

BARANGAY AGUTAYAN WATER SYSTEM ASSOCIATION

Barangay Agutayan Hilongos, Leyte

MAY 28, 2026

Date

HON. LEONARDO M. JAVIER, JR.

Provincial Vice-Governor

Province of Leyte

Tacloban City

Sir:

Greetings!

In response to your Notice of Call for Accreditation, kindly be informed that **BARANGAY AGUTAYAN WATER SYSTEM ASSOCIATION** with office address at Barangay Agutayan, Hilongos, Leyte, would like to seek accreditation by the Sangguniang Panlalawigan of Leyte.

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation
2. Duly approved and notarized Constitution and By- Laws;
3. Duly approved Board Resolution signifying intention for accreditation for purpose of representation in the local special body;
4. Certificate of Registration issued by the [SEC, CDA, DOLE, DHSUD/HLURB] or existing valid Certification of Accreditation issued by the [Name of NGA] of Certification issued by the NCIP (If applicable);
5. List of Current Officers and members;
6. CY 2024 Minutes of the Annual Meeting;
7. CY 2024 Annual Accomplishment Report (If applicable); and
8. CY 2024 Financial Statement
9. SB Res, No. 2025-103-NS
10. Certificate of Accreditation

Respectfully yours,


ROMULO P. GONZAGA

President, Barangay Agutayan
Water System Association

APPLICATION FORM FOR ACCREDITATION

I. IDENTIFYING INFORMATION:

Name of Organization: BARANLAY ALUTANAN WATER SYSTEM ASSOCIATION

Acronym/Abbreviation: BAWSA

Address: BAR. ALUTANAN, TILDANLO, LATE

Contact Person: RONILLO P. GONZAGA

Designation/Position: PRESIDENT

Cellular Phone Number: 09604318 072

Date Organized: (Check appropriate box)

MONTH	DAY			YEAR		
JANUARY	01	13	25	2000	2012	✓ 2024
FEBRUARY	02	14	26	2001	2013	2025
MARCH	03	15	27	2002	2014	2026
APRIL	04	16	28	2003	2015	2027
MAY	05	17	29	2004	2016	2028
JUNE	06	18	30	2005	2017	2029
JULY	07	19	31	2006	2018	2030
AUGUST	08	20		2007	2019	
SEPTEMBER	09	21		2008	2020	
OCTOBER	10	22		2009	2021	
✓ NOVEMBER	11	23		2010	2022	
DECEMBER	✓ 12	24		2011	2023	

Type of Organization: (Check appropriate box)

✓	FARMER
	FISHERFOLK
	LABOR and WORKER • Driver
	WOMEN
	COOPERATIVE
	YOUTH and STUDENT
	SENIOR CITIZEN
	PERSONS WITH DISABILITIES (PWD)
	INDIGENOUS PEOPLE (IP)
	FAITH-BASED and RELIGIOUS

NGO Organization Level/ Geographical Scope/ Specific Area Coverage:
 (Check appropriate box)

<input checked="" type="checkbox"/>	BARANGAY LEVEL
<input type="checkbox"/>	MUNICIPAL/CITY LEVEL
<input type="checkbox"/>	PROVINCIAL LEVEL
<input type="checkbox"/>	REGIONAL LEVEL
<input type="checkbox"/>	NATIONAL LEVEL
<input type="checkbox"/>	INTERNATIONAL LEVEL
<input type="checkbox"/>	CHAPTER

Types of Beneficiaries/ Clientele/ Partners: (Check appropriate box)

<input checked="" type="checkbox"/>	FARMER
<input type="checkbox"/>	FISHERFOLK
<input type="checkbox"/>	LABOR and WORKER • Driver
<input type="checkbox"/>	WOMEN
<input type="checkbox"/>	COOPERATIVE
<input type="checkbox"/>	YOUTH and STUDENT
<input type="checkbox"/>	SENIOR CITIZEN
<input type="checkbox"/>	PERSONS WITH DISABILITIES (PWD)
<input type="checkbox"/>	INDIGENOUS PEOPLE (IP)
<input type="checkbox"/>	FAITH-BASED and RELIGIOUS
<input type="checkbox"/>	OTHERS: (Please specify) _____

II. OTHER INFORMATION

Objectives / Purpose / Service Record:

OBJECTIVES:

- TO MAINTAIN THE WATER SYSTEMS MAINTENANCE, IN ORDER TO PROVIDE SUSTAINABLE, CONSISTENT WATER SUPPLY AND MORE ACCESSIBLE TO CONSUMERS.
- TO EFFECTIVELY PURSUE & ACHIEVE THE COMMON GOALS & INTERESTS OF ITS MEMBERS FOR FURTHER SUCCESS & COMFORT OF THE COMMUNITY.

Function of the Organization/Association: (Check appropriate box)

FUNCTION	BRIEF DESCRIPTION/ SERVICES OFFERED
Human Rights and Social Justice	<i>Advocates for equal rights, legal assistance, and protection against discrimination and injustice.</i>
Gender Equality and Women's Empowerment	<i>Promotes women's rights, gender inclusivity, and programs supporting women's economic and social development.</i>
Education and Youth Development	<i>Scholarships, leadership training, and skill-building programs for young people.</i>
/ Environment and Conservation and Sustainability	<i>Supports climate action, conservation, waste management, and sustainable resource use.</i>
Health and Wellness	<i>Provides medical assistance, mental health programs, and health education initiatives.</i>
Peace Building and Conflict Resolution	<i>Works on mediation, reconciliation, and peace efforts in conflict-affected areas.</i>
Poverty Alleviation and Economic Development	<i>Implements livelihood programs, financial assistance, and job creation initiatives.</i>
Democracy and Good Governance	<i>Promotes transparency, citizen participation, and accountable governance.</i>
Indigenous People's Right and Advocacy	<i>Protects indigenous cultural heritage, land rights, and access to government services.</i>
Disaster Response and Humanitarian Assistance	<i>Provides relief, emergency aid, and disaster preparedness training.</i>
Arts	<i>Encourages creative expression through visual arts, music, dance, and theatre.</i>
Culture	<i>Supports cultural preservation, traditional practices, and community heritage projects.</i>
Heritage Preservation	<i>Protects historical sites, artefacts, and cultural traditions.</i>
Advocacy for Marginalized and Vulnerable Group	<i>Works for the welfare of disadvantaged communities, such as persons with disabilities (PWDs), urban poor, and other at-risk populations.</i>

Nature of Organization: (Check appropriate box)

	NON-GOVERNMENTAL ORGANIZATION (NGOS)	<ul style="list-style-type: none"> • <i>Independent, non-profit groups working on social, economic, or environmental issues.</i> • <i>Examples: Human rights groups, environmental organizations, and health advocacy groups.</i>
/	PEOPLE'S ORGANIZATION (POS)	<ul style="list-style-type: none"> • <i>Grassroots groups formed by community members to address local concerns.</i> • <i>Examples: Farmers', cooperatives, fisherfolk associations, and urban poor groups.</i>
	SECTORAL ORGANIZATION	<ul style="list-style-type: none"> • <i>Represent specific groups in society advocating for their rights and welfare.</i> • <i>Examples: Women's organizations, labor unions, youth groups, and indigenous people's organizations.</i>
	COOPERATIVE	<ul style="list-style-type: none"> • <i>Member-owned businesses that provide economic benefits to their members.</i> • <i>Examples: Agricultural cooperatives, transport cooperatives, and savings and credit cooperatives.</i>

	FAITH-BASED ORGANIZATION (FBOS)	<ul style="list-style-type: none"> Religious groups providing social services like education, health, and disaster relief. Examples: Church-based charities and interfaith peace organizations.
	ADVOCACY GROUP	<ul style="list-style-type: none"> Focus on influencing policies and raising awareness on social issues. Examples: Anti-corruption watchdogs, environmental advocacy groups, and human rights defenders.
	PROFESSIONAL AND BUSINESS ORGANIZATION	<ul style="list-style-type: none"> Formed by professionals or business sectors to support industry growth and standards. Examples: Chambers of commerce, medical associations, and bar associations.
	CIVIC ORGANIZATION	<ul style="list-style-type: none"> Volunteer-based organizations working on community service and development projects. Examples: Rotary Clubs, Lions Clubs, and socio-civic groups.

Registering or Accrediting Agency: (Check appropriate box- If applicable)

<input type="checkbox"/>	SECURITIES AND EXCHANGE COMMISSION
<input type="checkbox"/>	COOPERATIVES DEVELOPMENT AUTHORITY
<input type="checkbox"/>	DEPARTMENT OF LABOR AND EMPLOYMENT
<input type="checkbox"/>	DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
<input type="checkbox"/>	DEPARTMENT OF HEALTH
<input type="checkbox"/>	DEPARTMENT OF AGRICULTURE
<input type="checkbox"/>	DEPARTMENT OF AGRARIAN REFORM
<input type="checkbox"/>	DEPARTMENT OF EDUCATION
<input type="checkbox"/>	NATIONAL ANTI-POVERTY COMMISSION
<input type="checkbox"/>	NATIONAL COMMISSION ON INDIDENOUS PEOPLES
<input type="checkbox"/>	NATIONAL HOUSING AUTHORITY
<input type="checkbox"/>	INSURANCE COMMISSION
<input type="checkbox"/>	PHILIPPINE REGULATORY COMMISSION
<input type="checkbox"/>	HOUSING AND LAND USE REGULATORY BOARD
<input type="checkbox"/>	OTHERS: (Please specify)

Date Registered: (Check appropriate box- If applicable)

MONTH	DAY			YEAR		
	01	13	25	2000	2012	2024
JANUARY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FEBRUARY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MARCH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
APRIL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JUNE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JULY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
AUGUST	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SEPTEMBER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OCTOBER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NOVEMBER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DECEMBER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Has your Organization/Association been a member of any Sectoral Committee?

YES

NO

(If yes, check the box below for your organization's/association's Sectoral Committee)

	ECONOMIC SECTOR	<ul style="list-style-type: none"> • Trade and Industry • Micro, Small, and Medium Enterprises (MSMEs) Development • Livelihood and Entrepreneurship • Labor and Employment • Cooperative Development • Business and Investments
	SOCIAL SECTOR	<ul style="list-style-type: none"> • Social Welfare and Development • Women and Gender Equality • Youth and Sports Development • Persons with Disabilities (PWD) Advocacy • Senior Citizens Welfare • Indigenous Peoples (IP) Rights • Health and Nutrition • Housing and Urban Development • Disaster Risk Reduction and Management (DRRM)
	ENVIRONMENT SECTOR	<ul style="list-style-type: none"> • Climate Change Adaptation and Mitigation • Environmental Protection and Conservation • Solid Waste Management • Renewable Energy and Sustainable Practices • Watershed and Forest Management • Coastal and Marine Resource Management
	AGRICULTURE AND FISHERIES SECTOR	<ul style="list-style-type: none"> • Farmers and Fisherfolk Welfare • Food Security and Sustainable Agriculture • Irrigation and Water Resource Management • Agribusiness Development • Organic and Natural Farming
	INFRASTRUCTURE AND UTILITIES SECTOR	<ul style="list-style-type: none"> • Transportation and Road Development • Water and Sanitation • Renewable Energy and Electrification • Digital Infrastructure and Connectivity
	GOVERNANCE AND INSTITUTIONAL DEVELOPMENT SECTOR	<ul style="list-style-type: none"> • Good Governance and Anti-Corruption • Transparency and Accountability • Human Rights and Legal Advocacy • Civil Society and People's Participation • Barangay Development and Community Empowerment
	PEACE AND ORDER SECTOR	<ul style="list-style-type: none"> • Crime Prevention and Community Policing • Anti-Drug Campaign and Rehabilitation • Conflict Resolution and Mediation • Counter-Terrorism and Public Safety

Depending on your organization's technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of ?

/	LOCAL DEVELOPMENT COUNCIL
	LOCAL HEALTH BOARD
	LOCAL SCHOOL BOARD
	LOCAL PEACE AND ORDER COUNCIL

BARANLAY ALUTARAN WATER SYSTEM ASSOCIATION

Name of Organization

Barangay ALUTARAN

Address

BOARD RESOLUTION NO 2025 - 01

**A RESOLUTION AUTHORIZING THE PRESIDENT, RONILLO P. GONZALEZ
TO FILE FOR ACCREDITATION WITH THE HONORABLE SANGGUNIANG BAYAN
OF HILONGOS, LEYTE**

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations.

WHEREAS, on June 15, 2022, the Department of Interior and Local Government issued Memorandum Circular No. 2022-083, on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the _____ is a civil society organization duly registered with the [Securities and Exchange Commission/Cooperative Development Authority/ Department of Labor and Employment/ Department of Human Settlements and Urban Development, formerly the Housing and Land Use Regulatory Board], and existing under Philippine laws;

WHEREAS, in the BARANLAY ALUTARAN WATER SYSTEM ASSOCIATION Special Board Meeting held at BARANLAY ALUTARAN on AUGUST 08, 2025, attended by the following Board of Trustees present, the following resolution was approved and adopted:

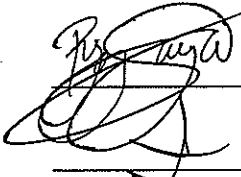
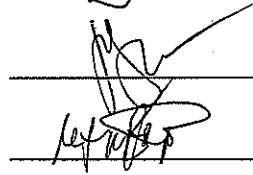
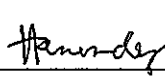
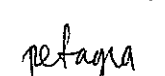

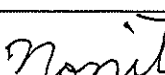
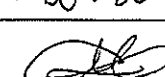

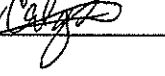
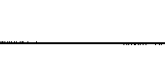
RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Bayan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-083 and to apply for membership in a local special body in the Municipality of Hilongos;

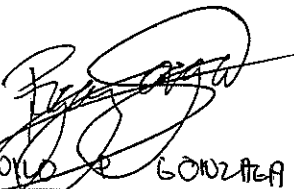
RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Honorable Francisco M. Ortega;

RESOLVED FURTHER, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution:

Annex E: BOARD RESOLUTION- Intention for Accreditation

ADOPTED unanimously by the Board of Trustees/Directors of the BALANLAY REINTEGRATED WATER SYSTEM ASSOCIATION this 3rd day of AUGUST in the _____ of Hilongos, Leyte.

NAME	POSITION	SIGNATURE
<u>RODILLO F. GONZALEZ</u>	<u>PRESIDENT</u>	
<u>ROMEO P. ADARON</u>	<u>VICE-PRESIDENT</u>	
<u>ROSELIND B. CACIO</u>	<u>SECRETARY</u>	
<u>EWIRA Q. YATAWA</u>	<u>TREASURER</u>	
<u>VILMA L. FERNANDEZ</u>	<u>AUDITOR</u>	
<u>ROBERTO F. PELAGRA</u>	<u>PIO</u>	
<u>LONELITO P. SUAREZ</u>	<u>SGT. AT ARMS</u>	
<u>MONITO B. RADOLES</u>	<u>SGT. AT ARMS</u>	
<u>MERRISH B. RADOLES</u>	<u>SGT. AT ARMS</u>	
<u>CEREBENCIO M. CALAPE</u>	<u>SGT. AT ARMS</u>	


RODILLO F. GONZALEZ
 Board Chairperson or Equivalent

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 202__ in _____ affiant exhibiting to me his/her _____ with valid identification no. _____ issued on _____ at _____.



Republic of the Philippines
 Province of Leyte
 Municipality of Hilongos

OFFICE OF THE SANGGUNIANG BAYAN



RESOLUTION NO. 2025-77-NS

Date: JUN 05 2026
 By: *[Signature]*

RESOLUTION APPROVING THE ACCREDITATION OF TEN (10) CIVIL SOCIETY ORGANIZATIONS (CSOs) IN THE MUNICIPALITY OF HILONGOS, LEYTE PURSUANT TO THE PROVISIONS OF THE LOCAL GOVERNMENT CODE OF 1991 AND ITS IMPLEMENTING RULES AND REGULATIONS FOR CY 20205-2028

Sponsored by: **HON. TRINIDAD V. ZARATE**
 Member, Committee on CSO Accreditation

WHEREAS, Section 34 of Republic Act 7160, otherwise known as the Local Government Code of 1991, encourages local government units to promote the establishment and operation of people’s organizations, NGO’s and other CSO’s to become active partners in the pursuit of local autonomy;

WHEREAS, Section 36 of the same Code together with DILG Memorandum Circular No. 2025-060 “Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies” and related issuances, provides the rules and procedures for accreditation of CSO’s by the Sangguniang Bayan;

WHEREAS, the Local Government of Hilongos through its Committee on Accreditation has duly received, reviewed and evaluated the applications for accreditation of various civil society organizations operating within the municipality;

WHEREAS, upon careful review and deliberation, the Committee on Accreditation favorably recommended the approval of the ten (10) Civil Society Organizations that have complied with all requirements and standards prescribed by law, to wit:

Name of CSO’s	Address
Agutayan Women’s Association	Brgy. Agutayan
Agutayan Farmers Agriculture Cooperative	Brgy. Agutayan
Barangay Agutayan Water System Association	Brgy. Agutayan
Project Batang Hilongosnon	Brgy. Bagumbayan
Sitio Crossing Farmers Association	Brgy. Baliw
Kababaihan, Kalalakihan at Kabataan Para Sa Kalikasan	Brgy. Bantigue
Bung-aw Women’s Association	Brgy. Bung-aw
Cacao Farmer’s Association	Brgy. Cacao
Cacao Women’s Association	Brgy. Cacao
MANTIGBAW Integrated Farmer’s Association	Brgy. Campina

NOW THEREFORE, on motion of Hon. Trinidad V. Zarate as duly seconded by Hon. Cecille Antoniette C. Sabrido and Hon. Bernadeth M. Nerves;


BE IT RESOLVED, AS IT IS HEREBY RESOLVED, to approve the accreditation of the ten (10) CSO’s as mentioned in this resolution; who are operating within the Municipality of Hilongos, Leyte;

CERTIFIED TRUE COPY FROM THE ORIGINAL
[Signature]
CATHERINE A. FABULAR
 Secretary to the Sanggunian
 DATE: JUN 02 2026
 TIME: 9:15 am


RESOLVED FURTHER, that copies of this resolution be furnished to the Municipal Mayor thru the Municipal Administrator, MLGOO, DILG, to departments concerned and to the CSO's for their information and appropriate action.


UNANIMOUSLY APPROVED AND ADOPTED this 1st day of September, 2025, during the Sixth Regular Session for CY 2025 of the Seventeenth Sangguniang Bayan of Hilongos.

CERTIFIED CORRECT :


CATHERINE A. FABULAR, J.D.
Secretary to the Sanggunian

ATTESTED :


ALBERT R. VILLAHERMOSA
Municipal Vice- Mayor / Presiding Officer

CERTIFIED TRUE COPY FROM THE ORIGINAL

CATHERINE A. FABULAR
Secretary to the Sanggunian
DATE: JUN 02 2025
TIME: 9:15 am



Republic of the Philippines
Province of Leyte
Municipality of Hilongos



OFFICE OF THE SANGGUNIANG BAYAN

Certificate Of Accreditation

Is given to

BARANGAY AGUTAYAN WATER SYSTEM ASSOCIATION

Of

Barangay Agutayan, Hilongos, Leyte

for having satisfactorily complied with the requirements for accreditation pursuant to the Local Government Code of 1991 and as promulgated in the Memorandum Circular No. 2013-170 of the Department of the Interior and Local Government and Sangguniang Bayan Resolution No. 2026-183

SIGNED this 28th day of April, 2026 at the Legislative Building in Hilongos, Leyte, Philippines.


ALBERT R. VILLAHERMOSA
Municipal Vice-Mayor/
Presiding Officer

LIST OF OFFICERS AND MEMBERS OF

Name of Association
as of AUGUST 03, 2025
Date

NO.	NAME	POSITION
1	ROMILO P. GONZAGA	PRESIDENT
2	ROMEO P. ADARON	VICE PRESIDENT
3	ROSELYN B. CASIO	SECRETARY
4	ELVIRA Q. YATASA	TREASURER
5	VILMA L. FERNANDEZ	AUDITOR
6	ROBERTO F. PETALERA	PIO
7	LONELITO P. CUATRECASAS	PIO
8	DOMINGO B. RADOLES	SGT. AT ARMS
9	CRESTENCIO M. CALABE	SGT. AT ARMS
10	MERLINA B. RADOLES	HEAD, HEALTH COMMITTEE
11	DOLY M. MONTERO	HEAD, EDUCATION COMMITTEE
12	DAVIDO J. ADARON	HEAD, ENVIRONMENTAL COMMITTEE
13	RICKY I. ADARON	HEAD, INFRASTRUCTURE AND SAFETY COMMITTEE
14	JUREY C. BULOK	MEMBER
15	PATRICIO Y. VICADA	MEMBER
16		MEMBER
17		MEMBER
18		MEMBER
19		MEMBER
20		MEMBER
21		MEMBER
22		MEMBER
23		MEMBER
24		MEMBER
25		MEMBER

Attested by:


ROMILO P. GONZAGA
President

Certified correct:


ROSELYN B. CASIO
Secretary

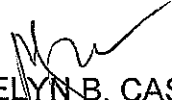
BARANGAY AGUTAYAN WATER SYSTEM ASSOCIATION

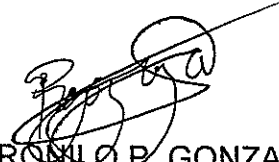
Name of Organization

Activity:	ASSOCIATIONS MEETING
Participants:	OFFICERS AND MEMBERS OF THE ASSOCIATION
Date and Time:	AUGUST 03, AT 2:00PM
Expectations for the Activity:	100% ATTENDANCE
General Objective:	
Specific Objective:	<ul style="list-style-type: none"> • --ASSOCIATIONS SEEK FOR ACCREDITATION • -ASSOCIATIONS OFFICERS AND MEMBERS UPDATE • APPROVING OF THE RESOLUTION FOR SB ACCREDITATION
AGENDA	
Agenda 1 (Notes, Agreements, Discussions, etc.)	The association President Mr. Ronilo P. Gonzaga discussed again to the association that this association must be registered to have a legal representation .He open up the plan of the association to seek for accreditation by the Sangguniang Bayan of hilongos.. And majority agreed the plan in seeking Accreditation for the association.
Agenda 2 (Notes, Agreements, Discussions, etc.)	The association president asked the association secretary to finalize the members of the association if it's still intact or there's a need of replacement in the officers.as per associations secretary says that since last November 12, 2024 when the election was done the officers and members are still intact and are still active .
Agenda 3 (Notes, Agreements, Discussions, etc.)	The association president Mr. Ronilo P. Gonzaga discussed to the group that the association must pass an approved resolution ,and everybody agreed. The Resolution was approved on the 3 rd day of August 2025

Prepared by:

Noted by:


ROSELYN B. CASIO
 Secretary-General


RONILO P. GONZAGA
 President

BARANGAY AGUTAYAN WATER SYSTEM ASSOCIATION

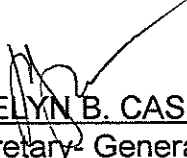
Name of Organization

Activity:	ORGANIZATION MEETING												
Participants:	OFFICERS AND MEMBERS												
Date and Time:	NOVEMBER 12, 2024 AT 9:00 AM												
Expectations for the Activity:	100% ATTENDANCE												
General Objective:													
Specific Objective:	<ul style="list-style-type: none"> • -PURPOSE OF THE ASSOCIATION • -ELECTION OF OFFICERS • -ADOPTION AND RATIFICATION OF CONSTITUTION AND BY-LAWS 												
AGENDA													
Agenda 1 (Notes, Agreements, Discussions, etc.)	<p>The meeting was temporarily presided by Mrs. Rosalinda R. Vicada on Nov. 12, 2024 at Brgy. Agutayan. She discussed to the group the entire aim and purpose of the association. She cited that in order to have a legal representation this association must be registered or seek for accreditation. Everyone agreed to Mrs. Rosalinda's statement and then discussed about the name of the association for Identification, Majority then decides that the group would be known as BARANGAY AGUTAYAN WATER SYSTEM ASSOCIATION [BAWSA] and agreed by everybody. The presiding officer informed that there should be someone or set of individuals to facilitate the documents. The members suggested electing set of officers to lead and represent in behalf of their association.</p>												
Agenda 2 (Notes, Agreements, Discussions, etc.)	<p style="text-align: center;">RESULT OF ELECTION</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>Ronilo P. Gonzaga</td> <td>President</td> </tr> <tr> <td>Romeo P. Adaron</td> <td>Vice-President</td> </tr> <tr> <td>Roselyn b. Casio</td> <td>Secretary</td> </tr> <tr> <td>Elvira Q. Yatasa</td> <td>Treasurer</td> </tr> <tr> <td>Vilma L. Fernandez</td> <td>Auditor</td> </tr> <tr> <td>Rogelio F. Petagra</td> <td>PIO</td> </tr> </table>	Ronilo P. Gonzaga	President	Romeo P. Adaron	Vice-President	Roselyn b. Casio	Secretary	Elvira Q. Yatasa	Treasurer	Vilma L. Fernandez	Auditor	Rogelio F. Petagra	PIO
Ronilo P. Gonzaga	President												
Romeo P. Adaron	Vice-President												
Roselyn b. Casio	Secretary												
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Vilma L. Fernandez	Auditor												
Rogelio F. Petagra	PIO												
Agenda 3 (Notes, Agreements, Discussions, etc.)	<p>Since Mr. Ronilo P. Gonzaga is now elected as President of the association, he informed to all his members that there must be a constitution and by-laws to be draft to bind the association. This Constitution and by-laws will serve as the guide of the association to implement its rules and policies. All members agreed to adopt the ratified constitution and by-laws of the association. On motion by</p>												

	<p>Rogelio F. Petagra and duly seconded by Vilma L. Fernandez , it was unanimously agreed that the constitution and by-laws of the association be approved and adopted, Therefore, all members agreed to adopt the ratified constitution and by-laws of the association. The President informed that the ratification of the constitution and by-laws was approved.</p>
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Prepared by:

Noted by:


ROSELYN B. CASIO
Secretary- General


RONILO P. GONZAGA
President

BARANGAY AGUTAYAN WATER SYSTEM ASSOCIATION

Minutes of the organizational meeting and during the Adoption and Ratification of Constitution and By-Laws of **BARANGAY AGUTAYAN WATER SYSTEM ASSOCIATION** at Brgy. Agutayan Hilongos, Leyte held on November 12, 2024.

AGENDA:

1. Purpose of the Association
2. Election of Officers
3. Adoption and Ratification of Constitution and By-Laws

MINUTES:

Purpose of the Association

The meeting was temporarily presided by Mrs. Rosalinda R. Vicada on Nov. 12, 2024 at Brgy. Agutayan. She discussed to the group the entire aim and purpose of the association. She cited that in order to have a legal representation this association must be registered or seek for accreditation. Everyone agreed to Mrs. Rosalinda's statement and then discussed about the name of the association for identification, Majority then decides that the group would be known as **BARANGAY AGUTAYAN WATER SYSTEM ASSOCIATION [BAWSA]** and agreed by everybody. The presiding officer informed that there should be someone or set of individuals to facilitate the documents. The members suggested electing set of officers to lead and represent in behalf of their association.

Result of the Election of Officers

The following were elected as official officers of the association:

RONILO P. GONZAGA	PRESIDENT
ROMEO P. ADARON	VICE-PRESIDENT
ROSELYN B. CASIO	SECRETARY
ELVIRA Q. YATASA	TREASURER
VILMA L. FERNANDEZ	AUDITOR
ROGELIO F. PETAGRA	PIO

Adoption and Ratification of Constitution and By-Laws

Since Mr. Ronilo P. Gonzaga is now elected as President of the association, he informed to all his members that there must be a Constitution and by-Laws to be draft to bind the association.

This Constitution and By-Laws will serve as the guide of the Association to implement its rules and policies.

All members agreed to adopt the ratified constitution and by-laws of the association to wit;

Official Name : BARANGAY AGUTAYAN WATER SYSTEM ASSOCIATION
Official Address : BARANGAY AGUTAYAN, HILONGOS, LEYTE
Members : 15 MEMBERS
Membership Fee : Php 100.00
Monthly meeting : 1st SUNDAY
Time : 9:00 AM
Venue : AGUTAYAN GYMNASIUM
Annual Assembly : SECOND SUNDAY OF NOVEMBER

On motion by Rogelio F. Petagra and duly seconded by Vilma L. Fernandez , it was unanimously agreed that the Constitution and By-Laws of the association be approved and adopted. Therefore, all members agreed to adopt the ratified constitution and by-laws of the association.

The President informed that the Ratification of the constitution and By-Laws was approved.

The Meeting was adjourned 11:30 o'clock in the morning.

Attested by:


RONILO P. GONZAGA

President

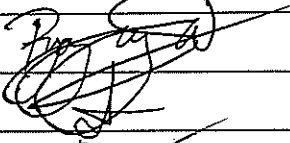
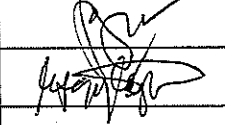
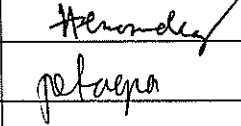
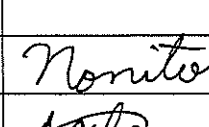
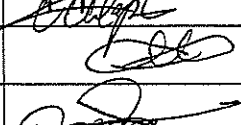
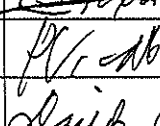
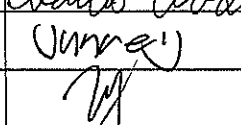
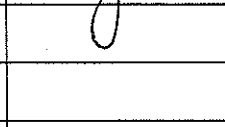
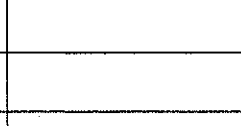
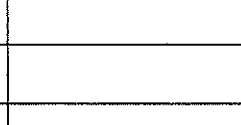
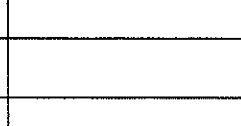
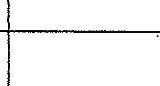

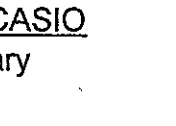

Certified Correct:


ROSELYN B. CASIO

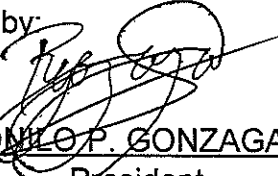
Secretary

BARANGAY AGUTAYAN WATER SYSTEM ASSOCIATION
Name of Association

ATTENDANCE

NO.	NAME	ADDRESS	SIGNATURE
1	RONILO P. GONZAGA	AGUTAYAN HILONGOS, LEYTE	
2	ROMEO P. ADARON	AGUTAYAN HILONGOS, LEYTE	
3	ROSELYN B. CASIO	AGUTAYAN HILONGOS, LEYTE	
4	ELVIRA Q. YATASA	AGUTAYAN HILONGOS, LEYTE	
5	VILMA L. FERNANDEZ	AGUTAYAN HILONGOS, LEYTE	
6	ROGELIO F. PETAGRA	AGUTAYAN HILONGOS, LEYTE	
7	LONELITO P. SUAYBAGUIO	AGUTAYAN HILONGOS, LEYTE	
8	NONITO B. RADORES	AGUTAYAN HILONGOS, LEYTE	
9	CRESENCIO M. CALAPE	AGUTAYAN HILONGOS, LEYTE	
10	MERGISA B. RADORES	AGUTAYAN HILONGOS, LEYTE	
11	NOLY M. MONDERONDO	AGUTAYAN HILONGOS, LEYTE	
12	PATRICIO Y. VICADA	AGUTAYAN HILONGOS, LEYTE	
13	DANILO I. ADARON	AGUTAYAN HILONGOS, LEYTE	
14	JUNREY C. BULOK	AGUTAYAN HILONGOS, LEYTE	
15	RICKY I. ADARON	AGUTAYAN HILONGOS, LEYTE	
16			
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Attested by:


RONILO P. GONZAGA
 President

Certified correct:

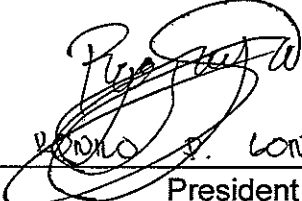

ROSELYN B. CASIO
 Secretary

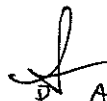
FINANCIAL STATEMENT FOR CY 202_

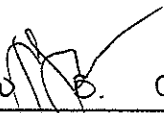
SOURCE	AMOUNT	REMARKS
Donor 1		
Donor 2		
Monthly Dues / Membership Fees	₱ 100.00	
Income Generating Project 1		
Income Generating Project 2		
TOTAL	₱ 1500.00	

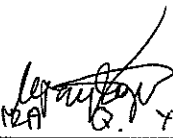
PARTICULARS	AMOUNT	REMARKS
Project 1		
Project 2		
Meeting Expenses		
Office Supplies		
Logistics / Transportation		
Administrative and Personnel		
TOTAL		

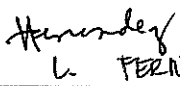
Noted by:


 RONILDO S. LONDREA
 President


 ROMEO P. ADARON
 Vice- President


 ROBERTO B. CASIO
 Secretary


 ELYN G. YATASA
 Treasurer


 YILMA L. FERNANDEZ
 Auditor

**BARANGAY AGUTAYAN WATER SYSTEM ASSOCIATION
BRG. AGUTAYAN HILONGOS, LEYTE**

**STATEMENT OF FINANCIAL OPERATION
As of July 31, 2025**

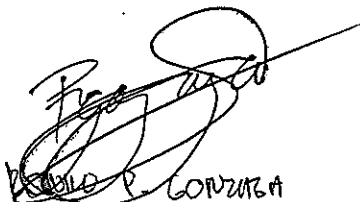
Cash and Cash Equivalents	
Cash on Hand	<u>21,097.00</u>
Total Cash Collections	49,216.00
Cash Purchases/stocks	1,361.00
Less: Expenses	
Officers Honorarium	16,900.00
Office Supplies	1,992.00
Meeting Expenses	1,906.00
Fuel and Lubricants	100.00
Maintenance expense	4,860.00
Donations	1,000.00
Total	<u>26,758.00</u>

Prepared by:


ELVIRA C. YATASA

Treasurer

Approved by:


ROMEO P. GONZALEZ
President



**CONSTITUTION AND BY-LAWS OF
BARANGAY AGUTAYAN WATER SYSTEM ASSOCIATION**

PREAMBLE

We, the residents of the Municipality of Hilongos Province of Leyte in order to improve our standard of living and enhance the general welfare, the members of the **BARANGAY AGUTAYAN WATER SYSTEM ASSOCIATION**, organized ourselves into an association; do hereby promulgate this constitution and by-laws.

ARTICLE I

NAME AND ADDRESS OF THE ASSOCIATION

SECTION 1. The Name of the Association shall be

BARANGAY AGUTAYAN WATER SYSTEM ASSOCIATION

SECTION 2. The Address of the Association is:

BRGY. AGUTAYAN, HILONGOS, LEYTE

ARTICLE II

OBJECTIVES AND PURPOSE

SECTION 1. Objectives and Purpose – the objectives and purposes of this association are as follows:

1. To establish an association that will promote mutual aid and protection to its members.
2. To promote the moral, social and economic well-being of all the members;
3. To develop a sustainable livelihood thru the conduct of activities with aim of uplifting the economic condition of the members;
4. To maintain the water systems maintenance, in order to provide sustainable, consistent water supply and more accessible to consumers.
5. To work with non-government and government organization or entities in the promotion and development of the association and in carrying out government policies.
6. To effectively pursue and achieve the common goals and interests of its members for future success and comfort of the community.

Monito 

ARTICLE III

MEMBERSHIP

SECTION 1. Membership – That membership of this association shall be open to all persons who are of legal age, with the capacity to contract or heads of the family and are:

- 1) Residing and/or working in the area of operation: Agutayan Hilongos, Leyte
- 2) Willing to abide the constitution and by-laws of the association
- 3) Paying the membership fee herein specified
- 4) Pledge to undertake the responsibilities of a member.

SECTION 2. Application of Membership

- a) The application for membership shall be in writing and shall be presented to the officers for action. The application shall be accompanied by a membership fee of One hundred pesos (P 100.00) which amount shall be returned to the applicant in case of rejection.

SECTION 3. Membership in Association, once acquired, shall be permanent and may be lost on the following grounds.

1. Membership in subversive organizations or one who profess subversive ideas;
2. Habitual absences from meeting where his/her attendance is required, At least three consecutive absences without being excused.
3. Persons who have been convicted of a crime involving moral turpitude;
4. Non-payment of Share Capital and/or not patronizing its business for a period of one (1) year or more.
5. Failure to comply with the existing rules, policies and regulations of the association as set forth in its constitution and by-laws or any Violations of the provision thereof.

SECTION 4. Liability of Members –Each member is responsible for paying their monthly water bill.

SECTION 5. Collecting delinquent Water Bills and Terminating Service.
The procedural requirements to follow prior to cutting off utility services are:

- a) The association must give written notice to member prior to termination of utility service.
- b) The written notice must clearly and in layman's terms inform the customer of the available opportunities to present his/her objections to the bill to the association, and identify the telephone number, address, and department of the person who will handle the complaint. The opportunity for this formal hearing must be available in advance of the termination date.
- c) The association responding to the member communication outlined in the written notice must have the authority to review the facts and files ,to correct any errors in the billings, and to arrange for credit terms.

Nosito

- d) The written decisions of the Officers of the association shall be communicated in person to said member and is appealable within ten days from receipt thereof to the Officers of the association, as the case may be, whose decision shall be final.

If this steps are followed and payment is not made, the association may terminate service.

If payment is made after termination, the "lien" no longer applies and service can be reconnected, although a reconnection charge can be imposed. Termination and Reconnection of service does not preclude the association from seeking payment for amounts due past the last two months; however, for those amounts, there is no longer authority to terminate service.

ARTICLE IV

RIGHTS, DUTIES AND RESPONSIBILITIES OF MEMBERS

SECTION 1. Rights of Members – Every member has the following rights;

- a) Participate in the deliberation during membership meetings;
- b) Avail himself/herself of the service of the association without discrimination/conditions and requirement thereof;
- c) Inspect and examine the books of accounts, the minutes book and other records of association during office hours and to exercise other rights and privileges of memberships;
- d) To exercise the right to vote on all matters relating to the affairs of the association;
- e) To be eligible to any elective or appointive office of the association;
and
- f) To avail of all the facilities/services of the association.

SECTION 2. Duties and Responsibilities of Members - Every member shall have the following duties and responsibilities;

- a) To obey and comply with the constitution and by-laws of the association and such and regulations that it maybe promulgates from time to time;
- b) To attend all meeting, trainings and seminars that it may be called for requiring attendance of members;
- c) To assist in every way possible in advancing the objectives of the association.

ARTICLE V

TERMINATION, WITHDRAWAL AND EXPULSION OF MEMBERS

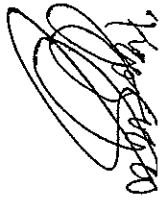
SECTION 1. Termination of Membership - Membership in the association maybe terminated other by withdrawal or expulsion.

SECTION 2. Withdrawal - Any member desiring to terminate his membership by withdrawal shall submit a written application to the officers. However, no member shall be allowed to withdraw or terminate his membership during any period in which he/she has pending obligation with the association.

SECTION 3. Expulsion - A members may be terminated by the officers for any of the following causes:

Nonito 

- a) When a member has not patronized the services of the association for unreasonable period of time as maybe fixed by the officers.
- b) When a member has continuously failed to comply his obligations;
- c) When a member has acted in violation of the by-laws.



ARTICLE VI

GOVERNMENT



SECTION 1. The General Assembly - The general Assembly of the association shall be composed of members entitled to vote duly assembled and constituting a quorum.

SECTION 2. Power and Limitation of the General Assembly - The general assembly has the following power:

- a) To elect and remove officers for cause;
- b) To hear and pass upon the reports of the officers;
- c) To take final decisions regarding any drastic change in financial policies,
- d) To exercise final authority on all matter's vitality affecting the association;
- e) To approve development plans of the association;
- f) To exercise all powers expressly provided by law and the by-laws;



SECTION 3. Annual General Assembly - The Annual General Assembly should be held every second week of November at Barangay Agutayan, Hilongos, Leyte.



SECTION 4. Special General Assembly - A special general assembly may be called at any time by a majority vote of the officers to consider urgent matters requiring immediate membership decision. A special general assembly shall be called by the officers within 30 days from receipt of a written request.

SECTION 5. Notice of General Assembly - Written notice of all meeting shall be served by the Secretary, through an urgent, upon each member or thru information board at least one week prior to the general assembly.

The notice of the general assembly shall be accompanied by the agenda, minutes of meeting at least general assembly, consolidated reports of the officers with financial statements, proposed amendments to the by-laws if any, and other papers needed by the members to arrive at sound and intelligent decision during the general assembly.



SECTION 6. Fiscal Year - The fiscal year of the association shall commerce on the first day of January and end on the last day of December.

SECTION 7. Agenda - As per as practicable, the Order of Business at each annual meeting shall be:

- a) Roll Call
- b) Proof of due notice
- c) Consideration of the minutes of the last general meeting



- d) Consideration of the consolidated report of officers, board of directors and committees including statements of financial condition and operation
- e) Unfinished business
- f) Election of officers and committee members
- g) New business, and
- h) Adjournment

[Handwritten signature]

SECTION 8. Quorum at the Membership Assembly - At the annual or special general assembly, fifty percent plus one of the total number of members entitled to vote shall constitute a quorum.

[Handwritten signature]

SECTION 9. Manner of Voting

- a) Members entitled to vote shall be qualified to vote and participating to the general assembly of the association. No member shall be entitled to vote more than one regardless of the share owned. No proxy voting shall be allowed.
- b) Election and removal of officers shall be in any manner that will truly and reflect the decision of the membership,

[Handwritten signature]

SECTION 10. Officers and Members - The business of the association shall be administered by the officers.

SECTION 11. Qualification and Disqualification of Officers - All members entitled to vote, who have time and willingness to serve are qualified to be voted as officers, except those under any of the following circumstances which disqualify them to be voted upon the position officers or to continue as such.

[Handwritten signature]
 JAN. 11. 1958

- a) Holding any elective position in the government, except that of barangay officials;
- b) Having conflicting interest with the business of the association;
- c) Having absent for three consecutive officers meeting without being excused;
- d) Being full time employee of the association;
- e) Having been convicted of any crime involving moral turpitude, gross negligence, for gross misconduct in the performance of his duties if found culpable on any administrative case involving such offense;
- f) Facing as respondents for defending on administrative proceedings or civil/criminal suits involving financial and/or property accountability, and
- g) Having been disqualified pursuant to disqualification prescribed by law.

[Handwritten signature]

[Handwritten signature]

SECTION 12. Election of Officers - The officers shall be elected by secret ballot by the members at the annual general assembly and shall hold office for a term of two years unless earlier removed for cause, or have resigned or become incapacitated due to illness or death, and until their successors have been elected qualified and have discharged the duties of the office, provided that during the election at the first annual general assembly after registration, one-half plus one officers

[Handwritten signature]

obtaining the highest number of voted shall serve for two year. Thereafter, all shall serve for a team of two years. Proved, that no officers shall serve for more than three (3) consecutive terms.



SECTION 13. Quorum of Officers Meeting - One half plus one of the total officers shall constitute a quorum. A majority vote of the quorum duly assembled in meeting shall be valid.

SECTION 14. Vacancies - When a vacancy of the officers occur by reason of death, incapacity, removal or resignation, the remaining officers constituting a quorum shall fill the vacancy, if the officers do not constitute a quorum the vacancy shall be filled by the general assembly in a regular of special meeting called for the purpose. The successors named in either of the two instances, shall serve for the unexpired portion of the term.



SECTION 15. Removal of Officers and Committee Members - any elected officers or committee members may be removed from office by a voice of two-thirds (2/3) of the members entitled to vote, present and constituting a quorum at the annual or special general assembly called for the purpose after having given the opportunity to be heard at the said assembly.

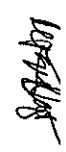


SECTION 16. Powers and Duties of the Officers - The officers as a body have general supervision and control of the affairs of the association it shall prescribe policies consistent with law, these by-laws and the resolutions of the general assembly for the management of its business and guidance of its members and employees.

SECTION 17. Duties and Responsibilities of Officers;

President

- a) Preside over all meetings of the association and of the officers meeting;
- b) Perform any and all acts and duties usually performed by a presiding officer;
- c) Sign all communications, revolving fund certificate, contracts and such other papers of the association which the officers may authorize or direct him to sign, and
- d) Perform such other duties as the officers may prescribed.



Vice President

In the absence or disability of the Chairman/President, the Vice Chairman/President shall perform the duties of the Chairman/President; Provided, however, that in the case of death, resignation or removal of the Chairman/President the officers may decide to elect his successor.

Treasurer - The Treasurer shall have the following duties;

- a) Take custody of all monies, securities and papers of the association;
- b) Keep a complete record of its cash transaction for the establishment of proof his/her cash position at any time and date;
- c) Pay upon the recommendation of the business manager or as Authorized by the officers, all money transaction and certified to the correctness of the cash position of the association in all financial statements and reports submitted to the officers and the general assembly;
- d) Turn over all monies, securities, papers and other properties belonging to the association that he may have in his position upon election of his successor;
- e) Perform the duties of the Secretary in the latter absences or inability to perform his duties.



Secretary - shall have the following duties:

- a) Keep a complete list of all members and maintain correct record of all meetings of the officers and the general assembly;



- b) Give notice to all meetings called;
- c) Keep and maintain the record book and serve as custodian of the seal of the association;
- d) Turn over to his/her successor all books and other properties in his/her possession belonging to the association, and
- e) Perform the duties of the treasurer in case of the latter's absence or in ability to perform his duties.

Auditor:

Conduct audit on income and expenses and inventory of properties of the association.

PIO

- a) Act as the courier of messages/notices to all members;
- b) Inform the members and general public as to the activities of the association.

ARTICLE VII

CAPITAL STRUCTURE

SECTION 1. Source of Funds – The association shall derive its funds from;

- a) Membership Fee - ₱ 100.00

ARTICLE VIII

OPERATION

SECTION 1. The association will provide maintenance of the water system

SECTION 2. All members shall execute a marketing and/or service agreement with the association. The later shall market the product of the members and/or provide the needed service in the usual and custody manner or any manner it may see fit under the circumstances, having in mind the interest and welfare of the members.

ARTICLE IX

AMENDMENTS

SECTION 1. This constitution and By-laws maybe amended, altered or repealed in whole or in part, or a new Constitution and By-Laws may be adopted at any regular or special meeting of the General Assembly called for the association.

ARTICLE X
EFFECTIVITY

This Constitution and By-Laws shall take effect immediately upon ratification by a majority vote of all the members of the Association.

Nonito

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NO.	NAME	POSITION	SIGNATURE
1	RONILO P. GONZAGA	PRESIDENT	<i>[Signature]</i>
2	ROMEO P. ADARON	V-PRESIDENT	<i>[Signature]</i>
3	ROSELYN B. CASIO	SECRETARY	<i>[Signature]</i>
4	ELVIRA Q. YATASA	TREASURER	<i>[Signature]</i>
5	VILMA L. FERNANDEZ	AUDITOR	<i>[Signature]</i>
6	ROGELIO F. PETAGRA	PIO	<i>[Signature]</i>
7	LONELITO P. SUAYBAGUIO	SGT. AT ARMS	<i>[Signature]</i>
8	NONITO B. RADORES	SGT. AT ARMS	<i>[Signature]</i>
9	CRESENCIO M. CALAPE	SGT. AT ARMS	<i>[Signature]</i>
10	MERGISA B. RADORES	SGT. AT ARMS	<i>[Signature]</i>
11	NOLY M. MONDERONDO	MEMBER	<i>[Signature]</i>
12	PATRICIO Y. VICADA	MEMBER	<i>[Signature]</i>
13	DANILO I. ADARON	MEMBER	<i>[Signature]</i>
14	JUNREY C. BULOK	MEMBER	<i>[Signature]</i>
15	RICKY I. ADARON	MEMBER	<i>[Signature]</i>
16		MEMBER	
17		MEMBER	
18		MEMBER	
19		MEMBER	
20		MEMBER	
21		MEMBER	
22		MEMBER	
23		MEMBER	
24		MEMBER	
25		MEMBER	

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ADOPTED AND RATIFIED this 12th day of November 2024, Hilongos, Leyte with the list of members together with their signature, who ratified the same as appearing below.

CERTIFIED CORRECT:

ROSELYN BAAY CASIO

Secretary

Comm. Tax Cert. No: _____

Issued on _____

Issued at _____

ATTESTED BY:

RONILO PETAGRA GONZAGA

President

Comm. Tax Cert. No. _____

Issued on _____

Issued at _____

[Handwritten signature]

[Handwritten signature]

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ACKNOWLEDGEMENT

Republic of the Philippines
Province of Leyte

In the Municipality of Hilongos, Province of Leyte on this _____ day of _____ 2024.

	NAME	Valid ID No./CTC No.	Date	Place of Issue
1	RONILO P. GONZAGA	6531-3570-9220-4528	9-17-2021	Hilongos, Leyte
2	ROMEO P. ADARON			Hilongos, Leyte
3	ROSELYN B. CASIO	2058-7540-9329-1528	06-18-2022	Hilongos, Leyte
4	ELVIRA Q. YATASA	6309-1254-7246-1534	03-15-2022	Hilongos, Leyte
5	VILMA L. FERNANDEZ	4521-6954-1892-4599	10-23-2021	Hilongos, Leyte
6	ROGELIO F. PETAGRA	3719-0261-103808FP1000		Hilongos, Leyte
7	LONELITO P. SUAYBAGUIO	3451-6211 21001-15-030898		
8	NONITO B. RADORES	7086-7489-7263-4271	9-15-2021	Hilongos, Leyte
9	CRESENCIO M. CALAPE	4930-4174-0142-9683		
10	MERGISA B. RADORES			
11	NOLY M. MONDERONDO			
12	PATRICIO Y. VICADA	6519-7304-5791-6248	10-23-21	Hilongos, Leyte
13	DANILO I. ADARON	5468-3428-5702-9638	07-21-2022	Hilongos, Leyte
14	JUNREY C. BULOK	4263-9285-1620-7846	10-23-21	Hilongos, Leyte
15	RICKY I. ADARON			
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BEFORE ME, in the Municipality of Hilongos, this _____ day of _____ 2024, personally appeared the members of the organization, all known to me to be the same persons who executed the foregoing instrument and acknowledged before me that the same is their free and voluntary act and deed as well as those of the entities they represent

Said instrument refers to the Constitution and By-Laws consisting of _____ pages including this page.

Notary Public
Until Dec. 200_
PTR NO
Issued on

Nonito 