



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Palo  
-oOo-

Item No.: 41  
Date: 19 2026 MAY

## PROVINCIAL BUDGET OFFICE

May 12, 2026

Hon. **LEONARDO M. JAVIER, JR.**,  
Vice-Governor and Presiding Officer, and  
**THE HONORABLE MEMBERS**  
Sangguniang Panlalawigan  
Province of Leyte

**Gentlemen and Ladies:**



Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 01 FY 2026** of the **Municipality Palo, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 2026-01** with a total appropriation in the amount of **P33,626,247.36** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the Savings from Unappropriated Balance as of December 2025 as funding source is duly certified with cash back up and is not restricted by law or other obligations and are made available to support the expenditures under Supplemental Budget No. 01;
2. That the procurement of Goods, Supplies, Equipment, Civil Works and other related services shall be made in accordance with the provisions of RA 9184 and its Implementing Rules and Regulations and the recent procurement laws and issuances of GPPB;
3. That the newly created positions shall be in accordance to the minimum standards and guidelines prescribed by the Civil Service Commission (CSC) and shall be further subject to Civil Service Commission (CSC) Memorandum Circular No. 12, series of 2022;
4. That the grant of the following benefits shall be made pursuant to the corresponding guidelines relative to:
  - a) Year-End Bonus and Cash Gift – Budget Circular No. 2016-4
  - b) PERA – Circular No. 2009-3
  - c) RATA – Local Budget Circular No. 157
  - d) Overtime Pay– CSC & DBM Joint Circular No. 1 s. 2015, dated November 25, 2015
  - e) Monetization of Leave Credits – CSC Guidelines and Budget Circular No. 2016-2
  - f) Hazard Pay – establishment of this benefit/incentive shall be based on the conditions enumerated under the Magna Carta for Public Health Workers and Magna Carta for Public Social Workers and payment shall likewise strictly adhere to the said requirements

5. That provisions of funds for the PPAs under the 5% Calamity Fund shall conform with the provisions of NDRRMC-DBM and DILG Joint Memorandum Circular No. 213-dated March 25, 2013;
6. That the appropriation of the funds for the Improvement of Palo Public Market under the Development Fund (DF) shall strictly adhere to DBM-DOF-DILG Joint Memorandum Circular No. 1 dated November 4, 2020; and
7. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

**LOCAL FINANCE COMMITTEE:**

  
**MARIA GINA P. HIPE**  
Provincial Budget Officer

  
**RUTH Y. SURPIA**  
Provincial Treasurer

  
**AGNES C. RAFON**  
Provincial Planning and Development  
Coordinator – Designate

Republic of the Philippines  
PROVINCE OF LEYTE  
Palo, Leyte  
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**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

**1<sup>ST</sup> INDORSEMENT**  
08 April 2026

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Appropriation Ordinance No. 2026-01 of the Municipality of Palo, Leyte, entitled: An Ordinance Authorizing Supplemental Budget No. 1, series of 2026 of the Municipality of Palo, Leyte, involving an amount of Thirty-three Million Six Hundred Twenty-six Thousand Two Hundred Forty Seven Pesos and Thirty-six Centavos (P33,626,247.36).**

  
**FLORINDA JILL S. UYVICO**  
Secretary to the Sanggunian





Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Palo

Sangguniang Panlalawigan  
Province of Leyte  
**RECEIVED**

Date: \_\_\_\_\_  
By: \_\_\_\_\_

**SANGGUNIANG BAYAN**

**EXCERPTS FROM THE MINUTES OF THE 37<sup>TH</sup> REGULAR SESSION OF THE 12<sup>TH</sup> SANGGUNIANG BAYAN OF THE MUNICIPALITY OF PALO, PROVINCE OF LEYTE, HELD ON MARCH 17, 2026, AT THE SANGGUNIANG BAYAN SESSION HALL.**

Present:

Hon. Jonathan P. Chiquillo	Presiding Officer
Hon. Chiqui Ruth C. Uy	SB Member
Hon. Andres Ian R. Sevilla	SB Member
Hon. Felipe T. Ygrubay, Jr.	SB Member
Hon. Casimero B. Parado II	SB Member
Hon. Antonino C. Hernit	SB Member
Hon. Casimero P. Villas, Jr.	SB Member
Hon. Panchito M. Cortez	SB Member
Hon. Gregorio Papoose V. Lantajo, Jr.	President, Liga ng mga Barangay
Hon. Mary Dwell S. Agner	President, PPSK

Absent:

Hon. Aaron H. Roca	SB Member – on Official Travel
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**MUNICIPAL RESOLUTION NO. 2026-47**

**GRANTING LEGISLATIVE AUTHORIZATION TO THE MUNICIPALITY'S SUPPLEMENTAL BUDGET NO. 1 FOR CALENDAR YEAR 2026 IN THE AMOUNT OF THIRTY THREE MILLION TWENTY SIX THOUSAND TWO HUNDRED FORTY SEVEN PESOS AND THIRTY SIX CENTAVOS (₱33,626,247.36).**


NOW, THEREFORE, on motion of Hon. Felipe T. Ygrubay, Jr. and duly seconded by all Hon. Casimero B. Parado II, be it

RESOLVED, that the Sangguniang Bayan of Palo grant, as it hereby grants legislative authorization to the municipality's Supplemental Budget No. 1 for Calendar Year 2026 in the amount of Thirty Three Million Twenty Six Thousand Two Hundred Forty Seven Pesos and Thirty Six Centavos (₱33,626,247.36);

RESOLVED FINALLY, that copies of this resolution and other pertinent documents be furnished the Hon. Sangguniang Panlalawigan, Province of Leyte thru Hon. Vice-Governor Leonardo Javier, Jr.; the Provincial Budget Officer, Palo, Leyte; Hon. Remedios "Matin" L. Petilla, Local Chief Executive, Luz C. Fernandez, Assistant Municipal Treasurer; Luis Antonio M. Napoles, Municipal Accountant; Ma. Aleli F. Plazuela, Municipal Budget Officer, all of this municipality; and all others concerned for their information and appropriate action.

APPROVED.

ATTESTED:

  
**JONATHAN P. CHIQUILLO**  
Vice Mayor  
Presiding Officer

CERTIFIED CORRECT:

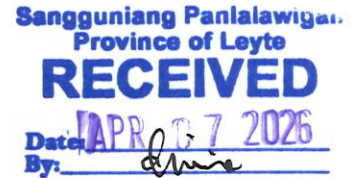
  
**BRIAN VALENTE P. ELORCHA**  
Secretary to the Sanggunian



Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Palo

SANGGUNIANG BAYAN

1<sup>st</sup> Indorsement  
March 30, 2026



Respectfully forwarded to Hon. Sangguniang Panlalawigan, Province of Leyte thru Hon. Vice-Governor Leonardo Javier, Jr., Palo, Leyte, the herein attached copy of Municipal Resolution No. 2026-47 of the Sangguniang Bayan, Palo, Leyte, dated March 17, 2026, which is self-explanatory.

  
**BRIAN VALENTE P. ELORCHA**  
Secretary to the Sanggunian

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Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Palo

**SANGGUNIANG BAYAN**

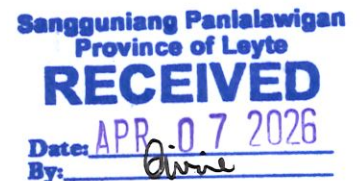
**EXCERPTS FROM THE MINUTES OF THE 37<sup>TH</sup> REGULAR SESSION OF THE 12<sup>TH</sup> SANGGUNIANG BAYAN OF THE MUNICIPALITY OF PALO, PROVINCE OF LEYTE, HELD ON MARCH 17, 2026, AT THE SANGGUNIANG BAYAN SESSION HALL.**

Present:

Hon. Jonathan P. Chiquillo	Presiding Officer
Hon. Chiqui Ruth C. Uy	SB Member
Hon. Andres Ian R. Sevilla	SB Member
Hon. Felipe T. Ygrubay, Jr.	SB Member
Hon. Casimero B. Parado II	SB Member
Hon. Antonino C. Hernit	SB Member
Hon. Casimero P. Villas, Jr.	SB Member
Hon. Panchito M. Cortez	SB Member
Hon. Gregorio Papoose V. Lantajo, Jr.	President, Liga ng mga Barangay
Hon. Mary Dwell S. Agner	President, PPSK

Absent:

Hon. Aaron H. Roca	SB Member – on Official Travel
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**MUNICIPAL RESOLUTION NO. 2026-47**

**GRANTING LEGISLATIVE AUTHORIZATION TO THE MUNICIPALITY'S SUPPLEMENTAL BUDGET NO. 1 FOR CALENDAR YEAR 2026 IN THE AMOUNT OF THIRTY THREE MILLION TWENTY SIX THOUSAND TWO HUNDRED FORTY SEVEN PESOS AND THIRTY SIX CENTAVOS (₱33,626,247.36).**

NOW, THEREFORE, on motion of Hon. Felipe T. Ygrubay, Jr. and duly seconded by all Hon. Casimero B. Parado II, be it

RESOLVED, that the Sangguniang Bayan of Palo grant, as it hereby grants legislative authorization to the municipality's Supplemental Budget No. 1 for Calendar Year 2026 in the amount of Thirty Three Million Twenty Six Thousand Two Hundred Forty Seven Pesos and Thirty Six Centavos (₱33,626,247.36);


RESOLVED FINALLY, that copies of this resolution and other pertinent documents be furnished the Hon. Sangguniang Panlalawigan, Province of Leyte thru Hon. Vice-Governor Leonardo Javier, Jr.; the Provincial Budget Officer, Palo, Leyte; Hon. Remedios "Matin" L. Petilla, Local Chief Executive, Luz C. Fernandez, Assistant Municipal Treasurer; Luis Antonio M. Napoles, Municipal Accountant; Ma. Aleli F. Plazuela, Municipal Budget Officer, all of this municipality; and all others concerned for their information and appropriate action.

APPROVED.

ATTESTED:

  
**JONATHAN P. CHIQUILLO**  
Vice Mayor  
Presiding Officer

CERTIFIED CORRECT:

  
**BRIAN VALENTE P. ELORCHA**  
Secretary to the Sanggunian

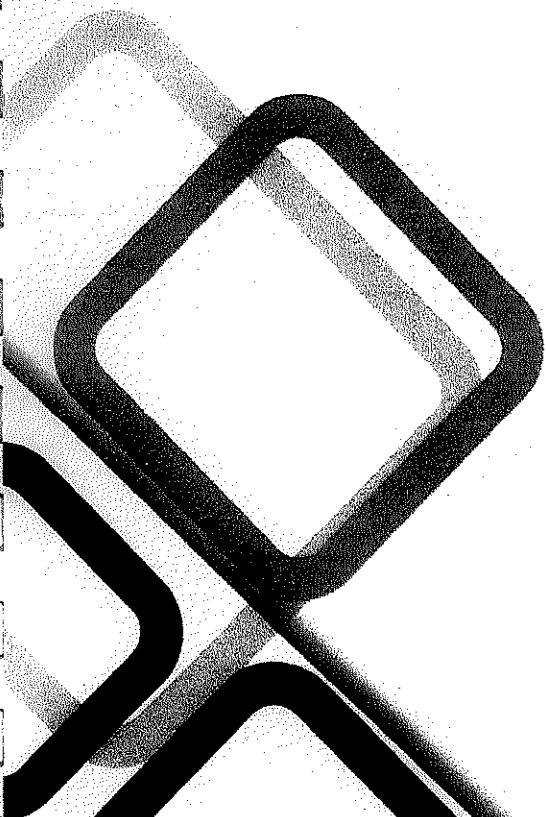
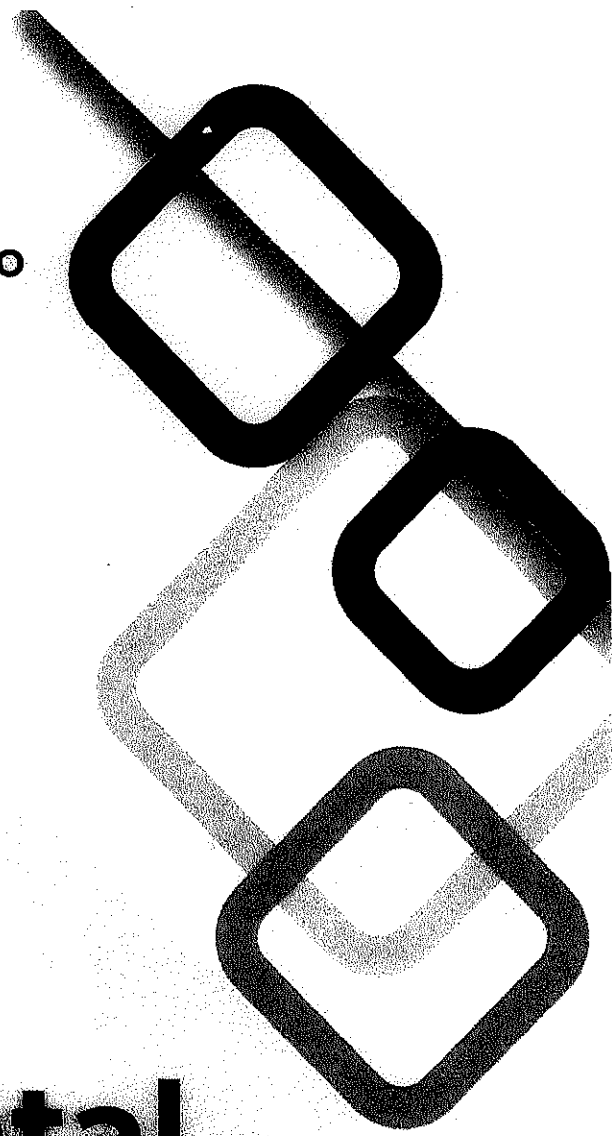


REPUBLIC OF THE PHILIPPINES  
PROVINCE OF LEYTE  
**LOCAL GOVERNMENT UNIT OF PALO**

F.Y. 2026

# **Supplemental Budget No. 1**

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Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Palo

SANGGUNIANG BAYAN

Sangguniang Panlalawigan  
Province of Leyte  
**RECEIVED**  
Date: APR 07 2026  
By: \_\_\_\_\_

EXCERPTS FROM THE MINUTES OF THE 37<sup>TH</sup> REGULAR SESSION OF THE 12<sup>TH</sup> SANGGUNIANG BAYAN OF THE MUNICIPALITY OF PALO, PROVINCE OF LEYTE, HELD ON MARCH 17, 2026, AT THE SANGGUNIANG BAYAN SESSION HALL.

Present:

Hon. Jonathan P. Chiquillo	Presiding Officer
Hon. Chiqui Ruth C. Uy	SB Member
Hon. Andres Ian R. Sevilla	SB Member
Hon. Felipe T. Ygrubay, Jr.	SB Member
Hon. Casimero B. Parado II	SB Member
Hon. Antonino C. Hernit	SB Member
Hon. Casimero P. Villas, Jr.	SB Member
Hon. Panchito M. Cortez	SB Member
Hon. Gregorio Papoose V. Lantajo, Jr.	President, Liga ng mga Barangay
Hon. Mary Dwell S. Agner	President, PPSK

Absent:

Hon. Aaron H. Roca	SB Member – on Official Travel
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**APPROPRIATION ORDINANCE NO. 2026-01**

AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 1, SERIES OF 2026, OF THE MUNICIPALITY OF PALO, LEYTE, INVOLVING AN AMOUNT OF THIRTY THREE MILLION SIX HUNDRED TWENTY SIX THOUSAND TWO HUNDRED FORTY SEVEN PESOS AND THIRTY SIX CENTAVOS (₱33,626,247.36) FOR ADDITIONAL FUNDING OF PERSONNEL SERVICES, MAINTENANCE AND OTHER OPERATING EXPENSES, CAPITAL OUTLAY, SPECIAL PURPOSE APPROPRIATIONS, DEVELOPMENT FUND, AND CALAMITY FUND.

**Section 1.** The Supplemental Budget of the Palo Local Government Unit for Fiscal Year 2026 in the total amount of **Thirty Three Million Six Hundred Twenty Six Thousand Two Hundred Forty Seven Pesos and Thirty Six Centavos (₱33,626,247.36)** for additional funding of Personnel Services, Maintenance and Other Operating Expenses, Capital Outlay, Special Purpose Appropriations, Development Fund, and Calamity Fund is hereby approved.

The Budget Documents consisting of the following are incorporated herein and made integral part of this Ordinance:

1. LFC Resolution No. 2026-001
2. LBP Form No. 8 – Statement of Funding Sources
3. LBP Form No. 9 – Statement of Supplemental Appropriation
4. Certification of Availability of Funds
5. Other related supporting documents attached thereto

**Section 2. Sources of Funds.** The sources of funds for the Supplemental Budget No. 1 in the total amount of **Thirty Three Million Six Hundred Twenty Six Thousand Two Hundred Forty Seven Pesos and Thirty Six Centavos (₱33,626,247.36)** shall be as follows:

Unappropriated Balance as of December 31, 2025	-	<u>₱ 33,626,247.36</u>
<b>Total Funding Sources</b>	-	<b><u>₱ 33,626,247.36</u></b>



Republic of the Philippines  
 PROVINCE OF LEYTE  
 Municipality of Palo

SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE 37<sup>TH</sup> REGULAR SESSION OF THE 12<sup>TH</sup> SANGGUNIANG BAYAN OF THE MUNICIPALITY OF PALO, PROVINCE OF LEYTE, HELD ON MARCH 17, 2026, AT THE SANGGUNIANG BAYAN SESSION HALL.

-page 2-

(Appropriation Ord. No. 2026-01)

Section 3. Use of Funds. The amount of **Thirty Three Million Six Hundred Twenty Six Thousand Two Hundred Forty Seven Pesos and Thirty Six Centavos (₱33,626,247.36)** is hereby appropriated for the Supplemental Budget of the Municipality of Palo, Leyte, as follows:

**Proposed New Appropriation Language:**

For	Personnel Services	....	₱ 7,800,000.00
	Maintenance and Other Operating Expenses	....	₱ 3,491,247.36
	Capital Outlay	....	₱ 260,000.00
	Special Purpose Appropriations	....	₱ 6,875,000.00
	Development Fund	....	₱15,000,000.00
	Calamity Fund	....	₱ 200,000.00
	<b>Total</b>		<b>₱ <u>33,626,247.36</u></b>

**New Appropriation by Program/Activity/Project**

Program/Project/ Activity	Current Expenditures	Operating	Capital Outlay	Non-Office Expenditures	Total
	Personal Services	Maintenance and Other Operating Expenses			
<b>A. Programs</b>					
<b>I. General Services</b>					
a. General Administrative and Support Services					
a.1 Mayor's Office	2,125,560.00	1,951,247.36	100,000.00	5,500,000.00	9,676,807.36
a.2 Mun. Administrator's Office	623,272.30	-	-	-	623,272.30
a.3 Business Permit Licensing	119,980.06	-	-	-	119,980.06
a.4 Internal Audit Office	181,733.92	-	-	-	181,733.92
a.5 Legal Services Office	801,894.02	-	-	-	801,894.02
a.6 Livelihood & Coop. Dev't. Section	181,733.92	-	-	-	181,733.92
a.7 Economic Enterprise Mgt. Unit	156,969.88	-	-	-	156,969.88
b. Mun. Human Resource Management Office	1,010,314.54	-	-	-	1,010,314.54
c. Legislative Services					
c.1 Municipal Vice-Mayor	-	20,000.00	-	-	20,000.00
c.2 Sangguniang Bayan	-	200,000.00	-	-	200,000.00
c.3 Secretary to the Sanggunian	770,444.04	20,000.00	-	-	790,444.04
d. Planning & Development Services	-	-	160,000.00	-	160,000.00
3. Accounting Services	194,127.10	-	-	-	194,127.10
<b>Sub-total</b>	<b>6,166,029.78</b>	<b>2,191,247.36</b>	<b>260,000.00</b>	<b>5,500,000.00</b>	<b>14,117,277.14</b>
<b>II. Social Services</b>					
a. Health Services	985,844.20	1,300,000.00	-	100,000.00	2,385,844.20
b. Social Welfare Services	338,560.64	-	-	75,000.00	413,560.64
<b>Sub-total</b>	<b>1,324,404.84</b>	<b>1,300,000.00</b>	<b>-</b>	<b>175,000.00</b>	<b>2,799,404.84</b>



Republic of the Philippines  
 PROVINCE OF LEYTE  
 Municipality of Palo

**SANGGUNIANG BAYAN**

**EXCERPTS FROM THE MINUTES OF THE 37<sup>TH</sup> REGULAR SESSION OF THE 12<sup>TH</sup> SANGGUNIANG BAYAN OF THE MUNICIPALITY OF PALO, PROVINCE OF LEYTE, HELD ON MARCH 17, 2026, AT THE SANGGUNIANG BAYAN SESSION HALL.**

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(Appropriation Ord. No. 2026-01)

<b>III. Economic Services</b>					
a. Agricultural Services	206,269.18	-	-	200,000.00	406,269.18
b. Engineering Services	103,296.20	-	-	-	103,296.20
<b>Sub-total</b>	<b>309,565.38</b>	<b>-</b>	<b>-</b>	<b>200,000.00</b>	<b>509,565.38</b>
<b>II. Operations</b>					
<b>Tourism</b>					
a. Eco-Tourism Development - Research and Development - Sibukaw Island	-	1,000,000.00	-	-	1,000,000.00
<b>Sub-total</b>	<b>-</b>	<b>1,000,000.00</b>	<b>-</b>	<b>-</b>	<b>1,000,000.00</b>
<b>Total, Programs</b>	<b>-</b>	<b>1,000,000.00</b>	<b>-</b>	<b>-</b>	<b>1,000,000.00</b>
<b>I. Locally Funded Project</b>					
a. Development Fund (Improvement of Palo Public Market)	-	-	15,000,000.00	-	15,000,000.00
b. Calamity Fund (Review of Various Plans (CLUP, CDP and LCAP) of the Municipality of Palo Leyte)	-	200,000.00	-	-	200,000.00
<b>Sub-total</b>	<b>-</b>	<b>200,000.00</b>	<b>15,000,000.00</b>	<b>-</b>	<b>15,200,000.00</b>
<b>Total, Projects</b>	<b>-</b>	<b>200,000.00</b>	<b>15,000,000.00</b>	<b>-</b>	<b>15,200,000.00</b>
<b>Total New Appropriations</b>	<b>7,800,000.00</b>	<b>4,691,247.36</b>	<b>15,260,000.00</b>	<b>5,875,000.00</b>	<b>33,626,247.36</b>

**Section 4. Separability Clause.** If, for any reason, any section or provision of this Ordinance is declared invalid or unconstitutional, other sections or provisions thereof which are not affected thereby shall continue to be in full force and effect.

**Section 5. Effectivity.** The provisions of this Ordinance shall take effect upon its approval.

**APPROVED.**

CERTIFIED CORRECT:

**BRIAN VALENTE P. ELORCHA**  
 Secretary to the Sanggunian

ATTESTED:

**JONATHAN P. CHIQUILLO**  
 Vice Mayor  
 Presiding Officer

APPROVED March 18, 2026

**REMEDIOS "MATIN" L. PETILLA**  
 Municipal Mayor



Republic of the Philippines  
Province of Leyte  
Municipality of Palo

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**OFFICE OF THE MAYOR**



**BAGONG PILIPINAS**

March 16, 2026

**TO: The Honorable Members of the Sangguniang Bayan**

**THRU: Vice Mayor Jonathan P. Chiquillo**  
Presiding Officer

SANGGUNIANG BAYAN  
PALO, LEYTE  
**RECEIVED**  
BY: \_\_\_\_\_  
DATE: 03-16-26

Ladies and Gentlemen:

Please be advised that, by virtue of the authority vested upon me by the Rules of the Sangguniang Bayan of Palo, Leyte, I hereby certify to the urgency of enacting a municipal resolution, with the corresponding appropriation ordinance, granting legislative authorization to the municipality's **Supplemental Budget No. 1 for Calendar Year 2026** in the amount of **Thirty Three Million Six Hundred Twenty-Six Thousand Two Hundred Forty-Seven Pesos & 36/100 (Php33,626,247.36)**.

I hereby certify that this be acted upon immediately under the Rules of the Sangguniang Bayan on urgent measures.

Attached herewith is the Local Finance Committee Resolution with accompanying budget documents.

Very truly yours,

  
**REMEDIOS "MATIN" L. PETILLA,**  
Municipal Mayor

07/15

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Republic of the Philippines  
 Province of Leyte  
 Municipality of Palo  
 -00000-  
**LOCAL FINANCE COMMITTEE**



EXCERPTS FROM THE MINUTES OF THE MEETING OF THE LOCAL FINANCE COMMITTEE (LFC) HELD AT THE MAYOR'S OFFICE, PALO, LEYTE ON MARCH 3, 2026 AT 3:00 O'CLOCK IN THE AFTERNOON.

**LOCAL FINANCE COMMITTEE RESOLUTION No. 2026-001**

**RESOLUTION REQUESTING LEGISLATIVE AUTHORIZATION OF THE PROPOSED SUPPLEMENTAL BUDGET NO. 1, CALENDAR YEAR 2026 FROM THE GENERAL FUND FOR THE VARIOUS PRIORITIES OF THE LOCAL GOVERNMENT UNIT OF PALO, LEYTE.**

**WHEREAS**, the Local Government Unit of Palo has available resources for Supplemental Budget No. 1 in the amount of **THIRTY THREE MILLION SIX HUNDRED TWENTY SIX THOUSAND TWO HUNDRED FORTY SEVEN PESOS & 36/100 (Php 33,626,247.36)** taken from the Unappropriated Surplus of the LGU Operation as of December 31, 2025;

**WHEREAS**, the Local Finance Committee proposed for the appropriation of funds for the following programs, projects and activities of the municipality, to wit:

Personal Services	-	Php	7,800,000.00
MOOE	-		3,491,247.36
Capital Outlay	-		260,000.00
Special Purpose Appropriations	-		6,875,000.00
Development Fund	-		15,000,000.00
Calamity Fund	-		<u>200,000.00</u>
<b>TOTAL</b>	-	<b>Php</b>	<b><u>33,626,247.36</u></b>

**WHEREAS**, there is a need for a supplemental appropriation for the above-mentioned priorities from the General Fund of the Local Government Unit;

**NOW, THEREFORE**, on motion of Ms. Ma. Aleli F. Plazuela, Municipal Budget Officer, duly seconded by Ms. Luz C. Fernandez, Assistant Municipal Treasurer;

**RESOLVE**, as it is hereby resolved to request the Sangguniang Bayan for a legislative authorization of the supplemental budget in the amount of **THIRTY THREE MILLION SIX HUNDRED TWENTY SIX THOUSAND TWO HUNDRED FORTY SEVEN PESOS & 36/100 (Php 33,626,247.36)**;


**RESOLVED FINALLY**, that copies of this resolution be furnished the Sangguniang Bayan thru the Hon. Municipal Mayor, all of Palo, Leyte, for their appropriate action.

**APPROVED:** March 3, 2026


**LOCAL FINANCE COMMITTEE:**

  
**ENGR. ARMAND C. CABALTERA**  
 Municipal Planning & Dev. Coordinator  
 Chairman

  
**MA. ALELI F. PLAZUELA**  
 Municipal Budget Officer  
 Member

  
**LUZ C. FERNANDEZ**  
 Assistant Municipal Treasurer  
 Member

Approved:

  
**REMEDIOS "MATIN" L. PETILLA**  
 Municipal Mayor

000001

**STATEMENT OF FUNDING SOURCES  
SUPPLEMENTAL BUDGET NO. 1  
Calendar Year 2026**

**PALO, LEYTE**

Province/City/Municipality

**GENERAL FUND**

Fund/Special Account

Particulars	Account Classification	Amount
<b>1.0 New Revenue Sources:</b>		
None		
<b>2.0 Actual Collection in Excess of the Estimated Income:</b>		
None		
<b>3.0 Savings:</b>		
Unappropriated Balance as of December 31, 2025		33,626,247.36
<b>4.0 Realignment:</b>		
None		
<b>5.0 Reversion:</b>		
None		
<b>TOTAL FUNDING SOURCES</b>		<b>33,626,247.36</b>

*Certified Correct:*

We hereby certify to the correctness of the statement of funds available for appropriation.

  
**LUIS ANTONIO M. NAPOLES**  
Municipal Accountant

  
**LUZ C. FERNANDEZ**  
Assistant Municipal Treasurer

March 3, 2026  
Date

March 3, 2026  
Date

**LGU-PALO**  
**ANALYSIS OF GOVERNMENT EQUITY**  
**AS AT DECEMBER 31, 2025**

**CASH AVAILABLE FOR APPROPRIATIONS/(DEFICIT)**

Cash	340,984,508.52	
<i>sub-total:</i>		340,984,508.52
<i>Less: Current Liabilities</i>		
Financial Liabilities	39,736,886.11	
Inter-Agency Payables	11,753,638.98	



Republic of the Philippines  
Province of Leyte  
Municipality of Palo  
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## CERTIFICATION

**THIS IS TO CERTIFY** that funds are available for the funding of Supplemental Appropriations for Supplemental Budget No. 1, Calendar Year 2026 of the Municipality of Palo, Leyte in the amount of **Thirty Three Million Six Hundred Twenty Six Thousand Two Hundred Forty Seven Pesos & 36/100 (Php 33,626,247.36)**.

**THIS IS TO CERTIFY** further that funds are taken from the Unappropriated Balance as of December 31, 2025.

**ISSUED** this 3<sup>rd</sup> day of **March, 2026** in Palo, Leyte.

  
**LUIS ANTONIO M. NAPOLES**  
Municipal Accountant

  
**LUZ C. FERNANDEZ**  
Assistant Municipal Treasurer

**STATEMENT OF SUPPLEMENTAL APPROPRIATIONS**  
Province of Leyte  
Municipality of Palo

**SUPPLEMENTAL BUDGET NO. 1, Calendar Year 2026**

Implementing Office	Particulars/Purpose	AIP Reference Code	Object of Expenditure	Account Code	Amount	
1011 Mayor's Office	Additional Provision of Personnel Services, MOOE and Capital Outlay	1000-000-3-1-01-001-000	<b>PERSONNEL SERVICES:</b>			
			Overtime Pay	5-01-02-130	125,560.00	
			Monetization of Leave Credits	5-01-04-030	2,000,000.00	
			<b>TOTAL PS</b>			<b>2,125,560.00</b>
			<b>MOOE:</b>			
			Travelling Expenses (Foreign)	5-02-01-010	460,000.00	
			Training Expenses	5-02-02-020	1,150,000.00	
			Electricity Expenses-Prior Years	5-02-04-020	100,000.00	
			Other Maint. & Ope. Expenses	5-02-99-990	241,247.36	
			<b>TOTAL MOOE</b>			<b>1,951,247.36</b>
<b>CAPITAL OUTLAY:</b>						
Property, Plant and Equipment	1-07-99-990	100,000.00				
<b>TOTAL CAPITAL OUTLAY</b>			<b>100,000.00</b>			
<b>TOTAL APPROPRIATIONS</b>			<b>4,176,807.36</b>			
1031 Municipal Administrator's Office	Additional provision of Personnel Services for vacant position	1000-000-3-1-002-000	<b>PERSONNEL SERVICES:</b>			
			Salaries	5-01-01-010	392,740.00	
			PERA	5-01-02-010	8,000.00	
			Representation Allowance	5-01-02-020	30,600.00	
			Transportation Allowance	5-01-02-030	30,600.00	
			Cash Gift	5-01-02-150	5,000.00	
			Year End Bonus	5-01-02-140	98,185.00	
			Ret. & Life Insurance Prems.	5-01-03-010	47,128.80	
			Pag-ibig Contributions	5-01-03-020	800.00	
			PhilHealth Contributions	5-01-03-030	9,818.50	
ECC Contributions	5-01-03-040	400.00				
<b>TOTAL PS</b>			<b>623,272.30</b>			
<b>TOTAL APPROPRIATIONS</b>			<b>623,272.30</b>			
1015 Business Permit Licensing Office	Additional provision of Personnel Services for vacant position	1000-000-3-1-01-004-000	<b>PERSONNEL SERVICES:</b>			
			Salaries	5-01-01-010	75,828.00	
			PERA	5-01-02-010	8,000.00	
			Representation Allowance	5-01-02-020	-	
			Transportation Allowance	5-01-02-030	-	
			Cash Gift	5-01-02-150	5,000.00	
			Year End Bonus	5-01-02-140	18,957.00	
			Ret. & Life Insurance Prems.	5-01-03-010	9,099.36	
			Pag-ibig Contributions	5-01-03-020	800.00	
			PhilHealth Contributions	5-01-03-030	1,895.70	
ECC Contributions	5-01-03-040	400.00				
<b>TOTAL PS</b>			<b>119,980.06</b>			
<b>TOTAL APPROPRIATIONS</b>			<b>119,980.06</b>			
Internal Audit Services Office	Additional provision of Personnel Services for vacant position	1000-000-3-3-01-000-000	<b>PERSONNEL SERVICES:</b>			
			Salaries	5-01-01-010	120,096.00	
			PERA	5-01-02-010	8,000.00	
			Representation Allowance	5-01-02-020	-	
			Transportation Allowance	5-01-02-030	-	
			Cash Gift	5-01-02-150	5,000.00	
			Year End Bonus	5-01-02-140	30,024.00	
			Ret. & Life Insurance Prems.	5-01-03-010	14,411.52	
			Pag-ibig Contributions	5-01-03-020	800.00	
			PhilHealth Contributions	5-01-03-030	3,002.40	
ECC Contributions	5-01-03-040	400.00				
<b>TOTAL PS</b>			<b>181,733.92</b>			
<b>TOTAL APPROPRIATIONS</b>			<b>181,733.92</b>			

000004

Implementing Office	Particulars/Purpose	AIP Reference Code	Object of Expenditure	Account Code	Amount
Legal Services Office	Additional provision of Personnel Services for vacant positions	1000-000-3-2-01-000-000	<b>PERSONNEL SERVICES:</b>		
			Salaries	5-01-01-010	554,476.00
			PERA	5-01-02-010	16,000.00
			Representation Allowance	5-01-02-020	-
			Transportation Allowance	5-01-02-030	-
			Cash Gift	5-01-02-150	10,000.00
			Year End Bonus	5-01-02-140	138,619.00
			Ret. & Life Insurance Prems.	5-01-03-010	66,537.12
			Pag-ibig Contributions	5-01-03-020	1,600.00
			PhilHealth Contributions	5-01-03-030	13,861.90
			ECC Contributions	5-01-03-040	800.00
			<b>TOTAL PS</b>		
<b>TOTAL APPROPRIATIONS</b>				<b>801,894.02</b>	
6999 Livelihood & Coop. Dev't. Section	Additional provision of Personnel Services for vacant position	1000-000-3-1-01-009-000	<b>PERSONNEL SERVICES:</b>		
			Salaries	5-01-01-010	120,096.00
			PERA	5-01-02-010	8,000.00
			Representation Allowance	5-01-02-020	-
			Transportation Allowance	5-01-02-030	-
			Cash Gift	5-01-02-150	5,000.00
			Year End Bonus	5-01-02-140	30,024.00
			Ret. & Life Insurance Prems.	5-01-03-010	14,411.52
			Pag-ibig Contributions	5-01-03-020	800.00
			PhilHealth Contributions	5-01-03-030	3,002.40
			ECC Contributions	5-01-03-040	400.00
			<b>TOTAL PS</b>		
<b>TOTAL APPROPRIATIONS</b>				<b>181,733.92</b>	
8859 Economic Enterprise Management Unit	Additional provision of Personnel Services for vacant position	1000-000-3-1-01-010-000	<b>PERSONNEL SERVICES:</b>		
			Salaries	5-01-01-010	102,344.00
			PERA	5-01-02-010	8,000.00
			Representation Allowance	5-01-02-020	-
			Transportation Allowance	5-01-02-030	-
			Cash Gift	5-01-02-150	5,000.00
			Year End Bonus	5-01-02-140	25,586.00
			Ret. & Life Insurance Prems.	5-01-03-010	12,281.28
			Pag-ibig Contributions	5-01-03-020	800.00
			PhilHealth Contributions	5-01-03-030	2,558.60
			ECC Contributions	5-01-03-040	400.00
			<b>TOTAL PS</b>		
<b>TOTAL APPROPRIATIONS</b>				<b>156,969.88</b>	
1016 Municipal Vice-Mayor	Additional provision of MOOE	1000-000-3-1-02-000-000	<b>MOOE:</b>		
			Travelling Expenses (Foreign)	5-02-01-010	20,000.00
			Training Expenses	5-02-02-020	-
			<b>TOTAL MOOE</b>		
<b>TOTAL APPROPRIATIONS</b>				<b>20,000.00</b>	
1021 Sangguniang Bayan	Additional provision of MOOE	1000-000-3-1-02-000-000	<b>MOOE:</b>		
			Travelling Expenses (Foreign)	5-02-01-010	200,000.00
			Training Expenses	5-02-02-020	-
			<b>TOTAL MOOE</b>		
<b>TOTAL APPROPRIATIONS</b>				<b>200,000.00</b>	
1022 Secretary to the Sanggunian	Additional provision of Personnel Services for vacant positions and MOOE	1000-000-3-1-02-000-000	<b>PERSONNEL SERVICES:</b>		
			Salaries	5-01-01-010	521,752.00
			PERA	5-01-02-010	24,000.00
			Representation Allowance	5-01-02-020	-
			Transportation Allowance	5-01-02-030	-
			Cash Gift	5-01-02-150	15,000.00
			Year End Bonus	5-01-02-140	130,438.00
			Ret. & Life Insurance Prems.	5-01-03-010	62,610.24
			Pag-ibig Contributions	5-01-03-020	2,400.00
			PhilHealth Contributions	5-01-03-030	13,043.80
			ECC Contributions	5-01-03-040	1,200.00
			<b>TOTAL PS</b>		

000005

Implementing Office	Particulars/Purpose	AIP Reference Code	Object of Expenditure	Account Code	Amount
			<b>MOOE:</b> Travelling Expenses (Foreign) Training Expenses	5-02-01-010 5-02-02-020	20,000.00 -
			<b>TOTAL MOOE</b>		<b>20,000.00</b>
			<b>TOTAL APPROPRIATIONS</b>		<b>790,444.04</b>
1032 Municipal Human Resource Mgt. Office	Additional provision of Personnel Services for vacant positions	1000-000-3-1-01-003-000	<b>PERSONNEL SERVICES:</b> Salaries PERA Representation Allowance Transportation Allowance Cash Gift Year End Bonus Ret. & Life Insurance Prems. Pag-ibig Contributions PhilHealth Contributions ECC Contributions	5-01-01-010 5-01-02-010 5-01-02-020 5-01-02-030 5-01-02-150 5-01-02-140 5-01-03-010 5-01-03-020 5-01-03-030 5-01-03-040	639,652.00 32,000.00 30,600.00 30,600.00 20,000.00 159,913.00 76,758.24 3,200.00 15,991.30 1,600.00
			<b>TOTAL PS</b>		<b>1,010,314.54</b>
			<b>TOTAL APPROPRIATIONS</b>		<b>1,010,314.54</b>
1041 Municipal Planning and Dev. Office	Additional provision of Capital Outlay	1000-000-3-1-09-000-000	<b>Capital Outlay:</b> Information & Communication Technology (ICT) Equipment		160,000.00
			<b>TOTAL CAPITAL OUTLAY</b>		<b>160,000.00</b>
			<b>TOTAL APPROPRIATIONS</b>		<b>160,000.00</b>
1081 Municipal Accountant's Office	Additional provision of Personnel Services for vacant position	1000-000-3-1-07-000-000	<b>PERSONNEL SERVICES:</b> Salaries PERA Representation Allowance Transportation Allowance Cash Gift Year End Bonus Ret. & Life Insurance Prems. Pag-ibig Contributions PhilHealth Contributions ECC Contributions	5-01-01-010 5-01-02-010 5-01-02-020 5-01-02-030 5-01-02-150 5-01-02-140 5-01-03-010 5-01-03-020 5-01-03-030 5-01-03-040	128,980.00 8,000.00 - - 5,000.00 32,245.00 15,477.60 800.00 3,224.50 400.00
			<b>TOTAL PS</b>		<b>194,127.10</b>
			<b>TOTAL APPROPRIATIONS</b>		<b>194,127.10</b>
4411 Municipal Health Office	Additional provision of Personnel Services for vacant positions and MOOE	3000-100-3-1-11-000-000	<b>PERSONNEL SERVICES:</b> Salaries PERA Representation Allowance Transportation Allowance Hazard Pay Cash Gift Year End Bonus Ret. & Life Insurance Prems. Pag-ibig Contributions PhilHealth Contributions ECC Contributions	5-01-01-010 5-01-02-010 5-01-02-020 5-01-02-030 5-01-02-110 5-01-02-150 5-01-02-140 5-01-03-010 5-01-03-020 5-01-03-030 5-01-03-040	468,632.00 40,000.00 - - 261,102.56 25,000.00 117,158.00 56,235.84 4,000.00 11,715.80 2,000.00
			<b>TOTAL PS</b>		<b>985,844.20</b>
			<b>MOOE</b> Drugs and Medicines	5-02-03-070	1,300,000.00
			<b>TOTAL MOOE</b>		<b>1,300,000.00</b>
			<b>TOTAL APPROPRIATIONS</b>		<b>2,285,844.20</b>
7611 Municipal Social Welfare and Dev't. Office	Additional provision of Personnel Services for vacant position	3000-200-3-2-05-000-000	<b>PERSONNEL SERVICES:</b> Salaries PERA Representation Allowance Transportation Allowance Hazard Pay Cash Gift	5-01-01-010 5-01-02-010 5-01-02-020 5-01-02-030 5-01-02-110 5-01-02-150	160,832.00 8,000.00 - - 100,000.00 5,000.00

000006

Implementing Office	Particulars/Purpose	AIP Reference Code	Object of Expenditure	Account Code	Amount
			Year End Bonus	5-01-02-140	40,208.00
			Ret. & Life Insurance Prems.	5-01-03-010	19,299.84
			Pag-ibig Contributions	5-01-03-020	800.00
			PhilHealth Contributions	5-01-03-030	4,020.80
			ECC Contributions	5-01-03-040	400.00
			<b>TOTAL PS</b>		<b>338,560.64</b>
			<b>TOTAL APPROPRIATIONS</b>		<b>338,560.64</b>
8711 Municipal Agriculturist Office	Additional provision of Personnel Services for vacant position	8000-100-3-2-03-000-000	<b>PERSONNEL SERVICES:</b>		
			Salaries	5-01-01-010	137,684.00
			PERA	5-01-02-010	8,000.00
			Representation Allowance	5-01-02-020	-
			Transportation Allowance	5-01-02-030	-
			Hazard Pay	5-01-02-110	-
			Cash Gift	5-01-02-150	5,000.00
			Year End Bonus	5-01-02-140	34,421.00
			Ret. & Life Insurance Prems.	5-01-03-010	16,522.08
			Pag-ibig Contributions	5-01-03-020	800.00
			PhilHealth Contributions	5-01-03-030	3,442.10
			ECC Contributions	5-01-03-040	400.00
			<b>TOTAL PS</b>		<b>206,269.18</b>
			<b>TOTAL APPROPRIATIONS</b>		<b>206,269.18</b>
8751 Municipal Engineer's Office	Additional provision of Personnel Services for vacant position	8000-300-3-1-10-000-000	<b>PERSONNEL SERVICES:</b>		
			Salaries	5-01-01-010	-
			PERA	5-01-02-010	8,000.00
			Representation Allowance	5-01-02-020	-
			Transportation Allowance	5-01-02-030	-
			Hazard Pay	5-01-02-110	-
			Cash Gift	5-01-02-150	5,000.00
			Year End Bonus	5-01-02-140	56,390.00
			Ret. & Life Insurance Prems.	5-01-03-010	27,067.20
			Pag-ibig Contributions	5-01-03-020	800.00
			PhilHealth Contributions	5-01-03-030	5,639.00
			ECC Contributions	5-01-03-040	400.00
			<b>TOTAL PS</b>		<b>103,296.20</b>
			<b>TOTAL APPROPRIATIONS</b>		<b>103,296.20</b>
1011/8751 Mayor's/MEO	<b>DEVELOPMENT FUND:</b> 1. Improvement of Palo Public Market	8000-300-3-1-10-029-000	<b>Capital Outlay:</b> Building Outlay	1-07-04-040	15,000,000.00
			<b>TOTAL CAPITAL OUTLAY</b>		<b>15,000,000.00</b>
			<b>TOTAL DEVELOPMENT FUND</b>		<b>15,000,000.00</b>
1011/1041 Mayor's/MPDC	<b>5% CALAMITY FUND:</b> 1. Review of various Plans ( CLUP, CDP and LCAP) of the Municipality of Palo, Leyte	9000-300-3-3-11-001-001	<b>MOOE:</b> Training and Seminar Expenses	5-02-02-020	200,000.00
			<b>TOTAL MOOE</b>		<b>200,000.00</b>
			<b>TOTAL CALAMITY FUND</b>		<b>200,000.00</b>
1011 Mayor's	<b>SPECIAL PURPOSE APPROPRIATIONS: (NON-OFFICE EXPENDITURES)</b> 1. Palo AI Planner and Monitoring System	9000-200-3-1-01-002-011/012	<b>MOOE:</b> Research, Exploration and Development Expenses	5-02-07-020	5,500,000.00
1011/8852 Mayor's/Tourism	<b>Eco-Tourism Developpment</b> 2.. Research and Development - Sibukaw Island	9000-200-3-1-01-002-010	Other Maintenance and Operating Expenses	5-02-99-990	1,000,000.00

000007

Implementing Office	Particulars/Purpose	AIP Reference Code	Object of Expenditure	Account Code	Amount
1011/4411 Mayor's/MHO	<b>Health Services</b> 3. Doctor to the Barrio (DTTB) Program	9000-400-3-1-01-003-017	Other Maintenance and Operating Expenses	5-02-99-990	100,000.00
1011/7611 Mayor's/MSWDO	<b>Social Welfare Services</b> 4. Senior Citizen Welfare Program (Prior Years)	9000-400-3-1-01-003-031	Other Maintenance and Operating Expenses	5-02-99-990	50,000.00
1011/7611 Mayor's/MSWDO	5. PWD Operations Expenses (Prior Years)	9000-400-3-1-01-003-028	Other Maintenance and Operating Expenses	5-02-99-990	25,000.00
1011/8711 Mayor's/Agiculture	<b>Agricultural Services</b> 6. Operational Expenses	9000-200-3-1-01-002-014	Animal/Zoological Expenses	5-02-03-040	200,000.00
<b>TOTAL MOOE</b>					<b>6,875,000.00</b>
<b>TOTAL SPAs/Non-Office Expenditures</b>					<b>6,875,000.00</b>
<b>TOTAL SUPPLEMENTAL APPROPRIATIONS</b>					<b>33,626,247.36</b>

Prepared by:

Approved by:

  
**MA. ADELIN PLAZUELA**  
Municipal Budget Officer

  
**REMEDIOS "MATIN" L. PETILLA**  
Municipal Mayor

000003

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL MAYOR**

Account Code: **1011**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
1	1	Municipal Mayor	Remedios L. Petilla	SG-27/Step 2	144,897.00	SG-27/Step 2	144,897.00	-	-
2	2	Senior Administrative Assistant III (Private Secretary II)	Ma. Cecile S. Acebedo	SG-15/Step 1	40,208.00	SG-15/Step 1	40,208.00	-	-
6	6	Administrative Officer II (Information Officer I)	Eumelia I. Creer	SG-11/Step 2	30,308.00	SG-11/Step 2	30,308.00	-	-
4	4	Administrative Aide IV (Driver II)	Lamberto N. Francisco Jr.	SG-11/Step 2	16,958.00	SG-11/Step 2	16,958.00	-	-
3	3	Administrative Aide IV (Clerk II)	(Vacant)	SG-4/Step 1	16,833.00	SG-4/Step 1	16,833.00	-	-
11-L	11-L	Administrative Aide III (Clerk I)	Ma. Aileen M. Pesado	SG-3/ Step 2	15,971.00	SG-3/ Step 2	15,971.00	-	-
11-T	11-T	Administrative Aide II (Messenger)	Alwin P. Fumar	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
11-Z	11-Z	Administrative Aide II (Reproduction Machine Operator I)	Flora May D. Castillo	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
11-AA	11-AA	Administrative Aide II (Reproduction Machine Operator I)	Maria Jasmin C. Fuentes	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
11-AB	11-AB	Administrative Aide II (Bookbinder I)	Lenny Lou T. Saboren	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
11-AC	11-AC	Administrative Aide II (Bookbinder I)	Francisco B. Daga	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
10	10	Administrative Aide I (Utility Worker I)	Ma. Floramel C. Acebedo	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
		<b>TOTAL SALARIES</b>			<b>353,861.00</b>		<b>353,861.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>353,861.00</b>		<b>353,861.00</b>	-	-

Prepared by:

**ALLAN P. CHAVERO**

Human Resource Management Officer I

Reviewed by:

**MA. ALELLA F. PLAZUELA**

Municipal Budget Officer

Approved by:

**REMEDIOS "MATIN" L. PETILLA**

Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)


Local Government Unit: Palo, Leyte

Office: **Office of the Municipal Mayor**

Account Code: **1011**

Item Number		Position Title  3	Name of Incumbent  4	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease 9	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
		Administrative Aide I	CANCELLER, GRACE N.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	CONTILLO, ALEXANDER N.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	MARI, GINA V.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	SUGBO, JOYLYN C.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	VILLACORTE, NETCHE L.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (10)</b>			<b>140,610.00</b>		<b>140,610.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>140,610.00</b>		<b>140,610.00</b>	-	-


Prepared by:

  
**ALLAN P. CHAVERO**  
 Human Resource Management Officer I

Reviewed by:

  
**MA. ALEJO T. BLAZUELA**  
 Municipal Budget Officer

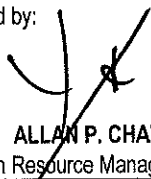


Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
 Local Chief Executive

**PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)**  
 Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL ADMINISTRATOR**  
 Account Code: **1031**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	Four (4 Months) Sept.-Dec. 2026
-	133	Municipal Government Department Head I (Municipal Administrator)	(Vacant)	SG-24/Step 1	-	SG-24/Step 1	98,185.00	98,185.00	392,740.00
11-A	11-A	Administrative Officer V (Administrative Officer III)	(Vacant)	SG-18/Step 1	51,304.00	SG-18/Step 1	51,304.00	-	-
11-B	11-B	Administrative Aide III (Clerk I)	Rhuel P. Malquisto	SG-3/Step 2	15,971.00	SG-3/Step 2	15,971.00	-	-
		<b>TOTAL SALARIES</b>			<b>67,275.00</b>		<b>165,460.00</b>	<b>98,185.00</b>	<b>392,740.00</b>
		<b>TOTAL APPROPRIATIONS</b>			<b>67,275.00</b>		<b>165,460.00</b>	<b>98,185.00</b>	<b>392,740.00</b>

Prepared by:  <b>ALLAN P. CHAVERO</b> Human Resource Management Officer I	Reviewed by:  <b>MA. ALELY F. PLAZUELA</b> Municipal Budget Officer	Approved by:  <b>REMEDIOS "MATIN" L. PETILLA</b> Local Chief Executive
--	---	--

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **Office of the Municipal Administrator**

Account Code: **1031**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
				SG / Step	Amount	SG / Step	Amount		
Old	New	3	4	5	6	7	8	9	
1	2	Administrative Aide I	MARGALLO, JONABEL O.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (1)</b>			<b>14,061.00</b>		<b>14,061.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>14,061.00</b>		<b>14,061.00</b>	-	-


Prepared by:

  
**ALLAN P. CHAVERO**  
 Human Resource Management Officer I

Reviewed by:

  
**MA. ALEJO F. PLAZUELA**  
 Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
 Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **BUSINESS PERMITS AND LICENSING OFFICE**

Account Code: **1015**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
102	102	Licensing Officer I	(Vacant)	SG-11, Step 1	30,024.00	SG-11, Step 1	30,024.00	-	-
-	134	Licensing Inspector I	(Vacant)	SG-6, Step 1	-	SG-6, Step 1	18,957.00	18,957.00	75,828.00
		<b>TOTAL SALARIES</b>			<b>30,024.00</b>		<b>48,981.00</b>	<b>18,957.00</b>	<b>75,828.00</b>
		<b>TOTAL APPROPRIATIONS</b>			<b>30,024.00</b>		<b>48,981.00</b>	<b>18,957.00</b>	<b>75,828.00</b>

Prepared by:

  
**ALLAN P. CHAVERO**

Human Resource Management Officer I

Reviewed by:

  
**MA. ALEVI F. PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **Business Permits and Licensing Office**

Account Code: **1015**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
		Administrative Aide I	ABRANTES, RITA N.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	CASTILLOTE, ANNABELLE N.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	DOLINA, JAMES RYAN S.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	DOYOLA, BRYLL WILLIAM L.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (5)</b>			<b>70,305.00</b>		<b>70,305.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>70,305.00</b>		<b>70,305.00</b>	-	-


Prepared by:

  
**ALLAN P. CHAVERO**  
 Human Resource Management Officer I

Reviewed by:

  
**MA. ALEJO P. PLAZUELA**  
 Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
 Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **ECONOMIC DEVELOPMENT AND INVESTMENT PROMOTION OFFICE**

Account Code: **8992**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old 1	New 2			3	4	5 SG / Step	6 Amount		
103	103	Development Management Officer I	(Vacant)	SG-11, Step 1	30,024.00	SG-11, Step 1	30,024.00	-	-
		<b>TOTAL SALARIES</b>			<b>30,024.00</b>		<b>30,024.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>30,024.00</b>		<b>30,024.00</b>	-	-

Prepared by:

Reviewed by:

Approved by:

  
**ALLAN P. CHAVERO**

Human Resource Management Officer I

  
**MA. ALELI F. PLAZUELA**  
Municipal Budget Officer

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **Economic Development and Investment Promotion Unit**

Account Code: **8992**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
		Administrative Aide I	SALCEDA, DIVINA AMOR C.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (1)</b>			<b>14,061.00</b>		<b>14,061.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>14,061.00</b>		<b>14,061.00</b>	-	-

Prepared by:

~~6~~  
**ALLAN P. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

*[Signature]*  
**MA. ALELI F. PLAZUELA**  
Municipal Budget Officer

Approved by:

*[Signature]*  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

**PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)**  
 Local Government Unit: Palo, Leyte

Office: **INTERNAL AUDIT SERVICES OFFICE**

Account Code: **1011**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
-	135	Internal Auditor I	(Vacant)	SG-11, Step 1	-	SG-11, Step 1	30,024.00	30,024.00	120,096.00
		<b>TOTAL SALARIES</b>			-		30,024.00	30,024.00	120,096.00
		<b>TOTAL APPROPRIATIONS</b>			-		30,024.00	30,024.00	120,096.00


Prepared by:

  
**ALLAN P. CHAVERO**  
 Human Resource Management Officer I

Reviewed by:

  
**MA. ALELI F. PLAZUELA**  
 Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
 Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **LEGAL SERVICES OFFICE**

Account Code: 1131

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			3	4	5	6	7	8
-	136	Attorney IV	(Vacant)	SG-23, Step 1	-	SG-23, Step 1	87,315.00	87,315.00	349,260.00
-	137	Attorney II	(Vacant)	SG-18, Step 1	-	SG-18, Step 1	51,304.00	51,304.00	205,216.00
		<b>TOTAL SALARIES</b>			-		<b>138,619.00</b>	<b>138,619.00</b>	<b>554,476.00</b>
		<b>TOTAL APPROPRIATIONS</b>			-		<b>138,619.00</b>	<b>138,619.00</b>	<b>554,476.00</b>

Prepared by:

  
**ALLAN P. CHAVERO**  
 Human Resources Management Officer I

Reviewed by:

  
**MA. ALEJANDRO PLAZUELA**  
 Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
 Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **GENERAL SERVICES SECTION**

Account Code: **1061**

Item Number		Position Title 3	Name of Incumbent 4	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease 9	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
8	8	Administrative Aide IV (Storekeeper I)	Dennis J. Basas	SG-4/Step 2	16,958.00	SG-4/Step 2	16,958.00	-	-
11-O	11-O	Administrative Aide IV (Driver II)	Gerry B. Terceño	SG-4/Step 2	16,958.00	SG-4/Step 2	16,958.00	-	-
11-I	11-I	Administrative Aide III (Clerk I)	Dario E. Margallo	SG-3/ Step 2	15,971.00	SG-3/ Step 2	15,971.00	-	-
11-R	11-R	Construction and Maintenance Man	Kim D. Pulga	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
11-S	11-S	Construction and Maintenance Man	Erwin N. Sabayan	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
11-U	11-U	Administrative Aide II (Messenger)	Andy C. Campomanes	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
11-V	11-V	Metro Aide I	Licenio B. Baldesco	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
11-W	11-W	Metro Aide I	Absalon E. Corregidor	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
11-X	11-X	Metro Aide I	Jovencio A. Mendaza	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
11-Y	11-Y	Metro Aide I	Danilo R. Pedrosa	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
11-AD	11-AD	Administrative Aide I (Laborer I)	Elpidio R. Potazo	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
11-AE	11-AE	Administrative Aide I (Laborer I)	Armando C. Bardaje	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
11-AF	11-AF	Administrative Aide I (Laborer I)	Nolan T. Portugal	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
11-AG	11-AG	Administrative Aide I (Utility Worker I)	Joy A. Tolibas	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
11-AH	11-AH	Administrative Aide I (Utility Worker I)	Imelda C. Chen	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
					<b>224,667.00</b>		<b>224,667.00</b>	-	-
					<b>224,667.00</b>		<b>224,667.00</b>	-	-

Prepared by:



**ALLAN P. CHAVERO**

Human Resource Management Officer I

Reviewed by:



**MA. ALELI F. PLAZUELA**

Municipal Budget Officer

Approved by:



**REMEDIOS "MATIN" L. PETILLA**

Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **General Services Section**

Account Code: **1061**

Item Number		Position Title 3	Name of Incumbent 4	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease 9	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old 1	New 2			SG / Step 5	Amount 6	SG / Step 7	Amount 8		
				Administrative Aide I	JAVA, FERNANDO D.	SG-1, Step 1	14,061.00		
		Administrative Aide I	LINDE, ELMER A.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	MAGLINTE, JESSIE JOY E.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	OCADO, EDUARDO, JR. C.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	OPON, JAMES LEE R.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	REPOSAR, GLENN M.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (6)</b>			<b>84,366.00</b>		<b>84,366.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>84,366.00</b>		<b>84,366.00</b>	-	-

Prepared by:

  
**ALLAN P. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALICIA PLAZUELA**  
Municipal Budget Officer




Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

**PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)**  
 Local Government Unit: Palo, Leyte

Office: **HOUSING AND HOMESITE REGULATIONS SECTION**  
 Account Code: **6511**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
104	104	Housing and Homesite Regulation Officer I	(Vacant)	SG-11, Step 1	30,024.00	SG-11, Step 1	30,024.00	-	-
		<b>TOTAL SALARIES</b>			<b>30,024.00</b>		<b>30,024.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>30,024.00</b>		<b>30,024.00</b>	-	-

Prepared by:	Reviewed by:	Approved by:
 <b>ALLAN P. CHAVERO</b> Human Resource Management Officer I	 <b>MA. ALELI F. PLAZUELA</b> Municipal Budget Officer	 <b>REMEDIOS "MATIN" L. PETILLA</b> Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **Housing and Homesite Regulations Section**


Account Code: **6511**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (1)</b>			<b>14,061.00</b>		<b>14,061.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>14,061.00</b>		<b>14,061.00</b>	-	-

Prepared by:

  
**ALLAN P. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALELI N. PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **INFORMATION TECHNOLOGY AND SOUND SYSTEM MANAGEMENT SECTION**


Account Code: **1121**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old 1	New 2			SG / Step 5	Amount 6	SG / Step 7	Amount 8		
105	105	Computer Maintenance Technologist I	(Vacant)	SG-11, Step 1	30,024.00	SG-11, Step 1	30,024.00	-	
		<b>TOTAL SALARIES</b>			<b>30,024.00</b>		<b>30,024.00</b>	-	
		<b>TOTAL APPROPRIATIONS</b>			<b>30,024.00</b>		<b>30,024.00</b>	-	

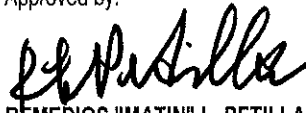
Prepared by:

  
**ALLAN P. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALBERTO P. PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

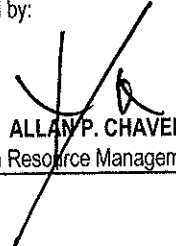
Local Government Unit: Palo, Leyte

Office: **Information Technology and Sound System Management Section**

Account Code: **1121**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
		Administrative Aide I	PEDROSA, MC-PITCH E.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	
		<b>TOTAL WAGES (1)</b>			<b>14,061.00</b>		<b>14,061.00</b>	-	
		<b>TOTAL APPROPRIATIONS</b>			<b>14,061.00</b>		<b>14,061.00</b>	-	

Prepared by:

  
**ALLAN P. CHAVERO**  
 Human Resource Management Officer I

Reviewed by:

  
**MA. ARELY F. PLAZUELA**  
 Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
 Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **LIVELIHOOD AND COOPERATIVES DEVELOPMENT OFFICE**

Account Code: **6999**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old 1	New 2			3	4	SG / Step 5	Amount 6		
-	138	Cooperatives Development Specialist I	(Vacant)	SG-11, Step 1	-	SG-11, Step 1	30,024.00	30,024.00	120,096.00
106	106	Administrative Officer I (Records Officer I)	(Vacant)	SG-10, Step 1	25,586.00	SG-10, Step 1	25,586.00	-	-
11-J	11-J	Administrative Aide III (Clerk I)	Rachelle Ann M. Uy	SG-3/ Step 2	15,971.00	SG-3/ Step 2	15,971.00	-	-
9	9	Administrative Aide I (Utility Worker I)	(Vacant)	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
		<b>TOTAL SALARIES</b>			<b>55,618.00</b>		<b>85,642.00</b>	<b>30,024.00</b>	<b>120,096.00</b>
		<b>TOTAL APPROPRIATIONS</b>			<b>55,618.00</b>		<b>85,642.00</b>	<b>30,024.00</b>	<b>120,096.00</b>

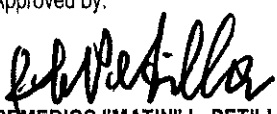
Prepared by:

  
**ALLAN P. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALEJANDRO PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **Livelihood and Cooperatives Development Section**


Account Code: **6999**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
		Administrative Aide I	ALMERIA, KIM BEVERLY E.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	POSTAÑALES, MA. LOURDES ANDREA Y.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (2)</b>			<b>28,122.00</b>		<b>28,122.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>28,122.00</b>		<b>28,122.00</b>	-	-

Prepared by:

  
**ALLAN P. CHAVERO**  
 Human Resource Management Officer I

Reviewed by:

  
**MA. ALEJO F. PLAZUELA**  
 Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
 Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **ECONOMIC ENTERPRISE MANAGEMENT UNIT: MARKET, SLAUGHTERHOUSE, CEMETERY**

Account Code: **8999**

Item Number		Position Title 3	Name of Incumbent 4	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease 9	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
		<b><u>MARKET</u></b>							
12	12	Market Supervisor I	Armando B. Macalalag, Jr.	SG-10/Step 2	25,790.00	SG-10/Step 2	25,790.00	-	-
13-A	13-A	Administrative Aide II (Messenger)	Margarito S. Almaden	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
13-B	13-B	Watchman I	Benvenuto A. De la Cruz	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
13-D	13-D	Administrative Aide I (Laborer I)	Raul C. Noblejas	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
13-E	13-E	Administrative Aide I (Laborer I)	Felix A. Tiempo, Jr.	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
13-I	13-I	Administrative Aide I (Utility Worker I)	(Vacant)	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
13-J	13-J	Administrative Aide I (Utility Worker I)	Pedro E. Faron	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
		<b><u>SLAUGHTERHOUSE</u></b>							
-	139	Slaughterhouse Master I	(Vacant)	SG-10/Step 1	-	SG-10/Step 1	25,586.00	25,586.00	102,344.00
13	13	Meat Inspector I	Jerico V. Dulosa	SG-6/Step 8	19,963.00	SG-6/Step 8	19,963.00	-	-
13-C	13-C	Watchman I	Dan P. Java	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
13-F	13-F	Administrative Aide I (Laborer I)	Nilo L. Almaden	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
13-G	13-G	Administrative Aide I (Laborer I)	Rogelio L. Odevilas	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
13-K	13-K	Administrative Aide I (Utility Worker I)	Redentor O. Hermosilla	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
		<b><u>CEMETERY</u></b>							
11-P	11-P	Cemetery Caretaker	Tommy A. Graciano	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
13-H	13-H	Administrative Aide I (Laborer I)	Eric M. Gatela	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
13-L	13-L	Administrative Aide I (Utility Worker I)	Diego F. Canaleja	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
		<b>TOTAL SALARIES</b>			<b>232,002.00</b>		<b>257,588.00</b>	<b>25,586.00</b>	<b>102,344.00</b>

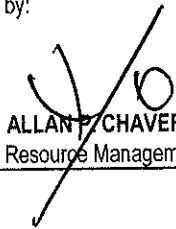
## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **ECONOMIC ENTERPRISE MANAGEMENT UNIT: MARKET, SLAUGHTERHOUSE, CEMETERY**  
 Account Code: **8999**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	10
		<b>TOTAL APPROPRIATIONS</b>			<b>232,002.00</b>		<b>257,588.00</b>	<b>25,586.00</b>	<b>102,344.00</b>

Prepared by:

  
**ALLAN P. CHAVERO**  
 Human Resource Management Officer I

Reviewed by:

  
**MA. ALBERT P. PLAZUELA**  
 Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
 Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)


Local Government Unit: Palo, Leyte

Office: **Economic Enterprise Management Unit: Market, Slaughterhouse, Cemetery**


Account Code: **8999**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/- Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old 1	New 2			SG / Step 5	Amount 6	SG / Step 7	Amount 8		
		<b>ECONOMIC ENTERPRISE MANAGEMENT UNIT</b>							
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>SUB-TOTAL WAGES (1)</b>			<b>14,061.00</b>		<b>14,061.00</b>	-	-
		<b>MARKET</b>							
		Administrative Aide I	LADRERA, ROLANDO JR. C.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	LIPORADA, RENATO L.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	MARILLA, ANTONIO L.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	MOVILLA, ALBERT M.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>SUB-TOTAL WAGES (4)</b>			<b>56,244.00</b>		<b>56,244.00</b>	-	-
		<b>SLAUGHTERHOUSE</b>							
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>SUB-TOTAL WAGES (2)</b>			<b>28,122.00</b>		<b>28,122.00</b>	-	-
		<b>CEMETERY</b>							
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>SUB-TOTAL WAGES (1)</b>			<b>14,061.00</b>		<b>14,061.00</b>	-	-
		<b>OVER ALL TOTAL WAGES (8)</b>			<b>112,488.00</b>		<b>112,488.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>112,488.00</b>		<b>112,488.00</b>	-	-

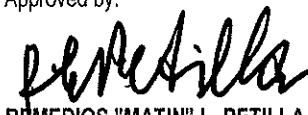
Prepared by:

  
**ALLAN P. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALELI F. PLAZUELA**  
Municipal Budget Officer

Approved by:


  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

**PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)**  
 Local Government Unit: Palo, Leyte

Office: **PUBLIC EMPLOYMENT SERVICE OFFICE**  
 Account Code: **5999**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old 1.	New 2.			SG / Step 5	Amount 6	SG / Step 7	Amount 8		
107	107	Senior Labor and Employment Officer	Allan P. Chavero	SG-19/Step 1	56,390.00	SG-19/Step 1	56,390.00	-	-
		<b>TOTAL SALARIES</b>			<b>56,390.00</b>		<b>56,390.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>56,390.00</b>		<b>56,390.00</b>	-	-

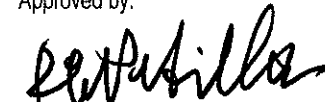
Prepared by:

  
**ALLAN P. CHAVERO**  
 Human Resource Management Officer I

Reviewed by:

  
**MA. ALEM F. PLAZUELA**  
 Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
 Local Chief Executive

**PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)**  
 Local Government Unit: Palo, Leyte

Office: **Public Employment Service Office**

Account Code: **5999**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (1)</b>			<b>14,061.00</b>		<b>14,061.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>14,061.00</b>		<b>14,061.00</b>	-	-

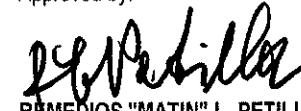
Prepared by:

  
**ALLAN P. CHAVERO**  
 Human Resource Management Officer I

Reviewed by:

  
**MA. ALEU P. PLAZUELA**  
 Municipal Budget Officer

Approved by:

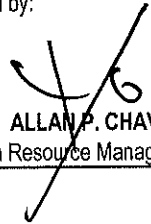
  
**REMEDIOS "MATIN" L. PETILLA**  
 Local Chief Executive

**PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)**  
 Local Government Unit: Palo, Leyte

Office: **ENVIRONMENT AND SOLID WASTE MANAGEMENT OFFICE**  
 Account Code: **6522**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			3	4	5	6	7	8
29-A	29-A	Senior Environmental Management Specialist	(Vacant)	SG-18/Step 1	51,304.00	SG-18/Step 1	51,304.00	-	-
		<b>TOTAL SALARIES</b>			<b>51,304.00</b>		<b>51,304.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>51,304.00</b>		<b>51,304.00</b>	-	-

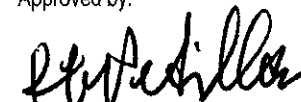
Prepared by:

  
**ALLAN P. CHAVERO**  
 Human Resource Management Officer I

Reviewed by:

  
**MA. ALEEN F. PLAZUELA**  
 Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
 Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **Environment and Solid Waste Management Office**

Account Code: **6522**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
		Administrative Aide I	CANILLAS, ANTONIO P.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	MOLINO, SHEEN LESTER S.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (3)</b>			<b>14,061.00</b>		<b>42,183.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>14,061.00</b>		<b>42,183.00</b>	-	-

Prepared by:


  
**ALLAN P. CHAVERO**

Human Resource Management Officer I

Reviewed by:

  
**MA. ALELY F. PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **TOURISM, CULTURE, ARTS AND MEDIA OFFICE**

Account Code: **8852**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
		<b>TOURISM, CULTURE, ARTS AND MEDIA OFFICE</b>							
11-F	11-F	Senior Tourism Culture and the Arts Officer (Senior Tourism Operations Officer)	(Vacant)	SG-18/Step 1	51,304.00	SG-18/Step 1	51,304.00	-	-
11-G	11-G	Tourism Culture and the Arts Officer I (Tourism Operations Officer)	Nariza A. Marasigan	SG-11/ Step 2	30,308.00	SG-11/ Step 2	30,308.00	-	-
		<b>TOTAL SALARIES</b>			<b>81,612.00</b>		<b>81,612.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>81,612.00</b>		<b>81,612.00</b>	-	-


Prepared by:

  
**ALLAN P. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALELIA PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

**PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)**  
 Local Government Unit: Palo, Leyte

Office: **TOURISM, CULTURE, ARTS AND MEDIA OFFICE**

Account Code: **8852**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
		<b>TOURISM, CULTURE, ARTS AND MEDIA OFFICE</b>							
		Administrative Aide I	ACEDILLO, MISHIA O.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	BARANDA, MA. JANICE B.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (2)</b>			<b>28,122.00</b>		<b>28,122.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>28,122.00</b>		<b>28,122.00</b>	-	-

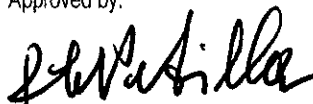
Prepared by:

  
**ALLAN F. CHAVERO**  
 Human Resources Management Officer I

Reviewed by:

  
**MA. ALELI F. PLAZUELA**  
 Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
 Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **YOUTH AND SPORTS DEVELOPMENT OFFICE**

Account Code: **8852**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old 1	New 2			3	4	5 SG / Step	6 Amount		
108	108	<b>YOUTH AND SPORTS DEVELOPMENT OFFICE</b> Youth Development Officer I	(Vacant)	SG-10, Step 1	25,586.00	SG-10, Step 1	25,586.00	-	-
		<b>TOTAL SALARIES</b>			<b>25,586.00</b>		<b>25,586.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>25,586.00</b>		<b>25,586.00</b>	-	-

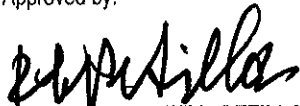
Prepared by:

  
**ALLAN P. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALELY F. PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MARTIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **YOUTH AND SPORTS DEVELOPMENT OFFICE**


Account Code: **8852**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
		YOUTH AND SPORTS DEVELOPMENT OFFICE Administrative Aide I	DE ASIS, ROUAN C.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (1)</b>			<b>14,061.00</b>		<b>14,061.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>14,061.00</b>		<b>14,061.00</b>	-	-

Prepared by:

~~ALLAN P. CHAVERO~~  
Human Resource Management Officer I

Reviewed by:

  
MA. ALELI F. PLAZUELA  
Municipal Budget Officer

Approved by:

  
REMEDIOS "MATIN" L. PETILLA  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)




Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICER**

Account Code: **9942**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
<b>OFFICE OF THE MUNICIPAL DISASTER RISK REDUCTION AND MANGEMENT OFFICER</b>									
113	113	Mun. Gov't. Dep't. Head I (Local Disaster Risk Reduction and Management Officer	Harvey D. Gaspan	SG-24, Step 1	98,185.00	SG-24, Step 1	98,185.00	-	-
11-E	11-E	Local Disaster Risk Reduction and Management Officer III	(Vacant)	SG18/Step 1	51,304.00	SG18/Step 1	51,304.00	-	-
11-C	11-C	Local Disaster Risk Reduction & Management Officer I	Niña Ericka Q. Margallo	SG-11/Step 2	30,308.00	SG-11/Step 2	30,308.00	-	-
11-D	11-D	Local Disaster Risk Reduction & Management Assistant	Denis C. Travieza	SG-8/Step 3	21,839.00	SG-8/Step 3	21,839.00	-	-
11-K	11-K	Administrative Aide III (Clerk I)	(Vacant)	SG-3/ Step 1	15,852.00	SG-3/ Step 1	15,852.00	-	-
5	5	Administrative Aide III (Driver I)	Alberto D. Patiga	SG-3/Step 3	16,088.00	SG-3/Step 3	16,088.00	-	-
<b>RESEARCH AND PLANNING SECTION</b>									
114	114	Local Disaster Risk Reduction Management Assista	(Vacant)	SG-8, Step 1	21,448.00	SG-8, Step 1	21,448.00	-	-
<b>ADMINISTRATION AND TRAINING SECTION</b>									
115	115	Local Disaster Risk Reduction Management Assista	(Vacant)	SG-8, Step 1	21,448.00	SG-8, Step 1	21,448.00	-	-
<b>OPERATION AND WARNING SECTION</b>									
116	116	Local Disaster Risk Reduction Management Assista	(Vacant)	SG-8, Step 1	21,448.00	SG-8, Step 1	21,448.00	-	-
<b>EMERGENCY RESPONSE UNIT</b>									
117	117	Administrative Aide III (Clerk I)	Gino Miguel D. Casilao	SG-3, Step 1	15,852.00	SG-3, Step 1	15,852.00	-	-
<b>WATER PATROL, RESCUE AND RESPONSE UNIT</b>									
118	118	Administrative Aide III (Clerk I)	(Vacant)	SG-3, Step 1	15,852.00	SG-3, Step 1	15,852.00	-	-
<b>TRAFFIC AND SECURITY MANAGEMENT UNIT</b>									
119	119	Security Officer I	(Vacant)	SG-11, Step 1	30,024.00	SG-11, Step 1	30,024.00	-	-
120	120	Traffic Operations Officer I	(Vacant)	SG-11, Step 1	30,024.00	SG-11, Step 1	30,024.00	-	-

11-Q	11-Q	Parking Aide I	Henry N. Parado	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
		<b>TOTAL SALARIES</b>			<b>404,597.00</b>		<b>404,597.00</b>	-	
		<b>TOTAL APPROPRIATIONS</b>			<b>404,597.00</b>		<b>404,597.00</b>	-	

Prepared by:  <b>ALLAN P. CHAVERO</b> Human Resource Management Officer I	Reviewed by:  <b>MA. ALEJANDRO PLAZUELA</b> Municipal Budget Officer	Approved by:  <b>REMEDIOS "MATIN" L. PETILLA</b> Local Chief Executive
---	---	--

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICER**  
 Account Code: **9942**


Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
		<b>OFFICE OF THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICER (1)</b>							
		Administrative Aide I	PEROTE, JOSELYN M.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>RESEARCH AND PLANNING SECTION (1)</b>							
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>ADMINISTRATION AND TRAINING SECTION (1)</b>							
		Administrative Aide I	VILLAS, BRYAN JAY C.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>OPERATIONS AND WARNING SECTION (1)</b>							
		Administrative Aide I	BARREDO, FRANCO A.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>EMERGENCY RESPONSE UNIT (1)</b>							
		Administrative Aide I	LADRERA, JEFFREY M.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>WATER PATROL RESCUE AND RESPONSE UNIT (1)</b>							
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TRAFFIC AND SECURITY MANAGEMENT UNIT (1)</b>							
		Administrative Aide I	TAÑOLA, CIDRIX C.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (7)</b>			<b>98,427.00</b>		<b>98,427.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>98,427.00</b>		<b>98,427.00</b>	-	-

Prepared by:

  
**ALLAN P. CHAVERO**

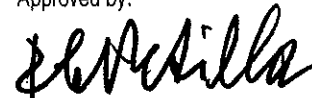
Human Resource Management Officer I

Reviewed by:

  
**MA. ALEA F. PLAZUELA**

Municipal Budget Officer

Approved by:



**REMEDIOS "MATIN" L. PETILLA**

Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

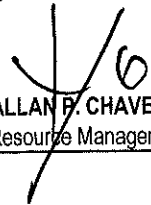
Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL VICE MAYOR**

Account Code: 1016

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			3	4	5	6		
14	14	Municipal Vice Mayor	Jonathan P. Chiquillo	SG-25/Step 2	113,476.00	SG-25/Step 2	113,476.00	-	-
14-C	14-C	Administrative Aide III (Clerk I)	Adelyn F. Regato	SG-3/Step 1	15,852.00	SG-3/Step 1	15,852.00	-	-
14-B	14-B	Administrative Aide II (Messenger)	Franklin T. Ygrubay	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
14-A	14-A	Administrative Aide I (Utility Worker I)	Nikki S. Fumar	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
		<b>TOTAL SALARIES</b>			<b>158,314.00</b>		<b>158,314.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>158,314.00</b>		<b>158,314.00</b>	-	-

Prepared by:

  
**ALLAN B. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALBIL F. PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE SANGGUNIANG BAYAN**


Account Code: **1021**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	Four (4 Months) Sept.-Dec. 2026
15	15	SB Member	Chiqui Ruth C. Uy	SG-24/Step 4	102,871.00	SG-24/Step 4	102,871.00	-	-
16	16	SB Member	Andres Ian R. Sevilla	SG-24/Step 2	99,721.00	SG-24/Step 2	99,721.00	-	-
17	17	SB Member	Felipe T. Ygrubay Jr.	SG-24/Step 3	101,283.00	SG-24/Step 3	101,283.00	-	-
18	18	SB Member	Casimero B. Parado II	SG-24/Step 2	99,721.00	SG-24/Step 2	99,721.00	-	-
19	19	SB Member	Antonio C. Hernit	SG-24/Step 2	99,721.00	SG-24/Step 2	99,721.00	-	-
20	20	SB Member	Casimero D. Villas Jr.	SG-24/Step 2	99,721.00	SG-24/Step 2	99,721.00	-	-
21	21	SB Member	Panchito M. Cortez	SG-24/Step 1	98,185.00	SG-24/Step 1	98,185.00	-	-
22	22	SB Member	Aaron H. Roca	SG-24/Step 3	101,283.00	SG-24/Step 3	101,283.00	-	-
23	23	SB Member	Gregorio Papoose V. Lantajo, Jr.	SG-24/Step 1	98,185.00	SG-24/Step 1	98,185.00	-	-
24	24	SB Member	Mary Dwell S. Agner	SG-24/Step 1	98,185.00	SG-24/Step 1	98,185.00	-	-
25	25	Board Secretary I	(Vacant)	SG-14/Step 1	37,024.00	SG-14/Step 1	37,024.00	-	-
25-A	25-A	Legislative Staff Asst. I	Bryan C. Malate	SG-6/Step 1	18,957.00	SG-6/Step 1	18,957.00	-	-
25-B	25-B	Administrative Aide III (Driver I)	Rogelio C. Llemos	SG-3/Step 2	15,971.00	SG-3/Step 2	15,971.00	-	-
127	127	Administrative Aide IV (Storekeeper I)	(Vacant)	SG-4/Step 1	16,833.00	SG-4/Step 1	16,833.00	-	-
128	128	Administrative Aide IV (Driver II)	(Vacant)	SG-4/Step 1	16,833.00	SG-4/Step 1	16,833.00	-	-
129	129	Administrative Aide III (Driver I)	(Vacant)	SG-3/Step 1	15,852.00	SG-3/Step 1	15,852.00	-	-
130	130	Administrative Aide II (Messenger)	(Vacant)	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
131	131	Administrative Aide I (Utility Worker I)	(Vacant)	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
<b>TOTAL SALARIES</b>					<b>1,149,332.00</b>		<b>1,149,332.00</b>	-	-
<b>TOTAL APPROPRIATIONS</b>					<b>1,149,332.00</b>		<b>1,149,332.00</b>	-	-

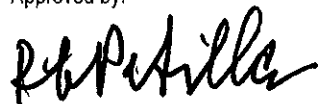
Prepared by:

  
**ALLAN P. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALELI F. PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE SANGGUNIANG BAYAN**

Account Code: **1021**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
		Administrative Aide I	BENZON, LAILANE M.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	CASTAÑARES, REMEDIOS C.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	GUMAROY, MA. LOURDES P.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	HERNIT, ELEANOR D.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	MARGALLO, RICA MAY B.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	NORADA, JESSA H.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	OCHIA, LAUREL T.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	PEDROSA, EMMANUEL J.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	PLAZUELA, RAEFELLE D.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	PORTES, ANGELINE G.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (10)</b>			<b>140,610.00</b>		<b>140,610.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>140,610.00</b>		<b>140,610.00</b>	-	-

Prepared by:

  
**ALLAN P. CHAVERO**  
 Human Resource Management Officer I

Reviewed by:

  
**MA. ALELIF. PLAZUELA**  
 Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
 Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)


Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN**


Account Code: **1022**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
26	26	Secretary to the Sangguniang Bayan I	Brian Valente P. Elorcha	SG-24/Step 2	99,721.00	SG-24/Step 2	99,721.00	-	-
-	152	Local Legislative Staff Officer IV	(Vacant)	SG-19/Step 1	-	SG-19/Step 1	56,390.00	56,390.00	225,560.00
-	153	Administrative Officer III	(Vacant)	SG-14/Step 1	-	SG-14/Step 1	37,024.00	37,024.00	148,096.00
-	154	Administrative Officer III (Records Officer II)	(Vacant)	SG-14/Step 1	-	SG-14/Step 1	37,024.00	37,024.00	148,096.00
27	27	Administrative Aide III (Clerk I)	Anita M. Portula	SG-3/Step 8	16,693.00	SG-3/Step 8	16,693.00	-	-
27-C	27-C	Administrative Aide III (Clerk I)	(Vacant)	SG-3/Step 1	15,852.00	SG-3/Step 1	15,852.00	-	-
27-B	27-B	Administrative Aide II (Messenger)	(Vacant)	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
27-A	27-A	Administrative Aide I (Utility Worker I)	(Vacant)	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
		<b>TOTAL SALARIES</b>			<b>161,252.00</b>		<b>291,690.00</b>	<b>130,438.00</b>	<b>521,752.00</b>
		<b>TOTAL APPROPRIATIONS</b>			<b>161,252.00</b>		<b>291,690.00</b>	<b>130,438.00</b>	<b>521,752.00</b>

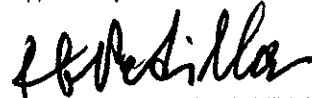
Prepared by:

  
**ALLAN P. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALELI B. BLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN**

Account Code: **1022**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
		Administrative Aide I	ACRE, IMELDA L.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	BARROSA, GLENNDY MAY D.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	BOBARES, LILIBETH M.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	MARILLA, NOLI L.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	MARGALLO, ANTONIO III C.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	MINA, ALEX B.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	MONTEZA, HAZEL A.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	PALOMERAS, ARVIN B.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (8)</b>			<b>112,488.00</b>		<b>112,488.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>112,488.00</b>		<b>112,488.00</b>	-	-

Prepared by:

**ALLAN P. CHAVERO**

Human Resource Management Officer I

Reviewed by:

**MA. ALELI F. PLAZUELA**

Municipal Budget Officer

Approved by:

**REMEDIOS "MATIN" L. PETILLA**

Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)


Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL HUMAN RESOURCE MANAGEMENT OFFICER**

Account Code: **1032**


Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026	
Old	New			SG / Step	Amount	SG / Step	Amount			
1	2	3	4	5	6	7	8	9		
-	142	<b>OFFICE OF THE MUNICIPAL HUMAN RESOURCE MANAGEMENT OFFICER</b>			SG-24/ Step 1	-	SG-24/ Step 2	98,185.00	98,185.00	392,740.00
		Municipal Government Department Head I (Municipal Human Resource Management Officer)								
		<b>PERSONNEL MANAGEMENT SECTION:</b>								
11-M	11-M	Supervising Administrative Officer (Administrative Officer IV)	Juliett Isabel P. Bisang	SG-22/ Step 2	79,277.00	SG-22/ Step 2	79,277.00	-	-	
-	143	Administrative Aide III (Clerk I)	(Vacant)	SG-3/ Step 1	-	SG-3/ Step 1	15,852.00	15,852.00		63,408.00
		<b>PERSONNEL RECORDS MANAGEMENT SECTION:</b>								
11	11	Administrative Officer II (Human Resource Mgt. Officer I)	(Vacant)	SG-11/Step 1	30,024.00	SG-11/Step 1	30,024.00	-	-	
11-H	11-H	Administrative Aide III (Clerk I)	(Vacant)	SG-3/ Step 1	15,852.00	SG-3/ Step 1	15,852.00	-	-	
		<b>PERSONNEL COMPENSATION &amp; BENEFITS SECTION:</b>								
-	144	Administrative Officer II (Human Resource Mgt. Officer I)	(Vacant)	SG-11/Step 1	-	SG-11/Step 1	30,024.00	30,024.00		120,096.00
-	145	Administrative Aide III (Clerk I)	(Vacant)	SG-3/ Step 1	-	SG-3/ Step 1	15,852.00	15,852.00		63,408.00
		<b>TOTAL SALARIES</b>				125,153.00		285,066.00	159,913.00	639,652.00
		<b>TOTAL APPROPRIATIONS</b>				125,153.00		285,066.00	159,913.00	639,652.00

Prepared by:

  
ALLAN P. CHAVERO

Human Resource Management Officer I

Reviewed by:

  
MA. ALELY F. PLAZUELA

Municipal Budget Officer

Approved by:

  
REMEDIOS "MATIN" L. PETILLA

Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)


Local Government Unit: Palo, Leyte

Office: **Office of the Municipal Human Resource Management Officer**


Account Code: **1032**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
		Administrative Aide I	ALDAS, TISHA MARIE M.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	ALMEROLA, BANEZA N.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	LAURE, JOSEPH ALEXIS S.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	ONIDA, NOOKIE G.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (5)</b>			<b>70,305.00</b>		<b>70,305.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>70,305.00</b>		<b>70,305.00</b>	-	-


Prepared by:

  
**ALLAN P. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALELI F. PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR**

Account code: **1041**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
28	28	Mun. Gov't. Dept. Head I (Mun. Planning and Development Coordinator)	Armand C. Cabaltera	SG-24/Step 5	104,483.00	SG-24/Step 5	104,483.00	-	-
123	123	Planning Officer I	(Vacant)	SG-11, Step 1	30,024.00	SG-11, Step 1	30,024.00	-	-
124	124	Zoning Inspector I	(Vacant)	SG-6, Step 1	18,957.00	SG-6, Step 1	18,957.00	-	-
29	29	Statistician Aide	Nikel D. Acebedo	SG-4/Step 2	16,958.00	SG-4/Step 2	16,958.00	-	-
29-B	29-B	Administrative Aide II (Messenger)	Godofredo P. Barbosa, Jr.	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
29-C	29-C	Administrative Aide I (Utility Worker I)	Michael T. Saboren	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
<b>TOTAL SALARIES</b>					<b>199,408.00</b>		<b>199,408.00</b>	-	-
<b>TOTAL APPROPRIATIONS</b>					<b>199,408.00</b>		<b>199,408.00</b>	-	-

Prepared by:

  
**ALLAN P. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALEJANDRO F. PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)


Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT COORDINATOR**

Account code: **1041**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
		Administrative Aide I	LABANTA, CHARLENE GRACE G.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	MOLINO, JIMMA CONCEPCION S.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (2)</b>			<b>28,122.00</b>		<b>28,122.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>28,122.00</b>		<b>28,122.00</b>	-	-

Prepared by:

  
**ALLAN F. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALELI F. PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL CIVIL REGISTRAR**

Account Code: **1051**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
30	30	<b>OFFICE OF THE MUNICIPAL CIVIL REGISTRAR</b> Mun. Gov't. Dept. Head I (Municipal Civil Registrar)	Edgar Y. Tañala	SG-24/Step 3	101,283.00	SG-24/Step 3	101,283.00	-	-
111	111	Registration Officer I	(Vacant)	SG-10, Stgep 1	25,586.00	SG-10, Stgep 1	25,586.00	-	-
31	31	Administrative Aide VI (Clerk III)	Chelsa C. Perez	SG-6/Step 2	19,098.00	SG-6/Step 2	19,098.00	-	-
32	32	Administrative Aide VI (Clerk III)	Ma. Lorna N. Abrantes	SG-6/Step 2	19,098.00	SG-6/Step 2	19,098.00	-	-
32-A	32-A	Administrative Aide II (Reproduction Machine Operator I)	Nonelon M. Elona	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
32-B	32-B	Administrative Aide I (Utility Worker I)	Wyndel Christian P. Negrosa	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
112	112	<b>POPULATION OFFICE</b> Population Program Officer I	(Vacant)	SG-11, Step 1	30,024.00	SG-11, Step 1	30,024.00	-	-
<b>TOTAL SALARIES</b>					<b>224,075.00</b>		<b>224,075.00</b>	-	-
<b>TOTAL APPROPRIATIONS</b>					<b>224,075.00</b>		<b>224,075.00</b>	-	-

Prepared by:

  
**ALLAN F. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALELY F. PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL CIVIL REGISTRAR**


Account Code: **1051**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
		<b>OFFICE OF THE MUNICIPAL CIVIL REGISTRAR</b>							
		Administrative Aide I	NOVILLO, SHIENA ROSE R.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	HERMOSO, MERIAM L.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (2)</b>			<b>28,122.00</b>		<b>28,122.00</b>	-	-
		<b>POPULATION OFFICE</b>							
		Administrative Aide I	BAGOL, LEMAR A.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (1)</b>			<b>14,061.00</b>		<b>14,061.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>42,183.00</b>		<b>42,183.00</b>	-	-

Prepared by:

  
**ALLAN P. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALELI F. PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

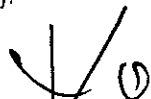
Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL BUDGET OFFICER**

Account Code: **1071**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
36	36	Mun. Govt' Dept. Head I (Municipal Budget Officer)	Ma. Aleli F. Plazuela	SG-24/Step 2	99,721.00	SG-24/Step 2	99,721.00	-	-
110	110	Administrative Officer II (Budget Officer I)	(Vacant)	SG-11, Step 1	30,024.00	SG-11, Step 1	30,024.00	-	-
37	37	Administrative Assistant II (Budgeting Assistant)	Amelita P. Fumar	SG-8/Step 8	22,843.00	SG-8/Step 8	22,843.00	-	-
38	38	Administrative Aide IV (Budgeting Aide)	Ma. Corina Antonette M. Ilagan	SG-4/Step 8	17,724.00	SG-4/Step 8	17,724.00	-	-
38-A	38-A	Administrative Aide IV (Budgeting Aide)	(Vacant)	SG-4/Step 1	16,833.00	SG-4/Step 1	16,833.00	-	-
38-B	38-B	Administrative Aide II ( Reproduction Machine Operator I)	Ma. Antonette S. Robillos	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
38-C	38-C	Administrative Aide I (Utility Worker I)	Diomedes D. Montilla	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
<b>TOTAL SALARIES</b>					<b>216,131.00</b>		<b>216,131.00</b>	-	-
<b>TOTAL APPROPRIATIONS</b>					<b>216,131.00</b>		<b>216,131.00</b>	-	-

Prepared by:

  
**ALLAN P. CHAVERO**

Human Resource Management Officer I

Reviewed by:

  
**MA. ALELI F. PLAZU ELA**

Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**

Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **Office of the Municipal Budget Officer**

Account Code: **1071**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
		Administrative Aide I	(VACANT)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (1)</b>			<b>14,061.00</b>		<b>14,061.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>14,061.00</b>		<b>14,061.00</b>	-	-

Prepared by:

*[Signature]*  
**ALLAN P. CHAVERO**

Human Resource Management Officer I

Reviewed by:

*[Signature]*  
**MA. ALEJO F. PLAZUELA**

Municipal Budget Officer

Approved by:

*[Signature]*  
**REMEDIOS "MATIN" L. PETILLA**

Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL ACCOUNTANT**


Account Code: **1081**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
39	39	Mun. Gov't. Department Head I (Municipal Accountant)	Luis Antonio M. Napoles	SG-24/Step 2	99,721.00	SG-24/Step 2	99,721.00	-	-
39-A	39-A	Accountant III	Francis P. Regaña	SG-19/Step 2	57,165.00	SG-19/Step 2	57,165.00	-	-
-	140	Accountant I	(Vacant)	SG-12/Step 1	-	SG-12/Step 1	32,245.00	32,245.00	128,980.00
40	40	Administrative Assistant III (Senior Bookkeeper)	Dona Rica M. Onida	SG-9/Step 1	23,226.00	SG-9/Step 1	23,226.00	-	-
41	41	Administrative Assistant II (Bookkeeper I)	Berly N. Natulla	SG-8/Step 1	21,448.00	SG-8/Step 1	21,448.00	-	-
42	42	Administrative Assistant II (Bookkeeper I)	(Vacant)	SG-8/Step 1	21,448.00	SG-8/Step 1	21,448.00	-	-
43	43	Administrative Aide IV (Accounting Clerk I)	(Vacant)	SG-4/Step 1	16,833.00	SG-4/Step 1	16,833.00	-	-
43-A	43-A	Administrative Aide IV (Accounting clerk I)	Sundy Adrian S. Cobacha	SG-4/Step 1	16,833.00	SG-4/Step 1	16,833.00	-	-
43-B	43-B	Administrative Aide II (Bookbinder I)	Mary Hazel M. Mooney	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
43-C	43-C	Administrative Aide I (Utility Worker I)	Ronnie E. Lacandazo	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
<b>TOTAL SALARIES</b>					<b>285,660.00</b>		<b>317,905.00</b>	<b>32,245.00</b>	<b>128,980.00</b>
<b>TOTAL APPROPRIATIONS</b>					<b>285,660.00</b>		<b>317,905.00</b>	<b>32,245.00</b>	<b>128,980.00</b>


Prepared by:

  
**ALLAN F. CHAVERO**  
Human Resources Management Officer I

Reviewed by:

  
**MA. ALEL M. PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL ACCOUNTANT**


Account Code: **1081**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
				SG / Step	Amount	SG / Step	Amount		
Old	New	3	4	5	6	7	8	9	
		Administrative Aide I	DALOGDOG, ANGELICA FAYE C.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	DOYOLA, MARIA FE N.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (2)</b>			<b>28,122.00</b>		<b>28,122.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>28,122.00</b>		<b>28,122.00</b>	-	-

Prepared by:

  
**ALLAN F. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALEU F. PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL TREASURER**

Account Code: **1091**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
44	44	Mun. Gov't. Dept. Head I (Municipal Treasurer)	Ma. Chona E. Daloso	SG-24/Step 4	102,871.00	SG-24/Step 4	102,871.00	-	-
45	45	Mun. Gov't. Dept. Head I (Assistant Mun. Treasurer)	Luz C. Fernandez	SG-22/Step 8	86,324.00	SG-22/Step 8	86,324.00	-	-
56	56	Administrative Aide III (Clerk I)	(Vacant)	SG-3/Step 1	15,852.00	SG-3/Step 1	15,852.00	-	-
56-F	56-F	Administrative Aide II (Messenger)	Marties G. Hanopol	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
56-G	56-G	Administrative Aide II (Reproduction Machine Operator)	Lillian F. Uy	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
56-H	56-H	Administrative Aide II (Bookbinder I)	Roberto F. Horca, Jr.	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
56-I	56-I	Administrative Aide I (Utility Worker I)	Aldwin C. Fabi	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
<b>CASH OPERATION</b>									
46	46	Administrative Assistant II (Disbursing Officer II)	Rosario P. Egsoc	SG-8/Step 2	21,642.00	SG-8/Step 2	21,642.00	-	-
47	47	Administrative Aide VI (Disbursing Officer I)	Alma T. Sampilo	SG-6/Step 1	18,957.00	SG-6/Step 1	18,957.00	-	-
<b>REVENUE OPERATION</b>									
48	48	Revenue Collection Clerk II	Nida A. Tablason	SG-7/Step 2	20,258.00	SG-7/Step 2	20,258.00	-	-
49	49	Revenue Collection Clerk I	(Vacant)	SG-5/Step 1	17,866.00	SG-5/Step 1	17,866.00	-	-
50	50	Revenue Collection Clerk I	Dominic P. Fumar	SG-5/Step 1	17,866.00	SG-5/Step 1	17,866.00	-	-
51	51	Revenue Collection Clerk I	Susana A. Daga	SG-5/Step 8	18,813.00	SG-5/Step 8	18,813.00	-	-
52	52	Revenue Collection Clerk I	(Vacant)	SG-5/Step 1	17,866.00	SG-5/Step 1	17,866.00	-	-
53	53	Revenue Collection Clerk I	(Vacant)	SG-5/Step 1	17,866.00	SG-5/Step 1	17,866.00	-	-
54	54	Revenue Collection Clerk I	Ariel P. Lora	SG-5/Step 2	18,000.00	SG-5/Step 2	18,000.00	-	-
55	55	Revenue Collection Clerk I	(Vacant)	SG-5/Step 1	17,866.00	SG-5/Step 1	17,866.00	-	-
56-A	56-A	Ticket Checker	Cheryle M. Martinez	SG-3/Step 2	15,971.00	SG-3/Step 2	15,971.00	-	-
56-B	56-B	Ticket Checker	Rizalina L. Callosa	SG-3/Step 2	15,971.00	SG-3/Step 2	15,971.00	-	-
56-C	56-C	Ticket Checker	J-zar N. Dela Peña	SG-3/Step 2	15,971.00	SG-3/Step 2	15,971.00	-	-
56-D	56-D	Ticket Checker	Eleonor V. Longjas	SG-3/Step 2	15,971.00	SG-3/Step 2	15,971.00	-	-

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL TREASURER**

Account Code: **1091**

Item Number		Position Title 3	Name of Incumbent 4	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease 9	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old 1	New 2			SG / Step 5	Amount 6	SG / Step 7	Amount 8		
56-E	56-E			Ticket Checker	Diosalyn P. Petilla	SG-3/Step 2	15,971.00		
		<b>TOTAL SALARIES</b>			<b>530,738.00</b>		<b>530,738.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>530,738.00</b>		<b>530,738.00</b>	-	-


Prepared by:

  
**ALLAN P. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALEJANDRO PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL TREASURER**

Account Code: **1091**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
		Administrative Aide I	BALDEVIA, RUSSELL N.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	TERAZA, ALTHEO PHILIP L.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	(VACANT)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	(VACANT)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (4)</b>			<b>56,244.00</b>		<b>56,244.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>56,244.00</b>		<b>56,244.00</b>	-	-

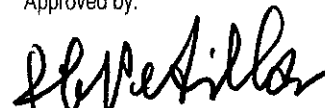
Prepared by:

  
**ALLAN B. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ARELITA PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL ASSESSOR**

Account Code: **1101**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			3	4	5	6		
57	57	Mun. Gov't. Department Head I (Municipal Assessor)	Ana N. Lagao	SG-24/Step 2	99,721.00	SG-24/Step 2	99,721.00	-	
109	109	Local Assessment Operations Officer I	Ruel M. Bitangjol	SG-11, Step 1	30,024.00	SG-11, Step 1	30,024.00	-	
58	58	Draftsman I	Joel Bienvenido I. Daga	SG-6/Step 7	19,816.00	SG-6/Step 7	19,816.00	-	
63	63	Assessment Clerk II	(Vacant)	SG-6/Step 1	18,957.00	SG-6/Step 1	18,957.00	-	
59	59	Assessment Clerk I	Phoebe A. Elorcha	SG-4/Step 1	16,833.00	SG-4/Step 1	16,833.00	-	
60	60	Assessment Clerk I	Darlene F. Panganoron	SG-4/Step 8	17,724.00	SG-4/Step 8	17,724.00	-	
61	61	Assessment Clerk I	Maria Letty G. Labajoy	SG-4/Step 2	16,958.00	SG-4/Step 2	16,958.00	-	
62	62	Assessment Clerk I	(Vacant)	SG-4/Step 1	16,833.00	SG-4/Step 1	16,833.00	-	
63-A	63-A	Administrative Aide II (Messenger)	Julius M. Palamos	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	
63-B	63-B	Administrative Aide I (Utility Worker I)	Genevive M. Perez	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	
<b>TOTAL SALARIES</b>					<b>265,852.00</b>		<b>265,852.00</b>	-	
<b>TOTAL APPROPRIATIONS</b>					<b>265,852.00</b>		<b>265,852.00</b>	-	

Prepared by:

**ALLAN P. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

**MA. ALELY F. PLAZUELA**  
Municipal Budget Officer

Approved by:

**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL ASSESSOR**


Account Code: **1101**

Item Number		Position Title  3	Name of Incumbent  4	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month
Old	New			SG / Step	Amount	SG / Step	Amount		Four (4 Months) Sept.-Dec. 2026
1	2			5	6	7	8	9	
		Administrative Aide I	ACEBEDO, BLESILDA M.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	
		Administrative Aide I	ALCONABA, VINCENT P.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	
		Administrative Aide I	(VACANT)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	
		<b>TOTAL WAGES (3)</b>			<b>42,183.00</b>		<b>42,183.00</b>	-	
		<b>TOTAL APPROPRIATIONS</b>			<b>42,183.00</b>		<b>42,183.00</b>	-	


Prepared by:

  
**ALLAN H. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALELI F. PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL HEALTH OFFICER**  
 Account Code: **4411**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
77	77	Mun. Gov't. Dept. Head I (Municipal Health Officer)	Leo T. Calonia	SG-24/Step 4	102,871.00	SG-24/Step 4	102,871.00	-	-
78	78	Dentist II	Cheryl T. Cabrerros	SG-17/Step 3	48,213.00	SG-17/Step 3	48,213.00	-	-
81	81	Dental Aide	Maria Ederlina B. Burre	SG-4/Step 8	17,724.00	SG-4/Step 8	17,724.00	-	-
87	87	Nurse II	Lorna A. Bonife	SG-16/Step 6	45,796.00	SG-16/Step 6	45,796.00	-	-
93	93	Nurse I	Leslie Anne B. Loreto	SG-15/Step 2	40,604.00	SG-15/Step 2	40,604.00	-	-
-	146	Psychologist I	(Vacant)	SG-11/ Step 1	-	SG-11/ Step 1	30,024.00	30,024.00	120,096.00
96	96	Radiologic Technologist I	Noel Y. Maraya, Jr.	SG-11/ Step 1	30,024.00	SG-11/ Step 1	30,024.00	-	-
92	92	Medical Technologist I	Emellie Grace Y. Adobas	SG-11/Step 1	30,024.00	SG-11/Step 1	30,024.00	-	-
97	97	Medical Technologist I	(Vacant)	SG-11/ Step 1	30,024.00	SG-11/ Step 1	30,024.00	-	-
95	95	Pharmacist I	Thea Isabella M. Cinco	SG-11/Step 2	30,308.00	SG-11/Step 2	30,308.00	-	-
-	147	Nutrition Officer I	(Vacant)	SG-10/Step 1	-	SG-10/Step 1	25,586.00	25,586.00	102,344.00
-	148	Health Education & Promotion Officer I	(Vacant)	SG-10/Step 1	-	SG-10/Step 1	25,586.00	25,586.00	102,344.00
83	83	Midwife III	Leah O. Miranda	SG-13/Step 2	34,733.00	SG-13/Step 2	34,733.00	-	-
91	91	Midwife III	Evelyn R. Gilang	SG-13/Step 2	34,733.00	SG-13/Step 2	34,733.00	-	-
84	84	Midwife II	(Vacant)	SG-11/Step 1	30,024.00	SG-11/Step 1	30,024.00	-	-
85	85	Midwife II	Nelson M. Elona	SG-11/Step 1	30,024.00	SG-11/Step 1	30,024.00	-	-
86	86	Midwife II	Diana C. Edejer	SG-11/Step 2	30,308.00	SG-11/Step 2	30,308.00	-	-
89	89	Midwife II	Dolorica M. Fumar	SG-11/Step 1	30,024.00	SG-11/Step 1	30,024.00	-	-
90	90	Midwife II	Gina T. Taladro	SG-11/Step 1	30,024.00	SG-11/Step 1	30,024.00	-	-
82	82	Midwife I	(Vacant)	SG-9/Step 1	23,226.00	SG-9/Step 1	23,226.00	-	-
94	94	Midwife I	(Vacant)	SG-9/Step 1	23,226.00	SG-9/Step 1	23,226.00	-	-
79	79	Sanitation Inspector II	Melvin C. Millar	SG-8/Step 3	21,839.00	SG-8/Step 3	21,839.00	-	-
80	80	Sanitation Inspector II	(Vacant)	SG-8/Step 1	21,448.00	SG-8/Step 1	21,448.00	-	-
88	88	Sanitation Inspector I	Sarah L. Ladrera	SG-6/Step 2	19,098.00	SG-6/Step 2	19,098.00	-	-
-	149	Administrative Assistant I	(Vacant)	SG-7/Step 1	-	SG-7/Step 1	20,110.00	20,110.00	80,440.00

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL HEALTH OFFICER**


Account Code: **4411**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
-	150	Administrative Aide III (Clerk I)	(Vacant)	SG-3/Step 1	-	SG-3/Step 1	15,852.00	15,852.00	63,408.00
11-N	11-N	Administrative Aide III (Driver I)	Albino N. Negradas	SG-3/Step 2	15,971.00	SG-3/Step 2	15,971.00	-	-
98	98	Laboratory Aide I	Salvacion M. Cinco	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
99	99	Administrative Aide I (Laborer I)	Allan J. Basas	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
100	100	Administrative Aide I (Laborer I)	Eduardo M. Montuya	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
101	101	Administrative Aide I (Utility Worker I)	Jose U. Cayunda	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
		<b>EPIDEMIOLOGY SURVEILLANCE UNIT</b>							
122	122	Nurse I	Abegael U. Gagarin	SG-15, Step 1	40,208.00	SG-15, Step 1	40,208.00	-	-
					<b>817,582.00</b>		<b>934,740.00</b>	<b>117,158.00</b>	<b>468,632.00</b>
<b>TOTAL SALARIES</b>					<b>817,582.00</b>		<b>934,740.00</b>	<b>117,158.00</b>	<b>468,632.00</b>
<b>TOTAL APPROPRIATIONS</b>					<b>817,582.00</b>		<b>934,740.00</b>	<b>117,158.00</b>	<b>468,632.00</b>


Prepared by:

  
**ALLAN P. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALEJO F. PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL HEALTH OFFICER**


Account Code: **4411**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
		<b>OFFICE OF THE MUNICIPAL HEALTH OFFICER (8)</b>							
		Administrative Aide I	ALISEN, JOSEPHINE M.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	CABAG, VIVENCIO JR. G.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	CABRIGAS, JAMIE JANE P.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	GILANG, KRISTINE GRACE R.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	GONZALES, NANCY A.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	PEÑERO, RAMIL	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	PENI, JOSE E.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
					<b>112,488.00</b>		<b>112,488.00</b>	-	-
		<b>EPIDEMIOLOGY SURVEILLANCE UNIT (1)</b>							
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
					<b>14,061.00</b>		<b>14,061.00</b>	-	-
		<b>TOTAL WAGES (9)</b>			<b>126,549.00</b>		<b>126,549.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>126,549.00</b>		<b>126,549.00</b>	-	-

Prepared by:

  
**ALLAN P. CHAVERO**  
Human Resource Management Officer I

Reviewed by:

  
**MA. ALELI B. PLAZUELA**  
Municipal Budget Officer

Approved by:




  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICER**  
 Account Code: **7611**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
64	64	Mun. Gov't. Dept. Head I (MSWD Officer)	Anabelle A. Agner	SG-24/Step 2	99,721.00	SG-24/Step 2	99,721.00	-	-
65	65	Social Welfare Officer III	Jasmine C. Estrada	SG-18/Step 8	55,140.00	SG-18/Step 8	55,140.00	-	-
-	151	Social Welfare Officer II	(Vacant)	SG-15/Step 1	-	SG-15/Step 1	40,208.00	40,208.00	160,832.00
68-A2	68-A2	Social Welfare Officer I	(Vacant)	SG-11/Step 1	30,024.00	SG-11/Step 1	30,024.00	-	-
66	66	Social Welfare Assistant	Clenia C. Rosales	SG-8/Step 8	22,843.00	SG-8/Step 8	22,843.00	-	-
67	67	Day Care Worker I	Noel M. Elona	SG-6/Step 3	19,239.00	SG-6/Step 3	19,239.00	-	-
68	68	Administrative Aide IV (Clerk II)	Floresa T. Pulga	SG-4/Step 2	16,958.00	SG-4/Step 2	16,958.00	-	-
68-B	68-B	Administrative Aide II (Messenger)	Romeo M. Añaño	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
68-C	68-C	Administrative Aide II (Reproduction Machine Operator I)	Adelfo R. Rupa	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
68-D	68-D	Administrative Aide II (Bookbinder I)	Criselda M. Cornejo	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
68-E	68-E	Administrative Aide I (Laborer I)	Aldwin A. Callosa	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
68-F	68-F	Administrative Aide I (Laborer I)	Ronald L. Cornejo	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
68-G	68-G	Administrative Aide I (Utility Worker I)	Gina D. Linde	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
68-H	68-H	Administrative Aide I (Utility Worker I)	Noel A. Barredo	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
		<b>SENIOR CITIZEN'S OFFICE</b>							
125	125	Social Welfare Aide	(Vacant)	SG-4, Step 1	16,833.00	SG-4, Step 1	16,833.00	-	-
		<b>PERSONS WITH DISABILITY AFFAIRS OFFICE</b>							
126	126	Disability Affairs Officer III	(Vacant)	SG-18, Step 1	51,304.00	SG-18, Step 1	51,304.00	-	-
		<b>TOTAL SALARIES</b>			<b>413,081.00</b>		<b>453,289.00</b>	<b>40,208.00</b>	<b>160,832.00</b>
		<b>TOTAL APPROPRIATIONS</b>			<b>413,081.00</b>		<b>453,289.00</b>	<b>40,208.00</b>	<b>160,832.00</b>

Prepared by:  <b>ALLAN F. CHAVERO</b> Human Resource Management Officer I	Reviewed by:  <b>MA. ALETA P. PLAZUELA</b> Municipal Budget Officer	Approved by:  <b>REMEDIOS "MATIN" L. PETILLA</b> Local Chief Executive
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## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)


Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICER**

Account Code: **7611**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
		<b>OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICER (6)</b>							
		Administrative Aide I	CABAÑAS, KELSEY LALA A.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	CAMPO, JERICHO D.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	CANCELLER, CRISTINE LYNN T.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	DEL ROSARIO, CARLITO C.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	MONTEZA, GENEVIVE T.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	SUALOG, JIAH T.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
					<b>84,366.00</b>		<b>84,366.00</b>	-	-
		<b>PERSONS WITH DISABILITY AFFAIRS OFFICE (1)</b>							
		Administrative Aide I	(VACANT)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
					<b>14,061.00</b>		<b>14,061.00</b>	-	-
		<b>SENIOR CITIZENS AFFAIRS OFFICE (1)</b>							
		Administrative Aide I	(VACANT)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
					<b>14,061.00</b>		<b>14,061.00</b>	-	-
		<b>TOTAL WAGES (8)</b>			<b>112,488.00</b>		<b>112,488.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>112,488.00</b>		<b>112,488.00</b>	-	-

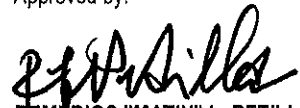
Prepared by:

  
**ALLAN F. CHAVERO**  
 Human Resource Management Officer I

Reviewed by:

  
**MA. ALETH PIAZUELA**  
 Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
 Local Chief Executive

**PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)**

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL AGRICULTURIST**  
 Account Code: 8711

Item Number	Old	New	Position Title	Name of Incumbent	Current Rate/Month		Proposed Rate/Month		Increase / Decrease	Total Increase/ Decrease/ Month	
					per AGFB 2026 (LBC No. 165)	per LBC No. 165	per LBC No. 165	per LBC No. 165			
			3	4	5	6	7	8	9	Four (4 Months) Sept.-Dec. 2026	
					SG / Step	Amount	SG / Step	Amount			
68-A			Mun. Gov't. Dept. Head I (Municipal Agriculturist)	Nestor C. Labajo	SG-24/Step 2	99,721.00	SG-24/Step 2	99,721.00	-	-	-
70			Mun. Agricultural Officer	(Vacant)	SG-20/Step 1	62,967.00	SG-20/Step 1	62,967.00	-	-	-
141			Veterinarian I	(Vacant)	SG-13/Step 1	-	SG-13/Step 1	34,421.00	-	34,421.00	137,684.00
71			Agricultural Technologist	(Vacant)	SG-10/Step 1	25,586.00	SG-10/Step 1	25,586.00	-	-	-
72			Agricultural Technologist	Lea T. De Veyra	SG-10/Step 6	26,623.00	SG-10/Step 6	26,623.00	-	-	-
73			Agricultural Technologist	Irwin S. Martillo	SG-10/Step 7	26,835.00	SG-10/Step 7	26,835.00	-	-	-
74			Agricultural Technologist	(Vacant)	SG-10/Step 1	25,586.00	SG-10/Step 1	25,586.00	-	-	-
75			Agricultural Technologist	(Vacant)	SG-10/Step 1	25,586.00	SG-10/Step 1	25,586.00	-	-	-
76			Agricultural Technologist	(Vacant)	SG-10/Step 1	25,586.00	SG-10/Step 1	25,586.00	-	-	-
76-A			Farm Worker I	Carina M. Mosca	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-	-
76-B			Administrative Aide I (Laborer I)	Raymund B. Vehnara	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-	-
76-C			Administrative Aide I (Laborer I)	Renato D. Espina	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-	-
76-D			Administrative Aide I (Laborer I)	Noel Antonio A. Cayanong	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-	-
76-E			Administrative Aide I (Laborer I)	Fiel H. Abad	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-	-
76-F			Administrative Aide I Utility Worker I)	Ronle P. Alvarado	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-	-
			<b>TOTAL SALARIES</b>			<b>403,720.00</b>		<b>403,720.00</b>			
			<b>TOTAL APPROPRIATIONS</b>					<b>438,141.00</b>			
									<b>34,421.00</b>		<b>137,684.00</b>
									<b>34,421.00</b>		<b>137,684.00</b>

Prepared by:

ALLAN P. CHAVERO

Human Resources Management Officer I

Reviewed by:

MA. ALEJ. F. MAZUELA

Municipal Budget Officer

Approved by:

REMEDIOS "MARTIN" L. PETILLA

Local Chief Executive

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## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL AGRICULTURIST**  
 Account Code: **8711**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2			5	6	7	8		
		Administrative Aide I	CARDINES, RAMMEL B.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	POTENTE, MARIA LUZ D.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	(Vacant)	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		<b>TOTAL WAGES (4)</b>			<b>56,244.00</b>		<b>56,244.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>56,244.00</b>		<b>56,244.00</b>	-	-

Prepared by:  <b>ALLAN F. CHAVERO</b> Human Resource Management Officer I	Reviewed by:  <b>MA. ALEJO F. PLAZUELA</b> Municipal Budget Officer	Approved by:  <b>REMEDIOS "MATIN" L. PETILLA</b> Local Chief Executive
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## PLANTILLA OF PERSONNEL FY-2026 (Regular Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL ENGINEER**

Account Code: **8751**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
<b>OFFICE OF THE MUNICIPAL ENGINEER</b>									
33	33	Mun. Gov't. Dept. Head I (Municipal Engineer)	Jadd Meyrick S. Agner	SG-24/Step 2	99,721.00	SG-24/Step 2	99,721.00	-	-
33-A	33-A	Engineer II	(Vacant)	SG-16/Step 1	43,560.00	SG-16/Step 1	43,560.00	-	-
35-A	35-A	Architect I	Christian M. Cabillo	SG-12/Step 1	32,245.00	SG-12/Step 1	32,245.00	-	-
34-A	34-A	Engineering Assistant	Hubert B. Baldesco	SG-8/Step 2	21,642.00	SG-8/Step 2	21,642.00	-	-
35	35	Draftsman I	Joel M. Dacillo	SG-6/Step 2	19,098.00	SG-6/Step 2	19,098.00	-	-
35-B	35-B	Administrative Aide II (Messenger)	Charlie R. Malbas	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
35-C	35-C	Administrative Aide II (Reproduction Machine Operator I)	Maricel M. Lachica	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
35-D	35-D	Administrative Aide II (Bookinder I)	Teresita V. Pajota	SG-2/Step 1	14,925.00	SG-2/Step 1	14,925.00	-	-
35-E	35-E	Administrative Aide I (Laborer I)	Romelito G. Movilla	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
35-F	35-F	Administrative Aide I (Laborer I)	Rogelio C. Ladrera	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
35-G	35-G	Administrative Aide I (Laborer I)	Henry T. Labasan, Jr.	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
35-H	35-H	Administrative Aide I (Laborer I)	Vencent M. Guban	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
35-I	35-I	Administrative Aide I (Utility Worker I)	John Rodrigo Pedrosa	SG-1/Step 1	14,061.00	SG-1/Step 1	14,061.00	-	-
<b>OFFICE OF THE BUILDING OFFICIAL</b>									
34	34	Engineer I	Remegio V. Manlicoban	SG-12/Step 8	34,310.00	SG-12/Step 8	34,310.00	-	-
121	121	Building Inspector	(Vacant)	SG-11, Step 1	30,024.00	SG-11, Step 1	30,024.00	-	-
<b>OFFICE OF THE AGRICULTURAL BIDSYSTEMS ENGINEER</b>									
132	132	Engineer III	(Vacant)	SG-19, Step 1	56,390.00	SG-19, Step 1	56,390.00	-	-
<b>TOTAL SALARIES</b>					<b>452,070.00</b>		<b>452,070.00</b>	-	-
<b>TOTAL APPROPRIATIONS</b>					<b>452,070.00</b>		<b>452,070.00</b>	-	-

Prepared by:

**ALLAN P. CHAVERO**

Human Resource Management Officer I

Reviewed by:

**MA. ALELI F. PLAZUELA**

Municipal Budget Officer

Approved by:

**REMEDIOS "MATIN" L. PETILLA**

Local Chief Executive

## PLANTILLA OF PERSONNEL FY-2026 (Casual Employees)

Local Government Unit: Palo, Leyte

Office: **OFFICE OF THE MUNICIPAL ENGINEER**

Account Code: **8751**

Item Number		Position Title	Name of Incumbent	Current Rate/ Month per AGFB 2026 (LBC No. 165)		Proposed Rate/ Month per LBC No. 165		Increase / Decrease	Total Increase/ Decrease/ Month Four (4 Months) Sept.-Dec. 2026
Old	New			SG / Step	Amount	SG / Step	Amount		
1	2	3	4	5	6	7	8	9	
		<b>OFFICE OF THE MUNICIPAL ENGINEER (4)</b>							
		Administrative Aide I	MARASIGAN, WILFRED B.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	PEDROSA, MA. REINA JOYCE C.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	SALAZAR, MARK P.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
		Administrative Aide I	VALERA, ALEJANDRE O.	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
					<b>56,244.00</b>		<b>56,244.00</b>	-	-
		<b>OFFICE OF THE BUILDING OFFICIAL (1)</b>							
		Administrative Aide I	CAMPO, GERARD CHRISTIAN	SG-1, Step 1	14,061.00	SG-1, Step 1	14,061.00	-	-
					<b>14,061.00</b>		<b>14,061.00</b>	-	-
		<b>TOTAL WAGES (5)</b>			<b>70,305.00</b>		<b>70,305.00</b>	-	-
		<b>TOTAL APPROPRIATIONS</b>			<b>70,305.00</b>		<b>70,305.00</b>	-	-

Prepared by:

  
**ALLAN P. CHAVERO**

Human Resource Management Officer I

Reviewed by:

  
**MA. ALEJO F. PLAZUELA**  
Municipal Budget Officer

Approved by:

  
**REMEDIOS "MATIN" L. PETILLA**  
Local Chief Executive

**SUPPLEMENTAL BUDGET NO. 1  
GENERAL FUND  
CALENDAR YEAR 2026**

**STATEMENT OF FUNDING SOURCE AND SUPPLEMENTAL APPROPRIATIONS**

<b>FUNDING SOURCE</b>	
Unappropriated Balance December 31, 2025	33,626,247.36
<b>TOTAL FUNDING SOURCES</b>	<b>33,626,247.36</b>
<b>SUPPLEMENTAL APPROPRIATIONS</b>	
<b>PERSONNEL SERVICES:</b>	
1. Additional provision of Personnel Services for the additional vacant positions in the organizational structure of the Municipal Government of Palo, Leyte per Municipal Ordinance No. 2025-16	
Salaries	3,423,112.00
PERA	184,000.00
Representation Allowance	61,200.00
Transportation Allowance	61,200.00
Hazard Pay	361,102.56
Overtime Pay	125,560.00
Cash Gift	115,000.00
Year End Bonus	912,168.00
Retirement and Life Insurance Premiums	437,840.64
Pag-ibig Contributions	18,400.00
PhilHealth Contributions	91,216.80
ECC Contributions	9,200.00
Monetization of Leave Credits	2,000,000.00
<b>TOTAL, PERSONNEL SERVICES</b>	<b>7,800,000.00</b>
<b>MAINTENANCE AND OTHER OPERATING EXPENSES:</b>	
1. Travelling Expenses (Foreign)	700,000.00
2. Training Expenses	1,150,000.00
3. Drugs and Medicines Expenses (Prior Years)	1,300,000.00
4. Electricity Expenses (Prior Years)	100,000.00
5. Other Maintenance and Operating Expenses	241,247.36
<b>TOTAL, MOOE</b>	<b>3,491,247.36</b>
<b>CAPITAL OUTLAY:</b>	
1. Information and Communication Technology (ICT) Equipment	160,000.00
2. Other Property, Plant and Equipment (PPE)	100,000.00
<b>TOTAL, CAPITAL OUTLAY</b>	<b>260,000.00</b>
<b>SPECIAL PURPOSE APPROPRIATIONS/NON-OFFICE EXP.</b>	
1. Palo AI Planner and Monitoring System	5,500,000.00
2. Research and Development - Sibukaw Island	1,000,000.00
3. Doctor to the Barrio (DTTB) Program	100,000.00
4. Senior Citizen Welfare Program (Prior Years)	50,000.00
5. PWD Operation Expenses (Prior Years)	25,000.00
6. Animal/Zoological Expenses	200,000.00
<b>TOTAL, SPECIAL PURPOSE APPROPRIATIONS/NON-OFFICE EXP.</b>	<b>6,875,000.00</b>
<b>DEVELOPMENT FUND:</b>	
1. Improvement of Palo Public Market	15,000,000.00
<b>TOTAL, DEVELOPMENT FUND</b>	<b>15,000,000.00</b>
<b>CALAMITY FUND:</b>	
1. Review of various Plans (CLUP, CDP and LCAP) of the Municipality of Palo, Leyte	200,000.00
<b>TOTAL CALAMITY FUND</b>	<b>200,000.00</b>
<b>TOTAL EXPENDITURES</b>	<b>33,626,247.36</b>
<b>UNAPPROPRIATED BALANCE</b>	<b>0.00</b>

Prepared by:

Approved:

  
**MA. ALELI F. PLAZUELA**  
Municipal Budget Officer

  
**REMEDIOS "MATIN" L. PETILLA**  
Municipal Mayor

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