



Republic of the Philippines  
**PROVINCE OF LEYTE**  
 Provincial Capitol  
 Tacloban City

-oOo-

**PROVINCIAL LEGAL OFFICE**

Item No.: 40

Date: 21 2026 APR

PROVINCE OF LEYTE  
 LEGAL OFFICE  
 RECEIVED

By: [Signature]  
 Date: 4.6.26 Time: 9:20

Sangguniang Panlalawigan  
 Province of Leyte  
**RECEIVED**

**2<sup>nd</sup> INDORSEMENT**  
 March 17, 2025

Date: APR 15 2026  
 By: [Signature]

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 2025-07 of the Sangguniang Bayan of Hindang, Leyte.

**Issues/concerns for review/recommendation/legal opinion is/are as follows:**

- Ordinance No. 2025-07 entitled: "Hindang's Peoples Council Ordinance"

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan under Section 3(g)<sup>1</sup> of the Local Government Code of 1991 (R.A 7160) in consonance with Section 109(b)(1)<sup>2</sup> of the same. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

  
**ATTY. JOSE RAYMUND A. ACOL**  
*Provincial Legal Officer*

<sup>1</sup> (g) *The capabilities of local government units, especially the municipalities and barangays, shall be enhanced by providing them with opportunities to participate actively in the implementation of national programs and projects;*

<sup>2</sup>(1) *Mobilize people's participation in local development efforts;*

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte  
-000-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

PROVINCE OF LEYTE  
LEGAL OFFICE  
RECEIVED  
By: *[Signature]*  
Date: 3.06.26 Time: 9m

1<sup>ST</sup> INDORSEMENT  
05 March 2026

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Ordinance No. 2025-07** of the **Municipality of Hindang, Leyte**, entitled: **An Ordinance institutionalizing the Hindang People's Council, defining its purposes, powers, and functions, providing for its organizational structure and mechanisms for people's participation, and appropriating funds therefor.**

*[Signature]*  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF HINDANG  
-oOo-

OFFICE OF THE SANGGUNIANG BAYAN

09 January 2026

HON. LEONARDO M. JAVIER, JR.  
*Vice Governor/Presiding Officer*  
*Sangguniang Panlalawigan*  
*Province of Leyte*

Sangguniang Panlalawigan  
Province of Leyte  
**RECEIVED**  
Date: MAR 05 2026  
By: [Signature]

THRU: FLORINDA JILL S. UYVICO  
*Secretary to the Sangguniang Panlalawigan*  
*Province of Leyte*

*Sir:*

I am submitting herewith to your office Fifteen (15) sets of ORDINANCE NO. 2025-07 of the Sangguniang Bayan, Hindang, Leyte, RE: "An Ordinance institutionalizing the Hindang People's Council, defining its purposes, powers, and functions, providing for its organizational structure and mechanisms for people's participation, and appropriating funds therefor", for review and approval of this Honorable Body.

Hoping for consideration on this matter.

Thank you.

Very truly yours,

  
ANNABEL A. MABALE  
*Secretary to the Sanggunian*



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF HINDANG

-oOo-

OFFICE OF THE SANGGUNIANG BAYAN

Sangguniang Panlungsod  
Province of Leyte  
**RECEIVED**  
Date: MAK 05 2026  
By: [Signature]

EXCERPT FROM THE MINUTES OF THE SANGGUNIANG BAYAN OF  
HINDANG, LEYTE, IN ITS REGULAR SESSION HELD ON DECEMBER 01, 2025  
AT THE SB SESSION HALL

ORDINANCE NO. 2025-07

AN ORDINANCE INSTITUTIONALIZING THE HINDANG PEOPLE'S COUNCIL,  
DEFINING ITS PURPOSES, POWERS, AND FUNCTIONS, PROVIDING FOR ITS  
ORGANIZATIONAL STRUCTURE AND MECHANISMS FOR PEOPLE'S  
PARTICIPATION, AND APPROPRIATING FUNDS THEREFOR

Authored by:

Hon. MIKHAEL ANNE GELO D. ABOYME

EXPLANATORY NOTE

The 1987 Philippine Constitution expressly mandate to encourage non-governmental, community-based, and sectoral organizations to participate in public affairs. Article XIII, Sections 15 and 16, guarantee the right of the people to engage at all levels of social, political, and economic decision making.

In line with this constitutional directive, the Local Government Code of 1991, particularly Sections 34, 35, and 36, instructs local government units to promote the establishment and development of peoples organizations and civil society groups, and to create mechanisms that allow their meaningful participation in local governance. This national policy is further supported by Department of the Interior and Local Government (DILG) Memorandum Circular No. 2021-012, which outlines the procedures for the accreditation of Civil Society Organizations, their participation in Local Special Bodies (LSB) and the creation of Local Peoples Councils.

The Municipality of Hindang recognizes that good governance requires an active and institutionalized partnership between the government and civil society stakeholders. Genuine people participation is essential to transparent, accountable and inclusive governance.

This Ordinance seeks to establish the Hindang People's Council, which will serve as an organized body composed of accredited Civil Society Organizations (CSOs) and Peoples Organizations (POs). The creation of the Hindang Peoples Council will ensure structured and sustained participation of citizens in local governance. It will strengthen transparency and accountability, broaden sectoral representation, enhance participatory planning and budgeting, and empower communities to take part in the development, implementation, and monitoring of programs and policies that affect their welfare.

The enactment of this Ordinance will reinforce the commitment of the Municipality of Hindang to participatory and democratic governance and will support the constitutional mandate to uphold genuine people empowerment.

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]



**SECTION 7. ACCREDITATION OF CSOs/POs.** Organizations must apply for accreditation with the Sangguniang Bayan following the eligibility, documentary, and procedural requirements set by the Department of Interior and Local Government through their memorandum circulars. **Accredited organizations shall automatically become members of the HPC.**

**SECTION 8. ORGANIZATION OF THE HPC.**

- a. All accredited CSOs/POs shall convene to form the HPC within Sixty (60) days after the effectivity of this Ordinance.
- b. The HPC shall adopt its Internal Rules of Procedure, organizational structure, and decision-making mechanisms.
- c. Recognition by the Sangguniang Bayan shall be made within 30 days; non-action shall mean automatic recognition.
- d. If multiple groups seek recognition, the Sanggunian shall evaluate based on membership size, sectoral breadth, governance capacity, and inclusiveness.

The *Organizational Structure* of the Council shall be as follows:

- a. **The General Assembly.** The highest governing body of the Council. Composed of all accredited Civil Society Organizations and Peoples Organizations in the Municipality. Approves major policies, internal guidelines, annual priorities, and other actions of the Council. **Convenes at least once every year.**
- b. **The Executive Council.** The Executive Council shall act as the policy making and oversight body of the Council and shall be composed of:
  - a. President
  - b. Vice President
  - c. Secretary General
  - d. Treasurer
  - e. Auditor
  - f. Public Information Officer
  - g. Sectoral Representatives

The Executive Council shall implement the mandate of the Council and coordinate with the Local Government Unit.

- c. **Sectoral Committees.** Sectoral Committees shall represent various community sectors including but not limited to: Agriculture and Fisheries, Labor and Employment, Women, Senior Citizens, Youth and Students, Persons with Disabilities, Cooperative Sector, Business and Entrepreneurs, Environment and Disaster Resilience, Indigenous Peoples, Faith Based Organizations, Transport Groups, Urban Poor and Housing Groups, and other sectors identified by the Council.

Each Sectoral Committee shall select one (1) representative to sit in the Executive Council.

- d. **Technical Working Groups.** The Council may form Working Groups to support programs, policy studies, or initiatives. These Working Groups may be created or dissolved by the Executive Council.

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten signature*

*Handwritten mark*

*Handwritten mark*

*Handwritten mark*

**SECTION 9. CREATION AND FUNCTIONS OF THE CSO DESK.** A CSO Desk is hereby created under the Office of the Mayor to:

- a. Assist in the accreditation, consolidation, and organization of CSOs/POs;
- b. Maintain a registry and database of all CSOs;
- c. Provide technical assistance to the HPC;
- d. Facilitate CSO engagement in LGU processes such as planning, budgeting, monitoring, and evaluation;
- e. Submit required reports to the DILG;
- f. Ensure capacity-building for CSOs.

**SECTION 10. POWERS AND FUNCTIONS OF THE HPC.** The HPC shall:

- a. Nominate CSO representatives to local special bodies such as the LDC, LHB, LSB, DRRM Council, PBAC, and others;
- b. Participate in local planning, budgeting, legislation, project monitoring, and evaluation;
- c. Submit policy proposals and position papers;
- d. Engage in consultations, hearings, and public forums;
- e. Access public documents in accordance with law;
- f. Partner with the LGU in program implementation;
- g. Promote transparency, accountability, and sectoral representation
- h. Undertake advocacy, information campaigns, and civic education.

**SECTION 11. NON-PARTISANSHIP AND INDEPENDENCE.** The HPC shall:

- a. Not endorse or oppose any political candidate or party.
- b. Use of the HPC for partisan activities is strictly prohibited.

This safeguard mirrors the independence clause found in the Sample Ordinance on People Empowerment.

**SECTION 12. SECTORAL REPRESENTATION.** The HPC shall ensure proper representation of the major sectors, including but not limited to:

- a. Women
- b. Youth
- c. Senior Citizens
- d. PWDs
- e. Farmers
- f. Fisherfolk
- g. Labor
- h. Urban Poor
- i. Cooperatives
- j. Indigenous People
- k. Religious groups
- l. Business sector

**SECTION 13. PARTICIPATION IN LOCAL SPECIAL BODIES.** The HPC shall coordinate the selection of CSO representatives to:

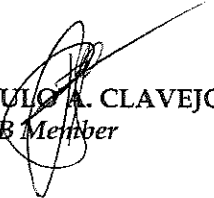


Account         

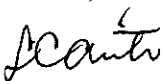


(ORDINANCE NO. 2025-07 of the Sangguniang Bayan of Hindang, Leyte, entitled: "Hindang People's Council Ordinance....continued)

  
CLOTILDE A. GUINOCOR  
SB Member

  
TEODILO A. CLAVEJO  
SB Member

  
SALVADOR E. BANEZ, JR.  
SB Member

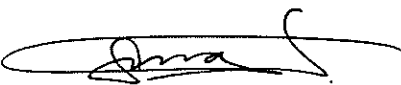
  
LEONIDA A. CAVITE  
SB Member

  
JOSE NAPOLEON D. MONTERO  
SB Member

(On leave)  
SORIANO B. DELALAMON  
SB Member

  
MIKHAEL ANNE GELO D. ABOYME  
SB Member

  
SEAN RYAN MARK C. CABAL  
SB Member

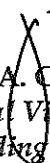
  
RODULFO C. DARGANTES  
Ex-Officio Member- LNB Pres.

  
ADRIAN PAUL G. ASTORGA  
Ex-Officio Member-SK Fed. Pres.

CERTIFIED CORRECT:

  
ANNABEL A. MABALE  
Secretary to the Sanggunian

ATTESTED TO BE DULY ADOPTED:

  
JUN A. CABAL  
Municipal Vice Mayor  
Presiding Officer

APPROVED:

  
ELPIDIO B. CABAL, JR.  
Municipal Mayor

DEC 16 2025



Republic of the Philippines  
Province of Leyte  
MUNICIPALITY OF HINDANG

-oOo-

OFFICE OF THE SANGGUNIANG BAYAN


---

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY *that* ORDINANCE NO. 2025-07 of the Sangguniang Bayan, Hindang, Leyte, *"An Ordinance institutionalizing the Hindang People's Council, defining its purposes, powers, and functions, providing for its organizational structure and mechanisms for people's participation, and appropriating funds therefor"*, had been correspondingly posted in the Municipal Hall and two (2) conspicuous places of the municipality as prescribed under the Local Government Code of 1991 otherwise known as Republic Act 7160.

GIVEN this 5th day of January, 2026 at Hindang, Leyte, Philippines.

  
ANNABEL A. MABALE  
Secretary to the Sanggunian