



PROVINCIAL BUDGET OFFICE

June 4, 2026

Hon. **LEONARDO M. JAVIER, JR.**
Vice-Governor and Presiding Officer, and
THE HONORABLE MEMBERS
Sangguniang Panaligans
Province of Leyte
Palo, Leyte

Sangguniang Panlalawigan
Province of Leyte
RELEASED
RECEIVED
DATE: 6-5-26 Date: JUN 05 2026
NO. 197 By: Jenni V.
BY: [Signature]
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Gentlemen and Ladies:

Pursuant to the provisions of the Local Government Code of 1991 (Republic Act No. 7160), our preliminary review of the **General Fund Supplemental Budget No. 04 FY 2025** of the **Municipality of Julita, Leyte** duly enacted by the Sangguniang Bayan through **Appropriation Ordinance No. 2025-14** with a total appropriation in the amount of **Php505,264.00** reveals compliance with the same law and its implementing Rules and Regulations.

It is therefore recommended for approval subject to the following conditions:

1. That the provision of Productivity Enhancement Incentive (PEI) to qualified personnel for FY 2025 shall be subject to DBM Circular Letter No. 2025-13 dated December 17, 2025;
2. That the allocation and utilization of the 5% Local Disaster Risk Reduction and Management Fund (LDRRMIF) shall conform with the provisions of NDRRMCD-BM and DILG Joint Memorandum Circular No. 2013-1 dated March 25, 2013;
3. That funds are actually available to pay these proposed expenditures and shall be disbursed for the specific purpose(s) for which they have been appropriated pursuant to Sections 335 & 336 of RA 7160.

The local officials are hereby reminded on the provisions of Section 56 of RA 7160 which states that, "that within three (3) days after the approval of the appropriation ordinance, the Secretary to the Sangguniang Panlungsod or Sangguniang Bayan shall submit copies of the approved ordinance and resolutions to the Sangguniang Panlalawigan for review".

Compliance with DBM issuances, and accounting and auditing rules and regulations and all other existing laws shall be the responsibility of the implementing Local Government Unit.

Very truly yours,

LOCAL FINANCE COMMITTEE:

[Signature]
MARIA GINA P. HIPE
Provincial Budget Officer

[Signature]
RUTH Y. SURPIA
Provincial Treasurer

ON TRAVEL
AGNES C. RAFON
Provincial Planning & Development
Coordinator - Designate


Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
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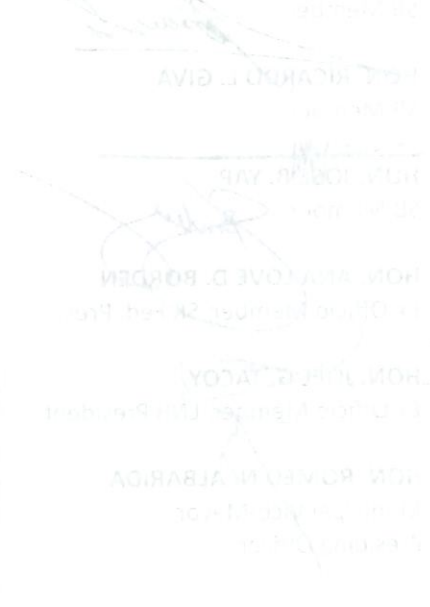


OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
18 March 2026

The Local Finance Committee is respectfully requested to review and submit recommendations on the herein enclosed **Appropriation Ordinance No. 2025-14** of the **Municipality of Julita, Leyte**, entitled: **An Ordinance authorizing the Supplemental Budget No. 4, series of 2025** involving an amount of **Five Hundred Five Thousand Two Hundred Sixty-Four Pesos only (P505,264.00)**.


FLORINDA JULITA SUVICO
Secretary to the Sanggunian





OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE SPECIAL SESSION OF THE SANGGUNIANG BAYAN OF JULITA, LEYTE HELD AT THE **MUNICIPAL SESSION HALL OF JULITA, LEYTE ON DECEMBER 19, 2025.**

PRESENT:

HON. JUDE ANDREI M. ROMUALDEZ	<i>Presiding Officer/Municipal Vice-Mayor</i>
HON. BENJIE S. LAGARTO	<i>Sangguniang Bayan Member</i>
HON. ROMULO G. DONGHIT, JR.	<i>Sangguniang Bayan Member</i>
HON. ALIANA MARIE R. TUBI	<i>Sangguniang Bayan Member</i>
HON. ALLAN T. NOVALES	<i>Sangguniang Bayan Member</i>
HON. ALLAN CHRISTIAN V. AGABE	<i>Sangguniang Bayan Member</i>
HON. MARK JOY E. MACASO	<i>Sangguniang Bayan Member</i>
HON. ENRICO E. DUQUIATAN	<i>Sangguniang Bayan Member</i>
HON. ARTEMIO M. ESPINOSA, SR.	<i>Sangguniang Bayan Member</i>
ENGR. NOLIE C. CAÑA	<i>Pres. Ng Liga Ng Mga Barangay Ex-Officio Member</i>
HON. JOSE MIGUEL A. TINAYA	<i>Pres. Ng Pambayang Pederasyon Ng Mga Sangguniang Kabataan/ Ex-Officio Member</i>

**ABSENT:
NONE**

RECEIVED
 Date: MAR 18 2026
 By: _____

APPROPRIATION ORDINANCE NO. 2025- 14

AN ORDINANCE AUTHORIZING SUPPLEMENTAL BUDGET NO. 04 SERIES OF 2025 INVOLVING AN AMOUNT OF FIVE HUNDRED FIVE THOUSAND, TWO HUNDRED SIXTY-FOUR PESOS ONLY (PHP 505,264.00) FOR THE PROPOSED STIPULATED OBJECT OF EXPENDITURES AS REFLECTED IN THE SUPPLEMENTAL BUDGET NO. 04 FOR CY 2025.

BE IT ENACTED, in Regular Session assembled.

Section 1. The Supplemental Budget of the Local Government Unit of Julita, Leyte for Fiscal Year 2025 in the amount of **Five Hundred Five Thousand Two Hundred Sixty-Four Pesos Only (PHP505,264.00)** for Personal Services and Maintenance and Other Operating Expenses, and other Budgetary Requirements for the Supplemental Budget No. 4 Calendar Year 2025 of the municipality is hereby approved.

The following budget documents are incorporated herein and made integral part of this Ordinance:

1. Certification of Funds Actually Available
2. Statement of Funding Sources
3. Statement of Supplemental Appropriation
4. Statement of Funds Available for Reversion

Section 2. Sources of Funds. The sources for the Supplemental Budget in the total amount of **Five Hundred Five Thousand, Two Hundred Sixty-Four Pesos Only (Php505,264.00)** shall be as following:

FUND SOURCE	AMOUNT
Collection Surplus/Excess of Actual Income Over Estimate	505,264.00

Benjie S. Lagarto
BENJIE S. LAGARTO
SB Member

Romulo G. Donghit, Jr.
ROMULO G. DONGHIT, JR.
SB Member

Aliana Marie R. Tubi
ALIANA MARIE R. TUBI
SB Member

Allan T. Novales
ALLAN T. NOVALES
SB Member

Allan Christian V. Agabe, RN
ALLAN CHRISTIAN V. AGABE, RN
SB Member

Mark Joy E. Macaso
MARK JOY E. MACASO
SB Member

Enrico E. Duquiatan
ENRICO E. DUQUIATAN
SB Member


Artemio M. Espinosa, Sr.
ARTEMIO M. ESPINOSA, SR.
SB Member

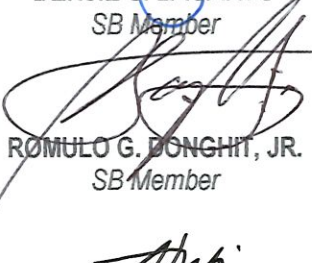
Engr. Nolie C. Caña
ENGR. NOLIE C. CAÑA
*Pres. Ng Liga Ng Mga Barangay/
Ex-Officio Member*


Jose Miguel A. Tinaya
JOSE MIGUEL A. TINAYA
*Pres. Ng Pambayang Pederasyon Ng Mga Sangguniang Kabataan/
Ex-Officio Member*


Francis R. Avelino
FRANCIS R. AVELINO
SB Secretary


Hon. Jude Andrei M. Romualdez
HON. JUDE ANDREI M. ROMUALDEZ
Municipal Vice-Mayor



BENJIE S. LAGARTO
 SB Member



ROMULO G. DONGHIT, JR.
 SB Member



ALIANA MARIE R. TUBI
 SB Member

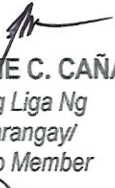

ALLAN T. NOVALES
 SB Member



ALLAN CHRISTIAN V. AGABE, RN
 SB Member



MARK JOY E. MACASO
 SB Member



ENRICO E. DUQUIATAN
 SB Member


ARTEMIO M. ESPINOSA, SR.
 SB Member


ENGR. NOLIE C. CAÑA
 Pres. Ng Liga Ng
 Mga Barangay/
 Ex-Officio Member


JOSE MIGUEL A. TINAYA
 Pres. ng Pambayang Federasyon ng
 Mga Sangguniang Kabataan/
 Ex-Officio Member


FRANCIS R. AVELINO
 SB Secretary


HON. JUDE ANDREI M. ROMUALDEZ
 Municipal Vice-Mayor

Section 3. Use of Funds. The amount **Five Hundred Five Thousand, Two Hundred Sixty-Four Pesos Only (Php505,264.00)** is hereby appropriated for the Supplemental Budget No. 4 CY 2025 of the Local Government Unit of Julita, Leyte, as follows:

Proposed New Appropriations

For **Five Hundred Five Thousand, Two Hundred Sixty-Four Pesos Only (Php505,264.00)**

New Appropriations by Program/Activity/Project (000)

Program/Project/ Activity	Current Operating Expenditures		CO	STATUTORY & CONTRACTUAL OBLIGATION	TOTAL
	PS	MOOE			
A. Programs					
1. General Administrations	Php 480,000.00				
Services Grant of PEI					
a.General Administrative and Support Services					
Recognition					
Sub-total					
II. Operations					
a.					
b.					
B. Projects					
I. Locally-funded Project					
II. 5% LDRRMF				Php 25,264.00	

Section 4. Separability Clause. If for any reason, any Section or provision of this Appropriation Ordinance is disallowed in Budget Review or declared invalid by proper authorities, other Sections or provisions hereof that are not affected shall continue to be in full force and effect.

SECTION 5: This Appropriation Ordinance shall take effect on **December 19, 2025.**

RESOLVED FURTHER, that copies of this **Appropriation Ordinance No. 2025-14** together with the Supporting Documents/Schedules/Statements be submitted to the Sangguniang Panlalawigan, Province of Leyte for review.

I HEREBY CERTIFY to the correctness of the foregoing **Appropriation Ordinance No. 2025-14** which approved **the Supplemental Budget No. 04 of the Municipality of Julita, Leyte for Budget Year 2025** which was duly adopted/enacted by the **Sangguniang Bayan of Julita, Leyte, in its Special Session held at the Municipal Session Hall, Julita, Leyte on December 19, 2025.**

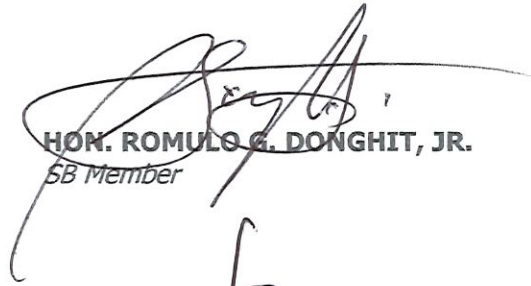

FRANCIS RAAGAS-AVELINO
 Sangguniang Bayan Secretary

ATTESTED:


HON. JUDE ANDREI M. ROMUALDEZ
 Honorable Presiding Officer/Municipal Vice-Mayor

CONCURRED:


HON. BENJIE S. LAGARTO
SB Member



HON. ROMULO G. DONGHIT, JR.
SB Member



HON. ALIANA MARIE R. TUBI
SB Member


HON. ALLAN T. NOVALES
SB Member


HON. ALLAN CHRISTIAN V. AGABE, RN
SB Member


HON. MARK JOY E. MACASO
SB Member


HON. ENRICO E. DUQUIATAN
SB Member


HON. ARTEMIO M. ESPINOSA, SR.
SB Member


HON. NOLIE C. CAÑA
Pres. Liga Ng Mga Barangay
Ex-Officio Member


HON. JOSE MIGUEL A. TINAYA
Pres. Ng PambayangPederasyonNg
Mga Sangguniang Kabataan
Ex-Officio Member

APPROVED:

HON. IRVIN R. DY
Municipal Mayor



BAGONG PILIPINAS

Republic of the Philippines

Province of Leyte

**MUNICIPAL GOVERNMENT OF
JULITA**

GENERAL FUND
SUPPLEMENTAL
BUDGET NO. 04

FY 2025



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF JULITA

CERTIFICATION

THIS IS TO CERTIFY THAT cash is actually available in the amount of **FIVE HUNDRED FIVE THOUSAND, TWO HUNDRED SIXTY-FOUR PESOS (PhP 505,264.00)** to pay/cover the appropriation under **General Fund Supplemental Budget No. 04** for **FY 2025**.

JOINTLY ISSUED this **18th day of December 2025** at Julita, Leyte.


ABIGAIL MAY R. BALDOS
Municipal Treasurer


IMELDA R. ESCALA
Municipal Accountant

STATEMENT OF FUNDING SOURCES (SUPPLEMENTAL BUDGET) FY 2025
Local Government Unit: JULITA, LEYTE

Fund/Special Account: **GENERAL FUND**

Description	Account Classification	Amounts
(1)	(2)	(3)
1.0 New Revenue Sources		
1.1 Tax Revenue		-
1.2 Loan Proceeds (Borrowings)		-
2.0 Actual Collection in Excess of the Estimated Income	Collection Surplus/Excess of Actual Income Over Estimate	505,264.00
3.0 Savings		-
4.0 Realignment		-
Total		505,264.00

Certified Correct by:

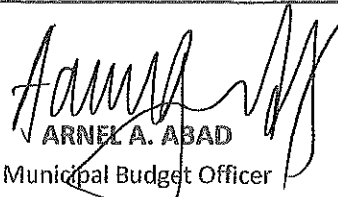

ABIGAIL MAY R. BALDOS
 Municipal Treasurer


IMELDA R. ESCALA
 Municipal Accountant

STATEMENT OF SUPPLEMENTAL APPROPRIATION FY 2025
Local Government Unit: JULITA, LEYTE

Implementing Office	Particulars/Purpose	Annual Investment Program Reference Code	Object of Expenditure	Account Code	Amount
(1)	(2)	(3)	(4)	(5)	(6)
1. Office of the Mayor (1011)	Grant of Productivity Enhancement Incentive (PEI), FY 2025	1000-000-3-1-01-004-001	Other Personnel Benefits-PEI	5-01-04-990	30,000.00
2. Sangguniang Bayan (1021)	Grant of Productivity Enhancement Incentive (PEI), FY 2025	1000-000-3-1-02-002-001	Other Personnel Benefits-PEI	5-01-04-990	55,000.00
3. Office of the SB Secretary (1022)	Grant of Productivity Enhancement Incentive (PEI), FY 2025	1000-000-3-1-02-002-001	Other Personnel Benefits-PEI	5-01-04-990	15,000.00
4. Human Resource Management Ofc. (1032)	Grant of Productivity Enhancement Incentive (PEI), FY 2025	1000-000-3-1-01-004-001	Other Personnel Benefits-PEI	5-01-04-990	25,000.00
5. Office of the MPDC (1041)	Grant of Productivity Enhancement Incentive (PEI), FY 2025	1000-000-3-1-01-004-001	Other Personnel Benefits-PEI	5-01-04-990	10,000.00
6. Office of the MCR (1051)	Grant of Productivity Enhancement Incentive (PEI), FY 2025	1000-000-3-1-01-004-001	Other Personnel Benefits-PEI	5-01-04-990	20,000.00
7. Municipal Budget Office (1071)	Grant of Productivity Enhancement Incentive (PEI), FY 2025	1000-000-3-1-01-004-001	Other Personnel Benefits-PEI	5-01-04-990	20,000.00
8. Office of the Municipal Accountant (1081)	Grant of Productivity Enhancement Incentive (PEI), FY 2025	1000-000-3-1-01-004-001	Other Personnel Benefits-PEI	5-01-04-990	30,000.00
9. Office of the Municipal Treasurer (1091)	Grant of Productivity Enhancement Incentive (PEI), FY 2025	1000-000-3-1-01-004-001	Other Personnel Benefits-PEI	5-01-04-990	35,000.00
10. Office of the Municipal Assessor (1101)	Grant of Productivity Enhancement Incentive (PEI), FY 2025	1000-000-3-1-01-004-001	Other Personnel Benefits-PEI	5-01-04-990	10,000.00
11. Mun. DRRM Office	Grant of Productivity Enhancement Incentive (PEI), FY 2025	1000-000-3-1-01-004-001	Other Personnel Benefits-PEI	5-01-04-990	65,000.00
12. Public Employment Service Office	Grant of Productivity Enhancement Incentive (PEI), FY 2025	1000-000-3-1-01-004-001	Other Personnel Benefits-PEI	5-01-04-990	10,000.00
13. Municipal Tourism Office	Grant of Productivity Enhancement Incentive (PEI), FY 2025	1000-000-3-1-01-004-001	Other Personnel Benefits-PEI	5-01-04-990	10,000.00
14. Municipal Health Office/RHU (4411)	Grant of Productivity Enhancement Incentive (PEI), FY 2025	1000-000-3-1-01-004-001	Other Personnel Benefits-PEI	5-01-04-990	40,000.00
15. MSWDO (7611)	Grant of Productivity Enhancement Incentive (PEI), FY 2025	1000-000-3-1-01-004-001	Other Personnel Benefits-PEI	5-01-04-990	25,000.00
16. Municipal Agriculture Office (8711)	Grant of Productivity Enhancement Incentive (PEI), FY 2025	1000-000-3-1-01-004-001	Other Personnel Benefits-PEI	5-01-04-990	25,000.00
17. Municipal Engineering Office (8751)	Grant of Productivity Enhancement Incentive (PEI), FY 2025	1000-000-3-1-01-004-001	Other Personnel Benefits-PEI	5-01-04-990	20,000.00
18. Econ. Enterprises Mgt. and Dev. Ofc. (8811)	Grant of Productivity Enhancement Incentive (PEI), FY 2025	1000-000-3-1-01-004-001	Other Personnel Benefits-PEI	5-01-04-990	35,000.00
19. 5% LDRRMF - 70%	Procurement of Disaster Supplies	9000-000-3-3-02-003-001	Other Supp. and Mat. Exp.	5-02-03-990	17,684.80
20. 5% LDRRMF - 30%	Quick Response Fund	9000-000-3-3-02-007-000			7,579.20
TOTAL					505,264.00

Prepared by:


ARNEL A. ABAD
 Municipal Budget Officer

Approved by:


IRVIN R. DY
 Municipal Mayor