

[Date] MAY 6, 2026

Vice [Governor/Mayor] HON. LEONARDO M. JAVIER JR.
Presiding Officer, Sangguniang [Panlalawigan/Panlungsod/Bayan]
*City/Municipality of [Name of LGU]
Province of [Name of Province]

Sangguniang Panlalawigan
Province of Leyte
RECEIVED

Date: MAY 07 2026
By: [Signature]

Dear Vice [Governor/Mayor] HON. LEONARDO M. JAVIER JR.

In response to your Notice of Call for Accreditation, kindly be informed that [Name of CSO], with office address at [office address], would like to seek accreditation by the sangguniang [panlalawigan/panlungsod/bayan].

In support of this application are the following administrative requirements:

1. Duty accomplished Application Form for Accreditation;
2. Duty approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the [SEC, CDA, DOLE, DHSUD/HLURB] or existing valid Certificate of Accreditation issued by the [Name of NGA] or Certification issued by the NCIP;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,

[Signature]
PERCENEPE ABANDO-DEMESILLO

[Name of Head of the Organization]

[Position] PRESIDENT

09458094486

APPLICATION FORM FOR ACCREDITATION

Name of

Organization: ANDAM - PERMI INC.

Address: BARANGAY BISLIG, MUNICIPALITY OF TANAWAN, LEYTE

Contact No.: #0945-8094486

Email address (optional): percencpled@gmail.com

Date Organized: 05 MAY 2025

Sector/s Represented: FISHERFOLK'S

Purposes/Objectives:

① TO STRENGTHEN, UNITE & SOLIDIFY ALL FISHERFOLKS ORGANIZATION DOWN TO BARANGAY LEVEL
② TO HAVE A RESPONSIVE, STRONG & DEDICATED FISHERFOLK ASSOCIATION SINCERE TO HELP, TO SOLVE & TO ALLEVIATE THE MANY PROBLEMS CONFRONTING FISHERFOLKS THAT SEVERELY AFFECTED THEIR LIVELIHOOD TO SUSTAIN FAMILY BASIC NEEDS

③ TO BE ABLE TO FACILITATE, USHER & CONNECT THE ASSOCIATION W/ LOCAL & NATIONAL SERVICES that the organization provides or can participate in: GOVERNMENT UNITS & NGO'S IN ORDER TO AVAIL VARIOUS SUPPORT PROGRAMS FOR FISHERMEN.

① TRAININGS TO UPGRADE FISHING METHODS (USE OF EFFECTIVE GEARS) & SKILLS DEVELOPMENT.
② IMPLEMENTATION THROUGH BFAR & OTHER LEAD AGENCIES OF THE DEVELOPMENT & PRODUCTIVITY PROJECTS IN ORDER TO INCREASE LIVELIHOOD INCOME & GENERATING SUFFICIENT SUPPLY OF MARINE PRODUCTS FOR THE GENERAL WELFARE OF CONSUMERS

Registering Agency:

Date Registered: 05 MAY 2025

- Securities and Exchange Commission (SEC)
- Cooperative Development Authority (CDA)
- Department of Labor and Employment (DOLE)
- Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
- National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: _____

- Commission on Population and Development (POPCOM)

- Philippine Drug Enforcement Agency (PDEA)
- Department of Labor and Employment (DOLE)
- Others (specify): _____

Organizational Level:

- Barangay-level
- Chapter
- Affiliate of a larger organization (identify organization): _____
- Others (specify): MUNICIPAL & PROVINCIAL LEVEL OR SCOPE

Projects Implemented in the [Province/City/Municipality] of [Name of LGU]

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing
2024	OFFICERS TRAINING	₱ 2,000	ASSOCIATION FUND	BOARD OF TRUSTEES & OFFICERS	✓	
2025	GENERAL ASSEMBLY	₱ 5,000	ASSOC. FUND	GENERAL MEMBERS	✓	
2026	TUPAD-DOLE	1,000	ASSOC. FUND	INCOME-GENERATING		
	TUPAD-DOLE	1,000	"	FOR PARTICIPATING MEMBERS OF BRGY CABUYANAN, STA. CRUZ, ST. NINO & SAN ROQUE COASTAL BARANGAYS		

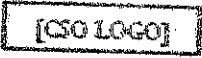
Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

- Local Development Council
- Local Health Board
- Local School Board
- Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.

PERCENEPLE A. DEMECILLO Jr.
President

FRUENECIA P. MACA
Secretary



Name of the Organization
Address

BOARD RESOLUTION NO 2026-01

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on [Date], the Department of the Interior and Local Government issued Memorandum Circular No. 2022-___, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the [Name of Organization] is a civil society organization duly registered with the [Securities and Exchange Commission/Cooperative Development Authority/Department of Labor and Employment/ Department of Human Settlements and Urban Development, formerly the Housing and Land Use Regulatory Board], and existing under Philippine laws;

WHEREAS, in the [NAME OF ORGANIZATION] Special Board Meeting held at [Full Office Address] on [MM/DD/YYYY], attended by the following Board of Trustees present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang [Panlalawigan/Panlungsod/Bayan], pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-___ and to apply for membership in a local special body in the [Province/City/Municipality] of [Name of LGU]

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Honorable Councilor [Name]

RESOLVED FURTHERMORE, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: [Name/s of representatives].

ADOPTED unanimously by the Board of Trustees/Directors of the [Name of CSO] this [DD] day of [MM YYYY] in the [Province/City/Municipality] of [Name of LGU]

Name	Position	Signature
<u>PETCELENE A. DEMATIUDJ.</u>	<u>PRESIDENT</u>	
<u>FRUMENCIA P. MACA</u>	<u>SECRETARY</u>	
<u>REBECCA G. SABALZA</u>	<u>TREASURER</u>	

**add rows as necessary*

PERCENEPE A DEMEULLO

[FULL NAME]

[Board Chairperson or Equivalent]

05 MAY 2026

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 202_ in TANAUAN, LEYTE
Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on
_____ at _____

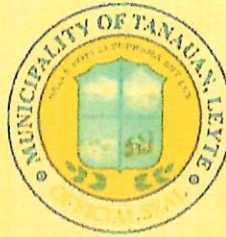
Doc No: 476
Page No: 99
Book No: XVI
Series of 2026



ATTY. ISAGANI S. ESPADA

Notary Public

Until December 31, 2026
NC No. 2025-02-108
Roll of Attorneys No. 41391
IBP No. 515453; 01-07-2026
PTR No. 1431969; 01-05-2026



Republic of the Philippines
Province of Leyte
Municipality of Tanauan

-oOo-

OFFICE OF THE SANGGUNIANG BAYAN

THIS IS TO CERTIFY THAT, after having satisfactorily complied with all the requirements and criteria for accreditation, pursuant to the Local Government Code and as promulgated in DILG Memorandum Circular No. 2025-060 dated Jun-23-2025,

ANDAM-PERMI INC.

Brgy. Bislig Tanauan, Leyte

an organization duly registered/certified/affiliated with the Securities and Exchange Commission and accredited by the Sangguniang Bayan of this Municipality per SB Resolution No2025-203.

CERTIFICATE OF ACCREDITATION

In witness whereof, I have hereunto set my hand and caused the seal of Sangguniang Bayan, Tanauan, Leyte to be affixed herein this 18th Day of August 2025 at Tanauan, Leyte, Philippines.

HON. ARCHIE LAWRENCE R. KAPUNAN
Presiding Officer of the Sangguniang Bayan

Republic of the Philippines
Province of Leyte
TANAUAN
-oOo-
17TH SANGGUNIANG BAYAN

RESOLUTION NO. 2025-203

A RESOLUTION ACCREDITING THE ANDAM-PERMI INC., WITH OFFICIAL ADDRESS AT BRGY. BISLIG, TANAUAN, LEYTE.

WHEREAS, in order to strengthen participatory governance through empowerment of civil society organizations and finding the said associations to be in compliance with the requirements set forth under the DILG Memorandum Circular No. 2025-060 dated 23 June 2025;

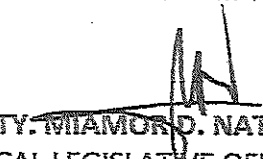
WHEREFORE, acting upon the favorable recommendation of the Committee on Cooperatives and upon the duly seconded motion of its Committee Vice-Chairman – Hon. Mark Christian Ferdinand L. Gimenez, be it:

RESOLVE, AS IT IS HEREBY RESOLVED, TO ACCREDIT THE ANDAM-PERMI INC., WITH OFFICIAL ADDRESS AT BRGY. BISLIG, TANAUAN, LEYTE.

APPROVED: 11 August 2025; Tanauan, Leyte.

x _____/

CERTIFIED TRUE AND CORRECT:

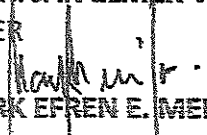

ATTY. MIAMOR D. NATIVIDAD
LOCAL LEGISLATIVE OFFICER IV
OIC- SB SECRETARY

ATTESTED:


HON. ENGR. MAE JANE ANGELIE M. MORABE-BORAIS
OIC VICE-MAYOR/PRESIDING

HON. ENGR. JAN ELMER V. MAGDALAGA
SB MEMBER

HON. MARK CHRISTIAN FERDINAND L. GIMENEZ
SB MEMBER


HON. MARK EFREN E. MERILO
SB MEMBER


HON. QUINTIN T. OCTA, JR., DMD
SB MEMBER


HON. JOSIE M. CREER
SB MEMBER


HON. KYLE C. MESIAS
SB MEMBER/SB FEDERATION PRES.


HON. EFREN C. MERILO
SB MEMBER/ABC VICE-PRES.



REPUBLIC OF THE PHILIPPINES
SECURITIES AND EXCHANGE COMMISSION
2nd Floor, National Economic Development Authority
Regional Office VIII Building, Government Center,
Candahug, Palo, Leyte



COMPANY REG. NO.: 2025050200094-06

CERTIFICATE OF INCORPORATION

KNOW ALL PERSONS BY THESE PRESENTS:

This is to certify that the Articles of Incorporation and By Laws of:

ANDAM-PERMI INC.

were duly approved by the Commission on this date upon the issuance of this Certificate of Incorporation in accordance with the Revised Corporation Code of the Philippines (Republic Act No. 11232), which took effect on February 23, 2019 and copies of said Articles of Incorporation and By Laws are hereto attached.

This Certificate grants juridical personality to the corporation but does not authorize it to issue, sell or offer for sale to the public, securities such as but not limited to, shares of stock, investment contracts, debt instruments and virtual currencies without prior Registration Statement approved by the Securities and Exchange Commission; nor to undertake business activities requiring a Secondary License from this Commission such as, but not limited to acting as: broker or dealer in securities, government securities eligible dealer (GSED), investment adviser of an investment company, close-end or open-end investment company, investment house, transfer agent, commodity/financial futures exchange/broker/merchant, financing/lending company, and time shares/club shares/membership certificate issuers or selling agents thereof; nor to operate a fiat money to virtual currency exchange. Neither does this Certificate constitute a permit to undertake activities for which other government agencies require a license or permit.

This Certificate DOES NOT AUTHORIZE INVESTMENT SOLICITATION AND INVESTMENT-TAKING WITHOUT A SECONDARY LICENSE FROM THIS COMMISSION.

As a registered corporation, it shall submit annually to this Commission the reports indicated at the back of this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of this Commission to be affixed to this Certificate at 2nd Floor, National Economic Development Authority Regional Office VIII Building, Government Center, Candahug, Palo, Leyte, Philippines, this day of 05 May Two Thousand Twenty Five.

DESIREE P. CUENCO
Director

*This is a computer generated certificate,
signature is not required.*

For SEC use only
\$949 (PSIC as reserved)
Non-stock Corporation
Corporation with 5 or more Incorporators

DOCUMENTARY STAMP TAX PAID

Annex F: List of Current Officers and Members

List of Current Officers of the [Name of CSO]

as of [Date]

Name	Position
PERCENEPE A. DEMEGILLO	President
JACON R. GAUVENA	Vice President
FRUMENCIA P. MACA	Secretary
REBECCA G. CADALTA	Treasurer
EDUARDO LOBRES	Auditor
PERLA DEGA	Head, Health Committee
ELIZABETH F. LOBRES	Head, Education Committee
RUEL NILA	Head, Environmental Committee
VINC ABANDO	Head, Infrastructure and Safety Committee
	Member

*add rows as necessary



ANDAM – PERMI

**ALYANSYA NG NAGKAKAISANG ASOSASYON NG MANDARAGAT PARA SA
PROGRESIBONG EKONOMIYA NG REHIYONG MANGANGALAKAL, INC.**
BRGY. BISLIG, TANAUAN, LEYTE
SEC., REG. NO.: 2025050200094-06

PRESIDENT: Perceneple A. Demegillo, Jr. # 0945-8094486

VICE – PRESIDENT (Internal Affairs): Ruben A. Francisco

VICE – PRESIDENT (External Affairs): Jason R. Gaduena

SECRETARY: Frumencia P. Maca

TREASURER: Rebecca G. Sabalza

AUDITOR: Eduardo Lobres

LIASON OFFICER: Ruel B. Avila, Sr.

P.I.O: Danilo V. Caminong

ADMISSION OFFICER: Anthony A. Cañeda

BUSINESS DEVELOPMENT OFFICER: Max Daquilanea

BOARD OF DIRECTORS: Annabelle Sirikit T. Demegillo

Alvin P. Saavedra

Rebecca S. Demegillo

Dennise Vianney A. Lim

MARIA LUZ L. OMEGA

[Name of Organization]

ANDAM-PERIMI INC.

Activity:

Participants:

Date and Time:

Expectations for the Activity:

General Objective:

Specific Objectives:

- -
- -
- -

Agenda:

1. Agenda 1

[Notes, Agreements, Discussions, etc.]

2. Agenda 2

[Notes, Agreements, Discussions, etc.]

3. Agenda 3

[Notes, Agreements, Discussions, etc.]

4. Agenda 4

[Notes, Agreements, Discussions, etc.]

Prepared by:

FRUENCIA P. MITA

[Name]

Secretary-General

Noted by:

PERCUTIA DOMINIO

[Name of Head of CSO]

[Position/Designation]

Minutes of officers meeting of ANDAM PERMI Inc. held at office of the governor capitol building at barangay Campetic Palo, Leyte, held on April 20,2026 with board member Atty. Ronnan Christian M. Reposar with ma'am Andrea Alberca provincial agricultures office head and maam Cora with the provincial governor office with the following Agenda.

1.Unified fishery ordinance of different municipalities within the San Pedro bay municipalities of Marabut, Basey, Babatngon, Tacloban, Palo, Tanauan Tolosa, Dulag, Mac Arthur, and Southern Leyte.

2.Revision of municipal fishery ordinance.

3.Sustainable livelihood support to fisherfolks.

4.Fisherfolk boat registration including gears.

5.Updated Fisherfolk data base.

6.ID system of Fisherfolk.

7. Others.

Nagkasarabot an ngatanan na mag set hin schedule an MFARMC/ ANDAM PERMI Inc. officers hin meeting with Atty. Reposar agud matagan hin madig on nga pag orostorya mahitungod hini nga mga agenda:

An meeting natapos ha oras nga 3:30 pm ha provincial office capitol building baranagy Campetic Palo, Leyte dida han April 20,2026.

Prepared by:

Frumencia P. Maca

ANDAM PERMI Inc.Secretary.

ATTENDANCE:

1. FERNANDA P. MATA
2. DANILLO YOUNG
3. Ruben A. FRANCISCO, Sr.
4. JIMMY Luna P.
5. Rebecca G. Sabalza
6. Anthony A. Canada
7. EDUARDO D. LOSRUBIO
8. Ruel Hulle
9. JAYSON GARDUÑA
11. JUN Demegillo
12. MALDM OMEGA
13. ANIBALLE T. DEMEGILLO

Signature

[Handwritten signatures corresponding to the attendance list]

RECEIVED BY

THE MEETING WAS ADJOURNED AT EXACTLY 3:40 PM
AT BIRLY BUSIC BEACH RESORT PABLO JORDAN, LEYTE

[Signature]
 FERNANDA P. MATA
 KSDA SECRETARY

Noted by
[Signature]
 PRESIDENT








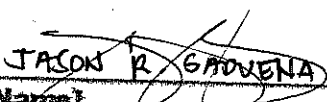
[NAME OF ORGANIZATION]
FINANCIAL STATEMENT FOR CY 2026

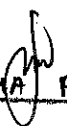
SOURCE	AMOUNT	REMARKS
Donor 1	1,000.00	
Donor 2		
Monthly Dues / Membership Fees	12,500.00	
Income Generating Project 1		
Income Generating Project 2		
TOTAL	13,500.00	

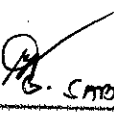
PARTICULARS	AMOUNT	REMARKS
Project 1		
Project 2		
Meeting Expenses	3,803.50	
Office Supplies	1,647.00	
Logistics / Transportation	1,980.00	
Administrative and Personnel		
TOTAL	7,430.50	

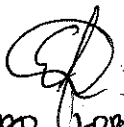
Noted by:


PERCENPLE A. DEMEGILLO
 [Name]
 [President]


JASON R. GAUDENA
 [Name]
 [Vice President]


FILMENCIA P. MOYA
 [Name]
 [Secretary-General]


REBECCA B. SARMTA
 [Name]
 [Treasurer]


EDUARDO LOBRES
 [Name]
 [Auditor]

[Name of Organization]

Name of Program/Project/Activity	Objective/s	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
NONP						
U						
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*add rows as necessary

Prepared by:

Noted by:

[Name]
Secretary-General

[Name of Head of CSO]
[Position/Designation]