



Republic of the Philippines
 PROVINCE OF LEYTE
 Municipality of Palo
 -oOo-

Item No.: 44

Date: 26 2026 MAY

PROVINCIAL BUDGET OFFICE

May 20, 2026

Hon. **LEONARDO M. JAVIER, JR.**
 Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
 Sangguniang Panlalawigan
 Province of Leyte

RELEASED
 DATE: 5-21-26
 NO. 200
 BY: [Signature]
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Sangguniang Panlalawigan
 Province of Leyte
RECEIVED
 Date: MAY 21 2026
 By: [Signature]

Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 01 FY 2026** of the **Municipality of Pastrana, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 40 Series of 2026** with a total appropriation in the amount of **P53,694,172.74** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the procurement of Goods, Supplies, Equipment, Civil Works and related services shall be made pursuant to RA 9184 and its implementing Rules and Regulations and to the provisions of RA12009;
2. That the reversion of appropriations is duly authorized by the concerned officials and is backed up by cash collections and are made available to support the expenditures under Supplemental Budget No. 01;
3. That the creation of the Cooperative Development Specialist II, Labor and Employment Assistant and Community Affairs Assistant II positions shall be in accordance to the minimum standards and guidelines prescribed by the Civil Service Commission (CSC) and further subject to the provisions of CSC MC 12;
4. That the utilization of 20% Development Fund (DF) shall strictly adhere to DBM DOF-DILG Joint Memorandum Circular No. 1 dated November 4, 2020;
5. That the grant of the following benefits shall be made pursuant to the corresponding guidelines relative to:
 - a. PERA – Circular No. 2009-3
 - b. Clothing Allowance – Budget Circular No. 2018-1
 - c. Mid-Year Bonus – Budget Circular No. 2017-2
 - d. Year-End Bonus and Cash Gift – Budget Circular No. 2016-4
 - e. RATA – Local Budget Circular No. 157
 - f. Overtime Pay– CSC & DBM Joint Circular No. 1 s. 2015, dated November 25, 2015
 - g. Medical Allowance - Budget Circular No. 2024-6 dated December 12, 2024
 - h. Terminal Leave Benefits – CSC Guidelines and Budget Circular No. 2016-2

6. That the appropriation for Performance Enhancement Incentive (PEI), in the amount of P15,000.00 shall be disallowed due to suspension of the implementation of Administrative Order (AO) No. 25 (s.2011) and Executive Order (EO) No. 80 (s.2012), and all relevant issuances related thereto wherein PEI is part of the Performance Based Incentive System(PBIS), as adopted in the latter issuance. As of date, no guidelines has been issued allowing the grant of PEI for 2026;
7. That the procurement of Motor Vehicle under Capital Outlay shall be made pursuant to the guidelines on the requisition and use of Government Vehicles under Budget Circular No. 2019-3 dated May 16, 2019; and
8. That disbursement of funds shall be for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

Compliance with DBM issuances, and all other accounting and auditing rules and regulations shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:


MARIA GINA P. HIPE
Provincial Budget Officer


RUTH Y. SURPIA
Provincial Treasurer


AGNES C. RAFON
Provincial Planning and Development
Coordinator – Designate

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte



OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT

15 April 2026

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Appropriation Ordinance No. 40, series of 2026 of the Municipality of Pastrana, Leyte**, entitled: **An Ordinance Authorizing the Supplemental Budget No. 01 Fiscal Year 2026 in the amount of Fifty-three Million Six Hundred Ninety-four Thousand One Hundred Seventy-two Pesos and 74/100 (P54,694,172.74)**, together with the Supplemental Investment Program No. 1 CY 2026 in the amount of P88,129,555.28.

FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



9/15/20

Republic of the Philippines
Province of Leyte
Municipality of Pastrana
oOo



OFFICE OF THE SANGGUNIANG BAYAN

April 14, 2026

HON. LEONARDO "SANDY" M. JAVIER JR.

Vice Governor and Presiding Officer, and

THE HON. MEMBERS

Sangguniang Panlalawigan

Province of Leyte

Gentlemen and Ladies:

We are submitting herewith the Supplemental Budget No. 1 FY 2026 of the Municipality of Pastrana in the amount of Fifty Three Million Six Hundred Ninety Four Thousand One Hundred Seventy Two Pesos & 74/100 (53,694,172.74).

Attached is SB Resolution No. 129 S. 2026 with corresponding Appropriation Ordinance No. 40 S. of 2026

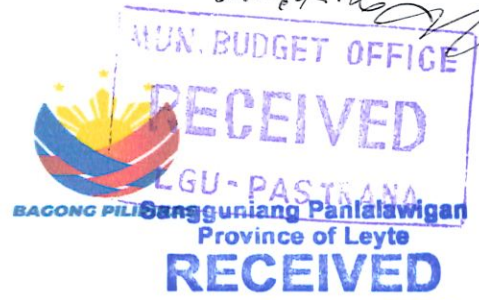
For Your review and approval.

Very truly yours,

HON. CHITO C. CAYACO
Municipal Vice Mayor



Republic of The Philippines
 PROVINCE OF LEYTE
 Municipality of Pastrana



Date: APR 15 2026
 By: [Signature]

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The Sangguniang Bayan

Excerpts from the Minutes of the Regular Session of the Sangguniang Bayan of Pastrana, Province of Leyte, held last April 6, 2026 at the Municipal Sangguniang Bayan Session Hall, this Municipality.

Present:

- | | | |
|--|---|---|
| Hon. CHITO C. CAYACO | - | Municipal Vice – Mayor/
Presiding Officer |
| Hon. GERARDO S. CARIAN | - | Sangguniang Bayan Member |
| Hon. ANGELINA C. DIOLA | - | Sangguniang Bayan Member |
| Hon. LOIDA B. VILLABLANCA | - | Sangguniang Bayan Member |
| Hon. NATHAN G. LETRODO | - | Sangguniang Bayan Member |
| Hon. ALEX C. SEQUITO | - | Sangguniang Bayan Member |
| Hon. PIO M. TAN | - | Sangguniang Bayan Member |
| Hon. NICOLE MARIE C. MARCOS | - | Sangguniang Bayan Member |
| Hon. RODEL M. TOBILLA | - | Sangguniang Bayan Member |
| Hon. JERLYN C. BORJA | - | ABC President |
| Hon. FRANCIS CHARLES T. ALVAREZ | - | SK Federation President |

[Signature]
 Sangguniang Bayan Member

[Signature]
 NICOLE MARIE C. MARCOS
 Sangguniang Bayan Member

[Signature]
 RODEL M. TOBILLA
 Sangguniang Bayan Member

[Signature]
 JERLYN C. BORJA
 ABC President

[Signature]
 FRANCIS CHARLES T. ALVAREZ
 SK Federation President

RESOLUTION NO. 129-2026
 Series of 2026

A RESOLUTION APPROVING SUPPLEMENTAL BUDGET NO. 1 FOR FISCAL YEAR 2026 AMOUNTING TO FIFTY-THREE MILLION SIX HUNDRED NINETY-FOUR THOUSAND ONE HUNDRED SEVENTY-TWO PESOS AND 74/100 (P53,694,172.74).

WHEREAS, the Local Government Unit (LGU) is mandated to ensure the efficient and effective delivery of basic services to its constituents;

WHEREAS, there is a need to augment and provide additional funding for priority programs, projects, and activities not covered or inadequately funded under the approved Annual Budget for Fiscal Year 2026;

WHEREAS, the Local Chief Executive has endorsed Supplemental Budget No. 1 for Fiscal Year 2026 for the consideration and approval of the Sangguniang Bayan;

WHEREAS, the proposed Supplemental Budget has been reviewed and found to be in order and in accordance with existing budgeting, accounting, and auditing rules and regulations;

WHEREFORE, on motion of **Hon. Nathan G. Letrodo**, *Chairman Committee on Finance, Budget and Appropriation* duly seconded **Unanimously** by the August Body;

CHITO C. CAYACO
 Municipal Vice-Mayor/
 Presiding Officer

[Signature]
GERARDO S. CARIAN
 Sangguniang Bayan Member

[Signature]
ANGELINA C. DIOLA
 Sangguniang Bayan Member

[Signature]
LOIDA B. VILLABLANCA
 Sangguniang Bayan Member

[Signature]
NATHAN G. LETRODO
 Sangguniang Bayan Member

[Signature]
ALEX C. SEQUITO
 Sangguniang Bayan Member

BE IT RESOLVED, as it is hereby **RESOLVED**, to approve Supplemental Budget No. 1 for Fiscal Year 2026 in the total amount of **Fifty-Three Million Six Hundred Ninety-Four Thousand One Hundred Seventy-Two Pesos and 74/100 (P53,694,172.74)**;

RESOLVED, FURTHER, that the said amount shall be utilized for the implementation of identified programs, projects, and activities of the Municipality of Pastrana, subject to existing laws, rules, and regulations;

RESOLVED, FINALLY, that the Local Chief Executive and all concerned offices are hereby authorized to implement this Resolution accordingly.

APPROVED, this 6th day of April, 2026, at the Sangguniang Bayan Session Hall, Municipality of Pastrana, Province of Leyte.

APPROVED UNANIMOUSLY

I HEREBY CERTIFY to the correctness of the foregoing Resolution.

VERNADITH L. NIEGOS-DIZON, LPT.
*Local Legislative Staff Officer II/
Sangguniang Bayan Secretary- Designate*

CHITO C. CAYACO
Municipal Vice-Mayor/
Presiding Officer

GERARDO S. CARIAN
Sangguniang Bayan Member

ANGELINA C. DIOLA
Sangguniang Bayan Member

LOIDA B. VILLABLANCA
Sangguniang Bayan Member

NATHAN C. LETRODO
Sangguniang Bayan Member

ALEX C. SEQUITO
Sangguniang Bayan Member

Sangguniang Bayan Member

NICOLE MARIE C. MARCOS
Sangguniang Bayan Member

Sangguniang Bayan Member

JERLYN C. BORJA
ABC President

FRANCIS CHARLES T. ALVAREZ
SK Federation President

Attested by:

CHITO C. CAYACO
Municipal Vice-Mayor/
Presiding Officer

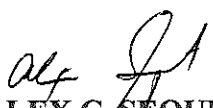
Concurred by:


GERARDO S. CARIAN
Sangguniang Bayan Member


ANGELINA C. DIOLA
Sangguniang Bayan Member


LOIDA B. VILLABLANCA
Sangguniang Bayan Member


NATHAN G. LETRODO
Sangguniang Bayan Member


ALEX C. SEQUITO
Sangguniang Bayan Member


PIO M. TAN
Sangguniang Bayan Member



NICOLE MARIE C. MARCOS
Sangguniang Bayan Member


RODELM. TOBILLA
Sangguniang Bayan Member


JERLYN C. BORJA
ABC President


FRANCIS CHARLES T. ALVAREZ
SK Federation President

Approved by:


HON. MARITESS B. CAYACO-MARCOS, R. N.
Municipal Mayor

Section 3. That the budget expenditures and source of funds and other necessary documents are incorporated herein and made an integral part of this ordinance;

1. LBP Form 8
2. LBP Form 9
3. Certificate of Funds Actually Available
4. SIP

Section 4. The Local Chief Executive is hereby authorized to disburse the same as provided in accordance with the budget approved herein, subject to existing laws, accounting, and auditing requirements, rules and regulations;

Section 5. This Ordinance shall take effect immediately.

ENACTED UNANIMOUSLY. April 6, 2026.

I HEREBY CERTIFY to the corrections of the above-quoted resolution.

Prepared by:

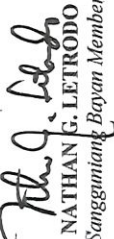

VERNADITH L. NIEGOS-DIZON, LPT.
Local Legislative Staff Officer II/
Sangguniang Bayan Secretary – Designate


CHITO C. CAYACO
Municipal Vice-Mayor/
Presiding Officer


GERARDO S. CARIAN
Sangguniang Bayan Member


ANGELINA C. DOLA
Sangguniang Bayan Member



LOIDA B. VILLABLANCA
Sangguniang Bayan Member


NATHAN G. LETRODO
Sangguniang Bayan Member


ALEX C. SQUITO
Sangguniang Bayan Member


PIJOM TAN
Sangguniang Bayan Member



NICOLE MARIE C. MARCOS
Sangguniang Bayan Member


RODEL M. TOBILLA
Sangguniang Bayan Member


JERLY CBORJA
ABC President


FRANCIS CHARLES T. ALVAREZ
SK Federation President

Attested by:


CHITO C. CAYACO
Municipal Vice Mayor/
Presiding Officer

Concurred:


GERARDO S. CARIAN
Sangguniang Bayan
Member


ANGELINA C. DIOLA
Sangguniang Bayan
Member


LOIDA B. VILLABLANCA
Sangguniang Bayan
Member


NATHAN G. LETRODO
Sangguniang Bayan
Member


ALEX C. SEQUITO
Sangguniang Bayan
Member


PIO M. TAN
Sangguniang Bayan Member


NICOLE MARIE C. MARCOS
Sangguniang Bayan Member



RODEL M. TOBILLA
Sangguniang Bayan
Member


JERLYN C. BORJA
ABC President


FRANCIS CHARLES T. ALVAREZ
SK Federation President

Approved by:


HON. MARITESS B. CAYACO-MARCOS, RN.
Municipal Mayor

4/7/26 

04-28-26

MUN. BUDGET OFFICE
RECEIVED
LGU - PASTRANA



Republic of The Philippines
PROVINCE OF LEYTE
Municipality of Pastrana



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The Sangguniang Bayan

Excerpts from the Minutes of the Regular Session of the Sangguniang Bayan of Pastrana, Province of Leyte, held last April 6, 2026 at the Municipal Sangguniang Bayan Session Hall, this Municipality.

Present:

- Hon. CHITO C. CAYACO - Municipal Vice – Mayor/
Presiding Officer
- Hon. GERARDO S. CARIAN - Sangguniang Bayan Member
- Hon. ANGELINA C. DIOLA - Sangguniang Bayan Member
- Hon. LOIDA B. VILLABLANCA - Sangguniang Bayan Member
- Hon. NATHAN G. LETRODO - Sangguniang Bayan Member
- Hon. ALEX C. SEQUITO - Sangguniang Bayan Member
- Hon. PIO M. TAN - Sangguniang Bayan Member
- Hon. NICOLE MARIE C. MARCOS - Sangguniang Bayan Member
- Hon. RODEL M. TOBILLA - Sangguniang Bayan Member
- Hon. JERLYN C. BORJA - ABC President
- Hon. FRANCIS CHARLES T. ALVAREZ - SK Federation President

Sangguniang Bayan Member
PIO M. TAN

Sangguniang Bayan Member
NICOLE MARIE C. MARCOS

Sangguniang Bayan Member
RODEL M. TOBILLA

Sangguniang Bayan Member
JERLYN C. BORJA
ABC President

SK Federation President
FRANCIS CHARLES T. ALVAREZ

RESOLUTION NO. 125-2026
Series of 2026

A RESOLUTION CREATING THE FOLLOWING MANDATORY POSITIONS UNDER THE OFFICE OF THE MAYOR IN COMPLIANCE WITH CIVIL SERVICE COMMISSION MEMORANDUM NO. 12, WHICH MANDATES THE ESTABLISHMENT OF CERTAIN POSITIONS IN LOCAL GOVERNMENT UNITS (LGUs) TO ENSURE EFFICIENT AND EFFECTIVE PUBLIC SERVICE DELIVERY.

WHEREAS, the Civil Service Commission issued Memorandum No. 12 mandating the creation of specific positions in Local Government Units (LGUs) to strengthen public service delivery;

WHEREAS, the Office of the Mayor requires additional personnel to effectively implement programs, projects, and services for the community;

WHEREAS, the creation of the following positions is deemed necessary to improve coordination, development initiatives, and labor-related services in the municipality;

WHEREFORE, on motion of **Hon. Loida B. Villablanca**, duly seconded **Unanimously** by the August Body;

CHITO C. CAYACO
Municipal Vice-Mayor/
Presiding Officer

GERARDO S. CARIAN
Sangguniang Bayan Member

ANGELINA C. DIOLA
Sangguniang Bayan Member

LOIDA B. VILLABLANCA
Sangguniang Bayan Member

NATHAN G. LETRODO
Sangguniang Bayan Member

ALEX C. SEQUITO
Sangguniang Bayan Member

BE IT RESOLVED, as it is hereby **RESOLVED**, to create the following mandatory positions under the Office of the Mayor:

1. **Cooperative Development Specialist II** – Salary Grade 15- 1
2. **Community Affairs Assistant II** – Salary Grade 8 - 1
3. **Labor and Employment Assistant** – Salary Grade 8 - 1;

RESOLVED, FURTHER, that funding for the said positions shall be charged against the appropriate funds of the Local Government Unit, subject to existing budgeting, accounting, and auditing rules and regulations;

RESOLVED, FINALLY, that copies of this Resolution be furnished to the Civil Service Commission, Department of Budget and Management, and other concerned offices for their information and appropriate action.

APPROVED, this 6th day of April, 2026, at the Sangguniang Bayan Session Hall, Municipality of Pastrana, Province of Leyte.

APPROVED UNANIMOUSLY

I HEREBY CERTIFY to the correctness of the foregoing Resolution.

VERNADITH L. NIEGOS-DIZON, LPT.
*Local Legislative Staff Officer II/
Sangguniang Bayan Secretary- Designate*

CHITO C. CAYACO
*Municipal Vice-Mayor/
Presiding Officer*

GERMADO S. CARIAN
Sangguniang Bayan Member

ANGELINA C. DIOLA
Sangguniang Bayan Member

LOIDA WILLABLANCA
Sangguniang Bayan Member

NATHAN E. LETRODO
Sangguniang Bayan Member

ALEX C. SQUITO
Sangguniang Bayan Member

PONATAN
Sangguniang Bayan Member

NICOLE MARIE C. MARCOS
Sangguniang Bayan Member

RODEL M. JOBILLA
Sangguniang Bayan Member

JERRYN C. PORJA
ABC President

FRANCIS CHARLES T. ALVAREZ
SK Federation President

Attested by:

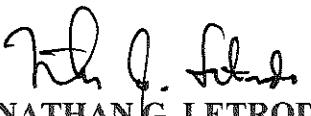
CHITO C. CAYACO
Municipal Vice-Mayor/
Presiding Officer

Concurred by:


GERARDO S. CARIAN
Sangguniang Bayan Member

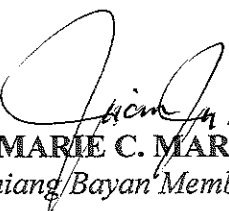

ANGELINA C. DIOLA
Sangguniang Bayan Member

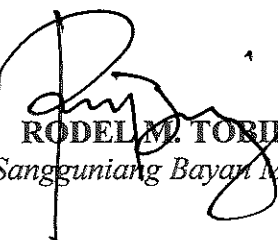

LOIDA B. VILLABLANCA
Sangguniang Bayan Member


NATHANG G. LETRODO
Sangguniang Bayan Member


ALEX C. SEQUITO
Sangguniang Bayan Member


PIO M. TAN
Sangguniang Bayan Member


NICOLE MARIE C. MARCOS
Sangguniang Bayan Member


RODEL M. TORILLA
Sangguniang Bayan Member


JERLYN O. BORJA
ABC President


FRANCIS CHARLES T. ALVAREZ
SK Federation President

Approved by:

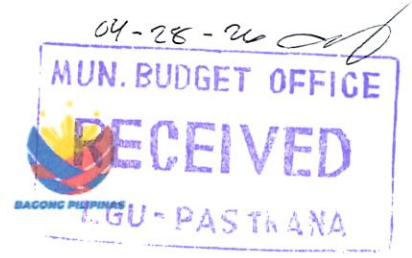

HON. MARITESS B. CAYACO-MARCOS, R. N.
Municipal Mayor



Republic of The Philippines
PROVINCE OF LEYTE
Municipality of Pastrana

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The Sangguniang Bayan



CHITO C. CAYACO
Municipal Vice-Mayor /
Presiding Officer

GERARDO S. CARIAN
Sangguniang Bayan Member

ANGELINA C. DIOLA
Sangguniang Bayan Member

LOIDA B. VILLABLANCA
Sangguniang Bayan Member

NATHAN G. LETRODO
Sangguniang Bayan Member

ALEX C. SEQUITO
Sangguniang Bayan Member

MUNICIPAL ORDINANCE NO. 10
Series of 2026

AN ORDINANCE CREATING MANDATORY POSITIONS IN THE ORGANIZATIONAL STRUCTURE OF THE MUNICIPALITY OF PASTRANA, PROVINCE OF LEYTE IN COMPLIANCE WITH CIVIL SERVICE COMMISSION MEMORANDUM CIRCULAR NO. 12, SERIES OF 2020 AND APPROPRIATING FUNDS THEREOF.

WHEREAS, the Local Government Unit (LGU) is mandated to promote efficiency, accountability, and responsiveness in the delivery of public service and that the same has sufficient funds to finance said positions;

WHEREAS, the Civil Service Commission Memorandum Circular No. 12, series of 2020, mandates the establishment of certain positions in local government units to strengthen administrative and technical capacities;

WHEREAS, there is a need to create essential plantilla positions under the Office of the Mayor to effectively implement programs related to cooperative development, community affairs, and labor and employment services;

WHEREFORE, on motion of Hon. Loida B. Villablanca, duly seconded by unanimously by the August Body;

Be it enacted by the Sangguniang Bayan in session assembled that:

SECTION 1. CREATION OF POSITIONS

The following mandatory positions are hereby created under the Office of the Mayor:

- **Cooperative Development Specialist II** - **SG 15 - 1**
- **Community Affairs Assistant II** - **SG 8 - 1**
- **Labor and Employment Assistant** - **SG 8 - 1**

PRO. M. TAN
Sangguniang Bayan Member

NICOLE MARIE C. MARCOS
Sangguniang Bayan Member

RODEL M. JOHILLA
Sangguniang Bayan Member

JERLYN C. BORJA
ABC President

FRANCIS CHARLES T. ALVAREZ
SK Federation President


SECTION 2. DUTIES AND RESPONSIBILITIES OF EACH NEW POSITIONS.

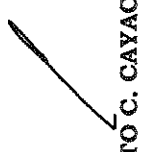
The duties and responsibilities of the above-mentioned positions shall be in accordance with the qualification standards, job descriptions, and functions prescribed by the Civil Service Commission and other relevant laws, rules and regulations.

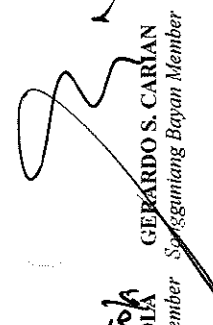
APPROVED UNANIMOUSLY.

Enacted this 6th day of April 2026.

Certified Duly Enacted and Approved:

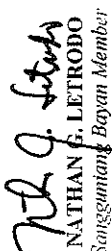

VERNADITH L. NIEGOS-DIZON, LPT
*Local Legislative Staff Officer II/
Sangguniang Bayan Secretary- Designate*

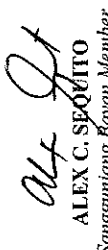

CHITO C. CAYACO
*Municipal Vice-Mayor /
Presiding Officer*



GERARDO S. CARIAN
Sangguniang Bayan Member


ANGELINA C. DIOLA
Sangguniang Bayan Member

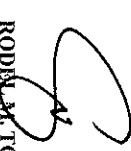

LOIDA B. VILLABLANCA
Sangguniang Bayan Member


NATHAN G. LETRODO
Sangguniang Bayan Member

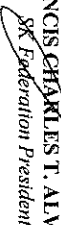

ALEX C. SEPUIO
Sangguniang Bayan Member


ROM TAN
Sangguniang Bayan Member



NICOLE MARIE C. MARCOS
Sangguniang Bayan Member


RODIN A. TOBILLA
Sangguniang Bayan Member

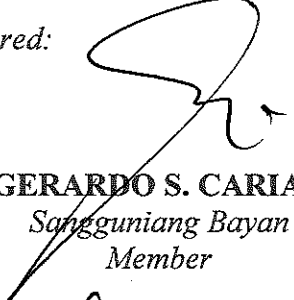

JERLYN C. BORJA
ABC President



FRANCIS CHARLES T. ALVAREZ
SK Federation President

Attested by:


CHITO C. CAYACO
Municipal Vice-Mayor/
Presiding Officer

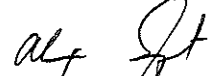
Concurred:



GERARDO S. CARIAN
Sangguniang Bayan
Member



ANGELINA C. DIOLA
Sangguniang Bayan
Member

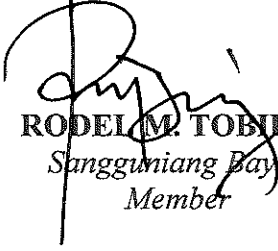

LOIDA B. VILLABLANCA
Sangguniang Bayan
Member



NATHANG G. LETRODO
Sangguniang Bayan
Member


ALEX C. SEQUITO
Sangguniang Bayan
Member


PIO M. TAN
Sangguniang Bayan
Member


NICOLE MARIE C. MARCOS
Sangguniang Bayan
Member


RODEL M. TOBILLA
Sangguniang Bayan
Member


JERLYN C. BORJA
ABC President


FRANCIS CHARLES T. ALVAREZ
SK Federation President

Approved by:


HON. MARITESS CAYACO-MARCOS
Municipal Mayor

CHITO C. CAYACO
Municipal Vice-Mayor/
Presiding Officer



Republic of The Philippines
PROVINCE OF LEYTE
Municipality of Pastrana



04-14-26
MUN. BUDGET OFFICE
RECEIVED
LGU - PASTRANA

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The Sangguniang Bayan

Excerpts from the Minutes of the Regular Session of the Sangguniang Bayan of Pastrana, Province of Leyte, held last April 6, 2026 at the Municipal Sangguniang Bayan Session Hall, this Municipality.

Present:

- | | | |
|--|---|---|
| Hon. CHITO C. CAYACO | - | Municipal Vice – Mayor/
Presiding Officer |
| Hon. GERARDO S. CARIAN | - | Sangguniang Bayan Member |
| Hon. ANGELINA C. DIOLA | - | Sangguniang Bayan Member |
| Hon. LOIDA B. VILLABLANCA | - | Sangguniang Bayan Member |
| Hon. NATHAN G. LETRODO | - | Sangguniang Bayan Member |
| Hon. ALEX C. SEQUITO | - | Sangguniang Bayan Member |
| Hon. PIO M. TAN | - | Sangguniang Bayan Member |
| Hon. NICOLE MARIE C. MARCOS | - | Sangguniang Bayan Member |
| Hon. RODEL M. TOBILLA | - | Sangguniang Bayan Member |
| Hon. JERLYN C. BORJA | - | ABC President |
| Hon. FRANCIS CHARLES T. ALVAREZ | - | SK Federation President |

Sangguniang Bayan Member
PIO M. TAN

Sangguniang Bayan Member
NICOLE MARIE C. MARCOS

Sangguniang Bayan Member
RODEL M. TOBILLA

ABC President
JERLYN C. BORJA

SK Federation President
FRANCIS CHARLES T. ALVAREZ

Sangguniang Bayan Member
GERARDO S. CARIAN

Sangguniang Bayan Member
ANGELINA C. DIOLA

Sangguniang Bayan Member
LOIDA B. VILLABLANCA

Sangguniang Bayan Member
NATHAN G. LETRODO

Sangguniang Bayan Member
ALEX C. SEQUITO

RESOLUTION NO. 128-2026
Series of 2026

A RESOLUTION APPROVING THE REVERSION OF FUNDS FOR SUPPLEMENTAL BUDGET NO. 1, FISCAL YEAR 2026, AMOUNTING TO THIRTY-FIVE MILLION FIVE HUNDRED EIGHT THOUSAND FIVE HUNDRED EIGHTY-FOUR PESOS AND 87/100 (P35,508,584.87) FROM PERSONNEL SERVICES, CAPITAL OUTLAY, AND THE 20% DEVELOPMENT FUND, AND RE-APPROPRIATING THE SAME FOR PERSONNEL SERVICES AND OTHER PROGRAMS, PROJECTS, AND ACTIVITIES OF THE LOCAL GOVERNMENT UNIT OF THE MUNICIPALITY OF PASTRANA.

WHEREAS, the Local Government Unit (LGU) ensures the judicious allocation and utilization of public funds in accordance with existing laws, rules, and regulations;

WHEREAS, certain appropriations under Supplemental Budget No. 1, Fiscal Year 2026, specifically from Personnel Services, Capital Outlay, and the 20% Development Fund, have remaining unobligated balances or are no longer required for their original purposes;

WHEREAS, there is a need to revert and re-appropriate said funds to support priority expenditures, including Personnel Services and other Programs, Projects, and Activities (PPAs) of the Municipality;

WHEREAS, the reversion and re-appropriation of funds will ensure the continuous and efficient delivery of basic services to the constituents;

WHEREFORE, on motion of **Hon. Nathan G. Letrodo**, *Chairman Committee on Finance, Budget and Appropriation* duly seconded **Unanimously** by the August Body;

BE IT RESOLVED, as it is hereby **RESOLVED**, to approve the reversion of funds under Supplemental Budget No. 1, Fiscal Year 2026, in the total amount of **Thirty-Five Million Five Hundred Eight Thousand Five Hundred Eighty-Four Pesos and 87/100 (P35,508,584.87)** from Personnel Services, Capital Outlay, and the 20% Development Fund;

RESOLVED, FURTHER, that the reverted funds are hereby re-appropriated for Personnel Services and other priority Programs, Projects, and Activities (PPAs) of the Local Government Unit of the Municipality of Pastrana;

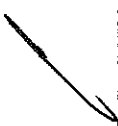
RESOLVED, FINALLY, that the Local Chief Executive, through the Local Budget Office, Accounting Office, and Treasury Office, is hereby authorized to implement this Resolution in accordance with applicable laws, rules, and regulations.

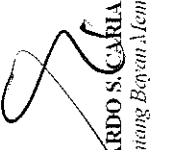
APPROVED, this 6th day of April, 2026, at the Sangguniang Bayan Session Hall, Municipality of Pastrana, Province of Leyte.

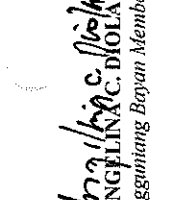
APPROVED UNANIMOUSLY

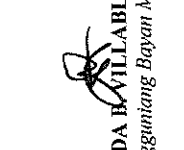
I HEREBY CERTIFY to the correctness of the foregoing Resolution.

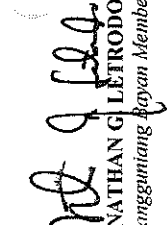

VERNADITH L. NIEGOS-DIZON, LPT.
*Local Legislative Staff Officer II/
Sangguniang Bayan Secretary- Designate*

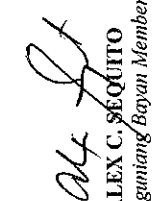

CHITO C. CAYACO
*Municipal Vice-Mayor/
Presiding Officer*


GERARDO S. CARLAN
Sangguniang Bayan Member

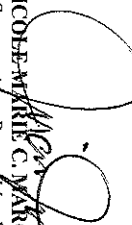

ANGELINE C. DIOLA
Sangguniang Bayan Member

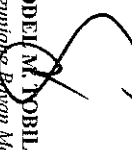

LOIDA B. VILLABLANCA
Sangguniang Bayan Member


NATHAN G. LETRODO
Sangguniang Bayan Member

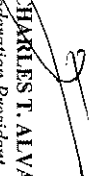

ALEX C. SEQUITO
Sangguniang Bayan Member


DIO M. TAN
Sangguniang Bayan Member


NICOLE MARIE C. MARCOS
Sangguniang Bayan Member


RODEL M. TOBILLA
Sangguniang Bayan Member


JERRYLYN C. BORJA
ABC President


FRANCIS CHARLES T. ALVAREZ
KK Federation President

Attested by:

CHITO C. CAYACO
Municipal Vice-Mayor/
Presiding Officer

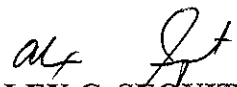
Concurred by:


GERARDO S. CARIAN
Sangguniang Bayan Member



ANGELINA C. DIOLA
Sangguniang Bayan Member

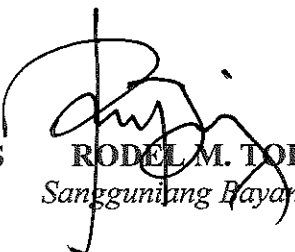

LOIDA B. VILLABLANCA
Sangguniang Bayan Member


NATHAN G. LETRODO
Sangguniang Bayan Member


ALEX C. SEQUITO
Sangguniang Bayan Member


PIO M. TAN
Sangguniang Bayan Member


NICOLE MARIE C. MARCOS
Sangguniang Bayan Member


RODEL M. TOBILLA
Sangguniang Bayan Member

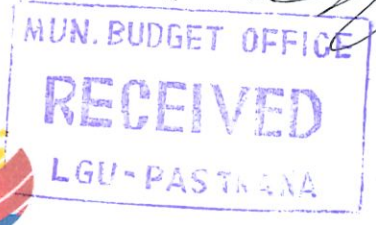

JERLYN C. BORJA
ABC President


FRANCIS CHARLES T. ALVAREZ
SK Federation President

Approved by:


HON. MARITESS B. CAYACO-MARCOS, R.N.
Municipal Mayor

04-14-2026



Republic of The Philippines
PROVINCE OF LEYTE
Municipality of Pastrana



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The Sangguniang Bayan

Excerpts from the Minutes of the Regular Session of the Sangguniang Bayan of Pastrana, Province of Leyte, held last April 6, 2026 at the Municipal Sangguniang Bayan Session Hall, this Municipality.

Present:

- Hon. **CHITO C. CAYACO** - Municipal Vice – Mayor/
Presiding Officer
- Hon. **GERARDO S. CARIAN** - Sangguniang Bayan Member
- Hon. **ANGELINA C. DIOLA** - Sangguniang Bayan Member
- Hon. **LOIDA B. VILLABLANCA** - Sangguniang Bayan Member
- Hon. **NATHAN G. LETRODO** - Sangguniang Bayan Member
- Hon. **ALEX C. SEQUITO** - Sangguniang Bayan Member
- Hon. **PIO M. TAN** - Sangguniang Bayan Member
- Hon. **NICOLE MARIE C. MARCOS** - Sangguniang Bayan Member
- Hon. **RODEL M. TOBILLA** - Sangguniang Bayan Member
- Hon. **JERLYN C. BORJA** - ABC President
- Hon. **FRANCIS CHARLES T. ALVAREZ** - SK Federation President

Sangguniang Bayan Member
PIO M. TAN

Sangguniang Bayan Member
NICOLE MARIE C. MARCOS

Sangguniang Bayan Member
RODEL M. TOBILLA

Sangguniang Bayan Member
JERLYN C. BORJA
ABC President

SK Federation President
FRANCIS CHARLES T. ALVAREZ

RESOLUTION NO. 126-2026
Series of 2026

A RESOLUTION ADOPTING AND APPROVING THE SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 01 FOR CALENDAR YEAR 2026 OF THE MUNICIPALITY OF PASTRANA.

WHEREAS, the Local Government Unit (LGU) is mandated to promote the general welfare and ensure the delivery of basic services to its constituents;

WHEREAS, the Local Development Council (LDC) endorsed the Supplemental Investment Program (SIP) No. 01 for Calendar Year 2026 to address priority programs, projects, and activities not included in the approved Annual Investment Program;

WHEREAS, the proposed Supplemental Investment Program contains priority development projects requiring immediate funding and implementation;

WHEREAS, it is necessary to adopt and approve the said Supplemental Investment Program to authorize funding and implementation of the identified programs and projects;

WHEREFORE, on motion of **Hon. Nathan G. Letrodo**, Chairman Committee on Finance, Budget and Appropriation duly seconded **Unanimously** by the August Body;

CHITO C. CAYACO
Municipal Vice-Mayor/
Presiding Officer

GERARDO S. CARIAN
Sangguniang Bayan Member

ANGELINA C. DIOLA
Sangguniang Bayan Member

LOIDA B. VILLABLANCA
Sangguniang Bayan Member

NATHAN G. LETRODO
Sangguniang Bayan Member

ALEX C. SEQUITO
Sangguniang Bayan Member

BE IT RESOLVED, as it is hereby **RESOLVED**, to adopt and approve the Supplemental Investment Program (SIP) No. 01 for Calendar Year 2026 of the Municipality of Pastrana;

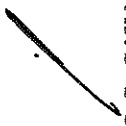
RESOLVED, FURTHER, that copies of this Resolution be furnished to the Department of Budget and Management (DBM), Department of the Interior and Local Government (DILG), and other concerned offices for their information and appropriate action.

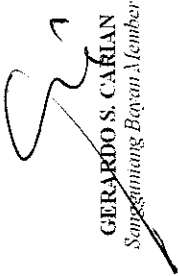
APPROVED, this 6th day of April, 2026, at the Sangguniang Bayan Session Hall, Municipality of Pastrana, Province of Leyte.

APPROVED UNANIMOUSLY

I HEREBY CERTIFY to the correctness of the foregoing Resolution.

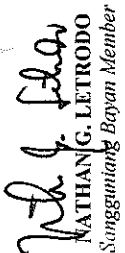
VERNADITH L. NIEGOS-DIZON, LPT.
*Local Legislative Staff Officer II/
Sangguniang Bayan Secretary- Designate*

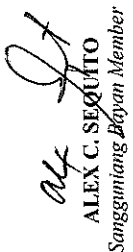

CHITO C. CAYACO
*Municipal Vice-Mayor/
Presiding Officer*


GERARDO S. CARLAN
Sangguniang Bayan Member

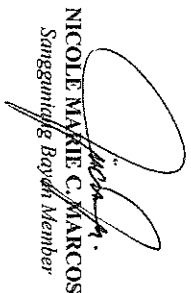

ANGELINA C. DOLA
Sangguniang Bayan Member

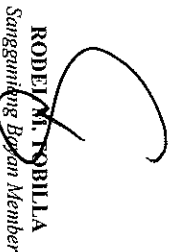

LOIDA B. LABLANCA
Sangguniang Bayan Member


NATHAN G. LETRODO
Sangguniang Bayan Member

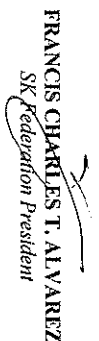

ALEX C. SEQUITO
Sangguniang Bayan Member


PIO M. TAN
Sangguniang Bayan Member


NICOLE MARIE C. MARCOS
Sangguniang Bayan Member


RODEY M. TUMBILLA
Sangguniang Bayan Member


JERRY N. PORJA
ABC President


FRANCIS CHARLES T. ALVAREZ
SK Federation President

Attested by:

CHITO C. CAYACO
Municipal Vice-Mayor/
Presiding Officer

Concurred:


GERARDO S. CARIAN
Sangguniang Bayan Member



ANGELINA C. DIOLA
Sangguniang Bayan Member


LOIDA B. VILLABLANCA
Sangguniang Bayan Member


NATHANG G. LETRODO
Sangguniang Bayan Member


ALEX C. SEQUITO
Sangguniang Bayan Member


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Sangguniang Bayan Member


RODEL M. TOBILLA
Sangguniang Bayan Member


JERLYN C. BORJA
ABC President


FRANCIS CHARLES T. ALVAREZ
SK Federation President

Approved by:


HON. MARITESS B. CAYACO-MARCOS, R.N.
Municipal Mayor



Republic of the Philippines
Province of Leyte
Municipality of Pastrana
OOo



OFFICE OF THE MUNICIPAL MAYOR

March 31, 2026

HON. Vice-Mayor CHITO C. CAYACO
Presiding Officer and
HON. MEMBERS
Sangguniang Bayan
Pastrana, Leyte



Gentlemen and Madame's,

Respectfully endorsing the Supplemental Budget No. 1 for Fiscal Year 2026 amounting to Fifty Three Million Six Hundred Ninety Four Thousand One Hundred Seventy Two Pesos & 74/100 (53,694,172.74).

The Budget is made to allocate funds for Personal Services, Programs, Projects and Activities of the Local Government Unit, this Municipality.

For your review and approval.



Very truly yours,


MARITESS B. CAYACO-MARCOS, RN
Municipal Mayor

9

STATEMENT OF FUNDING SOURCES
Supplemental Budget No. 01
Fiscal Year 2026

PROVINCE OF LEYTE
General Fund
Fund/Special Account

Particulars (1)	Account Classification (PGCA) (2)	Amount (3)
1.0 New Revenue Sources Unprogrammed National Tax Allotment (NTA)		
2.0 Actual Collections in Excess of the Estimated Income		
3.0 Savings FY 2025: SAVINGS ON PS - FY 2025		5,743,641.39
SAVINGS ON M.O.O.E. - FY 2025		12,441,946.48
4.0 Realignment		
5.0 Reversion - PERSONAL SERVICES - FY 2026		3,027,141.12
CAPITAL OUTLAY		13,481,443.75
20% DEVELOPMENT FUND		19,000,000.00
TOTAL		53,694,172.74
<p>Certified Correct:</p> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  ROGELIO E. GERILLA JR. Acting-Municipal Treasurer </div> <div style="text-align: center;">  RODOLFO P. SAPRA, CPA Municipal Accountant </div> </div>		

STATEMENT OF SUPPLEMENTAL APPROPRIATION
LGU- Pastrana, Leyte
SUPPLEMENTAL BUDGET NO. 01 FY 2026

Implementing Office (1)	Particulars/Purpose (2)	AIP Ref Code (3)	Object of Expenditures (4)	Account Code (5)	Amount (6)
MAYOR'S OFFICE	A.) P.S.				
	Provision for the creation of mandatory positions - Salaries	1000-000-3-1-01-001-001	Salaries & Wages- Regular	5-01-01-010	747,936.00
	Provision for PERA	1000-000-3-1-01-001-001	PERA	5-01-02-010	72,000.00
	Provision for clothing allowance	1000-000-3-1-01-001-001	Clothing Allowance	5-01-02-040	21,000.00
	Provision for Cash Gift	1000-000-3-1-01-001-001	Cash Gift	5-01-02-150	15,000.00
	Provision for Mid-year Bonus	1000-000-3-1-01-001-001	Mid-year Bonus		62,328.00
	Provision for Year-end Bonus	1000-000-3-1-01-001-001	Year-end Bonus	5-01-02-140	62,328.00
	Provision for GSIS Premiums	1000-000-3-1-01-001-001	Life & Retirement Ins. Prem.	5-01-03-010	89,752.32
	Provision for Philhealth	1000-000-3-1-01-001-001	Philhealth	5-01-03-030	37,396.80
	Provision for HDMF	1000-000-3-1-01-001-001	HDMF Premiums	5-01-03-020	7,200.00
	Provision for ECC	1000-000-3-1-01-001-001	ECC	5-01-03-040	3,600.00
	Provision for PEI	1000-000-3-1-01-001-001	PEI	5-01-02-080	15,000.00
	Provision for Terminal Pay	1000-000-3-1-01-001-001	Terminal Pay	5-01-04-030	500,000.00
	Provision for RATA increase- 4th class rate	1000-000-3-1-01-001-001	Representation Allowance	5-01-02-020	6,000.00
	Provision for RATA increase- 4th class rate	1000-000-3-1-01-001-001	Transportation Allowance	5-01-02-030	6,000.00
	Provision for HMO	1000-000-3-1-01-001-001	Other Personnel Benefit	5-01-04-990	273,000.00
	Provision for Overtime Pay	1000-000-3-1-01-001-001	Overtime & Night Pay	5-01-02-130	20,000.00
		TOTAL			
MAYOR'S OFFICE	B.) M.O.O.E.				
	Provision for Additional for the maintenance of vehicles.	1000-000-3-1-01-001-014	Repair & Maintenance - Other Transportation Vehicle	5-02-13-060	100,000.00
	Provision for the allowance of the PAO lawyer and Prosecutor	1000-000-3-1-01-001-010	Other MOOE	5-02-99-990	150,000.00
	Fund for the Structural Investigation through Non-Destructive Testing & Seismic Evaluation of Municipal Building	1000-000-3-1-01-001-007	Other MOOE	5-02-99-990	500,000.00
	TOTAL				750,000.00
	C.) CAPITAL OUTLAY				
MAYOR'S OFFICE	Provision for Additional Fund for the purchase of lot for Sanitary Landfill	1000-000-3-1-01-001-002	Land- Lot Purchase	1-06-01-010	1,300,000.00
	Provision for Repainting of Mun. Building	1000-000-3-1-01-001-003	Other Structure-Repainting of Mun. Building	1-06-01-020	300,000.00
	Provision for the Installation of cubicle partition of Evacuation Building	1000-000-3-1-01-001-005	Other Structure-installation of cubicle partition (Evac. Bldg.)	1-06-01-020	300,000.00
	Provision for the Improvement of Mun. Plaza - Designed and Build	1000-000-3-1-01-001-004	Land Improvement Outlay - Design & Build for the Improvement of Mun. Plaza	1-07-02-990	22,000,000.00
	Additional fund for the Improvement of Municipal Building (Phase 1)	1000-000-3-1-01-001-006 017	Other Structure-improvement of Mun. Building (Phase 1)	1-07-04-990	3,500,000.00
	Provision for additional fund for the Variation Order for the Construction of Public Market	1000-000-3-1-01-001-015	Market	1-07-04-040	1,100,000.00
	Provision for purchase of office equipment PNP- Desktop & printer	1000-000-3-1-01-001-013	Office Equipment	1-07-05-020	80,000.00
		TOTAL CAPITAL OUTLAY			

STATEMENT OF SUPPLEMENTAL APPROPRIATION
LGU- Pastrana, Leyte
SUPPLEMENTAL BUDGET NO. 01 FY 2026

Implementing		AIP	Object of	Account	
Office	Particulars/Purpose	Ref Code	Expenditures	Code	Amount
,(1)	,(2)	(3)	,(4)	,(5)	,(6)
20% DEVELOPMENT FUND					
MAYOR'S OFFICE	Design & Build for the Development of an Engineered Sanitary Landfill	1000-000-3-1-01-001-019	Other Structure- Design & Build for the Development of an Engineered Sanitary Landfill	1-07-04-990	10,000,000.00
	Provision for the purchase of Garbage Truct Compactor	9000-000-3-1-01-001-001	Other Poperty, Plant Equipment- Garbage Truck Compactor	1-07-99-990	6,000,000.00
	Construction of Additional Solar Street Lights along Pastrana-Dagami Road	1000-000-3-1-01-001-018	Other Structure- Construction of Additional Solar Street Lights	1-07-04-990	2,000,000.00
	Provision for the Improvement of Mun. Plaza - Designed and Build	1000-000-3-1-01-001-016	Land Improvement Outlay - Design & Build for the Improvement of Mun. Plaza	1-07-02-990	1,000,000.00
	TOTAL				19,000,000.00
D.) Non-Office Expenditures:					
MAYOR'S OFFICE	Provision for GAD - Capacity Building	1000-000-3-1-01-001-012	Capacity Building		240,000.00
	Provision for the Formulation/Updating of CDP for CY 2027-2032	1000-000-3-1-01-001-001	Formulation/Updating for CY 2027-2032		415,000.00
	Provision for Additional Fund for the conduct of SWM Evaluation	1000-000-3-1-01-001-009	SWM Evaluation Fund		139,000.00
	Provision for the Conduct of Charter Day Celeb.	1000-000-3-1-01-001-011	Charter Day Celebration		250,000.00
	TOTAL				1,044,000.00
OFFICE OF THE SB	A.) P.S.				
	Provision for RATA increase- 4th class rate	1000-000-3-1-02-001-001	Representation Allowance	5-01-02-020	56,700.00
	Provision for RATA increase- 4th class rate	1000-000-3-1-02-001-001	Transportation Allowance	5-01-02-030	56,700.00
	Provision for HMO	1000-000-3-1-02-001-001	Other Personnel Benefit	5-01-04-990	98,000.00
	TOTAL				211,400.00
OFFICE OF THE SB SEC	A.) P.S.				
	Provision for RATA increase- 4th class rate	1000-000-3-1-04-001-001	Representation Allowance	5-01-02-020	5,100.00
	Provision for RATA increase- 4th class rate	1000-000-3-1-04-001-001	Transportation Allowance	5-01-02-030	5,100.00
	Provision for HMO	1000-000-3-1-04-001-001	Other Personnel Benefit	5-01-04-990	21,000.00
	TOTAL				31,200.00
OFFICE OF THE MPDO	A.) P.S.				
	Provision for RATA increase- 4th class rate	1000-000-3-1-09-001-001	Representation Allowance	5-01-02-020	5,100.00
	Provision for RATA increase- 4th class rate	1000-000-3-1-09-001-001	Transportation Allowance	5-01-02-030	5,100.00
	Provision for HMO	1000-000-3-1-09-001-001	Other Personnel Benefit	5-01-04-990	28,000.00
	TOTAL				38,200.00
OFFICE OF THE MCR	A.) P.S.				
	Provision for RATA increase- 4th class rate	1000-000-3-1-12-001-001	Representation Allowance	5-01-02-020	5,100.00
	Provision for RATA increase- 4th class rate	1000-000-3-1-12-001-001	Transportation Allowance	5-01-02-030	5,100.00
	Provision for HMO	1000-000-3-1-12-001-001	Other Personnel Benefit		14,000.00
	TOTAL				24,200.00

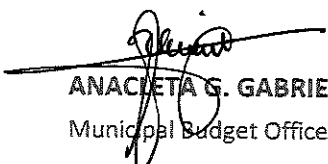
STATEMENT OF SUPPLEMENTAL APPROPRIATION
LGU- Pastrana, Leyte
SUPPLEMENTAL BUDGET NO. 01 FY 2026

Implementing Office ,(1)	Particulars/Purpose ,(2)	AIP Ref Code (3)	Object of Expenditures ,(4)	Account Code ,(5)	Amount ,(6)
	A.) P.S.				
OFFICE OF THE MBO	Provision for RATA increase- 4th class rate	1000-000-3-1-08-001-001	Representation Allowance	5-01-02-020	5,100.00
	Provision for RATA increase- 4th class rate	1000-000-3-1-08-001-001	Transportation Allowance	5-01-02-030	5,100.00
	Provision for HMO	1000-000-3-1-08-001-001	Other Personnel Benefit	5-01-04-990	28,000.00
	Provision for Overtime Pay	1000-000-3-1-08-001-001	Overtime & Night Pay	5-01-02-130	40,000.00
	TOTAL				78,200.00
	A.) P.S.				
OFFICE OF THE ACCNTNG	Provision for RATA increase- 4th class rate	1000-000-3-1-07-001-001	Representation Allowance	5-01-02-020	5,100.00
	Provision for RATA increase- 4th class rate	1000-000-3-1-07-001-001	Transportation Allowance	5-01-02-030	5,100.00
	Provision for HMO	1000-000-3-1-07-001-001	Other Personnel Benefit	5-01-04-990	28,000.00
	Provision for Overtime Pay	1000-000-3-1-07-001-001	Overtime & Night Pay	5-01-02-130	90,000.00
	TOTAL				128,200.00
	A.) P.S.				
OFFICE OF THE MTO	Provision for RATA increase- 4th class rate	1000-000-3-1-05-001-001	Representation Allowance	5-01-02-020	5,100.00
	Provision for RATA increase- 4th class rate	1000-000-3-1-05-001-001	Transportation Allowance	5-01-02-030	5,100.00
	Provision for HMO	1000-000-3-1-05-001-001	Other Personnel Benefit	5-01-04-990	56,000.00
	Provision for Overtime Pay	1000-000-3-1-05-001-001	Overtime & Night Pay	5-01-02-130	100,000.00
	TOTAL				166,200.00
	A.) P.S.				
OFFICE OF THE ASSESSOR	Provision for RATA increase- 4th class rate	1000-000-3-1-06-001-001	Representation Allowance	5-01-02-020	5,100.00
	Provision for RATA increase- 4th class rate	1000-000-3-1-06-001-001	Transportation Allowance	5-01-02-030	5,100.00
	Provision for HMO	1000-000-3-1-06-001-001	Other Personnel Benefit	5-01-04-990	21,000.00
	TOTAL				31,200.00
	A.) P.S.				
OFFICE OF THE MSWDO	Provision for RATA increase- 4th class rate	3000-200-3-1-13-001-001	Representation Allowance	5-01-02-020	5,100.00
	Provision for RATA increase- 4th class rate	3000-200-3-1-13-001-001	Transportation Allowance	5-01-02-030	5,100.00
	Provision for HMO	3000-200-3-1-13-001-001	Other Personnel Benefit	5-01-04-990	63,000.00
	TOTAL				73,200.00
	A.) P.S.				
OFFICE OF THE MHO	Provision for RATA increase- 4th class rate	3000-200-3-1-11-001-001	Representation Allowance	5-01-02-020	5,100.00
	Provision for RATA increase- 4th class rate	3000-200-3-1-11-001-001	Transportation Allowance	5-01-02-030	5,100.00
	Provision for HMO	3000-200-3-1-11-001-001	Other Personnel Benefit	5-01-04-990	49,000.00
	TOTAL				59,200.00
	B.) Capital Outlay				
	Provision for the purchase of Medical Laboratory Equipments	1000-003-3-1-01-001-008	Medical Equipments	1-07-05-110	743,031.62
	TOTAL				743,031.62
	A.) P.S.				
OFFICE OF THE D.A	Provision for RATA increase- 4th class rate	8000-000-3-2-03-001-001	Representation Allowance	5-01-02-020	5,100.00
	Provision for RATA increase- 4th class rate	8000-000-3-2-03-001-001	Transportation Allowance	5-01-02-030	5,100.00
	Provision for HMO	8000-000-3-2-03-001-001	Other Personnel Benefit	5-01-04-990	56,000.00
	TOTAL				66,200.00

**STATEMENT OF SUPPLEMENTAL APPROPRIATION
 LGU- Pastrana, Leyte
 SUPPLEMENTAL BUDGET NO. 01 FY 2026**

Implementing		AIP	Object of	Account	Amount
Office	Particulars/Purpose	Ref Code	Expenditures	Code	
,(1)	,(2)	(3)	,(4)	,(5)	,(6)
OFFICE OF DA	B.) M.O.O.E.				
	Provision for Farmers technical briefing, meetings and trainings	8000-000-3-2-03-001-002	Training Expense	5-02-02-010	200,000.00
	Provision for farm inputs, tools, and equipments	8000-000-3-2-03-001-003	Other Supplies Expense	5-02-03-990	500,000.00
	TOTAL				700,000.00
OFFICE OF ENGRING	A.) P.S.				
	Provision for RATA increase- 4th class rate	8000-000-3-2-10-001-001	Representation Allowance	5-01-02-020	5,100.00
	Provision for RATA increase- 4th class rate	8000-000-3-2-10-001-001	Transportation Allowance	5-01-02-030	5,100.00
	Provision for HMO	8000-000-3-2-10-001-001	Other Personnel Benefit	5-01-04-990	21,000.00
	TOTAL				31,200.00
	GRAND TOTAL				53,694,172.74

Prepared by:


ANACIETA G. GABRIENTE
 Municipal Budget Officer

Approved:


MARITESS B. CAYACO-MARCOS, RN
 Municipal Mayor

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Republic of the Philippines
Province of Leyte
Municipality of Pastrana



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MUNICIPAL ACCOUNTANT'S OFFICE

CERTIFICATION

TO WHOM IT MAY CONCERN:


This is to CERTIFY that there is an actual available funds from the General Fund Savings on Appropriations of Personal Services (PS) 2025 and Savings on Appropriations Maint. and Other Operating Expenses (MOOE) and Reversion on Personal Services, Capital Outlay and 20% Development Fund FY 2026 amounting to Fifty Three Million Six Hundred Ninety Four Thousand One Hundred Seventy Two Pesos & 74/100 only (P 53,694,172.74) broken down as follows:

a. Personal Services (Savings on Appro. FY 2025 - P	5,743,641.39
b. Savings on Appropriation M.O.O.E FY 2025 -	12,441,946.48
c. Reversion –Personal Services FY 2026 -	3,027,141.12
d. Reversion –Capital Outlay FY 2026 -	13,481,443.75
e. 20% Development Fund -	<u>19,000,000.00</u>
Total	P 53,694,172.74

This CERTIFICATION is being issued for the preparation of Supplemental Budget No. 01 for FY 2026.

Issued this _ day of March, 2026.

Certified by:


RODOLFO P. SAIRA, CPA
Municipal Accountant


ROGELIO E. GERILLA JR
OIC-Municipal Treasurer

Approved by:


HON. MARITESS B. CAYACO-MARCOS, RN
Municipal Mayor

SUPPLEMENTAL BUDGET NO. 1
STATEMENT OF FUNDS AVAILABLE FOR REVERSION
FISCAL YEAR 2026

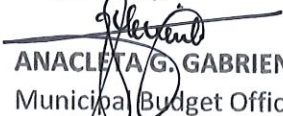
OFFICE	OBJECT OF EXPENDITURES	AMOUNT OF APPROPRIATIONS	AMOUNT OF OBLIGATION	UNOBLIGATED TO DATE	AMOUNT REVERTED	BAL. OF APPROPRIATION
1. OFFICE OF THE MAYOR	Salaries & Wages- Regular	9,027,300.00	2,054,633.50	8,238,186.50	600,000.00	7,638,186.50
	Salaries & Wages- casual	1,265,520.00		1,265,520.00	900,000.00	365,520.00
	PERA	1,320,000.00	234,000.00	1,086,000.00	150,000.00	936,000.00
	Clothing Allowance	385,000.00	266,000.00	119,000.00	35,000.00	84,000.00
	Cash Gift	275,000.00		275,000.00	50,000.00	225,000.00
	Mid-year Bonus	857,735.00		857,735.00	105,460.00	752,275.00
	Year-end Bonus	857,735.00		857,735.00	74,118.40	783,616.60
	Life & Retirement Ins. Prem.	1,235,138.40	235,699.86	999,438.54	50,000.00	949,438.54
	Philhealth	514,641.00	32,201.85	482,439.15	100,000.00	382,439.15
	HDMF Premiums	132,000.00	15,200.00	116,800.00	5,000.00	111,800.00
	ECC	66,000.00	7,600.00	58,400.00	18,000.00	40,400.00
	PEI	275,000.00		275,000.00	50,000.00	225,000.00
2. OFFICE OF THE SB SECRETARY	Salaries & Wages- Regular	1,203,708.00	76,554.00	1,127,154.00	448,746.00	678,408.00
	PERA	72,000.00	12,000.00	60,000.00	12,000.00	48,000.00
	Clothing Allowance	21,000.00	14,000.00	7,000.00	7,000.00	-
	Mid-year Bonus	100,309.00		100,309.00	74,791.00	25,518.00
	Life & Retirement Ins. Prem.	144,444.96	9,186.48	135,258.48	50,000.00	85,258.48
	Philhealth	60,185.40	1,913.85	58,271.55	22,000.00	36,271.55
	HDMF Premiums	7,200.00	1,200.00	6,000.00	1,200.00	4,800.00
	ECC	3,600.00	600.00	3,000.00	600.00	2,400.00
TOTAL		17,823,516.76	2,960,789.54	16,128,247.22	2,753,915.40	13,374,331.82

SUPPLEMENTAL BUDGET NO. 1
STATEMENT OF FUNDS AVAILABLE FOR REVERSION
FISCAL YEAR 2026

OFFICE	OBJECT OF EXPENDITURES	AMOUNT OF APPROPRIATIONS	AMOUNT OF OBLIGATION	UNOBLIGATED TO DATE	AMOUNT REVERTED	BAL. OF APPROPRIATION
3. OFFICE OF THE MPDC	Salaries & Wages- Regular	1,527,348.00	206,277.72	1,321,070.28	180,000.00	1,141,070.28
	PERA	96,000.00	15,818.18	80,181.82	22,000.00	58,181.82
	Mid-year Bonus	127,066.00		127,066.00	17,000.00	110,066.00
	Year-end Bonus	127,066.00		127,066.00	2,225.72	124,840.28
	Life & Retirement Ins. Prem.	183,281.76	24,688.04	158,593.72	20,000.00	138,593.72
	Clothing Allowance	28,000.00	14,000.00	14,000.00	7,000.00	7,000.00
	Philhealth	76,367.40	4,933.37	71,433.67	20,000.00	51,433.67
	Cashgift	20,000.00		20,000.00	5,000.00	15,000.00
TOTAL		2,185,129.16	265,717.31	1,919,411.49	273,225.72	1,646,185.77
GRAND TOTAL		20,008,645.92	3,226,506.85	18,047,658.71	3,027,141.12	15,020,517.59


WE HEREBY CERTIFY jointly that the above statement of funds for reversion is true & correct.

Prepared by:


ANACLETO G. GABRIENTE
Municipal Budget Officer

Confirmed by:


RODOLFO P. SAPRA, CPA
Municipal Accountant

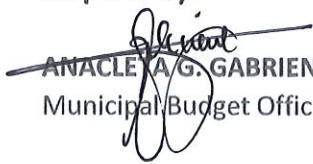

ROGELIO E. CERILLA JR.
OIC-Municipal Treasurer

SUPPLEMENTAL BUDGET NO. 1
STATEMENT OF FUNDS AVAILABLE FOR REVERSION
FISCAL YEAR 2026

OFFICE	OBJECT OF EXPENDITURES	AMOUNT OF APPROPRIATION	AMOUNT OF OBLIGATION	UNOBLIGATED TO DATE	AMOUNT REVERTED	BALANCE OF APPROPRIATION
MAYOR'S OFFICE:						
CAPITAL OUTLAY:						
	1. Construction of Ramp facility for PWD	1,500,000.00	1,068,556.25	431,443.75	431,443.75	-
	2. Repair of School Building- Brgy. Cabaohan	50,000.00		50,000.00	50,000.00	-
	3. Improvement of Mun. Plaza	12,000,000.00		12,000,000.00	12,000,000.00	-
	4. Repair/Rehabilitation- Mayor's Office,					-
	Accounting & Auditor's Office	1,000,000.00		1,000,000.00	1,000,000.00	-
	TOTAL	14,550,000.00	1,068,556.25	13,481,443.75	13,481,443.75	-
20% DEVELOPMENT FUND:						
	1.Improvement/Rehabilitation of Rizal					-
	Monument	1,000,000.00		1,000,000.00	1,000,000.00	-
	2. Improvement of Solar Street Lights	2,000,000.00		2,000,000.00	2,000,000.00	-
	3. Construction of Sanitary Landfill	10,000,000.00		10,000,000.00	10,000,000.00	-
	4. Purchase of Garbage Truck	6,000,000.00		6,000,000.00	6,000,000.00	-
	TOTAL	19,000,000.00		19,000,000.00	19,000,000.00	-


WE HEREBY CERTIFY jointly that the above statement of funds for reversion is true & correct.

Prepared by:


ANACLETO G. GABRIENTE
Municipal Budget Officer

Confirmed by:


RODOLFO P. SAPRA, CPA
Municipal Accountant


ROGELIO E. GERILLA JR.
OIC-Municipal Treasurer



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF PASTRANA



CERTIFICATE OF SAVINGS

This is to certify that according to our records on file in this Office, the Municipality of Pastrana has savings from Personal Services as of December 31, 2025 amounting to Five Million Seven Hundred Forty Three Thousand Six Hundred Forty One Pesos and 39/100 (5,743,641.39).


Name of Office	Expense Class (PS)	Account Code	Amount	
OFFICE OF THE MUN. MAYOR	Salaries	5-01-01-010	540,525.31	
	PERA	5-01-02-010	5,454.84	
	Subsistence Allowance	5-01-02-050	28,295.45	
	Laundry Allowance	5-01-02-060	3,750.00	
	Hazard Pay	5-01-02-110	50,465.39	
	Cash Gift	5-01-02-150	1,000.00	
	Mid-year Bonus		705.00	
	Year End Bonus	5-01-02-140	1,155.50	
	Life and Retirement Insurance	5-01-03-010	37,546.75	
	Clothing Allowance	5-01-02-040	112,000.00	
	PHILHEALTH Contribution	5-01-03-030	66,045.84	
	ECC Contribution	5-01-03-040	1,100.00	
	Terminal Leave Benefits	5-01-04-030	3,431.30	
	PEI	5-01-02-080	87,500.00	
	Other Bonuses	5-01-02-990	156,000.00	
	OFFICE OF THE SB	Salaries	5-01-01-010	32,616.00
		Year End Bonus	5-01-02-140	4,668.00
Life and Retirement Insurance		5-01-03-010	47,870.76	
PHILHEALTH Contribution		5-01-03-030	268,378.90	
HDMF		5-01-03-020	1,000.00	
ECC Contribution		5-01-03-040	500.00	
OFFICE OF THE SB SECRETARY	Salaries	5-01-01-010	370,913.00	
	Year End Bonus	5-01-02-140	35,791.00	
	Life and Retirement Insurance	5-01-03-010	509.80	
	HDMF	5-01-03-020	400.00	
	PHILHEALTH Contribution	5-01-03-030	1,016.35	
	Other Bonuses	5-01-02-990	20,000.00	
OFFICE OF THE MPDC	Salaries	5-01-01-010	276,436.73	
	PERA	5-01-02-010	8,546.00	
	Cash Gift	5-01-02-150	5,000.00	
	Year End Bonus	5-01-02-140	74,791.00	
	Life and Retirement Insurance	5-01-03-010	35,900.10	
	HDMF	5-01-03-020	800.00	
	PHILHEALTH Contribution	5-01-03-030	44,525.11	
	ECC Contribution	5-01-03-040	400.00	
	PEI	5-01-02-080	5,000.00	
	Other Bonuses	5-01-02-990	20,000.00	
	OFFICE OF THE MCR	Salaries	5-01-01-010	69,924.09
		PERA	5-01-02-010	10,000.00
Clothing Allowance		5-01-02-040	7,000.00	
Cash Gift		5-01-02-150	5,000.00	
SUB-TOTAL			2,441,962.22	

Name of Office	Expense Class (PS)	Account Code	Amount
	Mid-year Bonus		15,401.00
	Year End Bonus	5-01-02-140	10,546.00
	Life and Retirement Insurance	5-01-03-010	21,202.28
	HDMF	5-01-03-020	2,400.00
	PHILHEALTH Contribution	5-01-03-030	33,391.78
	ECC Contribution	5-01-03-040	1,200.00
	PEI	5-01-02-080	5,000.00
	Other Bonuses	5-01-02-990	20,000.00
OFFICE OF THE MBO			
	PHILHEALTH Contribution	5-01-03-030	36,557.12
	Overtime Pay		75,051.32
OFFICE OF THE MUN. ACCOUNTANT			
	Salaries	5-01-01-010	155,001.36
	PERA	5-01-02-010	24,000.00
	Clothing Allowance	5-01-02-040	7,000.00
	Mid-year Bonus		12,197.00
	Year End Bonus	5-01-02-140	12,625.00
	Cash Gift	5-01-02-150	5,000.00
	Life and Retirement Insurance	5-01-03-010	18,807.37
	HDMF	5-01-03-020	2,400.00
	PHILHEALTH Contribution	5-01-03-030	56,761.72
	ECC Contribution	5-01-03-040	1,200.00
	PEI	5-01-02-080	5,000.00
	Overtime Pay		7,180.27
	Other Bonuses	5-01-02-990	20,000.00
OFFICE OF THE MTO			
	Salaries	5-01-01-010	432,851.18
	PERA	5-01-02-010	19,090.91
	Clothing Allowance	5-01-02-040	
	Cash Gift	5-01-02-150	8,500.00
	Mid-Year Bonus	5-01-02-160	14,636.00
	Year End Bonus	5-01-02-140	88,722.00
	Life and Retirement Insurance	5-01-03-010	51,947.25
	HDMF	5-01-03-020	3,200.00
	PHILHEALTH Contribution	5-01-03-030	65,751.92
	ECC Contribution	5-01-03-040	1,600.00
	PEI	5-01-02-080	7,500.00
	Overtime Pay	5-01-02-130	26,979.21
	Other Bonuses	5-01-02-990	32,000.00
OFFICE OF THE ASSESSOR			
	Salaries	5-01-01-010	8,581.82
	PERA	5-01-02-010	1,090.91
	Cash Gift	5-01-02-150	3,500.00
	Life and Retirement Insurance	5-01-03-010	1,027.44
	Year End Bonus	5-01-02-140	14,218.00
	HDMF	5-01-03-020	1,400.00
	PHILHEALTH Contribution	5-01-03-030	29,432.49
	ECC Contribution	5-01-03-040	700.00
	PEI	5-01-02-080	2,500.00
	Other Bonuses	5-01-02-990	27,000.00
OFFICE OF THE MSWD			
	Salaries	5-01-01-010	142,483.52
	PERA	5-01-02-010	18,190.82
	Cash Gift	5-01-02-150	3,500.00
	Mid-Year Bonus	5-01-02-160	36,785.00
SUB TOTAL			1,591,110.69

Name of Office	Expense Class (PS)	Account Code	Amount
	Year End Bonus	5-01-02-140	16,086.00
	Life and Retirement Insurance	5-01-03-010	18,147.14
	HDMF	5-01-03-020	1,600.00
	PHILHEALTH Contribution	5-01-03-030	58,663.68
	ECC Contribution	5-01-03-040	1,100.00
	PEI	5-01-02-080	2,500.00
	Clothing Allowance	5-01-02-040	14,000.00
	Hazard	5-01-02-110	69,952.60
	Other Bonuses	5-01-02-990	27,000.00
OFFICE OF THE MHO	Salaries	5-01-01-010	294,980.46
	PERA	5-01-02-010	23,272.73
	Clothing Allowance	5-01-02-040	7,000.00
	Subsistence	5-01-02-050	45,068.18
	Laundry	5-01-02-060	3,750.00
	Hazard	5-01-02-110	62,534.26
	Cash Gift	5-01-02-150	10,000.00
	Mid-Year Bonus	5-01-02-160	38,413.00
	Year End Bonus	5-01-02-140	43,515.00
	Life and Retirement Insurance	5-01-03-010	35,448.22
	HDMF	5-01-03-020	5,000.00
	PHILHEALTH Contribution	5-01-03-030	119,355.36
	ECC Contribution	5-01-03-040	2,500.00
	PEI	5-01-02-080	10,000.00
	Other Bonuses	5-01-02-990	40,000.00
OFFICE OF THE AGRICULTURIST	Salaries	5-01-01-010	150,370.82
	PERA	5-01-02-010	12,181.82
	Cash Gift	5-01-02-150	22,000.00
	Year End Bonus	5-01-02-140	87,802.00
	Life and Retirement Insurance	5-01-03-010	61,061.01
	HDMF	5-01-03-020	5,200.00
	PHILHEALTH Contribution	5-01-03-030	31,164.64
	ECC Contribution	5-01-03-040	2,600.00
	PEI	5-01-02-080	10,000.00
	Other Bonuses	5-01-02-990	74,000.00
OFFICE OF THE Mun. Engineer	Salaries	5-01-01-010	165,777.98
	PERA	5-01-02-010	10,000.00
	Clothing Allowance	5-01-02-040	4,600.00
	Cash Gift	5-01-02-150	5,000.00
	Year End Bonus	5-01-02-140	19,126.00
	Life and Retirement Insurance	5-01-03-010	19,763.58
	PHILHEALTH Contribution	5-01-03-030	59,836.25
	ECC Contribution	5-01-03-040	1,200.00
	PEI	5-01-02-080	5,000.00
	Other Bonuses	5-01-02-990	13,997.75
	TOTAL		1,710,568.48
	GRAND TOTAL		5,743,641.39

Certified Correct:


ANACLETO G. GABRIENTE
Municipal Budget Officer



RODOLFO P. SAPRA, CPA
Municipal Accountant


ROGELIO E. GERILLA, JR
Acting Municipal Treasurer


Plantilla of LGU Personnel FY 2026
LGU: Pastrana, Leyte

Item Number		Position Title (3)	Name of Incumbent (4)	Current Year Authorized 2025		Budget Year Proposed FY 2026		Increase / Decrease
New (1)	Old (2)			Rate LBC 160 – Rate /Annum 2025		LBC 165 – Annex "A6" 2 nd Trenched		
				SG / Step (7)	Amount (8)	SG / Step (7)	Amount (8)	
		MAYOR'S OFFICE:						
119		Cooperative Development Specialist II	VACANT			15 – 1	361,872.00	
120		Labor and Employment Assistant	VACANT			8 – 1	193,032.00	
121		Community Affairs Assistant II	VACANT			8 – 1	193,032.00	
SUB – TOTAL							747,936.00	747,936.00

PREPARED BY:


NAPOLEON P. NOMBRE, JD
 HRMO IV

REVIEWED BY


ANACLETO B. GABRIENTE
 Municipal Budget Officer

APPROVED BY:


MARITESS B. CAYACO – MARCOS
 Municipal Mayor



MUNICIPALITY OF PASTRANA

SUPPLEMENTAL INVESTMENT PROGRAM

(SIP) NO. 01 C.Y. 2026

SUPPLEMENTAL INVESTMENT PROGRAM (SIP) No. 01, C.Y. 2026

DETAILS OF PROGRAM/PROJECT/ACTIVITY (PPA) BY SECTOR

Municipality: **PASTRANA, LEYTE**

(No Climate Change Expenditure (Please tick the box if your LGU does not have any climate change expenditure))

AIP Reference Code	Program/Project/Activity/Description	Implementing Office/Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)					Amount of Climate Change Expenditure (In Thousand Pesos)		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Financial Expenses (FE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)
GENERAL PUBLIC SERVICES (1000)														
1000-000-3-1-01-001-001	Formulation/Updating of Comprehensive Development Plan (CDP) for planning period 2027-2032	MO, MPDO	April 01, 2026	Dec. 31, 2026	Formulated/Updated Comprehensive Development Plan (CDP) for planning period 2027-2032	Gen. Fund		415,000.00			415,000.00			
1000-000-3-1-01-001-002	Additional Fund for the Purchase of lot for Sanitary Landfill	MO, MENRO	April 01, 2026	Dec. 31, 2026	Purchased lot for Sanitary Landfill	Gen. Fund				1,300,000.00	1,300,000.00			
1000-000-3-1-01-001-003	Repainting of Municipal Building (Exterior)	MO, MEO	April 01, 2026	Dec. 31, 2026	Repainted Exterior Wall of the Municipal Building	Gen. Fund				300,000.00	300,000.00			
1000-000-3-1-01-001-004	Design & Build for the Improvement of Municipal Plaza	MO, MEO	April 01, 2026	Dec. 31, 2026	Improved Municipal Plaza	Gen. Fund				10,000,000.00	10,000,000.00			
1000-000-3-1-01-001-005	Installation of Cubicle Partition of Evacuation Building (LGU Funded) in Brgy. Jones	MO, MEO	April 01, 2026	Dec. 31, 2026	Installed Cubicle Partition of Evacuation Building (LGU Funded) in Brgy. Jones	Gen. Fund				300,000.00	300,000.00			
1000-000-3-1-01-001-006	Improvement of Municipal Building (Phase I)	MO, MEO	April 01, 2026	Dec. 31, 2026	Improved Municipal Building (Phase I)	Gen. Fund				2,500,000.00	2,500,000.00			
1000-000-3-1-01-001-007	Structural Investigation through Non-Destructive Testing and Seismic Evaluation of Pastrana Municipal Building	MO, MEO	April 01, 2026	Dec. 31, 2026	Conducted Structural Investigation through Non-Destructive Testing and Seismic Evaluation of Pastrana Municipal Building	Gen. Fund		500,000.00			500,000.00			
1000-000-3-1-01-001-008	Procurement of Laboratory Equipments	RHU	April 01, 2026	Dec. 31, 2026	Procured Laboratory Equipments	Gen. Fund				743,031.62	743,031.62			
1000-000-3-1-01-001-009	Additional Fund for the Conduct of Solid Waste Management (SWM) Evaluation	MO, MENRO	April 01, 2026	Dec. 31, 2026	Conducted Solid Waste Management (SWM) Evaluation	Gen. Fund		139,000.00			139,000.00			
1000-000-3-1-01-001-010	Provision of allowance for PAO Lawyer & Prosecutor assigned in Pastrana	MO	April 01, 2026	Dec. 31, 2026	Provided allowance for PAO Lawyer & Prosecutor assigned in Pastrana	Gen. Fund		150,000.00			150,000.00			
1000-000-3-1-01-001-011	Additional Fund for the Conduct of Charter Day Celebration	MO	April 01, 2026	Dec. 31, 2026	Conducted Charter Day Celebration	Gen. Fund		250,000.00			250,000.00			

AIP Reference Code	Program/Project/Activity/Description	Implementing Office/Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)					Amount of Climate Change Expenditure (In Thousand Pesos)		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Financial Expenses (FE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)
1000-000-3-1-01-001-012	Conduct Capacity Enhancement Training for Sanggunian Bayan (Parliamentary Proceedings Training, Computer Literacy Training)	SB	April 01, 2026	Dec. 31, 2026	Conducted Capacity Enhancement Training for Sanggunian Bayan (Parliamentary Proceedings Training, Computer Literacy Training)	Gen. Fund		90,000.00			90,000.00			
1000-000-3-1-01-001-013	Capital Outlay Fund for PNP/Mayor's Office	MO	April 01, 2026	Dec. 31, 2026	Provided Capital Outlay for PNP/Mayor's Office	Gen. Fund				80,000.00	80,000.00			
1000-000-3-1-01-001-014	Repair of Transportation Vehicle	MO	April 01, 2026	Dec. 31, 2026	Repaired Transportation Vehicle	Gen. Fund				100,000.00	100,000.00			
1000-000-3-1-01-001-015	Additional Fund for Variation Order for the Construction of Two Storey Public Market with Covered Roof Deck	MO	April 01, 2026	Dec. 31, 2026	Completed/Constructed Two Storey Public Market with Covered Roof Deck	Gen. Fund				1,100,000.00	1,100,000.00			
SUB-TOTAL						Gen. Fund		1,544,000.00	0.00	16,423,031.62	17,967,031.62			
SOCIAL SERVICES (3000)														
SUPPORT TO SERVICE DELIVERY ENHANCEMENT														
3000-200-3-1-11-001-001	Procurement of Ferrous Sulfate with Folic acid for 288 Pregnant and Postpartum/Lactating Women	RHU	April 01, 2026	Dec. 30, 2026	Procured Ferrous Sulfate with folic acid and provided 288 to postpartum women/lactating women	Trust Fund - PMNP		187,014.18			187,014.18			
3000-200-3-1-11-001-002	Procurement of Tetanus Diphtheria Vaccine for 100 Pregnant Women	RHU	April 01, 2026	Dec. 30, 2026	Procured Tetanus Diphtheria vaccine and provided to pregnant women	Trust Fund - PMNP		70,000.00			70,000.00			
3000-200-3-1-11-001-003	Procurement of Calcium tablets for 60 High Risk Pregnant Women	RHU	April 01, 2026	Dec. 30, 2026	Procured Calcium tablets for 60 High Risk Pregnant Women	Trust Fund - PMNP		242,500.00			242,500.00			
3000-200-3-1-11-001-004	Dietary supplementation for 80 Nutritionally at Risk Pregnant Women (90 Days)	RHU	April 01, 2026	Dec. 30, 2026	Provided Dietary supplementation for 80 Nutritionally at Risk Pregnant Women (90 Days)	Trust Fund - PMNP		396,000.00			396,000.00			
3000-200-3-1-11-001-005	Dietary Supplementary feeding for 120 children, 6-23 months old stunted, severely stunted children, underweight & severely underweight (180 days)	RHU	April 01, 2026	Dec. 30, 2026	Provided Supplementary feeding for 120 children, 6-23 months old stunted, severely stunted children, underweight & severely underweight (180 days)	Trust Fund - PMNP		1,404,000.00			1,404,000.00			
3000-200-3-1-11-001-006	Procurement of 25kgs Hanging Scale(Salter)	RHU	April 01, 2026	Dec. 30, 2026	Procured 25kgs Hanging Scale (Salter)	Trust Fund - PMNP				150,000.00	150,000.00			

AIP Reference Code	Program/Project/Activity/Description	Implementing Office/Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)					Amount of Climate Change Expenditure (In Thousand Pesos)		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Financial Expenses (FE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)
3000-200-3-1-11-001-007	Procurement of Wooden Height Board	RHU	April 01, 2026	Dec. 30, 2026	Procured Wooden Height Board	Trust Fund - PMNP				260,000.00	260,000.00			
3000-200-3-1-11-001-008	Procurement of Hygiene Kits	RHU	April 01, 2026	Dec. 30, 2026	Procured Hygiene Kits	Trust Fund - PMNP		520,000.00			520,000.00			
SUB-TOTAL								2,819,514.18	-	410,000.00	3,229,514.18			
IMPLEMENTATION OF THE FIRST 1,000 DAYS PROGRAM														
3000-200-3-1-11-001-009	Conduct of Nutrition Leadership and Governance (NLG) - Nutrition Program Management Training for 4 Days	RHU	April 01, 2026	Dec. 30, 2026	Conducted Nutrition Leadership and Governance (NLG) - Nutrition Program Management Training	Trust Fund - PMNP		255,000.00			255,000.00			
3000-200-3-1-11-001-010	Conduct of Training on TTCF (Timed & Targeted Care for Families) - 2 days	RHU	April 01, 2026	Dec. 30, 2026	Conducted Training on TTCF (Timed & Targeted Care for Families) - 2 days	Trust Fund - PMNP		70,000.00			70,000.00			
3000-200-3-1-11-001-011	Conduct of Refresher Training TTCF (Timed & Targeted Care for Families) - 1 day	RHU	April 01, 2026	Dec. 30, 2026	Conducted Refresher Training TTCF (Timed & Targeted Care for Families)	Trust Fund - PMNP		60,000.00			60,000.00			
3000-200-3-1-11-001-012	Conduct of Program Implementation and Evaluation-FHSIS DQC - 1 day	RHU	April 01, 2026	Dec. 30, 2026	Conducted Program Implementation and Evaluation-FHSIS DQC - 1 day	Trust Fund - PMNP		44,000.00			44,000.00			
3000-200-3-1-11-001-013	Conduct of Training Orientation on Maternal Neonatal Infant Young Child Feeding and Breastfeeding Support Groups	RHU	April 01, 2026	Dec. 30, 2026	Conducted Training Orientation on Maternal Neonatal Infant Young Child Feeding and Breastfeeding Support Groups	Trust Fund - PMNP		198,000.00			198,000.00			
3000-200-3-1-11-001-014	Conduct of Training on Maternal Neonatal Infant Young Child Feeding for Health Workers	RHU	April 01, 2026	Dec. 30, 2026	Conducted Training on Maternal Neonatal Infant Young Child Feeding for Health Workers	Trust Fund - PMNP		165,000.00			165,000.00			
3000-200-3-1-11-001-015	Conduct of Re-Orientation on Household Convergence Scorecard (HCSC) Data Collection to Supervisors & CVWs	RHU	April 01, 2026	Dec. 30, 2026	Conducted Re-Orientation on Household Convergence Scorecard (HCSC) Data Collection to Supervisors & CVWs	Trust Fund - PMNP		173,250.00			173,250.00			
3000-200-3-1-11-001-016	Conduct of Adolescent Health and Development, Fertility Awareness Training and Symposium for 1 Day for 3 Secondary schools	RHU	April 01, 2026	Dec. 30, 2026	Conducted Adolescent Health and Development, Fertility Awareness Training and Symposium for 1 Day for 3 Secondary schools	Trust Fund - PMNP		75,000.00			75,000.00			

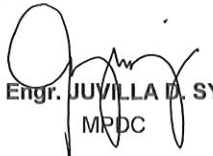
AIP Reference Code	Program/Project/Activity/ Description	Implementing Office/ Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)					Amount of Climate Change Expenditure (In Thosand Pesos)		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Financial Expenses (FE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)
3000-200-3-1-11-001-017	Hiring of Data Encoder from April - December 2026	RHU	April 01, 2026	Dec. 30, 2026	Hired Data Encoder from April - December 2026	Trust Fund - PMNP		99,000.00			99,000.00			
3000-200-3-1-11-001-018	Provision of Communication Allowances for BHWs (129 pax)	RHU	April 01, 2026	Dec. 30, 2026	Provided Communication Allowance for BHWs	Trust Fund - PMNP		464,400.00			464,400.00			
3000-200-3-1-11-001-019	Provision of Communication Allowances for BNS (29 pax)	RHU	April 01, 2026	Dec. 30, 2026	Provided Communication Allowance for BNS	Trust Fund - PMNP		104,400.00			104,400.00			
3000-200-3-1-11-001-020	Provision of Communication Allowances for 3 Rural Health Midwives, 1 Nurse (MNAO Designate), 1 PMNP Technical Manager, 1 HEPO-Designate, 4 DOH-HRH Nurse and 4 DOH- HRH Midwives	RHU	April 01, 2026	Dec. 30, 2026	Provided Communication Allowances for 3 Rural Health Midwives, 1 Nurse (MNAO Designate), 1 PMNP Technical Manager, 1 HEPO-Designate, 4 DOH-HRH Nurse and 4 DOH- HRH Midwives	Trust Fund - PMNP		134,400.00			134,400.00			
3000-200-3-1-11-001-021	Procurement of Office Supplies for MPMO Office	RHU	April 01, 2026	Dec. 30, 2026	Procured Office Supplies for MPMO Office	Trust Fund - PMNP		31,059.48			31,059.48			
3000-200-3-1-11-001-022	Procurement of Filing Office Cabinet for MPMO Office	RHU	April 01, 2026	Dec. 30, 2026	Procured Filing Office Cabinet for MPMO Office	Trust Fund - PMNP		28,000.00			28,000.00			
3000-200-3-1-11-001-023	Procurement of Inverter Split Type Aircon for MPMO	RHU	April 01, 2026	Dec. 30, 2026	Procured Inverter Split Type Aircon for MPMO	Trust Fund - PMNP		49,500.00			49,500.00			
3000-200-3-1-11-001-024	Installation Fee for the Inverter Split type aircon	RHU	April 01, 2026	Dec. 30, 2026	Installed Inverter Split type aircon	Trust Fund - PMNP		8,000.00			8,000.00			
3000-200-3-1-11-001-025	Conduct of BNAP Enhancement for 3 days	RHU	April 01, 2026	Dec. 30, 2026	Conducted BNAP Enhancement for 3 days	Trust Fund - PMNP		165,000.00			165,000.00			
3000-200-3-1-11-001-026	Procurement of Office Chair for MPMO Office	RHU	April 01, 2026	Dec. 30, 2026	Procured Office Chair for MPMO Office	Trust Fund - PMNP				9,000.00	9,000.00			
3000-200-3-1-11-001-027	Procurement of Office Table for MPMO Office	RHU	April 01, 2026	Dec. 30, 2026	Procured Office Table for MPMO Office	Trust Fund - PMNP				15,000.00	15,000.00			
3000-200-3-1-11-001-028	Procurement of Rechargeable Emergency Light for the birthing Facility	RHU	April 01, 2026	Dec. 30, 2026	Procured Rechargeable Emergency Light for the birthing Facility	Trust Fund - PMNP				5,000.00	5,000.00			
SUB-TOTAL						Trust Fund - PMNP		2,124,009.48	-	29,000.00	2,153,009.48			

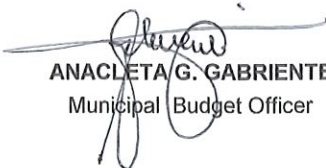
AIP Reference Code	Program/Project/Activity/Description	Implementing Office/Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)					Amount of Climate Change Expenditure (In Thosand Pesos)		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Financial Expenses (FE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)
3000-200-3-1-11-001-028	Dietary Supplementary Feeding for Children 24mos.-59mos. Old stunded; Severly stunded, Underweight and severely underweight for 180 days	RHU	April 01, 2026	Dec. 30, 2026	Implemented Dietary Supplementary Feeding for Children 24mos.-59mos. Old stunded; Severly stunded, Underweight and severely underweight for 180 days	Trust Fund - LGSF-GEF		2,592,000.00			2,592,000.00			
3000-200-3-1-11-001-029	Nutrition-Specific: Maternal and Child healthcare package for pregnant mothers/postpartum mothers	RHU	April 01, 2026	Dec. 30, 2026	Implemented Maternal and Child healthcare package for pregnant mothers/postpartum mothers	Trust Fund - LGSF-GEF		130,000.00			130,000.00			
3000-200-3-1-11-001-030	Nutrition Specific: Procurement of deworming tablets among 24months to 59 months old	RHU	April 01, 2026	Dec. 30, 2026	Procured deworming tablets among 24months to 59 months old	Trust Fund - LGSF-GEF		24,800.00			24,800.00			
3000-200-3-1-11-001-031	Nutrition Specific: Procurement of Vitamin A 200,000 "iu"	RHU	April 01, 2026	Dec. 30, 2026	Procured Vitamin A 200,000 "iu"	Trust Fund - LGSF-GEF		26,400.00			26,400.00			
3000-200-3-1-11-001-032	Nutrition Specific: Procurement of Vitamin A 100,000 "iu"	RHU	April 01, 2026	Dec. 30, 2026	Procured Vitamin A 100,000 "iu"	Trust Fund - LGSF-GEF		6,800.00			6,800.00			
SUB-TOTAL (NUTRITION PPAs)						Trust Fund - LGSF-GEF		2,780,000.00	-	-	2,780,000.00			
3000-200-3-1-11-001-033	Rice Distribution Program	MO, MEO	April 01, 2026	Dec. 30, 2026	Procured Rice and distributed to constituents in the municipality	Trust Fund - LGSF-GEF		5,000,000.00			5,000,000.00			
ECONOMIC SERVICES (8000)														
8000-000-3-1-10-001-001	Construction of Farm-to-Market Road in Brgy. Lima to District II	MO, MEO	April 01, 2026	Dec. 30, 2026	Constructed Farm-to-Market Road in Brgy. Lima to District II	Trust Fund - LGSF-GEF				25,000,000.00	25,000,000.00			
SUB-TOTAL						Trust Fund - LGSF-GEF		5,000,000.00	-	25,000,000.00	30,000,000.00			

AIP Reference Code	Program/Project/Activity/Description	Implementing Office/Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)					Amount of Climate Change Expenditure (In Thousand Pesos)		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Financial Expenses (FE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)
RENAMING OF ITEMS/PROJECT TITLE														
ORIGINAL ITEMS/PROJECT TITLE:														
	Improvement of the Municipal Plaza	MO, MEO	Jan. 2021	Dec. 2021	Improved Municipal Plaza	SB#2 FY 2021				3,000,000.00	3,000,000.00			
1000-3-01-001-009			Aug. 2022	Dec. 2022		SB#2 FY 2022			4,075,558.17	4,075,558.17				
			Jan. 2022	Dec. 2022		CO FY 2022			2,924,441.83	2,924,441.83				
1000-000-3-1-01-001-001			Jan. 2025	Dec. 2025		CO FY 2025			500,000.00	500,000.00				
1000-000-3-1-01-001-038			Jan. 2026	Dec. 2026		CO FY 2026			1,500,000.00	1,500,000.00				
3000-000-3-1-10-001-007	Improvement and Rehabilitation of Heritage Site (Rizal Monument)	MO, MEO	Jan. 2026	Dec. 2026	Improved Municipal Plaza	20% DF FY 2026				1,000,000.00	1,000,000.00			
SUB-TOTAL						SB#2 FY2021, SB#2 FY2022, CO FY 2022 CO FY 2025 CO FY 2026 20% DF FY2026				13,000,000.00	13,000,000.00			
RENAMED TO :														
1000-000-3-1-01-001-016	Design & Build for the Improvement of Municipal Plaza	MO, MEO	April 01, 2026	Dec. 30, 2026	Improved Municipal Plaza	Gen. Fund				13,000,000.00	13,000,000.00			
ORIGINAL ITEM/PROJECT TITLE:														
1000-000-3-1-01-001-040	Repair/Improvement/Rehabilitation of Mayor's Office, Accounting Office & COA Office	MO, MEO	Jan. 01, 2025	Dec.31, 2025	Rehabilitated the Mayor's Office, Accounting Office & COA Office	CO FY 2025				1,000,000.00	1,000,000.00			
RENAMED TO :														
1000-000-3-1-01-001-017	Improvement of Municipal Building (Phase I)	MO, MEO	April 01, 2026	Dec. 30, 2026	Improved Municipal Building (Phase I)	CO FY 2025				1,000,000.00	1,000,000.00			
ORIGINAL ITEM/PROJECT TITLE:														
3000-000-3-1-10-001-001	Improvement of Solar Streetlights along Pastrana-Dagami National Road	MO,MEO	Nov. 15, 2024	Dec. 31, 2024	Improved Solar Streetlights along Pastrana-Dagami National Road	20% DF FY 2022				2,000,000.00	2,000,000.00			

AIP Reference Code	Program/Project/Activity/Description	Implementing Office/Department	Schedule of Implementation		Expected Output	Funding Source	Amount (In thousand pesos)					Amount of Climate Change Expenditure (In Thousand Pesos)		
			Start Date	Completion Date			Personal Services (PS)	Maintenance and other Operating Expenses (MOOE)	Financial Expenses (FE)	Capital Outlay (CO)	Total 8+9+10	Climate Change Adaptation	Climate Change Mitigation	CC Typology Code
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)
RENAMED TO :														
1000-000-3-1-01-001-018	Construction of Additional Solar Streetlights along Pastrana-Dagami National Road	MO,MEO	April 01, 2026	Dec. 30, 2026	Constructed Additional Solar Streetlights along Pastrana-Dagami National Road	20% D.F. C.Y. 2022				2,000,000.00	2,000,000.00			
ORIGINAL ITEM/PROJECT TITLE:														
9000-000-3-1-01-001-001	Const./Development of Sanitary Landfill	MEO, SWMO, MO	Jan. 2025	Dec. 2025	Constructed Sanitary Landfill	20% D.F.				10,000,000.00	10,000,000.00			
RENAMED TO :														
1000-000-3-1-01-001-019	Design and Build for the Development of an Engineered Sanitary Landfill	MEO, SWMO, MO	April 01, 2026	Dec. 30, 2026	Constructed Sanitary Landfill	20% DF FY 2025				10,000,000.00	10,000,000.00			
ORIGINAL ITEM/PROJECT TITLE:														
9000-000-3-1-01-001-001	Purchase of garbage truck	MEO, SWMO, MO	Jan. 01,2026	Dec. 31,2026	Procured garbage truck	20% D.F.				6,000,000.00	6,000,000.00			
RENAMED TO :														
9000-000-3-1-01-001-001	Purchase of garbage truck- compactor	MEO, SWMO, MO	Jan. 01,2026	Dec. 31,2026	Purchased garbage truck- compactor	20% DF FY 2026				6,000,000.00	6,000,000.00			
SUB-TOTAL (RENAMED ITEMS/PROJECT TITLE)						Gen. Fund				32,000,000.00	32,000,000.00			
GRAND TOTAL (GEN. FUND, PMNP, LGSF-GEF, RENAMED ITEMS)										14,267,523.66	73,862,031.62	88,129,555.28		

Prepared by:


 Engr. JUVILLA D. SY
 MPDC


 ANACLETA G. GABRIENTE
 Municipal Budget Officer

Attested by:


 HON. MARITESS B. CAYACO - MARCOS
 Municipal Mayor



Republic of the Philippines
PROVINCE OF LEYTE
 Municipality of Pastrana
 -oOo-



MUNICIPAL DEVELOPMENT COUNCIL

EXCERPTS FROM THE MINUTES OF MEETING OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) OF THE LOCAL GOVERNMENT UNIT OF PASTRANA, LEYTE HELD ON MARCH 23, 2026, AT 2:00 IN THE AFTERNOON AT THE MUNICIPAL AUDITORIUM, THIS MUNICIPALITY.

MDC RESOLUTION NO. 2026-02
 Series of 2026

A RESOLUTION APPROVING THE DIFFERENT PROGRAMS, PROJECTS AND ACTIVITIES (PPA's) UNDER SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 01 CALENDAR YEAR 2026, TO BE TAKEN FROM THE SAVINGS FROM THE GENERAL FUND IN F.Y. 2025, REVERSION OF FUNDS FROM CAPITAL OUTLAY, PMNP-PBG TRANCHE 2, LGSF-GEF, AND RENAMED ITEMS/PROJECT TITLE FROM THE 20% DEVELOPMENT FUND & CAPITAL OUTLAY, AMOUNTING TO EIGHTY-EIGHT MILLION ONE HUNDRED TWENTY-NINE THOUSAND FIVE HUNDRED FIFTY-FIVE PESOS AND TWENTY-EIGHT CENTAVOS (₱ 88,129,555.28) AND ENDORSING THE SAME TO THE SANGGUNIANG BAYAN FOR ADOPTION.

WHEREAS, the Local Government Unit of Pastrana, Leyte in compliance to R.A. 7160 otherwise known as the Local Government Code of 1991 particularly Section 106, sets to implement programs, projects and activities (PPAs) in the direction of economic and social development in the Local Government Unit;

WHEREAS, proposed Programs, Projects and Activities (PPAs) for supplemental to the approved Annual Investment Program of Calendar Year 2026 were identified and presented to the council for its deliberation and approval;

WHEREAS, the PPA's presented were either not included in the Annual Investment Program for Calendar Year 2026 or were in the list of PPAs in the AIP but are short of indicated budget or differ from the indicated funding source;

WHEREAS, after careful perusal and deliberation, the Council determined that the PPA's presented are within the set priorities and objectives of the Council, hence, must be supplemented to the approved Annual Investment Program (AIP) of Calendar Year 2026;

NOW THEREFORE, on motion of Hon. Geraldine C. Austria, Punong Barangay of Barangay Cabaohan and unanimously seconded by other members present, be it:

RESOLVED, as hereby resolved, to approve the different Programs, Projects and Activities (PPA's) under Supplemental Investment Program (SIP) No. 01, CY 2026 taken from the savings from General Fund in FY 2025, reversion of funds from capital outlay, PMNP-PBG Tranche 2, LGSF-GEF, and renamed items/project title from 20% development fund & capital outlay, amounting to Eighty-Eight Million One Hundred Twenty-Nine Thousand Five Hundred Fifty-Five Pesos and Twenty-Eight Centavos (₱88,129,555.28) and endorsing the same to the Sangguniang Bayan for adoption.

RESOLVED FURTHER, that copies of this MDC Resolution No. 2026-02 Series of 2026 inclusive of the Supplemental Investment Program (SIP) No. 01, CY 2026 be furnished to the Sangguniang Bayan of Pastrana, Leyte, for appropriate legislative action, and to all concerned offices for information.


- Absent
HON. ANDY S. BOHOL
PB Calsadahan
- Absent
HON. GERMALDINE C. AUSTRIA
PB Cabaohan
- Absent
HON. LYN C. BORJA
PB Bahay
- Absent
HON. DELMA S. NAYAD
PB Aringit
- Absent
HON. JOSE R. BOHOL
PB, A. -nog
- Absent
HON. JENELYN G. ARRABAS
PB Caninoan
- Absent
HON. OSCAR M. BERTULLFO
PB Halaba
- Absent
HON. FRANCISCO F. JACINTO
PB Guindapunan
- Absent
HON. ROEL T. TRULDA
PB Durarag
- Absent
HON. SUZIEVA M. OMOY
PB Clawen
- Absent
HON. CHRISTOPHER P. LADRERA
PB Capilla
- Absent
HON. JENELYN G. LITRODO
SB Member, Conf. On Finance
- Absent
HON. ROEL T. TRULDA
PB Durarag
- Absent
HON. SUZIEVA M. OMOY
PB Clawen
- Absent
HON. CHRISTOPHER P. LADRERA
PB Capilla
- Absent
HON. JENELYN G. LITRODO
SB Member, Conf. On Finance
- Absent
HON. ROEL T. TRULDA
PB Durarag
- Absent
HON. SUZIEVA M. OMOY
PB Clawen
- Absent
HON. CHRISTOPHER P. LADRERA
PB Capilla
- Absent
HON. JENELYN G. LITRODO
SB Member, Conf. On Finance

- OLIVER COSTIMIANO
CSO Pres. BAFA
- NENITA PARADO
CSO Pres. BHKIA
- EDUARDO CALUMAG
CSO Pres. CAMACA
- SUSAN B. CAHAYAG
CSO Pres. LTBS-IAI
- HERLINDA S. LAGO
OSCA Head

- Absent
HON. GENETA P. SEVILLA
PB Jones
- Absent
HON. PHILIP E. TANAUAN
PB, Lanuan
- Absent
HON. ARTURDO P. EMPILLO, JR.
PB Pating
- Absent
HON. JEROME S. QUITORIO
PB, Lima
- Absent
HON. ESTERITA P. EMPILLO
PB Lardas
- Absent
HON. TEODORO S. PARCERO
PB Malabugay
- Absent
HON. ARMANDO A. NACIONAL
PB Malibogay
- Absent
HON. ALLAN B. ENCINA
PB Maraybanay
- Absent
HON. ROBERTO P. CAHINDE
PB Maricum
- Absent
HON. ARMANDO P. LAGERA
PB Sapsap
- Absent
HON. JEROME S. QUITORIO
PB Sogdaer
- Absent
HON. OLIVIA S. BERDAN
PB Tingib
- Absent
HON. CITAL I. COSTIMIANO
PB Yaped
- Absent
HON. ROBERTO S. BERINO, JR.
PB District I
- Absent
HON. ALZADA SILVA
PB District II
- Absent
HON. JOEL L. DOMINICO
PB, District III
- Absent
HON. ALFRED FRANCIS A. NOGAL
PB District IV
- JAYSON SUDJANO
CSO Pres. AKTHHSFS
- VERGILIO ESTABILLO
CSO Pres. LANMAR
- ALVIN ADVAREZ
CSO Pres. MFA
- JENNYVA DEPAUDHON
CSO Pres. LUFA
- TRENT LETRODO
CSO Pres. DBRA

APPROVED this 23rd day of March 2026 at the Municipal Auditorium, Pastrana, Leyte.

I HEREBY CERTIFY to the correctness of the foregoing resolution.



Engr. JUVILLA D. SY
MPDC, MDC Secretary

Attested:



HON. NATHAN G. LETRODO
SB Member, Committee on Finance

Absent
HON. JERLYN C. BORJA
PB Bahay

~~~~
HON. JONEL B. DOMINICO
PB Cancaraja


HON. SUZIEVA M. OMOY
PB Calawen
Absent

HON. OSCAR M. BERTULFO
PB Halaba


HON. ARTEMIO B. QUITORIO
PB Lima


HON. ARMANDO A. NACIONAL
PB Malitbogay


HON. ARTURO D. EMPILLO, JR.
PB Patong

Absent
HON. OLIVIA S. BERDAN
PB Tingib


HON. AIZA S. SILVA
PB District II

Absent
HERLINDA S. LAGO
OSCA Head



OLIVER COSTIMIANO
CSO Pres. BAFA



JENNYVA A. DEPAUDHON
CSO Pres. LUFA


HON. JOSEPHINE R. BOHOL
PB Arabunog


HON. GERALDINE C. AUSTRIA
PB Cabaohan

Absent
HON. JENELYN G. ARRABAS
PB Caninoan


HON. ROEL L. REPULDA
PB Durarag



HON. GENETA P. SEVILLA
PB Jones



HON. TEOTIMO D. EMPILLO
PB Lourdes


Absent
HON. ALLAN B. ENCINA
PB Manaybanay

Absent
HON. ARMANDO P. LAGERA
PB Sapsap


HON. CITA I. COSTIMIANO
PB Yapad


HON. JOEY L. DOMINICO
PB District III


SUSAN CAHAYAG
CSO Pres. LTBSAI


JAYSON SUDARIO
CSO Pres. AKMHSFS


TRENT LETRODO
CSO Pres. DBRA


Absent
HON. DELMA S. NAYAD
PB Aringit

Absent
HON. ANDY S. BOHOL
PB Calsadahay

Absent
HON. CHRISTOPHER P. LADRERA
PB Capilla

HON. FRANCISCO F. JACINTO
PB Guindapunan

Absent
HON. PHILIP E. TANAUAN
PB Lanauan


HON. TEODILO I. PARCERO
PB Marcalpiay


HON. ROBERTO R. CAHINDE
PB Maricum

~~~~
HON. JEBOT E. NOBE
PB Sorsocon

Absent
HON. ROBERTO S. BERINO JR.
PB District I

Absent
HON. ALFRED FRANCIS A. NOGAL
PB District IV

Absent
EDUARDO CALUMAG
CSO Pres. CAMACA


VIRGELIO ESTABILLO
CSO Pres. LanMar


NENITA PARADO
CSO Pres. BHKIA

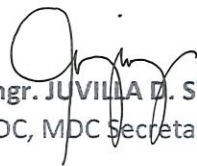

ALMA ALVAREZ
CSO Pres. MFA

Approved:


HON. MARITESS B. CAYACO-MARCOS
Municipal Mayor, MDC Chairperson

APPROVED this 23rd day of March 2026 at the Municipal Auditorium, Pastrana, Leyte.

I HEREBY CERTIFY to the correctness of the foregoing resolution.


Engr. JUVILLA D. SY
MPDC, MDC Secretary

Attested:


HON. NATHAN G. LETRODO
SB Member, Committee on Finance

Absent

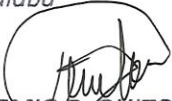
HON. JERLYN C. BORJA
PB Bahay


HON. JONELL B. DOMINICO
PB Cancaraja


HON. SUZIETA M. OMOY
PB Calawen

Absent

HON. OSCAR M. BERTULFO
PB Halaba


HON. ARTEMIO B. QUITORIO
PB Lima


HON. ARMANDO A. NACIONAL
PB Malitbogay


HON. ARTURO D. EMPILLO, JR.
PB Ratong

Absent

HON. OLIVIA S. BERDAN
PB Tingib


HON. AIZA K. SILVA
PB District II

Absent

HERLINDA S. LAGO
OSCA Head


OLIVER COSTIMIANO
CSO Pres. BAFA



JENNYLYN A. DEPAUDHON
CSO Pres. LUFA



HON. JOSEPHINE R. BOHOL
PB Arabunog


HON. GERALDINE C. AUSTRIA
PB Cabaohan

Absent

HON. JENELYN G. ARRABAS
PB Caninoan


HON. ROEL L. REPULDA
PB Dumarag


HON. GENETA P. SEVILLA
PB Jones


HON. TEOTIMO D. EMPILLO
PB Lourdes

Absent

HON. ALLAN B. ENCINA
PB Manaybanay

Absent

HON. ARMANDO P. LAGERA
PB Sapsap


HON. CITA I. COSTIMIANO
PB Yapad


HON. JOEY L. DOMINICO
PB District III

Absent

EDUARDO CALUMAG
CSO Pres. CAMACA


VIRGELIO ESTABILLO
CSO Pres. LanMar


TRENT LETRODO
CSO Pres. DBRA

Absent

HON. DELMA S. NAYAD
PB Aringit

Absent

HON. ANDY S. BOHOL
PB Calsadahay

Absent

HON. CHRISTOPHER P. LADRERA
PB Capilla

HON. FRANCISCO F. JACINTO
PB Guindapunan

Absent

HON. PHILIP E. TANAUAN
PB Lanauan


HON. TEODILO I. PARCERO
PB Macalpiay


HON. ROBERTO R. CAHINDE
PB Maricum


HON. JEBOT B. MOBE
PB Socsocon

Absent

HON. ROBERTO S. BERINO JR.
PB District I

Absent

HON. ALFRED FRANCIS A. NOGAL
PB District IV


NENITA PARADO
CSO Pres. BHKIA


ALMA ALVAREZ
CSO Pres. MFA

Approved:


HON. MARITESS B. CAYACO-MARCOS
Municipal Mayor, MDC Chairperson



MUNICIPAL DEVELOPMENT COUNCIL

MINUTES OF THE MEETING OF THE MUNICIPAL DEVELOPMENT COUNCIL (MDC) OF PASTRANA, LEYTE HELD ON MARCH 23, 2026 AT 2:00 IN THE AFTERNOON AT THE MUNICIPAL AUDITORIUM THIS MUNICIPALITY.

PRESENT:

1. Hon. MARITESS B. CAYACO-MARCOS - MDC Chairman
Mun. Mayor/Presiding Officer
2. Hon. Nathan G. Letrodo - Member SB Member
Committee on Finance
3. Hon. Josephine R. Bohol - Member
Punong Barangay, Arabunog
4. Hon. Geraldine C. Austria - Member
Punong Barangay, Cabaohan
5. Hon. Jonell B. Dominico - Member
Punong Barangay, Cancaraja
6. Hon. Suzieta M. Omoy - Member
Punong Barangay, Colawen
7. Hon. Roel L. Repulda - Member
Punong Barangay, Dumarag
8. Hon. Francisco F. Jacinto - Member
Punong Barangay, Guindapunan
9. Hon. Geneta P. Sevilla - Member
Punong Barangay, Jones
10. Hon. Artemio B. Qutorio - Member
Punong Barangay, Lima
11. Hon. Teotimo D. Empillo - Member
Punong Barangay, Lourdes
12. Hon. Teodolo I. Parcero - Member
Punong Barangay, Macalpi-ay
13. Hon. Armando A. Nacional - Member
Punong Barangay, Malitbogay
14. Hon. Roberto P. Cahinde - Member
Punong Barangay, Maricum
15. Hon. Arturo D. Empillo, Jr. - Member
Punong Barangay, Patong
16. Hon. Jeboy B. Nobe - Member
Punong Barangay, Socsocon
17. Hon. Cita I. Costimiano - Member
Punong Barangay, Yapad
18. Hon. Aiza G. Silva - Member
Punong Barangay, District II
19. Hon. Joey L. Dominico - Member
Punong Barangay, District III

CSO's:

20. Ms. Susan Cahayag - Member
CSO President, LTBS- Irrigators Association Inc.
21. Ms. Nenifa Parado - Member
CSO President, CAMACA
22. Mr. Virgelio Estabillo - Member
CSO President, Lanauan-Maricum Irrigators Ass.
23. Mr. Oliver Costimiano - Member
CSO President, BAFA
24. Mr. Jayson Sudario - Member
CSO President, Alpha Kappa Rho International Human Service Fraternity & Sorority
25. Ms. Alma Alvarez - Member
CSO President, Malitbogay Farmers Association

- | | | |
|--|---|--------|
| 26. Ms. Jennilyn Depaudhon | - | Member |
| CSO President, Lourdes Unified Farmers Association | | |
| 27. Mr. Trent Letrodo | - | Member |
| CSO President, Dulag Basketball Referees Association | | |

MDC Secretariat:

- | | | |
|-------------------------|---|--------------------|
| 28. Engr. Juvilla D. Sy | - | MDC Secretary/MPDC |
|-------------------------|---|--------------------|

Others Present:

- | | | |
|---------------------------------|---|--------------------------------|
| 1. Anacleta G. Gabriente | - | Mun. Budget Officer |
| 2. Rodolfo P. Sapra | - | Mun. Accountant |
| 3. Engr. Jevia B. Tubis | - | Mun. Engineer |
| 4. Nona M. Petilla | - | MSWDO |
| 5. Dr. Rolando Sulla | - | MHO |
| 6. Lisa Allunam | - | MAO |
| 7. Napoleon P. Nombre | - | HRMO IV |
| 8. Felipe Lomo | - | Environmental Mgmt. Specialist |
| 9. Ma. Jericha Joanaly A. Albao | - | MNAO |

MDC Members Absent:

- | | | |
|----------------------------------|---|--------|
| 1. Hon. Delma S. Nayad | - | Member |
| Punong Barangay, Aringit | | |
| 2. Hon. Jerlyn C. Borja | - | Member |
| Punong Barangay, Bahay | | |
| 3. Hon. Andy S. Bohol | - | Member |
| Punong Barangay, Calsadahay | | |
| 4. Hon. Jenelyn G. Arrabas | - | Member |
| Punong Barangay, Canino-an | | |
| 5. Hon. Christopher P. Ladrera | - | Member |
| Punong Barangay, Capilla | | |
| 6. Hon. Oscar M. Bertulfo | - | Member |
| Punong Barangay, Halaba | | |
| 8. Hon. Philip E. Tanauan | - | Member |
| Punong Barangay, Lanauan | | |
| 9. Hon. Allan B. Encina | - | Member |
| Punong Barangay, Manaybanay | | |
| 10. Hon. Armando P. Lagera | - | Member |
| Punong Barangay, Sapsap | | |
| 11. Hon. Olivia S. Berdan | - | Member |
| Punong Barangay, Tingib | | |
| 12. Hon. Roberto S. Berino, Jr. | - | Member |
| Punong Barangay, District I | | |
| 13. Hon. Alfred Francis A. Nogal | - | Member |
| Punong Barangay, District IV | | |
| 14. Ms. Herlinda S. Lago | - | Member |
| OSCA Head | | |
| 15. Mr. Eduardo Calumag | - | Member |
| CSO President, CAMACA | | |

Declaration of Quorum and Call to Order

The MDC Secretary, Engr. Juvilla D. Sy, requested everyone to rise for the opening prayer which was played through overture.

Thereafter, the MDC Secretary conducted the roll call of members present and informed the attendance to the Presiding Officer, Hon. Maritess B. Cayaco-Marcos, Chairperson of the Municipal Development Council (MDC). Upon confirmation of the total number of members present, the MDC Chairperson declared the existence of a quorum and formally called the meeting to order at exactly 2:00 in the afternoon.

Presentation of Agenda of the MDC Meeting

The MDC Chairperson, Hon. Maritess B. Cayaco-Marcos, requested the MDC Secretary to present to the body the agenda of the meeting. Engr. Juvilla D. Sy, MDC Secretary, then presented the following agenda items:

1. Identification and Discussion of Programs, Projects and Activities of the Supplemental Investment Program (SIP) No. 01, C.Y. 2026;
2. Other Matters

Presentation of the Supplemental Investment Program(SIP) No.1 for C.Y. 2026:

Engr. Juvilla D. Sy presented to the body the first agenda of the meeting concerning the Supplemental Investment Program (SIP) No.01 for Calendar Year 2026. She said if the identified PPAs were not included in the approved Annual Investment Program of C.Y. 2026, or if they were listed in the AIP but lacked sufficient budget allocation, then these must be supplemented to the approved Annual Investment Program (AIP) for CY 2026.

She then presented the proposed Programs, Projects and Activities (PPAs) for the Supplemental Investment Program (SIP) C.Y. 2026 together with their corresponding budgets, as submitted by the different sectors. The presentation was facilitated through MS Excel sheets projected for the body's review.

Following this, the presentation of the proposed Programs, Projects, and Activities (PPAs) funded from outside sources was tackled. The MDC Secretary requested Ms. Ma. Jericha Joanaly A. Ladrera, Municipal Nutrition Action Officer (MNAO), to present the proposed PPA's under the Philippine Multisectoral Nutrition Program (PMNP). Ms. Ladrera informed the body that the PMNP fund was already downloaded to the LGU account with a total allocation of ₱5,382,523.64, broken down as follows:

- ₱3,229,514.18 (60%) - Support to Service Delivery Enhancement
- ₱2,153,009.46 (40%) - LGU Operations for the Implementation of the First 1000 Days Strategy.

In addition, she discussed the Local Government Support Fund – Growth Equity Fund (LGSF-GEF) amounting to ₱2,780,000.00, explaining its role in the implementation of nutrition PPAs. The specific PPAs that was presented by Ms. Ladrera are as follows:

PROPOSED PROGRAMS/ PROJECTS/ ACTIVITIES (PPAs) for SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO.01 C.Y. 2026		
OTHER SOURCES:		
PROGRAM, PROJECTS & ACTIVITIES	FUND SOURCE	AMOUNT
SUPPORT TO SERVICE DELIVERY ENHANCEMENT		
Procurement of Ferrous Sulfate with Folic acid for 288 Pregnant and Postpartum/Lactating Women	PMNP/Trust Fund	187,014.18
Procurement of Tetanus Diphtheria Vaccine for 100 Pregnant Women	PMNP/Trust Fund	70,000.00
Procurement of Calcium tablets for 60 High Risk Pregnant Women	PMNP/Trust Fund	242,500.00
Dietary supplementation for 80 Nutritionally at Risk Pregnant Women (90 Days)	PMNP/Trust Fund	396,000.00
Dietary Supplementary feeding for 120 children, 6-23 months old stunted, severely stunted children, underweight & severely underweight (180 days)	PMNP/Trust Fund	1,404,000.00
Procurement of 25kgs Hanging Scale (Salter)	PMNP/Trust Fund	150,000.00
Procurement of Wooden Height Board	PMNP/Trust Fund	260,000.00
Procurement of Hygiene Kits	PMNP/Trust Fund	520,000.00
	Sub-total	₱ 3,229,514.18
IMPLEMENTATION OF THE FIRST 1,000 DAYS PROGRAM		
Conduct of Nutrition Leadership and Governance (NLG) - Nutrition Program Management Training for 4 Days	PMNP/Trust Fund	255,000.00
Conduct of Training on TTCF (Timed & Targeted Care for Families) - 2 days	PMNP/Trust Fund	70,000.00
Conduct of Refresher Training TTCF (Timed & Targeted Care for Families) - 1 day	PMNP/Trust Fund	60,000.00

Conduct of Program Implementation and Evaluation-FHSIS DQC - 1 day	PMNP/Trust Fund	44,000.00
Conduct of Training Orientation on Maternal Neonatal Infant Young Child Feeding and Breastfeeding Support Groups	PMNP/Trust Fund	198,000.00
Conduct of Training on Maternal Neonatal Infant Young Child Feeding for Health Workers	PMNP/Trust Fund	165,000.00
Conduct of Re-Orientation on Household Convergence Scorecard (HCSC) Data Collection to Supervisors & CVWs	PMNP/Trust Fund	173,250.00
Conduct of Adolescent Health and Development, Fertility Awareness Training and Symposium for 1 Day for 3 Secondary schools	PMNP/Trust Fund	75,000.00
Hiring of Data Encoder from April - December 2026	PMNP/Trust Fund	99,000.00
Provision of Communication Allowances for BHWs (129 pax)	PMNP/Trust Fund	464,400.00
Provision of Communication Allowances for BNS (29 pax)	PMNP/Trust Fund	104,400.00
Provision of Communication Allowances for 3 Rural Health Midwives, 1 Nurse (MNAO Designate), 1 PMNP Technical Manager, 1 HEPO-Designate, 4 DOH-HRH Nurse and 4 DOH- HRH Midwives	PMNP/Trust Fund	134,400.00
Procurement of Office Supplies for MPMO Office	PMNP/Trust Fund	31,059.48
Procurement of Filing Office Cabinet for MPMO Office	PMNP/Trust Fund	28,000.00
Procurement of Inverter Split Type Aircon for MPMO	PMNP/Trust Fund	49,500.00
Installation Fee for the Inverter Split type aircon	PMNP/Trust Fund	8,000.00
Conduct of BNAP Enhancement for 3 days	PMNP/Trust Fund	165,000.00
Procurement of Office Chair for MPMO Office	PMNP/Trust Fund	9,000.00
Procurement of Office Table for MPMO Office	PMNP/Trust Fund	15,000.00
Procurement of Rechargeable Emergency Light for the birthing Facility	PMNP/Trust Fund	5,000.00
	Sub-total	₱ 2,153,009.48
	TOTAL (PMNP-PBG TRANCHE 2/TRUST FUND)	₱ 5,382,523.64
LOCAL GOVERNMENT SUPPORT FUND-GROWTH EQUITY FUND		
Dietary Supplementary Feeding for Children 24mos.-59mos. Old stunded; Severely stunded, Underweight and severely underweight for 180 days	LGSF-GEF	2,592,000.00
Nutrition-Specific: Maternal and Child healthcare package for pregnant mothers/postpartum mothers	LGSF-GEF	130,000.00
Nutrition Specific: Procurement of deworming tablets among 24months to 59 months old	LGSF-GEF	24,800.00
Nutrition Specific: Procurement of Vitamin A 200,000 "ju"	LGSF-GEF	26,400.00
Nutrition Specific: Procurement of Vitamin A 100,000 "ju"	LGSF-GEF	6,800.00
	TOTAL (LGSF-GEF)	₱ 2,780,000.00

Afterwards, the MDC Secretary continued to present the proposed Programs, Projects, and Activities (PPAs) funded under the Local Government Support Fund- Growth Equity Fund (LGSF-GEF), which was recently downloaded to LGU. The identified PPAs are as follows:

PROPOSED PROGRAMS/ PROJECTS/ ACTIVITIES (PPAs) for SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO.01 C.Y. 2026		
OTHER SOURCES:		
PROGRAM, PROJECTS & ACTIVITIES	FUND SOURCE	AMOUNT
SUPPORT TO SERVICE DELIVERY ENHANCEMENT		
Construction of Farm to Market Road in Barangay Lima to District II	LGSF-GEF	25,000,000.00
Rice Distribution Program	LGSF-GEF	5,000,000.00
	TOTAL (LGSF-GEF)	₱ 30,000,000.00

The MDC Secretary added that the **Engineering Office** is presently preparing the **Program of Work (POW)** and technical plans for the road project, while the requirements for the rice distribution are being consolidated to ensure compliance before implementation.

Subsequently, the MDC Secretary continued and presented the other proposed PPAs for inclusion in the Supplemental Investment Program (SIP) No. 01, CY 2026, to be funded under the General Fund. The proposed PPAs are as follows:

PROPOSED PROGRAMS/ PROJECTS/ ACTIVITIES (PPASs) for SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO.01 C.Y. 2026		
GENERAL FUND		
PROGRAM, PROJECTS & ACTIVITIES	FUND SOURCE	AMOUNT
Formulation/Updating of Comprehensive Development Plan (CDP) for planning period 2027-2032	Gen. Fund	415,000.00
Additional Fund for the Purchase of lot for Sanitary Landfill	Gen. Fund	1,300,000.00
Repainting of Municipal Building (Exterior)	Gen. Fund	300,000.00
Design & Build for the Improvement of Municipal Plaza	Gen. Fund	1,000,000.00
'Installation of Cubicle Partition of Evacuation Building (LGU Funded) in Brgy. Jones	Gen. Fund	300,000.00
Improvement of Municipal Building (Phase I)	Gen. Fund	2,500,000.00
Structural Investigation through Non-Destructive Testing and Seismic Evaluation of Pastrana Municipal Building	Gen. Fund	500,000.00
Procurement of Laboratory Equipment's	Gen. Fund	743,031.62
Additional Fund for the Conduct of Solid Waste Management (SWM) Evaluation	Gen. Fund	139,000.00
Provision of allowance for PAO Lawyer & Prosecutor assigned in Pastrana	Gen. Fund	150,000.00
Additional Fund for the Conduct of Charter Day Celebration	Gen. Fund	250,000.00
Conduct Capacity Enhancement Training for Sanggunian Bayan (Parliamentary Proceedings Training, Computer Literacy Training)	Gen. Fund	90,000.00
Capital Outlay Fund for PNP/Mayor's Office	Gen. Fund	80,000.00
Repair of Transportation Vehicle	Gen. Fund	100,000.00
Additional Fund for Variation Order for the Construction of Two Storey Public Market with Covered Roof Deck	Gen. Fund	1,100,000.00
TOTAL (GEN. FUND)		₱ 17,967,031.00

The MDC Secretary explained that the Formulation/Updating of the Comprehensive Development Plan (CDP) for C.Y. 2027–2032 has no allocated budget for the current year; thus, a proposed amount of **₱415,000.00** is being requested. Additionally, an allocation of **₱1,300,000.00** is proposed for the purchase of a lot intended for the establishment of a sanitary landfill, which is necessary to initiate its construction.

Further, an amount of **₱300,000.00** is proposed for the installation of cubicle partitions in the Evacuation Building located in Barangay Jones. In this regard, the MDC Chairperson, Hon. Maritess B. Cayaco-Marcos, clarified that the facility will serve as a temporary office for the MSWDO and MLGOO during the ongoing renovation of their offices, including the RHU Building.

Moreover, a proposed allocation of **₱10,000,000.00** is intended for the Improvement of the Municipal Plaza under a Design and Build scheme to ensure the completion of the project. An additional **₱2,500,000.00** is also proposed for the Improvement of the Municipal Building (Phase 1). The MDC Chairperson expressed her appreciation to the Council and shared the proposed development plans for the Municipal Building.

In addition, Engr. Jevia B. Tubis, Municipal Engineer, emphasized the importance of ensuring the safety of employees by conducting a structural assessment of the existing Municipal Building to determine its capacity for expansion. For this purpose, funding is proposed for the Structural Investigation through Non-Destructive Testing (NDT) and Seismic Evaluation of the Pastrana Municipal Building.

During the discussion, the Municipal Budget Officer, Ms. Anaclea Gabriente, recommended the reversion and renaming of certain projects, as follows:

1. **FROM** "Improvement of the Municipal Plaza / Improvement and Rehabilitation of Heritage Site" **TO** "Design and Build for the Improvement of Municipal Plaza";
2. **FROM** "Repair/Improvement/Rehabilitation of Mayor's Office, Accounting Office & COA Office" **TO** "Improvement of Municipal of Building (Phase I);
3. **FROM** "Improvement of Solar Streetlights along Pastrana-Dagami Road National Road" **TO** "Construction of Additional Solar Streetlights along Pastrana-Dagami National Road";
4. **FROM** "Construction/Development of Sanitary Landfill" **TO** "Design and Build for the Development of an Engineered Sanitary Landfill"; and
5. **FROM** "Purchase of Garbage Truck" **TO** "Purchase of Garbage Truck Compactor."

The Municipal Engineer, Engr. Tubis, concurred with the renaming of the said projects, affirming that the revisions more accurately describe the technical scope and intended outcomes.

Upon inquiry by the MDC Secretary regarding the proposed revisions, remarking that the original title was previously approved by the body, the Council agreed to the reversion and renaming of the projects, thereby adopting the updated titles for inclusion in the Supplemental Investment Program (SIP) No. 01, CY 2026.

Thereafter, Hon. Arturo D. Empillo, Jr., Punong Barangay of Barangay Patong, moved for the approval of MDC Resolution No. 1, Series of 2026. The motion was seconded by Ms. Jennilyn Depaudhon, CSO President of Lourdes Unified Farmers Association. The MDC passed:

MDC RESOLUTION NO. 2026-01
Series of 2026

"A RESOLUTION APPROVING THE RENAMING OF TITLES OF CERTAIN DEVELOPMENT PROJECTS PREVIOUSLY APPROVED BY THE MUNICIPAL DEVELOPMENT COUNCIL OF PASTRANA, LEYTE"

Moreover, Hon. Nathan Letrodo, Sangguniang Bayan Member and Chairperson of the Committee on Finance, raised a concern regarding the provision of travel allowances for Civil Society Organization (CSO) representatives who are required to travel outside the municipality. He cited instances such as attendance in provincial meetings and other official invitations that necessitate CSO participation, noting that many CSO members have limited financial capacity to shoulder their travel expenses.

Mr. Napoleon P. Nombre likewise suggested the provision of financial support to enable CSO representatives to participate actively and without hesitation, emphasizing the importance of their attendance in trainings, meetings, and seminars.

In response, Municipal Accountant Mr. Rodolfo Sapra stated that the matter will be referred to the Commission on Audit (COA) to determine the applicable guidelines and to ascertain whether such provision is allowable.

The MDC Chairperson, Hon. Maritess B. Cayaco-Marcos, while acknowledging the uncertainty of the policy, assured the body that the Local Government Unit will endeavor to provide transportation services (back-and-forth) for CSO representatives to their respective destinations, to minimize or eliminate their travel expenses.

Furthermore, Ms. Jennilyn Depaudhon, CSO President of Lourdes Unified Farmers Association, inquired about the possibility of allocating office space for CSOs within the Municipal Hall, citing the need for proper storage of documents and records. In response, the MDC Chairperson assured that, upon the renovation of the Municipal Building, a designated space within the HR Office will be provided for CSO use.

After a thorough discussion and exchange of views on the various Programs, Projects, and Activities (PPAs) presented, the MDC Chairperson asked the body whether they were amenable to the proposed items. The members expressed their concurrence and affirmed their support for all the PPAs presented.

The MDC Chairperson then inquired if there were any further comments or suggestions. There being none, she called for a motion for the approval of the identified PPAs under the Supplemental Investment Program (SIP) No. 01, C.Y. 2026.

Approval of the Supplemental Investment Program (SIP) No. 01, C.Y. 2026:

Hon. Geraldine C. Austria, Punong Barangay of Barangay Cabaohan, moved for the approval of the Programs, Projects, and Activities (PPAs) under Supplemental Investment Program (SIP) No. 01, C.Y. 2026, to be funded from the savings from the General Fund in F.Y. 2025, reversion of funds from Capital Outlay, PMNP-PBG Tranche 2, LGSF-GEF, and renamed items/project title from the 20% Development Fund & Capital Outlay in the total amount of **Eighty Eight Million One Hundred Twenty Nine Thousand Five Hundred Fifty Five Pesos and Twenty Eight Centavos (P88,129,555.28)**. She likewise moved for the passage of a resolution approving and endorsing the same to the Sangguniang Bayan for adoption. The motion was seconded by Hon. Joey Dominico, Punong Barangay of Barangay District III. The MDC passed:

**MDC RESOLUTION NO. 2026-02
Series of 2026**

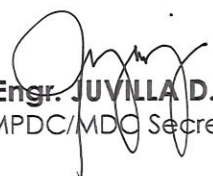
“A RESOLUTION APPROVING THE DIFFERENT PROGRAMS, PROJECTS AND ACTIVITIES (PPA's) UNDER SUPPLEMENTAL INVESTMENT PROGRAM (SIP) NO. 01 CALENDAR YEAR 2026, TO BE TAKEN FROM THE SAVINGS FROM THE GENERAL FUND IN F.Y. 2025, REVERSION OF FUNDS FROM CAPITAL OUTLAY, PMNP-PBG TRANCHE 2, LGSF-GEF, AND RENAMED ITEMS/PROJECT TITLE FROM THE 20% DEVELOPMENT FUND & CAPITAL OUTLAY, AMOUNTING TO EIGHTY-EIGHT MILLION ONE HUNDRED TWENTY-NINE THOUSAND FIVE HUNDRED FIFTY-FIVE PESOS AND TWENTY-EIGHT CENTAVOS (P 88,129,555.28) AND ENDORSING THE SAME TO THE SANGGUNIANG BAYAN FOR ADOPTION”

Other Matters:

The MDC Chairperson, Hon. Mayor Maritess B. Cayaco-Marcos, extended her congratulations to Barangay Lima for being recognized as one of the regional contenders for the Lupong Tagapamayapa awards. She encouraged the other twenty-eight (28) barangays to follow Barangay Lima by strengthening not only their Lupong Tagapamayapa activities but also improving their performance in all assessment areas, emphasizing that such recognition reflects the barangay's overall commitment to effective governance and service delivery.

With no further matters to discuss and resolve, Hon. Cita I. Costimiano, Punong Barangay of Barangay Yapad, moved to adjourn the meeting, and was seconded by Hon. Roel L. Repulda, Punong Barangay of Barangay Dumarag. The meeting was adjourned at 4:20 in the afternoon.

I HEREBY CERTIFY the correctness of the foregoing minutes of meeting of the Municipal Development Council held on March 23, 2026.


Engr. JUVILLA D. SY
MPDC/MDC Secretary

Approved:


Hon. MARITESS B. CAYACO-MARCOS
Municipal Mayor



ATTENDANCE SHEET

MUNICIPAL DEVELOPMENT COUNCIL's MEETING

March 23, 2026, Municipal Auditorium

BARANGAY/OFFICE/DESIGNATION	NAME	SIGNATURE
1. Mun. Mayor/MDC Chairperson	HON. MARITRESS B. CAYACOMARCOS	
2. SB Member, Committee on Finance	HON. NATHAN G. LETRODO	
3. ARABUNOG	HON. JOSEPHINE R. BOHOL	
4. ARINGIT	HON. DELMA S. NAYAD	
5. BAHAY	HON. JERLYN C. BORJA	
6. CABAohan	HON. GERALDINE C. AUSTRIA	
7. CALSADAHAY	HON. ANDY S. BOHOL	
8. CANCARAJA	HON. JONELL B. DOMINICO	
9. CANINO-AN	HON. JENELYN G. ARRABAS	
10. CAPILLA	HON. CHRISTOPHER P. LADRERA	
11. COLAWEN	HON. SUZIETA M. OMOY	
12. DUMARAG	HON. ROEL L. REPULDA	
13. GUINDAPUNAN	HON. FRANCISCO F. JACINTO	
14. HALABA	HON. OSCAR M. BERTULFO	
15. JONES	HON. GENETA P. SEVILLA	
16. LANAUAN	HON. PHILIP E. TANAUAN	
17. LIMA	HON. ARTEMIO B. QUITORIO	
18. LOURDES	HON. TEOTIMO D. EMPILLO	
19. MACALPI-AY	HON. TEODOLO I. PARCERO	
20. MALITBOGAY	HON. ARMANDO A. NACIONAL	
21. MANAYBANAY	HON. ALLAN B. ENCINA	
22. MARICUM	HON. ROBERTO R. CAHINDE	
23. PATONG	HON. ARTURO D. EMPILLO, JR.	
24. SAPSAP	HON. ARMANDO P. LAGERA	
25. SOCSOCON	HON. JEBOY B. NOBE	
26. TINGIB	HON. OLIVIA S. BERDAN	
27. YAPAD	HON. CITA I. COSTIMIANO	
28. DISTRICT I	HON. ROBERTO S. BERINO JR.	
29. DISTRICT II	HON. AIZA G. SILVA	
30. DISTRICT III	HON. JOEY L. DOMINICO	
31. DISTRICT IV	HON. ALFRED FRANCIS A. NOGAL	
32. OSCA Head	HERLINDA S. LAGO	


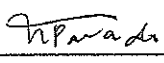
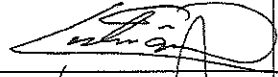
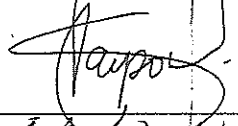
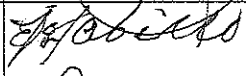

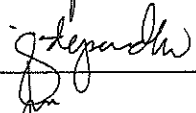

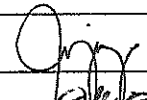

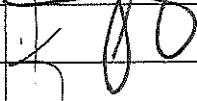
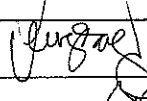
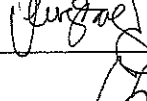
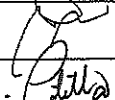

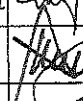
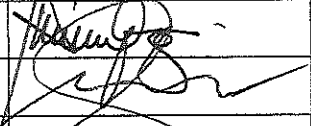
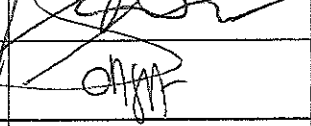
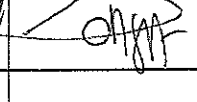
33. CSO President, LTBS-Irrigators Association Inc.	SUSAN CAHAYAG	
34. CSO President, Canino-an Manaybanay & Capilla (CAMACA)	EDUARDO CALUMAG	
35. CSO President, Boses Han Kauswagan Irrigators Association	NENITA PARADO	
36. CSO President, Barangay Aringit Farmers Association (BAFA)	OLIVER COSTIMIANO	
37. CSO President, Alpha Kappa Rho International Human Service Fraternity & Sorority	JAYSON SUDARIO	
38. CSO President, Lan-Mar Irrigators Association Inc.	VIRGELIO ESTABILLO	
39. CSO President, Malitbogay Farmers Association	ALMA ALVAREZ	
40. CSO President, Lourdes Unified Farmers Association	JENNILYN A. DEPAUDHON	
41. CSO President, Dulag Basketball Referees Association	TRENT LETRODO	
42. MPDC	Engr. JUVILLA D. SY	
43. Mun. Budget Officer	ANACLETA G. GABRIENTE	
44. Mun. Accountant	RODOLFO P. SAPRA, CPA	
45. Acting Mun. Treasurer	ROGELIO E. GERILLA	
46. Mun. Engineer	Engr. JEVIA B. TUBIS	
47. Mun. Health Officer	Dr. ROLANDO A. SULLA	
48. MSWDO	NONA M. PETILLA	
49. Mun. Agriculture	LISA S. ALLUNAM	
50. HRMO	NAPOLEON P. NOMBRE	
51. Environmental Mgmt. Specialist	FELIPE A. LOMO	
52. MNAO	MA. JERICHA JOANALYN A. ALBAO LA ORERA	
53. NURSE II	MAYETT C. CABILLO	
54.		
55.		
56.		

PHOTO DOCUMENTATION MDC MEETING

March 23, 2026

