



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

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PROVINCIAL LEGAL OFFICE

Item No.: 18
Date: 02 2026 JUN

PROVINCE OF LEYTE
LEGAL OFFICE
RELEASED

By: [Signature]
Date: 5.21.26 Time: 9:24

PROVINCE OF LEYTE
RECEIVED

Date: MAY 29 2026

By: [Signature]

2nd INDORSEMENT

May 13, 2026

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2026-06 of the Sangguniang Bayan of Hilongos, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 2026-06 entitled: “Establishing Official rental fees for the use of Tents, Monoblock Chairs, and Plastic Tables owned by the Local Government of Hilongos and for other purposes.”

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan under Section 447(a)(3)(i) and (iii)¹ of the Local Government Code of 1991 (R.A 7160). Hence we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹ (i) Fix and impose reasonable fees and charges for all services rendered by the municipal government to private persons or entities;

(iii) Prescribe the terms and conditions under which public utilities owned by the municipality shall be operated by the municipal government or leased to private persons or entities, preferably cooperatives;

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
16 April 2026

PROVINCE OF LEYTE
LEGAL OFFICE
RECEIVED
By: *[Signature]*
Date: *14.10.26* Time: *9m*

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 2026-06** of the **Municipality of Hilongos, Leyte**, entitled: **An Ordinance establishing official rental fees for the use of tents, mono block chairs, and plastic tables owned by the Local Government of Hilongos, and for other purposes.**

[Signature]
FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
Municipality of Hilongos



OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

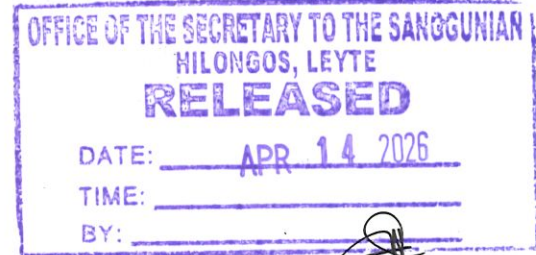
Sangguniang Panlalawigan
Province of Leyte

RECEIVED

13 April 2026

Date: APR 16 2026
By: [Signature]

HON. LEONARDO M. JAVIER, JR.
Provincial Vice-Governor
Province of Leyte
Tacloban City



Sir:

Greetings!

Respectfully submitting fifteen (15) copies of **Municipal Ordinance No. 2026-06: Establishing Official Rental Fees for the Use of Tents, Monoblocks Chairs, and Plastic Tables owned by the Local Government of Hilongos and For Other Purposes.**

Hoping for its approval, I am.

Very respectfully yours,

[Signature]
CATHERINE A. FABULAR, J.D.
Secretary to the Sanggunian



MUNICIPAL ORDINANCE NO. 2026-06

AN ORDINANCE ESTABLISHING OFFICIAL RENTAL FEES FOR THE USE OF TENTS, MONOBLOCK CHAIRS, AND PLASTIC TABLES OWNED BY THE LOCAL GOVERNMENT OF HILONGOS, AND FOR OTHER PURPOSES

Authored by: **HON. RICHARD BENEDICT V. OGARIO**

Chairperson, Committee on Committee on Finance, Appropriations, Ways Means & Economic Enterprise

Co-authored by:

HON. BERNADETH M. NERVES
HON. ALINE B. REOMA
HON. JOSEPH F. FULACHE
HON. TRINIDAD V. ZARATE

WHEREAS, pursuant to Republic Act No. 7160, otherwise known as the Local Government Code of 1991, the Local Government Unit is vested with the authority to create and generate its own sources of revenue and to impose reasonable fees and charges for the use of local government properties and for services rendered, in order to ensure fiscal sustainability and effective local governance;

WHEREAS, the same law recognizes the power of local government units to regulate the use, enjoyment and disposition of properties owned by the local government and to adopt measures necessary to promote the general welfare, including the proper management, maintenance, and preservation of public assets;

WHEREAS, the Local Government Unit of Hilongos owns various logistical assets, including tents, monoblock chairs, and plastic tables, which are utilized for official government functions and, when available, extended for use by constituents during community activities, LGU events and emergencies;

WHEREAS, the continuous utilization of said properties results in depreciation, wear and tear, and the necessity for regular maintenance, repair, and eventual replacement, thereby incurring costs on the part of the Local Government Unit;

WHEREAS, the imposition of standardized rental fees is a recognized local revenue-generating measure in accordance with RA 7160, to ensure accountability, sustainability, and equitable access in the use of government-owned properties;

WHEREAS, there is a need to establish a standardized schedule of rental fees and to prescribe clear policies and procedures governing the availment, use, and return of said equipment, in order to ensure fairness, transparency, and uniformity, and to prevent arbitrary charges or preferential treatment;

WHEREAS, the imposition of rental fees will generate funds necessary for the maintenance, safekeeping, repair, and eventual replacement of said equipment, thereby ensuring their continued availability for public use;

NOW THEREFORE, on motion of Hon. Richard Benedict V. Ogario as seconded by Hon. Manuel M. Gabisan, Hon. Bernadeth M. Nerves, and Hon. Aline B. Reoma;

BE IT ORDAINED BY THE Seventeenth Sangguniang Bayan of the Municipality of Hilongos in a regular session assembled that:

MANUEL R. VILLAHERMOSA
Municipal Mayor

BERNADETH M. NERVES
SB Member

JOSEPH F. FULACHE
SB Member

ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor

CATHERINE A. FABULAR, J.D.
Secretary to the Sanggunian

RICHARD BENEDICT V. OGARIO
Ex-Officio Member / President,
Liga ng mga Barangay

MANUEL M. GABISAN
SB Member

CRIS ANTONIO B. ONG
SB Member

MANUEL V. TORRES
SB Member

CECILLE ANTONIETTE C. SABRIDO
Ex-Officio Member / President, Pambayang Pederasyon ng Sangguniang Kabataan

FRANCISCO M. ORTEGA
SB Member
(on sick leave)

TRINIDAD V. ZARATE
SB Member

ALINE B. REOMA
SB Member

CATHERINE A. FABULAR, J.D.
Secretary to the Sanggunian

SECTION 1. TITLE – This Ordinance shall be known as “Establishing Official Rental Fees for the Use of Tents, Monoblocks Chairs, and Plastic Tables owned by the Local Government of Hilongos and For Other Purposes.”

SECTION 2. COVERAGE – This ordinance shall apply to the rental and use of tents, monoblock chairs and plastic tables owned by the Local Government of Hilongos and made available for use by individuals, organizations, and institutions, subject to availability and existing priorities.

SECTION 3. SCHEDULE OF RENTAL FEES – The following rental fees are hereby established:

A. Tents (per unit, per day)

| TYPE OF TENT | DAILY RENTAL RATE PER UNIT |
|----------------------|----------------------------|
| Standard (10' x 10') | ₱200.00 |
| Medium (10' x 20') | ₱500.00 |
| Large (20' x 30') | ₱800.00 |

An installation and pull-out fee of ₱250.00 shall be charged per transaction, inclusive of labor, hauling, set-up, dismantling, and transportation.

B. Monoblock Chairs – ₱5.00 per unit per day

C. Plastic Tables (4' x 4') – ₱15.00 per unit per day

SECTION 4. TERM AND CONDITIONS

A. Extension of Rental Period

Any extension or additional day/s beyond the approved rental period shall be charged the applicable daily rental fee per unit per day, based on the official rental rates prescribed under this ordinance.

B. Liability for Damage or Loss

Any damage beyond normal wear and tear, or any loss or destruction of the rented tents, monoblock chairs, or plastic tables, shall be charged to the renter based on the assessed cost of repair or replacement, as determined by the Local Government Unit through the General Services Unit.

SECTION 5. PROCEDURE FOR RENTAL AND DEPLOYMENT

1. Filing of Request

- a. The requesting party shall submit a written request to the GSU at least three (3) working days prior to the activity.
- b. The request shall indicate the date, time, venue, nature of the activity, and quantity of tents and/or chairs required.

RICHARD BENEDICT V. OGARIO
Ex-Officio Member/President,
Liga ng mga Barangay

MANUEL M. GABISAN
SB Member

CRIS ANTONIO B. ONG
SB Member

MANUEL V. LORA
SB Member

MANUEL R. VILLAHERMOSA
Municipal Mayor

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SB Member

JOSEPH F. FUACHE
SB Member

ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor

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Ex-Officio Member / President, Pambayang Pederasyon ng
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Ex-Officio Member / President,
Liga ng mga Bayangay

MANUEL M. GABISAN
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SB Member

MANUEL V. LORA
SB Member

2. Availability Check and Approval

- a. The GSU shall verify the availability of requested items.
- b. Once availability is confirmed, the request shall be endorsed for approval by the authorized approving authority, as provided in this Ordinance or any applicable executive issuance.

3. Assessment and Payment

- a. The GSU shall prepare the rental assessment based on the approved rates.
- b. The requesting party shall pay the assessed amount to the Municipal Treasurer's Office.
- c. Proof of payment shall be presented to the GSU prior to deployment.

4. Scheduling of Installation and Pull-Out

- a. The GSU shall schedule the installation and pull-out based on manpower and logistics availability.
- b. Any changes in the schedule must be coordinated at least twenty-four (24) hours prior to the activity.

5. Post-Activity Inspection

- a. After pull-out, the GSU shall inspect the returned items for any damage or loss.
- b. If any damage or loss is noted, corresponding charges shall be assessed and collected accordingly.

SECTION 6. RENTAL CONTRACT AND ACCEPTANCE OF TERMS – All rentals of tents, monoblock chairs, and plastic tables owned by the Local Government Unit of Hilongos shall be covered by a written Rental Contract, to be executed by the authorized representative of the LGU and the renter prior to the release of the equipment.

The Rental Contract shall specify, among others, the rental period, rental fees, terms and conditions of use, and the responsibilities and liabilities of the renter, as well as such other provisions as may be necessary to protect the interests of the Local Government Unit.

The execution of the Rental Contract shall constitute the renter's full acceptance of, and undertaking to comply with, the provisions of this Ordinance and all applicable rules and regulations issued pursuant thereto.

No equipment shall be released without a duly executed Rental Contract and full payment of the required rental fees, unless otherwise authorized in accordance with this Ordinance.

CECILLE ANTONIETTE C. SABRIDO
Ex-Officio Member / President Pambayang Pederasyon ng Sangguniang Kabataan

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SB Member
(on sick leave)

TRINIDAD V. ZARATE
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ALINE B. REOMA
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Municipal Mayor

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ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor

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Secretary to the Sanggunian

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Ex-Officio Member/President,
Liga ng mga Barangay

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MANUEL V. LORA
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MANUEL R. VILLAHERMOSA
Municipal Mayor

BERNADETH M. NERVES
SB Member

JOSEPH F. ENLACHE
SB Member

ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor

SECTION 7. RENTAL BY NON-RESIDENTS OF THE MUNICIPALITY – Rental of tents, monoblock chairs, and plastic tables owned by the Local Government Unit of Hilongos to individuals, organizations, or entities based outside the Municipality of Hilongos may be allowed, subject to the prior approval of the General Services Unit (GSU).

Non-resident renters shall be required to:

- a) Execute the required Rental Contract;
- b) Pay the full rental fees and such other charges as may be prescribed under this Ordinance;
- c) Pay an installation and pull-out fee of one thousand pesos (₱1,000.00);
- d) Comply strictly with all terms and conditions governing the use, care, and return of the rented equipment; and
- e) Post a refundable security deposit in the amount of one thousand pesos (₱1,000.00) to answer for any loss or damage.

Priority in the rental of said equipment shall, at all times, be given to official LGU activities and residents of the Municipality of Hilongos. Rentals to non-residents may be denied in case of conflict in schedule or availability.

SECTION 8. EXEMPTIONS FROM PAYMENT OF RENTAL FEES – Rental fees for the use of tents, monoblock chairs, and plastic tables owned by the Local Government Unit of Hilongos shall be waived for activities, programs, and events initiated, organized, or officially sponsored by the Local Government Unit, including emergency and public service-related undertakings.

In cases of wake or bereavement involving a resident of the Municipality, the LGU may provide up to two (2) tents free of charge for use during the mourning period, for a maximum duration of nine (9) calendar days, subject to availability and approval by the Municipal Mayor or his duly authorized representative.

Any use of the tents beyond the nine (9)-day period shall be subject to the standard daily rental rate prescribed under this Ordinance.

SECTION 9. SEPARABILITY CLAUSE – If any provision or part of this Ordinance is declared invalid by unconstitutional, the remaining provisions or parts not affected thereby shall remain in full force and effect.

SECTION 10. EFFECTIVITY – This Ordinance shall take effect fifteen (15) days after its posting in at least three (3) conspicuous places in the Municipality of Hilongos, in accordance with Republic Act No. 7160.

ENACTED this 23rd day of March, 2026 during the Twelfth Regular Session for CY 2026 of the Seventeenth Sangguniang Bayan of Hilongos.

CECILLE ANTONIETTE C. SABRIDO
Ex-Officio Member / President, Pambayang Pederasyon ng Sangguniang Kabataan

FRANCISCO M. ORTEGA
SB Member
(on sick leave)

TRINIDAD V. ZARATE
SB Member

ALINE B. REOMA
SB Member

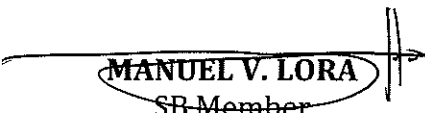
Municipal Ordinance No. 2026-06

Establishing Official Rental Fees for the Use of Tents, Monoblocks Chairs and Plastic Tables owned by the Local Government of Hilongos and For Other Purposes.

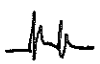

MANUEL M. GABISAN
Sangguniang Bayan Member


JOSEPH F. FULACHE
SB Member

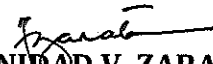

CRIS ANTONIO B. ONG
SB Member

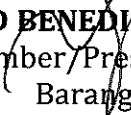

MANUEL V. LORA
SB Member

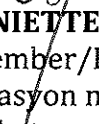

BERNADETH M. NERVES
SB Member


ALINE B. REOMA
SB Member


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SB Member *(on sick leave)*


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SB Member

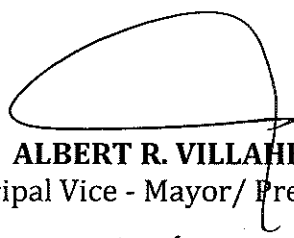

RICHARD BENEDICT V. OGARIO
Ex-Officio Member/President, Liga ng mga
Barangay


CECILLE ANTONIETTE C. SABRIDO
Ex-Officio Member/President,
Pambayang Pederasyon ng Sangguniang
Kabataan

I HEREBY CERTIFY to the correctness of the foregoing ordinance.


CATHERINE A. FABULAR, J.D.
Secretary to the Sanggunian

ATTESTED:


ALBERT R. VILLAHERMOSA
Municipal Vice - Mayor/ Presiding Officer

APPROVED:


MANUEL R. VILLAHERMOSA

Municipal Mayor

Date: April 13, 2026