

Item No.: 18

Date: 07 2026 JUL



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

-oOo-

PROVINCIAL LEGAL OFFICE

PROVINCE OF LEYTE
LEGAL OFFICE

RECEIVED

By: *[Signature]*
Date: 6.26.26 Time: 1:00

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: JUN 26 2026
By: *[Signature]*

2nd INDORSEMENT
June 3, 2026

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 009-2026 of the Sangguniang Bayan of Pastrana, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 009-2026- entitled: "Pastrana CCTV Surveillance and Public Safety Ordinance."

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(1)(ii)¹ of the Local Government Code of 1991 (R.A 7160). Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.


ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer


¹ (a) The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code, and shall:
(1) Approve ordinances and pass resolutions necessary for an efficient and effective municipal government, and in this connection shall:
(ii) Maintain peace and order by enacting measures to prevent and suppress lawlessness, disorder, riot, violence, rebellion or sedition and impose penalties for the violation of said ordinances;

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
02 June 2026

PROVINCE OF LEYTE
LEGAL OFFICE
RECEIVED

By: 
Date: 16.7.26 Time: 9:00

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 009-2026** of the **Municipality of Pastrana, Leyte**, entitled: **An Ordinance requiring the installation of closed-circuit television (CCTV) cameras in certain business establishments and strategic public areas within the Municipality of Pastrana, Leyte, providing guidelines for its operation, maintenance, and monitoring.**


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of The Philippines
PROVINCE OF LEYTE
Municipality of Pastrana

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The Sangguniang Bayan

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: JUN 01 2026
By: Jenni V.

TRANSMITTAL

JUNE 1, 2026

HONORABLE SANGGUNIANG PANLALAWIGAN MEMBERS

Provincial Capital
6501, Palo, Leyte

Thru: **LEONARDO "SANDY" MORALES JAVIER, JR.**
Vice-Governor
Province of Leyte

Dear Honorable Members,

Greetings!

The Legislative Body of Pastrana Province of Leyte is respectfully endorsing to your good office THIRTEEN (13) folders bearing original copies of the approved Municipal Ordinance for your approval:

- **MUNICIPAL ORDINANCE NO. 009, SERIES OF 2026**
- **AN ORDINANCE REQUIRING THE INSTALLATION OF CLOSED - CIRCUIT TELEVISION (CCTV) CAMERAS IN CERTAIN BUSINESS ESTABLISHMENTS AND STRATEGIC PUBLIC AREAS WITHIN THE MUNICIPALITY OF PASTRANA, LEYTE, PROVIDING GUIDELINES FOR ITS OPERATION, MAINTENANCE AND MONITORING**
- **MUNICIPAL ORDINANCE NO. 011, SERIES OF 2026**
- **AN ORDINANCE CREATING THE HUMAN RIGHTS ACTION CENTER UNDER THE OFFICE OF THE MUNICIPAL MAYOR AND DEFINING ITS POWER AND FUNCTIONS"**

Thank you, more power and mabuhay.

Very truly yours,

HON. CHITO C. CAYACO
Municipal Vice-Mayor

CHITO C. CAYACO

Municipal Vice Mayor/
Presiding Officer

GERARDO S. CARIAN

Sangguniang Bayan Member

ANGELINA C. DIOLA

Sangguniang Bayan Member

LOIDAE B. VILLABLANCA

Sangguniang Bayan Member

NATHAN G. LETRODO

Sangguniang Bayan Member

ALEX C. SEQUITO

Sangguniang Bayan
Member

PIO M. TAN

Sangguniang Bayan Member

NICOLE MARIE C. MARCOS

Sangguniang Bayan Member

RODEL M. TOBILLA

Sangguniang Bayan Member

JERLYN C. BORJA

ABC President

**FRANCIS CHARLES T.
ALVAREZ**

Sangguniang Kabataan
Federation President



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Pastrana

-oOo-

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

Date: JUN 01 2026
By: Jemmy V

Office of the Sangguniang Bayan

EXCERPTS FROM THE MINUTES OF THE 35th REGULAR SESSION OF THE SANGGUNIANG BAYAN OF PASTRANA HELD LAST April 06, 2026 AT THE SANGGUNIANG BAYAN SESSION HALL, PASTRANA LEYTE

Municipal Ordinance No. 009- 2026 Series of 2026

“AN ORDINANCE REQUIRING THE INSTALLATION OF CLOSED-CIRCUIT TELEVISION (CCTV) CAMERAS IN CERTAIN BUSINESS ESTABLISHMENTS AND STRATEGIC PUBLIC AREAS WITHIN THE MUNICIPALITY OF PASTRANA, LEYTE, PROVIDING GUIDELINES FOR ITS OPERATION, MAINTENANCE, AND MONITORING.”

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, and those essential to the promotion of the general welfare, including the preservation of peace and order and public safety;

WHEREAS, Section 458 of the same Code authorizes the Sangguniang Bayan to enact ordinances to prevent and suppress lawless violence, theft, robbery, and other crimes and to adopt measures to protect inhabitants from danger to life and property;

WHEREAS, the Municipality of Pastrana recognizes the increasing need to strengthen crime prevention strategies and enhance law enforcement capabilities through modern technology;

WHEREAS, the installation of Closed-Circuit Television (CCTV) systems has proven to be an effective deterrent against criminal activities and an efficient tool for investigation, monitoring, and evidence gathering;

CHITO C. CAYACO

Municipal Vice Mayor/
Presiding Officer

GERARDO S. CARIAN

Sangguniang Bayan Member

ANGELINA C. DIOLA

Sangguniang Bayan Member

LOIDA B. VILLABLANCA

Sangguniang Bayan Member

NATHAN G. LETRODO

Sangguniang Bayan Member

ALEX C. SECUITO

Sangguniang Bayan
Member

PIO M. TAN

Sangguniang Bayan Member

NICOLE MARIE C. MARCOS

Sangguniang Bayan Member

RODEL Q. TOBILLA

Sangguniang Bayan Member

JERLYN C. BORJA

ABC President

**FRANCIS CHARLES T.
ALVAREZ**

Sangguniang Kabataan
Federation President

WHEREAS, business establishments operating within the Municipality cater to significant public traffic and may be vulnerable to criminal acts such as theft, robbery, vandalism, and other unlawful activities;

WHEREAS, the establishment of a municipal-wide CCTV monitoring framework will complement the efforts of the Philippine National Police and the Municipal Peace and Order Council in maintaining security and public order;

WHEREAS, while promoting public safety, the Municipality equally recognizes the importance of protecting individual privacy rights pursuant to Republic Act No. 10173, otherwise known as the Data Privacy Act of 2012, and ensuring that CCTV systems are operated in compliance with applicable data privacy regulations;

NOW, THEREFORE, BE IT ORDAINED, by the Sangguniang Bayan of Pastrana, Leyte in its regular session duly assembled that;

SECTION 1. TITLE

This Ordinance shall be known as the "Pastrana CCTV Surveillance and Public Safety Ordinance of 2026."

SECTION 2. DECLARATION OF POLICY

It is hereby declared the policy of the Municipality of Pastrana to:

- a) Strengthen peace and order initiatives;
- b) Promote public safety and crime prevention;
- c) Assist law enforcement agencies in investigation and prosecution of criminal offenses;
- d) Utilize technology as a proactive measure in maintaining community security; and
- e) Ensure compliance with data privacy and lawful processing of recorded information.

SECTION 3. COVERAGE

The following establishments shall be required to install and maintain operational CCTV system.

1. Pawnshop and remittance centers
2. Gasoline stations
3. Public markets and supermarkets

CHITO C. CAYACO

*Municipal Vice Mayor/
Presiding Officer*

GERARDO S. CARIAN

Sangguniang Bayan Member

ANGELINA C. DIOLA

Sangguniang Bayan Member

LOIDA B. VILLABLANCA

Sangguniang Bayan Member

NATHAN G. LETRODO

Sangguniang Bayan Member

ALEX C. SEQUITO

*Sangguniang Bayan
Member*

PJO M. TAN

Sangguniang Bayan Member

NICOLE MARIE C. MARCOS

Sangguniang Bayan Member

RODEL M. TOBILLA

Sangguniang Bayan Member

JERLYN C. BORJA

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*Sangguniang Kabataan
Federation President*

4. Resorts and Hotels
5. Restaurants, Bars and entertainment establishments
6. Convenience store and mini-groceries
7. Internet Cafe and computer rental shops
8. Business establishments operating beyond 10:00 PM
9. Other establishments as may be determined by the Municipal Mayor upon recommendation of the Municipal Peace and Order Council.

SECTION 4. MUNICIPAL CCTV INSTALLATION

The Municipal Government may install CCTV systems in strategic public areas, including but not limited to:

- Municipal Hall premises
- Public plazas and parks
- Major roads and intersections
- Public transport terminals
- Identified high-risk or high traffic areas

SECTION 5. MINIMUM REQUIREMENTS

- a) CCTV cameras shall clearly capture entrances, exits, transaction areas, and other critical points.
- b) Cameras must operate twenty-four (24) hours daily.
- c) Recording must be retained for at least thirty (30) days.
- d) Establishments shall ensure proper maintenance and functionality of the system at all times.

SECTION 6. DATA PRIVACY AND ACCESS

- a) Notice signages indicating CCTV monitoring shall be conspicuously displayed.
- b) Access to footage shall be restricted to authorized personnel only.
- c) Release of recordings shall be made only upon lawful request by competent authorities or by virtue of court order.
- d) All processing of recorded data shall comply with the Data Privacy Act of 2012 and related issuances.

SECTION 7. BUSINESS PERMIT REQUIREMENT

Compliance with this Ordinance shall be a requirement for the issuance or renewal of business permits within the Municipality of Pastrana, Leyte.

SECTION 8. IMPLEMENTING AND MONITORING AGENCIES

The Business Permits and Licensing Office (BPLO), in coordination with the Municipal Police Station and the Municipal Disaster Risk Reduction and Management Office (MDRRMO), shall oversee the implementation and enforcement of this Ordinance.

SECTION 9. SEPARABILITY CLAUSE

If any provision of this Ordinance is declared invalid or unconstitutional, the remaining provisions shall not be affected thereby.

SECTION 10. REPEALING CLAUSE

All ordinances, rules, and regulations inconsistent herewith are hereby repealed or modified accordingly.

CHITO C. CAYACO

*Municipal Vice Mayor/
Presiding Officer*

GERARDO S. CARIAN

Sangguniang Bayan Member

ANGELINA C. DIOLA

Sangguniang Bayan Member

LOIDA B. VILLABLANCA

Sangguniang Bayan Member

NATHAN G. LETRODO

Sangguniang Bayan Member

ALEX C. SEQUITO

*Sangguniang Bayan
Member*

TOM TAN

Sangguniang Bayan Member

NICOLE MARIE C. MARCOS

Sangguniang Bayan Member

RODEL M. TOBILLA

Sangguniang Bayan Member

JERLYN C. BORJA

ABC President

FRANCIS CHARLES T.

ALVAREZ

*Sangguniang Kabataan
Federation President*

SECTION 11. EFFECTIVITY

This Ordinance shall take effect fifteen (15) days upon Publication in Local Circulation.

NOW, THEREFORE, on motion of HON. RODEL M. TOBILLA, seconded by HON. LOIDA B. VILLABLANCA be it RESOLVED AND ENACTED:

APPROVED UNANIMOUSLY, this 6th day of April 2026

I HEREBY CERTIFY to the correctness of the above-quoted ordinance.

VERNADITH L. NIEGOS-DIZON, LPT.
Local Legislative Staff Officer II/
Sangguniang Bayan Secretary -
Designate




Concurred:


GERARDO S. CARIAN
SB Member

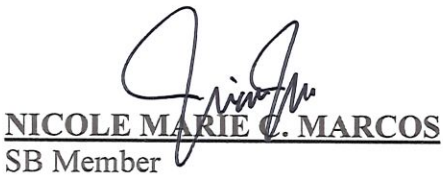

ANGELINA C. DIOLA
SB Member

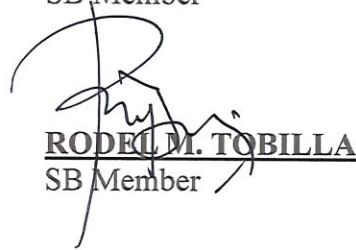

LOIDA B. VILLABLANCA
SB Member


NATHAN G. LETRODO
SB Member


ALEX C. SEQUITO
SB Member


PIO M. UTAN
SB Member


NICOLE MARIE C. MARCOS
SB Member


RODELL M. TOBILLA
SB Member


JERLYN C. BORJA
Liga Ng Mga Barangay President


FRANCIS CHARLES T. ALVAREZ
Sangguniang Kabataan Federation President

Attested:


HON. CHITO C. CAYACO
Municipal Vice-Mayor

Approved by:


HON. MARITESS B. CAYACO-MARCOS, RN.
Municipal Mayor



MINUTES OF THE COMMITTEE HEARING ON THE PROPOSED ORDINANCE “AN ORDINANCE REQUIRING THE INSTALLATION OF CLOSED-CIRCUIT TELEVISION (CCTV) CAMERAS IN CERTAIN BUSINESS ESTABLISHMENTS AND STRATEGIC PUBLIC AREAS WITHIN THE MUNICIPALITY OF PASTRANA, LEYTE PROVIDING GUIDELINES FOR ITS OPERATION, MAINTENANCE, AND MONITORING AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF” LAST MARCH 23, 2026 AT THE SANGGUNIANG BAYAN SESSION HALL.

PRESENT:

(See attached attendance)

The Committee Hearing was called to order by the Presiding Officer, Hon. Rodel M. Tobilla, at exactly 10:19 in the morning. The proceedings commenced with a prayer led by Hon. Jerlyn C. Borja.

Thereafter, the Presiding Officer directed the Sangguniang Bayan Secretary-Designate to conduct the roll call. Upon confirmation of a quorum, the Presiding Officer acknowledged the presence of the committee members and proceeded to present the agenda for the day.

The Presiding Officer likewise acknowledged the presence of the invited resource person, Mrs. Carlyn C. Nical, MLGOO.

The Presiding Officer then presented the proposed ordinance entitled:

“An Ordinance Requiring the Installation of Closed-Circuit Television (CCTV) Cameras in Certain Business Establishments and Strategic Public Areas within the Municipality of Pastrana, Leyte, Providing Guidelines for Its Operation, Maintenance, and Monitoring, and Prescribing Penalties for Violations Thereof.”

The Presiding Officer requested the committee to review the proposed ordinance and recommend corrections and suggestions to ensure contextual accuracy and applicability to the Municipality of Pastrana.

Page-by-Page Review:

The Presiding Officer raised a concern regarding the necessity of including penalties in the ordinance, considering that the installation of CCTV cameras is already a requirement for securing business permits.

Mrs. Nical explained that including penalties may be redundant. She cited a 2014 issuance directing the installation of CCTV cameras, which does not impose penalties but instead provides guidelines for installation. She added that it is within the authority of the Local Government Unit (LGU) to impose penalties rather than merely encourage compliance.

The Presiding Officer expressed that this may appear contradictory, as establishments that fail to install CCTV cameras may not have their business permits renewed.

Mrs. Nical clarified that there is no contradiction, as the requirement to install CCTV cameras is intended to ensure public safety and is part of the process for business permit renewal.

Hon. Gerardo S. Carian was recognized and suggested removing the penalty provision and instead enforcing compliance through the non-issuance or non-renewal of business permits for establishments that fail to install CCTV cameras.

Hon. Alex C. Sequito was recognized and inquired whether sari-sari stores, which are required to secure business permits, would also be mandated to install CCTV cameras.

The Presiding Officer responded that there is a list of establishments covered by the ordinance. Hon. Gerardo S. Carian further inquired how compliance would be determined.

The Presiding Officer explained that inspection should be conducted prior to the issuance or renewal of business permits.

Mrs. Nical added that a Joint Inspection Team—composed of the Bureau of Fire Protection (BFP), Philippine National Police (PNP), Municipal Engineering Office, Municipal Treasury, and other concerned offices—conducts inspections. Establishments are given thirty (30) days to comply, after which a determination is made on whether a business permit will be issued.

The Presiding Officer emphasized that during the public hearing, the MLGOO must be present to explain to business owners that the requirement is mandated by higher authorities and not solely by the Sangguniang Bayan.

Mrs. Nical further stated that the ordinance is anchored on Sections 16 and 17 of the Local Government Code.

After thorough deliberation, Hon. Pio M. Tan moved to recommend the proposed ordinance entitled:

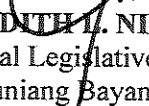
“AN ORDINANCE REQUIRING THE INSTALLATION OF CLOSED-CIRCUIT TELEVISION (CCTV) CAMERAS IN CERTAIN BUSINESS ESTABLISHMENTS AND STRATEGIC PUBLIC AREAS WITHIN THE MUNICIPALITY OF PASTRANA, LEYTE, PROVIDING GUIDELINES FOR ITS OPERATION, MAINTENANCE, AND MONITORING, AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF”

for Second Reading during the next regular session.

The motion was duly seconded by Hon. Alex C. Sequito.

There being no other matters to discuss, the meeting was adjourned at 10:52 in the morning upon motion of Hon. Pio M. Tan, duly seconded by Hon. Alex C. Sequito.

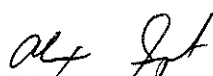
CERTIFIED TRUE AND CORRECT:


VERNADITHY L. NIEGOS-DIZON, LPT.
Local Legislative Staff Officer II/
Sangguniang Bayan Secretary- Designate


APPROVED:


HON. RODEL M. TOBILLA
Presiding Officer/Chairman, Peace and Order
and Public Safety


WITH CONCURRENCE:


HON. ALEX C. SEQUITO
Vice-Chairman, Peace and Order
and Public Safety

HON. JERLYN C. BORJA
Member, Peace and Order
and Public Safety


HON. PIO M. TAN
Member, Peace and Order
and Public Safety

HON. GERARDO S. CARIAN
Member, Peace and Order
and Public Safety


HON. NATHAN G. LETRODO
Member, Peace and Order
and Public Safety

HON. FRANCIS CHARLES T. ALVAREZ
Member, Peace and Order
and Public Safety



Republic of The Philippines
PROVINCE OF LEYTE
Municipality of Pastrana



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The Sangguniang Bayan

C E R T I F I C A T I O N

THIS IS TO CERTIFY, that we have posted in several conspicuous places with the entire jurisdiction of the Municipality of Pastrana, Province of Leyte, the invitation for **COMMITTEE MEETING** in **AN ORDINANCE REQUIRING THE INSTALLATION OF CLOSED-CIRCUIT TELEVISION (CCTV) CAMERAS IN CERTAIN BUSINESS ESTABLISHMENTS AND STRATEGIC PUBLIC AREAS WITHIN THE MUNICIPALITY OF PASTRANA, LEYTE, PROVIDING GUIDELINES FOR ITS OPERATION, MAINTENANCE, AND MONITORING, AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF** (as per attached invitation) Posted MARCH 23, 2026

Posted **COMMITTEE MEETING**
MARCH 23, 2026

Certified True and Correct,


VERNADITH N. DIZON
Sangguniang Bayan Secretary -
Designate

Issued on: March 30, 2026
Issued at: Pastrana, Leyte



Republic of the Philippine
PROVINCE OF LEYTE
Municipality of Pastrana
-00-

Office of the Sangguniang Bayan

Committee on Peace and Order and Public Safety

ATTENDANCE

March 23, 2026

“AN ORDINANCEREQUIRING THE INSTALLATION OF CLOSED-CIRCUIT TELEVISION (CCTV) CAMERAS IN CERTAIN BUSINESS ESTABLISHMENTS AND STRATEGIC PUBLIC AREAS WITHIN THE MUNICIPALITY OF PASTRAN, LEYTE, PROVIDING GUIDELINES FOR ITS OPERATION, MAINTENANCE, AND MONITORING, AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF”

Name	Signature
HON. ALEX C. SEQUITO	
HON. GERARDO S. CARIAN	
HON. PIO M. TAN	
HON. NATHAN G. LETRODO	
HON. FRANCIS CHARLES T. ALVAREZ	
HON. JERLYN C. BORJA	
CARLYN C. NICAL - MLG00	



The Sangguniang Bayan, Santo Niño St. District IV, Pastrana, Leyte;
sbpastranaleyte2022@gmail.com

BAGONG PILIPINAS