



Republic of the Philippines  
**PROVINCE OF LEYTE**  
 Provincial Capitol  
 Tacloban City

-oOo-

**PROVINCIAL LEGAL OFFICE**

Item No.: 35  
 Date: 26 2026 MAY

PROVINCE OF LEYTE  
 LEGAL OFFICE  
 RECEIVED

By: [Signature]  
 Date: 5.15.26 Time: 9:20

Sangguniang Panlalawigan  
 Province of Leyte  
**RECEIVED**  
 Date: MAY 15 2026  
 By: [Signature]

**2<sup>nd</sup> INDORSEMENT**  
 May 4, 2026

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2026-005 of the Sangguniang Bayan of Calubian, Leyte.

**Issues/concerns for review/recommendation/legal opinion is/are as follows:**

- Ordinance No. 2026-005 entitled: **“Calubian Municipal Economic Enterprise Ordinance of 2026.”**

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan under Section 18<sup>1</sup> in consonance with Section 313(a)<sup>2</sup> of the Local Government Code of 1991 (R.A 7160). Hence we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

**ATTY. JOSE RAYMUND A. ACOL**  
*Provincial Legal Officer*


<sup>1</sup> (Power to Generate and Apply Resources. - Local government units shall have the power and authority to establish an organization that shall be responsible for the efficient and effective implementation of their development plans, program objectives and priorities; to create their own sources of revenues and to levy taxes, fees, and charges which shall accrue exclusively for their use and disposition and which shall be retained by them

<sup>2</sup> **Section 313. Special Accounts to be Maintained in the General Fund.** - Local government units shall maintain special accounts in the general fund for the following:  
 (a) Public utilities and other **economic enterprises**;  
 Profits or income derived the operation of public utilities and other economic enterprises, after deduction for the cost of improvement, repair and other related expenses of the public utility or economic enterprise concerned, shall first be applied for the return of the advances or loans made therefor. Any excess shall form part of the general fund of the local government unit concerned.

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte  
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**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

**1<sup>ST</sup> INDORSEMENT**  
27 April 2026

PROVINCE OF LEYTE  
LEGAL OFFICE  
RECEIVED  
By:   
Date: 4-29-26 Time: 3:14

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Ordinance No. 2026-005** of the **Municipality of Calubian, Leyte**, entitled: **An Ordinance creating the Calubian Municipal Economic Enterprise Office (MEEEO), as a quasi-autonomous local economic enterprise, defining its powers, functions, and composition, and providing for the management, operation, maintenance, and development of the Calubian water system and the port of Calubian.**

  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Calubian



OFFICE OF THE SANGGUNIANG BAYAN

April 27, 2026

HON. LEONARDO M. JAVIER, JR.  
Provincial Vice Governor, Presiding Officer; and  
The Honorable Members of the Sangguniang Panlalawigan  
Province of Leyte  
New Leyte Provincial Capitol  
Palo, Leyte

Sangguniang Panlalawigan  
Province of Leyte  
**RECEIVED**  
Date: APR 27 2026  
By: Jenny

THRU: **MS. FLORINDA JILL S. UYVICO**  
Provincial Government Department Head  
Secretary to the Sanggunian  
Province of Leyte

Dear Honorable Ladies/ Gentlemen:

Good day!

We are respectfully forwarding *fifteen (15) copies* of the following Municipal Ordinances, to wit:

- 1. Municipal Ordinance No. 2026-005: AN ORDINANCE CREATING THE CALUBIAN MUNICIPAL ECONOMIC ENTERPRISE OFFICE (MEEEO), AS A QUASI-AUTONOMOUS LOCAL ECONOMIC ENTERPRISE, DEFINING ITS POWERS, FUNCTIONS, AND COMPOSITION, AND PROVIDING FOR THE MANAGEMENT, OPERATION, MAINTENANCE, AND DEVELOPMENT OF THE CALUBIAN WATER SYSTEM AND THE PORT OF CALUBIAN**

For your perusal. Please acknowledge receipt hereof.

Thank you.

Very truly yours,

**ATTY. KEISHA YNA VINEE V. RAMIREZ**  
MGDH I (Secretary to the Sanggunian)



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Calubian  
-00-

Sangguniang Panlalawigan  
Province of Leyte  
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Date: APR 27 2026  
By: *Jamm*

**OFFICE OF THE SANGGUNIANG BAYAN**

MINUTES OF THE THIRTY THIRD (33<sup>rd</sup>) REGULAR SESSION OF THE TWENTY SIXTH (26th) SANGGUNIANG BAYAN OF CALUBIAN, LEYTE HELD ON MARCH 9, 2026 AT THE SB SESSION HALL, LEGISLATIVE BUILDING.

**PRESENT:**

- |                                       |                            |
|---------------------------------------|----------------------------|
| Hon. Eduardo R. Omega                 | SB Member                  |
| Hon. Jullian Marc A. Batiancela       | SB Member                  |
| Hon. Ralph Anthony George D. Martinez | SB Member                  |
| Hon. Noel G. Eamiguel                 | SB Member                  |
| Hon. Ester P. Lubiano                 | SB Member                  |
| Hon. Julia E. Halichic                | SB Member                  |
| Hon. Ben Leo C. Ruña                  | SB Member                  |
| Hon. Alfredo M. Casas                 | Liga ng mga Barangay Pres. |
| Hon. Carl Ernest D. Ponce             | SK Federation President    |

**ON LEAVE:**

- |                            |           |
|----------------------------|-----------|
| Hon. Eugenio A. Ching, Jr. | SB Member |
|----------------------------|-----------|

**OFFICER-IN-CHARGE, OFFICE OF THE MAYOR:**

- |                                |                   |
|--------------------------------|-------------------|
| Hon. Anna Love Veloso-Laurente | Presiding Officer |
|--------------------------------|-------------------|

**ORDINANCE NO. 2026-005**

AN ORDINANCE CREATING THE CALUBIAN MUNICIPAL ECONOMIC ENTERPRISE OFFICE (MEEO), AS A QUASI-AUTONOMOUS LOCAL ECONOMIC ENTERPRISE, DEFINING ITS POWERS, FUNCTIONS, AND COMPOSITION, AND PROVIDING FOR THE MANAGEMENT, OPERATION, MAINTENANCE, AND DEVELOPMENT OF THE CALUBIAN WATER SYSTEM AND THE PORT OF CALUBIAN.

**INTRODUCED BY: COMMITTEE ON TRANSPORTATION AND COMMUNICATIONS**

- HON. NOEL G. EAMIGUEL  
HON. JULLIAN MARC A. BATIANCELA  
HON. EUGENIO A. CHING, JR.  
HON. RALPH ANTHONY GEORGE D. MARTINEZ

**WHEREAS**, consistent with local autonomy and decentralization as mandated under R.A. No. 7160 also known as the Local Government Code of 1991, Local Government Units shall endeavor to be self reliant and shall exercise such powers and discharge such other functions and responsibilities for the provision of basic services and facilities;

**WHEREAS**, Section 76 of the local Government Code provides that "Every Local Government Unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial

*[Signature]*  
HON. BEN LEO C. RUÑA  
SB Member  
HON. NOEL G. EAMIGUEL  
SB Member

*[Signature]*  
HON. JULIAN MARC A. BATIANCELA  
SB Member  
HON. RALPH ANTHONY GEORGE D. MARTINEZ  
SB Member

*[Signature]*  
HON. JULIA E. HALICHIC  
SB Member  
HON. ESTER P. LUBIANO  
SB Member

*[Signature]*  
HON. CARL ERNEST D. PONCE  
SK Federation President  
HON. ALFREDO M. CASAS  
Liga ng mga Barangay President

capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission”;

**WHEREAS**, under Section 447 (vii) of the Local Government Code, it is the responsibility of the Sangguniang Bayan to determine the powers and duties of officials and employees of the Municipality subject to the relevant provisions of the Code;

**WHEREAS**, Section 447 (viii) empowers the Sangguniang Bayan to determine the positions and salaries, wages, allowances and other emoluments and benefits of the officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the municipal government;

**WHEREAS**, the creation of the Municipal Economic Enterprise Office (MEEEO) aims to establish, develop, operate, maintain and manage sustainable municipal economic enterprises to generate revenue and enhance the delivery of public services pursuant to the economic and social objectives of the municipality;

**WHEREAS**, the operations of the CMEEEO shall further adhere to the guidelines set forth under Department of Budget and Management (DBM) Local Budget Circular (LBC) No. 111, providing for the manual on the setting up and operation of Local Economic Enterprises, and LBC No. 100, ensuring the fiscal autonomy of the enterprise in its personal services requirements, with the ultimate objective of achieving financial self-sufficiency and enhancing the delivery of water and maritime services to the public;

**NOW, THEREFORE**

*On motion of Hon. Jullian Marc A. Batiancela, duly seconded by the Majority of the SB Members present;*

**BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF CALUBIAN, LEYTE**, in a session assembled, **THAT**:

**SECTION 1. TITLE.** This Ordinance shall be known as the "Calubian Municipal Economic Enterprise Ordinance of 2026."

**SECTION 2. DECLARATION OF POLICY.** It is the policy of the Municipality of Calubian to improve the delivery of basic services and enhance local revenue generation. To achieve this, the Municipality shall operate its public utilities - specifically the Water System and the Port—under a specialized office using corporate-style management to ensure financial viability and high-quality service.


**SECTION 3. CREATION OF THE CALUBIAN MUNICIPAL ECONOMIC ENTERPRISE OFFICE (MEEEO)**


There is hereby created the Municipal Economic Enterprise Office (MEEEO) as a separate department under the Office of the Municipal Mayor.


**SECTION 4. SCOPE AND JURISDICTION.**


The MEEEO shall have direct supervision, management, and control over the following local economic enterprises (LEEs):


- i. The Calubian Water System Administration (CAWASA): Including maintenance, improvement, expansion, distribution, and billing.


  
 HON. BEN LEO C. RUNA  
 SB Member


  
 HON. NOEL G. EAMIGUEL  
 SB Member


  
 HON. JULLIAN MARC A. BATIANCELA  
 SB Member

  
 HON. RALPH ANTHONY GEORGER D. MARTINEZ  
 SB Member

  
 HON. JULIA E. HALICHIC  
 SB Member

  
 HON. ESTER P. LUBIANO  
 SB Member

  
 HON. CARL ERNEST D. PONCE  
 SK Federation President

  
 HON. ALFREDO M. CASAS  
 Liga ng mga Barangay President

- To sell water under schedules of rates and charges to any and all water users within and outside the service areas of CMEO as initially promulgated by the SB through a Sangguniang Bayan Ordinance and later, as the need arises, to be determined by the BOD and after subsequent public hearings to be approved and promulgated by the SB through a amendments of existing Municipal Ordinance.
- Provide reimbursement from all new water customers from the cost of installation of new services and meters;
- Provide revenue from all water deliveries and services performed by the CMEEEO
- Pay operating expenses
- Provide maintenance and repair works;
- Provide a reasonable surplus for replacements, expansions, and improvements;
- Pay the amortization in bank as a result of loans incurred for the capital expenditures for the development, improvement, rehabilitation, and expansion as it becomes due; and
- Establish fund for reasonable reserves.

The Port of Calubian: Including berthing, terminal operation and management, cargo handling, port facility rentals, maintain and development.


The management of the Port of Calubian constitutes an exercise of delegated administrative authority and statutory compliance, where the General Manager operates under the principle defined in the Local Government Code of 1991. The management functions as a contractual obligation under the Memorandum of Agreement (MOA), ensuring that all maritime operations adhere to the Philippine Ports Authority (PPA) regulatory standards and Civil Service Commission guidelines, where the appointee is legally bound to uphold both local ordinances and the specific terms and conditions of the National-Local Partnership.


#### SECTION 5. THE BOARD OF DIRECTORS AND THE GENERAL MANAGER


The organizational structure of the Calubian Municipal Economic Enterprise Office shall consist of the following positions specifying the corresponding remuneration and with personnel duly appointed by the Municipal Mayor:


A five-man members of the Board of Directors which shall be constituted, one (1) from the religious sector, two (2) either from NGOs and Peoples Organization, two (2) each from northern and southern barangays, who are persons of good repute and integrity and avowed to promote the public service and welfare. The Board of Directors shall hold office starting from the appointment of the incumbent Mayor and shall have 5-year term. The Chairman of the Board shall be elected from among the five (5) member board by themselves.


The Board functions are limited to policy making, determining and specifying from time to time the duties and responsibilities of General Manager and other personnel of the CMEEEO and perform their collegial duties and responsibilities through the power of the Municipal Mayor. All powers privileges and duties of the CMEEEO shall be exercise by and through the Board; provided , however, that any executive, administrative and ministerial power shall be delegated of such purpose by the Board. The Board shall define through a resolution subject to the approval of the Municipal


  
 HON. BEN LEO C. RUÑA  
 SB Member


  
 HON. JUAN MARC A. BATIANCELA  
 SB Member

  
 HON. RALPH ANTHONY GEORGED. MARTINEZ  
 SB Member

  
 HON. JULIA E. HALICHIC  
 SB Member

  
 HON. ESTER P. LUBIANO  
 SB Member

  
 HON. CARL ERNEST D. PONCE  
 SK Federation President

  
 HON. ALFREDO M. CASAS  
 Liga ng mga Barangay President

Mayor, a system of business administration and accounting for the CMEEEO which shall be patterned after the standards of the LGU.

The Members of the Board of Directors shall meet twice a month and shall receive a Php 2,000 honoraria every attendance of the meeting. Basic remuneration and fringe benefits of the personnel shall be derived from its own revenue.

The MEEEO shall be headed by a General Manager, who shall be appointed by the Municipal Mayor subject to Civil Service Commission (CSC) rules.

Minimum Qualifications:

**Education:** Master's Degree in Business Management/Administration (MBM/MBA) or Master's Degree in Public Administration (MPA) and/or Engineering Management

**Experience:** At least three (3) years of experience in the utility operation and/or infrastructure management and/or local economic enterprise or government operation.

**Eligibility:** Career Service Professional (Second Level Eligibility).

Primary Duties:

- Formulate and implement plans for the Water System and the Port.
- Directly supervise all personnel assigned to the specific enterprise units.
- Submit quarterly financial and operational reports to the Mayor and the Sangguniang Bayan.
- The appointed General Manager is responsible for overseeing all operations at the Port of Calubian by supervising a dual-layered workforce. This team consist of the existing personnel from the CAWASA, who provide local expertise in operation and maintenance of the water supplemented by the additional staff to meet the port's specific operational demands. Under this leadership, the General Manager ensures that both groups work cohesively to handle port zoning, cargo logistics and passenger safety effectively bridging local utility management with national maritime standards to drive the facility's growth and efficiency.
- He shall receive a monthly salary equivalent to Salary Grade 24 and shall receive fringe benefits as a Government Department Head as provided by the law.


**SECTION 6. FUNCTIONAL UNITS.**


To ensure efficiency, the MEEEO shall be divided into the following functional divisions:


Division	Primary Responsibility
Administrative and Finance	Budgeting, collection, procurement, and human resources.
Water Works Operations	Technical maintenance, pipe-laying, water quality monitoring, and metering.
Port Operation	Terminal fee collection, and facility security/maintenance.


**SECTION 7. FINANCIAL MANAGEMENT.**

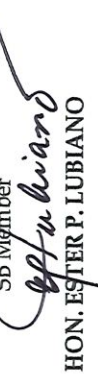
All income generated by the Water System and the Port shall be deposited in a Special Account in the General Fund (SAGF). This ensures that the earnings are primarily used for the operation, debt servicing, and capital expansion of the enterprises themselves before being reverted to the General Fund.


  
 HON. BEN LEO C. RUÑA  
 SB Member


  
 HON. PITAN MARC A. BATIANCELA  
 SB Member

  
 HON. RALPH ANTHONY GEORGED. MARTINEZ  
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 SK Federation President

  
 HON. ALFRIDO M. CASAS  
 Liga ng mga Barangay President

**SECTION 8. SEPARABILITY CLAUSE.** If any provision of this Ordinance is declared invalid or unconstitutional, the remaining provision not affected thereby, shall continue to be in full force & effect.

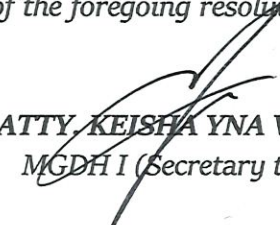
**SECTION 9. REPEALING CLAUSE.** All ordinances, rules and regulations or parts not consistent with any provision of this Ordinance are hereby repealed, amended or modified accordingly.

**SECTION 10. EFFECTIVITY.** The Ordinance shall take effect immediately upon approval, and upon review of the Honorable Sangguniang Panlalawigan of the Province of Leyte.

Approved.

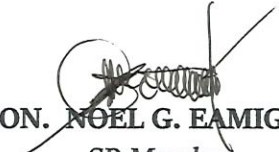
Ordinance No. 2026-005

**I HEREBY CERTIFY** to the correctness of the foregoing resolution this March 9, 2026 at Calubian, Leyte.


  
**ATTY. KEISHA YNA VINEE V. RAMIREZ**  
MGDH I (Secretary to the Sanggunian)

ATTESTED BY:

  
**HON. EDUARDO R. OMEGA**  
Temporary Presiding Officer

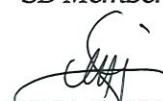
  
**HON. NOEL G. EAMIGUEL**  
SB Member

  
**HON. JULIAN MARC A. BATIANCELA**  
SB Member

  
**HON. ESTER P. LUBIANO**  
SB Member

  
**HON. RALPH ANTHONY GEORGE D. MARTINEZ**  
SB Member

  
**HON. BEN LEO C. RUÑA**  
SB Member

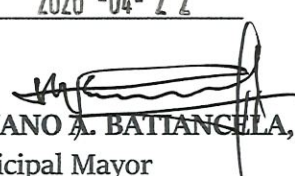
  
**HON. JULIA E. HALICHIC**  
SB Member

  
**HON. CARL ERNEST D. PONCE**  
SK Federation President

  
**HON. ALFREDO M. CASAS**  
Liga ng mga Barangay President

APPROVED:

Date: 2026-04-22

  
**HON. MARCIANO A. BATTIANCELA, JR.**  
Municipal Mayor



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Calubian

OFFICE OF THE SECRETARY  
TO THE SANGGUNIANG BAYAN  
sbsec0813.mgocalubian@gmail.com



## CERTIFICATE OF POSTING

TO WHOM THIS MAY CONCERN:

THIS IS TO CERTIFY THAT the Municipal Ordinance No. 2026-005, entitled: "AN ORDINANCE CREATING THE CALUBIAN MUNICIPAL ECONOMIC ENTERPRISE OFFICE (MEEEO), AS A QUASI-AUTONOMOUS LOCAL ECONOMIC ENTERPRISE, DEFINING ITS POWERS, FUNCTIONS, AND COMPOSITION, AND PROVIDING FOR THE MANAGEMENT, OPERATION, MAINTENANCE, AND DEVELOPMENT OF THE CALUBIAN WATER SYSTEM AND THE PORT OF CALUBIAN" was posted on the Bulletin Board of the Sangguniang Bayan on April 23, 2026 and other conspicuous places in the Municipality of Calubian, Leyte, and it will remain posted therein for three (3) consecutive weeks.

THIS CERTIFICATION is issued in compliance with ARTICLE 114 of the Implementing Rules and Regulations of Regulations of Republic Act No. 7160.

ISSUED the 23<sup>rd</sup> day of April, 2026 at the Municipality of Calubian, Leyte.

Very truly yours,

  
ATTY. KEISHA YNA VINEE V. RAMIREZ  
*MGDHI (Secretary to the Sanggunian)*