



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

-oOo-

PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT
June 30, 2026

Item No.: 01
Date: 28 2026 JUL

PROVINCE OF LEYTE
LEGAL OFFICE

RELEASED

By: [Signature]
Date: 7.21.26 Time: 9M

Sangguniang Panlalawigan
Province of Leyte
RECEIVED

Date: JUL 21 2026
By: [Signature]

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 2026-18 of the Sangguniang Bayan of Alangalang, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 2026-18 entitled: **“Municipal Service Efficiency and Transparency Program of Alangalang, Leyte”**

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(1)¹ of the Local Government Code of 1991 (R.A 7160). Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹ (a) The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code,

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
24 June 2026

PROVINCE OF LEYTE
LEGAL OFFICE
RECEIVED
BY: *[Signature]*
Date: *24-26* Time: *1:20*

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 2026-18** of the **Municipality of Alangalang, Leyte**, entitled: **An Ordinance institutionalizing the Municipal Service Efficiency and Transparency Program.**



FLORINDA JILL S. UYVICO
Secretary to the Sanggunian

LOCAL GOVERNMENT UNIT
ALANGALANG, LEYTE

MUNICIPAL ORDINANCE NO. 18
SERIES 2026

ENTITLED:

“ORDINANCE
INSTITUTIONALIZING
THE MUNICIPAL
SERVICE EFFICIENCY
PROGRAM IN THE
MUNICIPALITY OF
ALANGALANG, LEYTE.”

Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Alangalang
-oOo-

OFFICE OF THE SB SECRETARY

June 24, 2026

MS. FLORINDA JILL S. UYVICO
SP Secretary
Provincial Capital, Palo, Leyte



Ma'am:

Respectfully forwarded herewith copies of Municipal Ordinance No. 2026-18
***"An Ordinance Institutionalizing the Municipal Service Efficiency and
Transparency Program in the Municipality of Alangalang, Leyte."*** for peruse
and favorable action.

Kindly acknowledge receipt hereof.

Thank you and More Power!

Very Truly Yours,


DANI R. DE VEYRA
Mun. Gov't Department Head I
(Secretary to the Sanggunian)

Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Alangalang
-oOo-

OFFICE OF THE SANGGUNIANG BAYAN

TO WHOM THIS MAY CONCERN:

This is to certify that Municipal Ordinance No. 2026-18 has been posted for three weeks in three public conspicuous places within the municipality and will remain posted for information of the general public.


DANI R. DE VEYRA
Mun. Gov't Department Head I
(Secretary to the Sanggunian)

ATTESTED:


MARIO V. BAGUE
Municipal Vice Mayor



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Alangalang

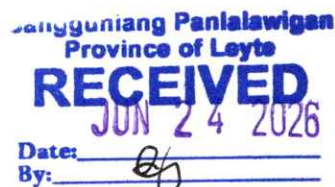
Office Of The Sangguniang Bayan

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**EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF
THE SANGGUNIANG BAYAN OF ALANGALANG, LEYTE HELD AT
THE LEGISLATIVE BUILDING SESSION HALL APRIL 20, 2026.**

PRESENT:

Vice Mayor Mario V. Bague - Presiding Officer
SB Member Atty. Kenneth Spice M. de Veyra
SB Member Gina Balderamos
SB Member Blesilda M. Yu
SB Member Ketchie Rex A. Barrantes
SB Member Elmer D. Matobato
SB Member Claire G. Yu
SB Member Kent Jefflord C. Guillermo
SB Member Atty. Arvin Antoni
Punong Barangay Sarah T. Apurillo - LIGA President
SK Chairman Charze Jericho Duane A. Tan - PPSK President



ABSENT: None

MUNICIPAL ORDINANCE NO.2026-18

HON. KENNETH SPICE M. DE VEYRA

*Committee Chairman on Good Governance, Public Ethics &
Accountability*

APPROVED ON 3RD AND FINAL READING

**AN ORDINANCE INSTITUTIONALIZING THE MUNICIPAL SERVICE
EFFICIENCY AND TRANSPARENCY PROGRAM IN THE
MUNICIPALITY OF ALANGALANG, LEYTE**

WHEREAS, efficient and transparent government service delivery constitutes a fundamental requirement of good governance and democratic accountability;

WHEREAS, citizens have the inherent right to timely, accessible, and quality public services delivered with dignity and respect;

WHEREAS, standardized procedures and clear timelines reduce bureaucratic inefficiencies while enhancing transparency and accountability in government operations;

WHEREAS, transparent government processes build public confidence and trust while promoting active citizen participation in democratic governance;

NOW THEREFORE, be it ordained by the Sangguniang Bayan of Alangalang, Leyte;

SECTION 1. TITLE - This Ordinance shall be known as the "Municipal Service Efficiency and Transparency Program of Alangalang, Leyte."

ATTY. KENNETH SPICE M. DE VEYRA
SB Member

GINA BALDERAMOS
SB Member

BLESILDA M. YU
SB Member

KETCHIE REX A. BARRANTES
SB Member

ELMER D. MATOBATO
SB Member

CLAIRE G. YU
SB Member

KENT JEFFLORD C. GUILLERMO
SB Member

ATTY. ARVIN ANTONI
SB Member

SARAH T. APURILLO
SB Member
LIGA President

CHARLZE JERICH DUANE A. TAN
SB Member
PPSK President

SECTION 2. PROGRAM ESTABLISHMENT - The Municipal Service Efficiency and Transparency Program is hereby established to streamline government services, eliminate unnecessary bureaucratic procedures, and enhance public accountability through systematic transparency measures.

SECTION 3. SERVICE STANDARDS FRAMEWORK - All municipal offices departments shall implement comprehensive service improvements through simplified procedures that eliminate unnecessary steps and redundant requirements while maintaining quality and legal compliance. Clear processing timelines shall be established for each type of service, providing citizens with definite expectations and enabling performance monitoring. Transparent requirement systems shall provide complete, accurate information about necessary documents, applicable fees, and procedural steps. Standardized application and processing forms shall ensure consistency and reduce confusion while facilitating efficient service delivery. Public information systems shall make service guides, procedural flowcharts, and relevant information easily accessible to all citizens.

SECTION 4. INFORMATION DISCLOSURE REQUIREMENTS - Municipal offices shall prominently display comprehensive service information including complete service directories detailing all available services with corresponding requirements and applicable fees. Step-by-step procedural guides shall clearly outline the entire process from application to completion, enabling citizens to understand and navigate government services effectively. Expected completion timeframes shall be prominently posted, allowing citizens to monitor progress and hold government accountable for timely service delivery. Contact information of responsible personnel shall be readily available to facilitate inquiries and follow-up. Accessible complaint and feedback mechanism shall enable continuous service improvement based on citizen input and experiences.

SECTION 5. PERFORMANCE MONITORING SYSTEM - The Municipal Administrator shall establish comprehensive monitoring mechanism including monthly service performance reporting that tracks processing times, citizen satisfaction, and service quality indicators. Citizen feedback collection systems shall gather regular input on service experiences, identifying areas for improvement and recognizing exemplary performance. Processing time monitoring shall ensure adherence to established timelines while identifying bottlenecks and inefficiencies. Service quality assessments shall evaluate the effectiveness of improvements and citizen satisfaction levels. Continuous improvement processes shall utilize performance data to refine procedures, enhance efficiency, and better serve public needs.

SECTION 6. PERSONNEL ACCOUNTABILITY STANDARDS - All municipal employees shall demonstrate professional commitment through strict adherence to prescribed service standards and processing timelines, ensuring consistent and reliable service delivery. Courteous and professional service shall be provided to all citizens regardless of social status, political affiliation, or personal relationships. Applications and requests shall be processed completely and accurately, minimizing errors and avoiding unnecessary delays. Appropriate referral of complaints and concerns shall ensure that citizen issues receive proper attention and resolution. Active participation in service improvement initiative shall contribute to ongoing enhancement of municipal operations and citizen satisfaction.

ATTY. KENNETH SPACE M. DE VEYRA
SB Member

GINA BALDERAMOS
SB Member

BLESILDA M. YU
SB Member

KETCHIE REX A. BARRANTES
SB Member

ELMER D. MATOBATO
SB Member

CLAIRE G. YU
SB Member

KENT JEFFREY LORD C. GUILLERMO
SB Member

ATTY. ARVEN ANTONI
SB Member

SARAH T. APURILLO
SB Member
LIGA President

CHARLZE JERICHO DUANE A. TAN
SB Member
PPSK President

SECTION 7. PROHIBITED PRACTICES - Certain practices that undermine efficient and transparent services delivery are strictly forbidden. Requiring unnecessary documents or imposing additional procedures beyond those legally mandated creates unfair burdens on citizens and promotes corruption. Exceeding prescribed processing times without valid justification demonstrates poor performance and lack of accountability. Providing preferential treatment based on personal relationships, political connections, or social status violates principles of equal treatment and fair service delivery. Soliciting or accepting gifts, favors, or considerations in connection with government services constitutes corrupt practice and serious misconduct. Withholding information about service requirements, procedures, or citizen rights impedes transparency and undermines democratic governance principles.

SECTION 8. IMPLEMENTATION RESPONSIBILITIES - The Municipal Mayor shall issue comprehensive implementing guidelines within thirty days from this Ordinance's effectivity, ensuring smooth program launch and consistent application across all municipal offices and departments.

SECTION 9. SEPARABILITY CLAUSE - Should any provision be declared invalid or unconstitutional, remaining valid provisions shall continue in full force and effect.

SECTION 10. REPEALING CLAUSE - All ordinances, orders, or regulations inconsistent with this Ordinance are hereby repealed or modified accordingly.

SECTION 11. EFFECTIVITY- This ordinance takes effect fifteen days after publication, allowing adequate preparation time for implementation.

ENACTED, by the Sangguniang Bayan on April 20, 2026

APPROVED, by the Mayor on May 5, 2026.

I HEREBY CERTIFY to the correctness of the foregoing Municipal Ordinance No. 2026-18

DANI R. DE VEYRA
Secretary to the Sanggunian
Municipal Gov't. Department Head I

ATTY. KENNETH SPICE M. DE VEYRA
SB Member

GENA BALDERAMOS
SB Member

KETCHIE REXA BARRANTES
SB Member

ELMER D. MATOBATO
SB Member

CLAIRE G. YU
SB Member

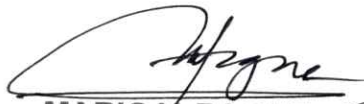
KENT JEFFREY LORD C. GUILLERMO
SB Member

ATTY. ARVIN ANTONI
SB Member

SARAH T. APURILLO
SB Member
LIGA President

CHARLZE JERICO BUANE A. TAN
SB Member
PPSK President

**ATTESTED AND CERTIFIED
TO BE DULY ENACTED:**


MARIO V. BAGUE
Municipal Vice Mayor
Presiding Officer


ATTY. KENNETH SPICE M. DE VEYRA
SB Member


BLESILDA M. YU
SB Member


ELMER D. MATOBATO
SB Member


KENT JEFFLORD C. GUILLERMO
SB Member


SARAH T. APURILLO
SB Member
LIGA President


GINA BALDERAMOS
SB Member

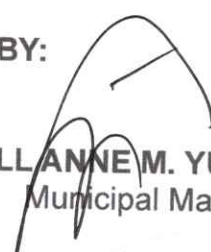

KETCHIE REX A. BARRANTES
SB Member


CLAIRE G. YU
SB Member


ATTY. ARVIN ANTONI
SB Member


CHARLZE JERICO DUANNE A. TAN
SB Member
PPSK President

APPROVED BY:


LOVELL ANNE M. YU-CASTRO
Municipal Mayor

VOTING:

**YES - 10
NO - 0**

