELIPE D. MACABANSAG P.B. BAKUIT
23. JOSE L. Platidjan P.B. Lower SOGOD
24. GUICAWT. YACAP P.B. Camansi
25. Ramil F. Natabanta P.B. Cantampay
26. Constantino W. Ladiante in P.B. LIBO
27. INALIXAN, BENJEMEN Y. P.B. SAN-ISIDRO
28. Lito I. Ligutan P.B. Caghalo
29. ANDY C. AGUILAO P.B. SAGRANAN
30. Emelita D. ILAD CATUTOPA PRES
31. Terencio M. LARA P.B.
32. CHRISTOPHER T. ANAMARQUE P.B.
33. VILLARUEL, EDGARDO P.B.
34. GARCIA JOEL P.B.
35. Genilo C. Nalda P.B.
36. Gladys, Jocelyn V. P.B.
37. RANIEL A. MARQUEZ P.B.

- 
- 17. W. Aquino
  - 18. Daplo
  - 19. Casaruela
  - 20. EWGALTO
  - 21. Opeña
  - 22. BAKUIT
  - 23. SOGOD
  - 24. Camansi
  - 25. Cantampay
  - 26. Ladiante
  - 27. SAN-ISIDRO
  - 28. Caghalo
  - 29. SAGRANAN
  - 30. CATUTOPA PRES
  - 31. LARA
  - 32. ANAMARQUE
  - 33. EDGARDO
  - 34. JOEL
  - 35. Nalda
  - 36. Jocelyn
  - 37. MARQUEZ

39. Prania A. Azores P.B.

40. Ryan Pundon P.B

41. Isaac B. Cardador Jr. P.B.

42. EDUARDO I COMBIMED P.B

43. PSCg Remelyn A. Pingal Carigara PNP

44. PENS Merlita C. Amadio "

45. ATTY. RJ MAMAN MD-57

46. ADOR P. BODU P.B

47. Narciso L. AMOS P.B

48. Jussita C. Comega ESD

49. ATTY. LEO PRUEL ADMINISTRATION

50. ARVIN N. URMENBETA Liga Pres

51. ~~Mildred C. Modesto~~  
~~High M. Evelyn Reyes~~ No Member

52. Carlo Angelo B. Go "

53. Guillermo I. Panal "

54. Fernando N. Moriel "













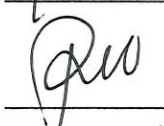

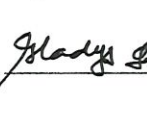






55. RUFFORUN DIONAN SPS STAFF

56. MEUSSA C. TORREFIEL SB STAFF

57. ROSALINDA D. CASAS SB STAFF

58. Janin Acosta

*[Handwritten signatures and initials corresponding to the list entries]*

59.	PROHABDO MENDO	SB-STAFF	
60.	Wiel P. Dagosa	SB-STAFF	
61.	ALEXANDER KOCHA	SB-STAFF	
62.	NEIL TERMEJO		
63.	JUVY A. MORFE	SB STAFF	
64.	Edmund Dantc	JOCA MEMBER	
65.	Marcelo Grabal	4GRT STAFF	
66.	Kenneth Caprión	VM STAFF	
67.	Ania Ann Ordan	SB Sec. Staff	
68.	JOAN CERACE PORTIAN	SB STAFF Counselor	
69.	Estrellana Manis	ADMIN STAFF	
70.	Jason Mascante	Shuter House	
71.	NORA ANDRIANO	BUDGET & FINCS	
72.	LEOPOLDO RANJIN	CAPATHVERTOSA PRES.	
73.	CARLOS M. JIMENA	SB STAFF	
74.	Gladys M. Irlander	OSCA	
75.	flor Ponier	Eco2toda Sec.	
76.	Isabela A. Suman-como	SB Sec	
77.	VANNINE LORIN	VM STAFF	
78.	Noel Sahay	Eco2toda	
79.	Alvaro Lucio	tro Member	

80.	Judy Ann Yacap		JY
81.	Amanda Naomi Falgueva		Afalguera
82.	Yvonne Cyril Bacrat		Yb.
83.	Rosalinda Yacap		Ryap
84.	Maria Leon Momo		M
85.	Thom C. Momo		M
86.	Joseph Allan Tomas		Thomas
87.	Evelynada Pilapil		epilapil
88.	Glenn Francis Bergay, Cebu City		GFB
89.	Glenn Francis Bergay		GFB
90.	PEN NIVAL		P
91.	Nita Dizon		N
92.	Roy G. Makabuntis Bar-Norfe		RGN
93.	Lea M. Lobrigo		L
94.	MARWIN AGUNAR		Agunar
95.	PAULINO T. LAMARCA Brgy. USTANAY		P
96.	JOSE WABILINIC Brgy. PONDOTE		J
97.	PANCIANO SISON Brgy. Sawan g		Pansison
98.	Elmer Mahabunta Brgy. San Mateo		Elmer
99.	ROMEO PONES Brgy. EAST VISDUAH		Romer
100.	CLEMENTE ARINTOK Brgy. JUGAWAN		C



REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE  
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**OFFICE OF THE SANGGUNIANG BAYAN**

Telephone No. (053) 530-5144 E-mail Address: [sangguniang\\_bayancarigara@gmail.com](mailto:sangguniang_bayancarigara@gmail.com)



**BAGONG PILIPINAS**

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## CERTIFICATION

**THIS IS TO CERTIFY** that Municipal Ordinance No. 2025-013, entitled – *“AN ORDINANCE ADOPTING THE REVISED IMPLEMENTING RULES AND REGULATIONS OF THE NATIONAL BUILDING CODE OF THE PHILIPPINES (P.D. 1096) IN THE MUNICIPALITY OF CARIGARA, LEYTE, PROVIDING FOR THE ISSUANCE OF BUILDING PERMIT, ACCESSORY/ANCILLARY PERMIT, AND CERTIFICATE OF OCCUPANCY, PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF, AND FOR OTHER PURPOSES”*, has been posted last March 3, 2026 in accordance with R.A. 7160, otherwise known as the Local Government Code of 1991.

**ISSUED** this 5<sup>th</sup> day of March, 2026.

  
PAULINO T. MARQUEZ  
Legal Assistant I  
OIC-Secretary to the Sanggunian