



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

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PROVINCIAL LEGAL OFFICE

Item No.: 24

Date: 07 2026 JUL

PROVINCE OF LEYTE
LEGAL OFFICE

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Sangguniang Panlalawigan
Province of Leyte
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Date: [Signature]
By: [Signature]

2nd INDORSEMENT

Jun 3, 2026

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 20 of the Sangguniang Bayan of Villaba, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 20 entitled: "An Ordinance amending Sections 3, 4, 5 and 8 of Ordinance no. 29 etc."

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan to repeal/amend its prior acts either expressly or by the passage of an essentially inconsistent resolution¹. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.


ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹ (Constantino vs. Desierto, 288 SCRA 654) April 13, 1998

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
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PROVINCE OF LEYTE
LEGAL OFFICE
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By: 
Date: 05-28-2026 Time: 10:20 AM

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1st Indorsement
26 May 2026

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 20, s. 2026** of the **Municipality of Villaba, Leyte**, entitled: **An Ordinance amending Sections 3, 4, 5 and 8 of Municipal Ordinance No. 29, series of 2025, otherwise known as the "Institutionalized and localized class suspension Ordinance of the Municipality of Villaba"**, in order to align the same with the revised guidelines under DEPED Order No. 22, s. 2024, and for other purposes.



FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Sangguniang Bayan
Office of the Secretary to the Sanggunian

May 20, 2026

Sangguniang Panlalawigan
Province of Leyte
RECEIVED

Date: MAY 20 2026
By: [Signature]

THE SANGGUNIANG PANLALAWIGAN MEMBERS
New Provincial Government Complex
Campetic, Palo, Leyte

Thru: **LEONARDO M. JAVIER, JR**
Vice Governor/Presiding Officer

Hon. Sangguniang Panlalawigan Members:

We respectfully transmit herewith fourteen (14) original copies of:

MUNICIPAL ORDINANCE NO. 20, 2026 – entitled: “AN ORDINANCE AMENDING SECTIONS 3, 4, 5 AND 8 OF MUNICIPAL ORDINANCE NO. 29, SERIES OF 2025, OTHERWISE KNOWN AS THE “INSTITUTIONALIZED AND LOCALIZED CLASS SUSPENSION ORDINANCE ON THE MUNICIPALITY OF VILLABA, LEYTE,” IN ORDER TO ALIGN THE SAME WITH THE REVISED GUIDELINES UNDER DEPED ORDER NO. 22, S. 2024, AND FOR OTHER PURPOSES,”

For your review and approval.

Best regards.

Very truly yours,


ATTY. MC QUIRIE P. UMPAD
Secretary to the Sangguniang Bayan

Copy Furnished:

1. *Municipal Treasury Office*
2. *Municipal Accounting Office*
3. *Municipal Budget Office*

RECEIVED

MUNICIPAL ORDINANCE NO. 20, S. 2026

Date: MAY 20 2026
 By: [Signature]

AN ORDINANCE AMENDING SECTIONS 3, 4, 5 AND 8 OF MUNICIPAL ORDINANCE NO. 29, SERIES OF 2025, OTHERWISE KNOWN AS THE "INSTITUTIONALIZED AND LOCALIZED CLASS SUSPENSION ORDINANCE OF THE MUNICIPALITY OF VILLABA," IN ORDER TO ALIGN THE SAME WITH THE REVISED GUIDELINES UNDER DEPED ORDER NO. 22, S.2024, AND FOR OTHER PURPOSES

Authored by: Hon. Elmer C. Silva
Sponsors: Hon. Dennis L. Sy and Hon. Richard Veloso

PREFATORY STATEMENTS

WHEREAS, Section 15, Article II of the 1987 Philippine Constitution provides that the State shall protect and promote the right to health and safety of the people;

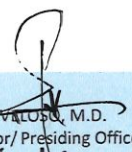
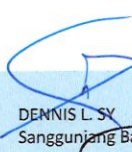
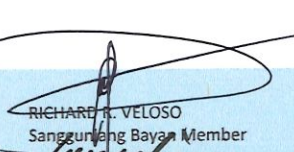
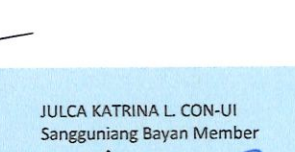
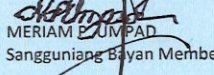
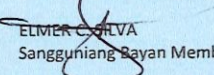
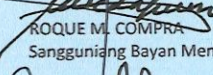
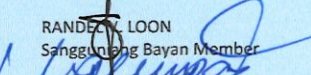
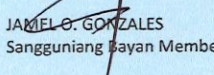
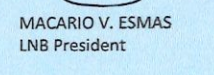
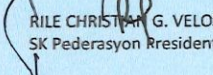
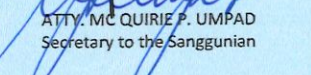
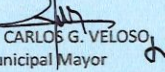
WHEREAS, Section 16 of the Republic Act No. 7160, otherwise known as the Local Government Code of 1991, mandates that local government units shall exercise powers necessary to promote the general welfare and ensure the safety of their constituents;

WHEREAS, the Department of Education issued DEPED ORDER NO.. 22, S.2024, which provides the Revised Guidelines on the Suspension of Classes and Work in Schools During Disasters and Emergencies, thereby repealing DEPED ORDER NO.. 37, S.2022;

WHEREAS, there is a need to amend certain provisions of Municipal Ordinance No. 29, Series of 2025 to ensure consistency with the updated national policy;

WHEREAS, the Municipality of Villaba recognizes the importance of a responsive and localized mechanism for the suspension of classes and school work during disasters and emergencies while maintaining learning continuity;

NOW, THEREFORE, on motion by the Hon. Elmer C. Silva, duly seconded by the Hon. Meriam P. Umpad, Be it

 EDGAR F. VELOSO, M.D. Vice Mayor/ Presiding Officer	 DENNIS L. SY Sangguniang Bayan Member	 RICHARD R. VELOSO Sangguniang Bayan Member	 JULCA KATRINA L. CON-UI Sangguniang Bayan Member
 MERIAM P. UMPAD Sangguniang Bayan Member	 ELMER C. SILVA Sangguniang Bayan Member	 ROQUE M. COMPRÁ Sangguniang Bayan Member	 RANZEL V. LOON Sangguniang Bayan Member
 JAMEL O. GONZALES Sangguniang Bayan Member	 MACARIO V. ESMAS LNB President	 RILE CHRISTIAN G. VELOSO SK Pederasyon Resident	 ATTY. MC QUIRIE P. UMPAD Secretary to the Sanggunian
 ENGR. CARLOS G. VELOSO Municipal Mayor			

BE IT ORDAINED by the Sangguniang Bayan of Villaba, Leyte, in session assembled, that:

SECTION 1. Title

This ordinance shall be known as:

“AN ORDINANCE INSTITUTIONALIZING AND LOCALIZING THE GUIDELINES ON THE SUSPENSION OF CLASSES AND SCHOOL WORK IN THE MUNICIPALITY OF VILLABA BASED ON AUTOMATIC AND LOCALIZED TRIGGERS, IN ACCORDANCE WITH DEPED ORDER NO. 22, S.2024.”

SECTION 2. AMENDMENT OF ARTICLE 3 (c)

Article 3 (c) is hereby amended to read as follows:

- c. School Head or Principal**- the administrative head of the public school authorized to declare class suspension in accordance with DEPED ORDER NO. 22, S.2024.
- f. PSDS** - Public Schools District Supervisor in the Philippines’ Department of Education is a key official responsible for supervising a specific district of public elementary and secondary schools.
- g. District Disaster Risk Reduction and Management (DRRM) Coordinator** - a designated education official (often a teacher) responsible for implementing safety protocols, managing disaster risks, and coordinating preparedness/response efforts across schools in a specific district.
- h. ALS** - Alternative Learning System is a parallel education system in the Philippines managed by the DEPED, designed to provide a second chance for basic education to out of school children, youth, and adults.

SECTION 3. AMENDMENT OF ARTICLE 4

AUTOMATIC TRIGGERS FOR CLASS SUSPENSION

Article 4 is hereby amended to read as follows:

1. Tropical Cyclones (PAGASA Tropical Cyclone Wind Signals - TCWS)

Class suspension shall automatically apply based on the following TCWS advisories issued by PAGASA:

TCWS No. 1

- Wind Speed: 39-61 km/h - *TD (Tropical Depression)*
- Lead Time: 36 hours before expected impact
- Classes for Kindergarten in the affected area shall be automatically suspended

TCWS No. 2

- Wind Speed: 62-88 km/h - *TS (Tropical Storm)*
- Lead Time: 24 hours before expected impact
- Face to face Classes for Kindergarten and Elementary to Junior High School (JHS) or

EDGAR T. VELOSO, M.D. Vice Mayor/ Presiding Officer	DENNIS L. SY Sangguniang Bayan Member	RICHARD B. VELOSO Sangguniang Bayan Member	JULCA KATRINA L. CON-UI Sangguniang Bayan Member
MERIAM B. UMPAD Sangguniang Bayan Member	ELMER C. SILVA Sangguniang Bayan Member	ROQUE M. COMPRA Sangguniang Bayan Member	RANDEL A. LOON Sangguniang Bayan Member
JAMEL O. GONZALES Sangguniang Bayan Member	MACARIO V. ESMAS LNB President	RILEY CHRISTIAN G. VELOSO SK Pederasyon President	ATTY. MCQUIRIE P. UMPAD Secretary to the Sanggunian
		ENGR. CARLOS B. VELOSO Municipal Mayor	

Grade 10 in the affected area shall be automatically suspended; provided that Elementary and JHS will shift to modular distance learning, performance tasks, projects, or make-up classes based on their Learning and Service Continuity Plan (LSCP) to ensure that learning competencies are met.

TCWS No. 3

- Wind Speed: 89–117 km/h -*STS (Severe Tropical Storm)*
- Lead Time: 18 hours before expected impact
- Classes and work in all levels in the affected area shall be automatically suspended.

TCWS No. 4

- Wind Speed: 118–184 km/h - *TY (Typhoon)*
- Lead Time: 12 hours before expected impact
- Classes and work in all levels in the affected area shall be automatically suspended.

TCWS No. 5

- Wind Speed: 185 km/h or higher – **STY (Super Typhoon)**
- Lead Time: 12 hours before expected impact
- Classes and work in all levels in the affected area shall be automatically suspended.

If the TCWS is issued at a time when classes have already begun, the school shall immediately suspend the classes and work and send everyone home, if it is safe to do so. However, schools are obligated to keep the students and personnel safe in school if traveling has become unsafe.

All advisories under this classification shall be based solely on official issuance of the Philippine Atmospheric Geophysical and Astronomical Services Administration (PAGASA), and no other sources shall be used as basis for the declaration of class and work suspension.

2. Heavy Rainfall Warnings (PAGASA)


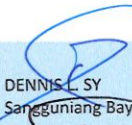
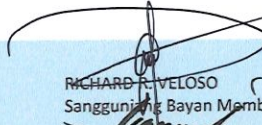
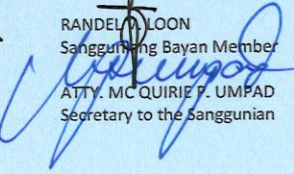
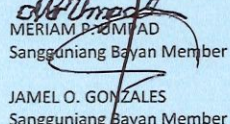
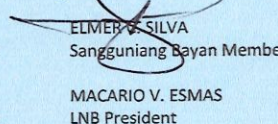
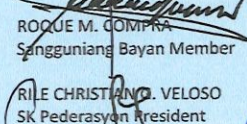
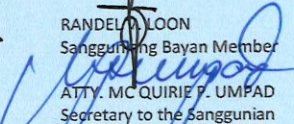
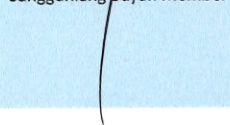
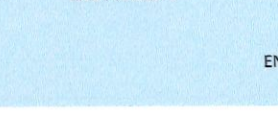
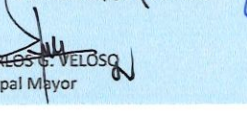
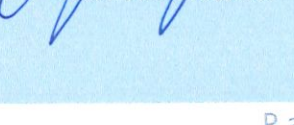
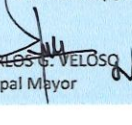
When PAGASA issues rainfall warnings, the following shall apply:

Yellow Warning (Rainfall) Alarm (Flooding) Water Level

For areas in the municipality with torrential rains/ flooding and based on the assessment of the school, the learners and personnel are still exposed to various risks, the PSDS shall coordinate with the local government unit (LGU) Thru the MDDRMO for localized school suspensions.

The LCE shall decide on the suspension of face-to-face classes, and work in schools, provided that schools will shift to modular distance learning, performance tasks, projects, or make-up classes based on their LSCP to ensure that learning competencies are met.

Orange or Red Warning and Critical Water Level (Flooding) at a time when classes have not yet started for the day

 EDGART T. VELOSO, M.D. Vice Mayor/ Presiding Officer	 DENNIS L. SY Sangguniang Bayan Member	 RICHARD R. VELOSO Sangguniang Bayan Member	 JULCA KATRINA L. CON-UI Sangguniang Bayan Member
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 JAMEL O. GONZALES Sangguniang Bayan Member	 MACARIO V. ESMAS LNB President	 RILE CHRISTIANO V. VELOSO SK Pederasyon President	 ATTY. MC QUIRJE P. UMPAD Secretary to the Sanggunian
 ENGR. CARLOS G. VELOSO Municipal Mayor			

Classes and work from kindergarten to Grade 12 and ALS are automatically suspended in schools.

Orange or Red Warning (Rainfall) and Critical Water Level (Flooding) at a time when classes have already begun for the day

The school head shall immediately suspend classes and work from kindergarten to Grade 12 and ALS and send everyone home if it is safe to do so. However, schools are obligated to keep the learners and personnel safely in school if traveling has become unsafe.

All Rainfall advisories under this section shall be based exclusively on official reports issued by the Philippine Atmospheric Geophysical and Astronomical Services Administration (PAGASA), and no other official or secondary sources shall be considered for purpose of class and work suspension.

3. Earthquake (PHIVOLCS)

- **Intensity V and below** - The LCE shall decide on the suspension of face-to-face classes and work. For localized school suspensions, the PSDS shall coordinate with the LGUs, thru the MDRRMO provided that schools will shift to modular distance learning, performance tasks, projects, or make-up classes based on their LSCP to ensure that learning competencies are met.

Classes shall only resume after safety inspection of school buildings by competent authorities.

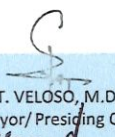

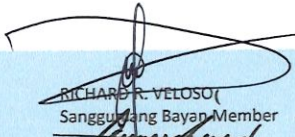
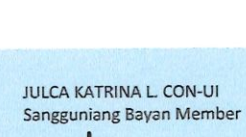
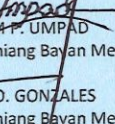
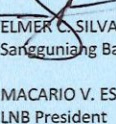
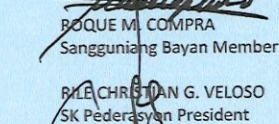
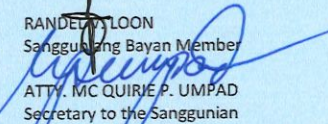

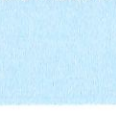
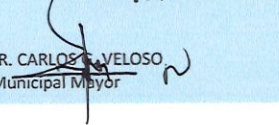
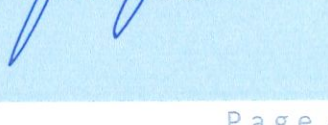

- **Intensity VI and above** - Classes and work in all levels are automatically suspended in all public schools, including ALS. In cases where an earthquake happens while learners are in school, safety procedures shall initially be undertaken, before sending everyone home. However, schools are obligated to keep the learners and personnel safely in school if traveling has become unsafe.

- If an earthquake of Intensity VI or higher occurs, the school head shall request from competent authorities (Department of Public Works and Highways [DPWH], local building officials, division engineers, and other competent professionals) to assess the school buildings before allowing students and personnel to return.

4. Extreme Heat Conditions

Classes may be suspended when heat conditions are unsafe or not conducive to learning, as determined by the Local Chief Executive or School Authorities as determined by PAGASA.

- Classification System - PAGASA classifies heat indices as:
 - **Caution (27-32°C):** Fatigue possible.
 - **Extreme Caution (33-41°C):** Heat cramps/exhaustion possible.

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- **Danger (42-51°C):** Heat cramps/exhaustion likely, heat stroke probable.
- **Extreme Danger (52°C and above):** Heat stroke imminent.

5. Poor Air Quality or Volcanic Smog (Vog)

Suspension of classes for Low Air Quality and Volcanic Fog will depend on the Particle Matter 2.5 Air Quality Index as reported by the Environment Management Bureau (EMB) of the Department of Environment and Natural Resources (DENR).

Air Quality Index Levels

- ***Acutely Unhealthy (Purple) PM 2.5 between 55.1 - 90***
 - The LCE shall decide on the suspension of face-to-face classes.
 - The PSDS shall coordinate with the LGUs thru the MDRRMO for localized school suspensions, provided that schools will shift to modular distance learning, performance tasks, projects, or make-up classes based on their LSCP to ensure that learning competencies are met.
- ***Emergency (Maroon) PM 2.5 >91***
 - Classes and work shall be automatically suspended.

6. Other Emergencies and Hazards

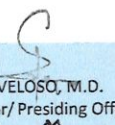
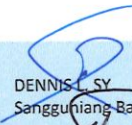

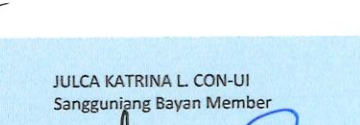
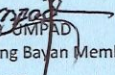
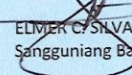
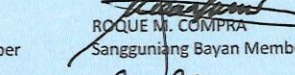
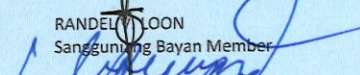
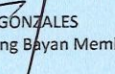
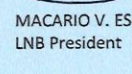
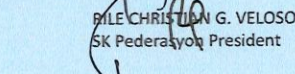
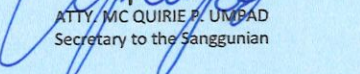
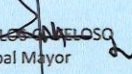
In case of other calamities, emergencies, and hazards not enumerated above that may threaten the welfare and safety of learners and school personnel, the school heads, or the district or division ALS coordinator may suspend classes, and work as may be appropriate; provided that there is the necessary coordination with the LCE and PSDS.

SECTION 4. AMENDMENT OF ARTICLE 5

AUTHORITY TO DECLARE CLASS SUSPENSION

Article 5 is hereby amended to read as follows:

- The ***Local Chief Executive*** shall have the authority to declare municipality-wide suspension of classes and school work when necessary.
- School Heads or Principals*** are authorized to declare localized suspension of classes within their respective schools when hazards threaten the safety of learners and school personnel.
- Punong Barangays*** shall exercise recommendatory authority only, and may recommend to the School Head or Local Chief Executive the suspension of classes within their respective barangays based on actual hazard conditions.

 EDGAR T. VELOSO, M.D. Vice Mayor/ Presiding Officer	 DENNIS L. SY Sangguniang Bayan Member	 RICHARD R. VELOSO Sangguniang Bayan Member	 JULCA KATRINA L. CON-UI Sangguniang Bayan Member
 MERIAM B. UMPAD Sangguniang Bayan Member	 ELVIER C. SILVA Sangguniang Bayan Member	 ROQUE M. COMPRA Sangguniang Bayan Member	 RANDELYN LOON Sangguniang Bayan Member
 JAMEL O. GONZALES Sangguniang Bayan Member	 MACARIO V. ESMAS LNB President	 RILE CHRISTIAN G. VELOSO SK Pederasyon President	 ATTY. MC QUIRIE B. UMPAD Secretary to the Sanggunian
		 ENGR. CARLOS M. VELOSO Municipal Mayor	

d. All suspension declarations shall be immediately coordinated with the MDRRMO, DepEd District Office thru their district DRRM coordinator, and the Office of the Mayor.

SECTION 5. TERTIARY LEVEL CONSIDERATION

Institutions offering tertiary or higher education within the Municipality of Villaba, which fall under the supervision of the *Commission on Higher Education*, may adopt class suspension policies consistent with their governing regulations.

Whenever necessary, the Local Chief Executive may issue an Executive Order recommending or declaring suspension of classes for tertiary institutions, subject to the discretion and academic policies of the concerned institutions.

SECTION 6. AMENDMENT OF ARTICLE 8

CONTINUOUS LEARNING PROVISIONS

Article 8 is hereby amended to read as follows:

During periods of class suspension, schools shall activate their Learning and Service Continuity Plan (LSCP) as required by the Department of Education.

Learning continuity may be implemented through the following Alternative Delivery Modes (ADM):

1. Modular learning
2. Online or digital learning
3. Blended learning approaches
4. Make-up classes or catch-up sessions
5. Other flexible learning strategies approved by the Department of

Education.

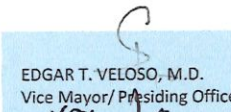
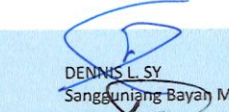
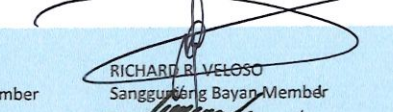
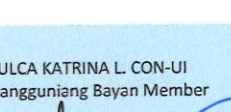
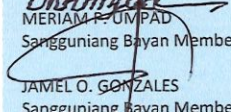
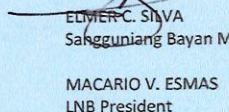
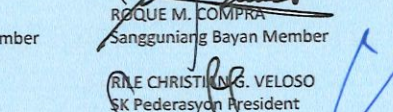
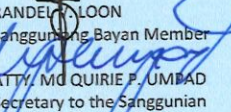

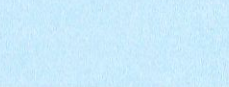
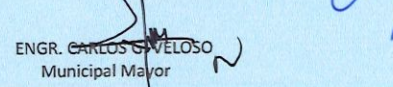
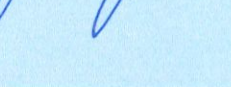

No learner shall be penalized for absences resulting from officially declared class suspensions.

SECTION 7. REPEALING CLAUSE

All provisions of Municipal Ordinance No. 29, Series of 2025 inconsistent with this amendatory ordinance are hereby modified accordingly.

SECTION 8. SEPARABILITY CLAUSE

If any part of this ordinance is declared unconstitutional or invalid, the remaining provisions shall remain in full force and effect.

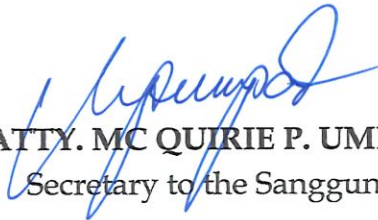
 EDGAR T. VELOSO, M.D. Vice Mayor/Presiding Officer	 DENNIS L. SY Sangguniang Bayan Member	 RICHARD R. VELOSO Sangguniang Bayan Member	 JULCA KATRINA L. CON-UI Sangguniang Bayan Member
 MERIAM P. UMPAD Sangguniang Bayan Member	 ELMER C. SILVA Sangguniang Bayan Member	 ROQUE M. COMPRÁ Sangguniang Bayan Member	 RANELO LOON Sangguniang Bayan Member
 JAMEL O. GONZALES Sangguniang Bayan Member	 MACARIO V. ESMAS LNB President	 RINE CHRISTING G. VELOSO SK Pederasyon President	 ATTY. MOQUIRIE P. UMPAD Secretary to the Sanggunian
 ENGR. CARLOS S. VELOSO Municipal Mayor			

SECTION 9. EFFECTIVITY CLAUSE

This ordinance shall take effect after compliance with the posting and publication requirements under the Local Government Code of 1991.


Approved unanimously.

This Ordinance was approved by the Sangguniang Bayan in its Regular Session on March 26, 2026.


ATTY. MC QUIRIE P. UMPAD
Secretary to the Sanggunian

ATTESTED:


EDGAR T. VELOSO, M.D.
Vice Mayor/Presiding Officer


DENNIS L. SY
Sangguniang Bayan Member

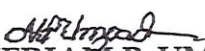

ELMER C. SILVA
Sangguniang Bayan Member

JULCA KATRINA L. CON-UI
Sangguniang Bayan Member


RANDEL V. LOON
Sangguniang Bayan Member


RICHARD R. VELOSO
Sangguniang Bayan Member


JAMEL O. GONZALES
Sangguniang Bayan Member


MERIAM P. UMPAD
Sangguniang Bayan Member

MACARIO V. ESMAS
LNB President


ROQUE M. COMPRA
Sangguniang Bayan Member


RILE CHRISTIAN G. VELOSO
SK Pederasyon President

APPROVED:

ENGR. CARLOS G. VELOSO
Municipal Mayor
19 MAY 2026



MUNICIPAL ORDINANCE NO. 29, S. 2025

AN ORDINANCE INSTITUTIONALIZING AND LOCALIZING THE GUIDELINES ON CLASS SUSPENSION IN THE MUNICIPALITY OF VILLABA BASED ON AUTOMATIC TRIGGERS, AND GRANTING FULL AUTHORITY TO SCHOOL HEADS TO DECLARE THE SUSPENSION OF CLASSES IN ALL LEVELS, SUBJECT TO EXISTING LAWS AND DEPED ORDER NO. 37, S. 2022

*Authored by: Hon. Elmer C. Silva
Sponsored by: Hon. Richard R. Veloso*

Prefatory Statement

Section 15, Article II of the 1987 Philippine Constitution provides that the State shall protect and promote the right to health and safety of the people;

Section 16 of Republic Act No. 7160, otherwise known as the "Local Government Code of 1991," mandates that every local government unit shall exercise powers necessary to promote the general welfare and ensure the safety of its constituents;

DepEd Order No. 37, s. 2022, provides for the "Guidelines on the Cancellation or Suspension of Classes and Work in Schools in the Event of Natural Disasters, Power Outages/Interruptions, and Other Calamities," recognizing that Local Chief Executives and School Heads may suspend classes for the safety of learners and personnel;

The Municipality of Villaba, being prone to typhoons, earthquakes, and flooding, requires localized and institutionalized mechanisms to enable immediate and coordinated suspension of classes based on automatic triggers;


It is imperative to devolve and empower the Barangay LGUs and School Heads to declare class suspension without delay, ensuring no contradiction with DepEd and NDRRMC guidelines;

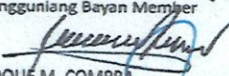
ARTICLE 1. TITLE.


This ordinance shall be known as the "*Institutionalized and Localized Class Suspension Ordinance of the Municipality of Villaba.*"


ARTICLE 2. DECLARATION OF POLICY.


It is the policy of the Municipality of Villaba to institutionalize a localized, responsive,

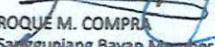

DENNIS L. SY
Sangguniang Bayan Member /
Temporary Presiding Officer

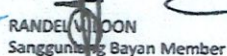

JULCA KATRINA L. CON-UI
Sangguniang Bayan Member


RICHARD R. VELOSO
Sangguniang Bayan Member


MERIAM P. AMPAD
Sangguniang Bayan Member


ELMER C. SILVA
Sangguniang Bayan Member


ROQUE M. COMPRA
Sangguniang Bayan Member


RANDEL M. LOON
Sangguniang Bayan Member


JAMEL O. GONZALES
Sangguniang Bayan Member

MACARIO V. ESMAS
LNB President


MC QUIRIE P. UMPAD, J.D.
Secretary to the Sangguniang Bayan

APPROVED:


ENGR. CARLOS G. VELOSO
Municipal Mayor

and coordinated system for the declaration of class suspension during disasters and emergencies, ensuring the protection and safety of all learners, teachers, and school personnel.

ARTICLE 3. DEFINITION OF TERMS.

For purposes of this Ordinance, the following terms shall mean:

- a. **Automatic Triggers** - refer to predetermined conditions or advisories (such as typhoon signals, earthquake intensity, or flooding) that automatically warrant class suspension under this ordinance.
- b. **Barangay Local Government Unit (BLGU)** - the smallest political unit headed by a Punong Barangay authorized to recommend localized class suspension.
- c. **School Head or Principal** - the administrative head of a public school authorized to declare class suspension in accordance with DepEd Order No. 37, s. 2022.
- d. **Private School Head or Administrator** - the head of a private educational institution empowered to declare suspension within their school in accordance with internal policies.
- e. **Calamity or Emergency** - any event such as typhoon, earthquake, flooding, landslide, or similar occurrence that threatens life and property.
- f. **Continuous Learning** - the continuation of educational activities through alternative delivery modes (modular, online, blended, etc.) during suspension periods.

ARTICLE 4. AUTOMATIC TRIGGERS FOR CLASS SUSPENSION.

Class suspension shall be automatic under the following conditions:

1. Typhoons (PAGASA Advisories):
 - Signal No. 1: Automatic suspension of kindergarten classes in public and private schools.
 - Signal No. 2: Automatic suspension of kindergarten, elementary, and high school classes in all schools.
 - Signal No. 3 or higher: Automatic suspension of all levels in public and private schools and work in government offices.
2. Heavy Rainfall Warnings (PAGASA):
 - Yellow Warning: Localized discretion of the School Head or Punong Barangay based on site conditions.
 - Orange or Red Warning: Automatic suspension of classes in all levels.

3. Earthquakes (PHIVOLCS):

DENNIS L. SY
Sangguniang Bayan Member /
Temporary Presiding Officer

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Sangguniang Bayan Member

MACARIO V. ESPINAS
LNB President

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Sangguniang Bayan Member

ROQUE M. COMPRA
Sangguniang Bayan Member

MC QUIRIE P. UMPAD, J.D.
Secretary to the Sangguniang Bayan

RICHARD V. VELOSO
Sangguniang Bayan Member

RANDEL P. LOON
Sangguniang Bayan Member

APPROVED:

ENGR. CARLOS G. VELOSO
Municipal Mayor

MERIAM P. UMPAD
Sangguniang Bayan Member

JAVEL O. GONZALES
Sangguniang Bayan Member

- Intensity V or higher: Automatic suspension of classes in all levels within affected barangays.
 - Aftershocks of Intensity IV or higher: Temporary evacuation and suspension subject to MDRRMO evaluation.
4. Flooding, Landslides, or Other Hazards
 - Verified by the BLGU or MDRRMO to pose immediate danger to learners and personnel.
 5. Power Outages or Structural Hazards:
 - School Heads may declare suspension if facilities are unsafe for conduct of classes.

ARTICLE 5. AUTHORITY TO DECLARE CLASS SUSPENSION.





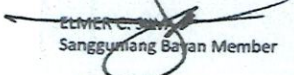
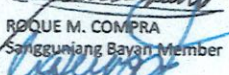

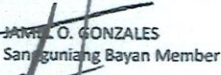
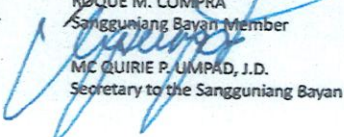
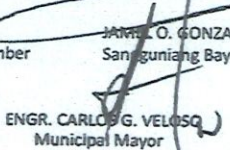
The following are granted full and independent authority to suspend classes based on the presence of automatic triggers;

- a. The *Punong Barangay* in coordination with school officials shall have the recommendatory power to declare class suspension within their territorial barangay.
- b. The *School Head or Principal* may independently suspend classes on their respective schools or learning centers for safety reasons even without higher authority confirmation.
- c. *Private School Heads* may likewise declare suspension under their internal policies, provided they inform the MDRRMO and the Office of the Mayor.
- d. All declarations shall be coordinated immediately with the Municipal DRRMO, DepEd District Office, and Office of the Mayor. Such declaration shall be exercised *without prejudice to the authority of the Local Chief Executive* to issue municipal-wide suspension of classes or work in accordance with national and local laws, and existing DepEd and DILG issuance.

ARTICLE 6. RESPONSIBILITIES OF SCHOOL HEADS AND PUNONG BARANGAYS.

a. *School Heads shall:*

1. Ensure immediate safety of learners and personnel.
2. Announce suspension promptly using available communication platforms (group text, social media, public announcement).
3. Coordinate with the Barangay, MDRRMO, and DepEd.
4. Implement continuous learning strategies when applicable.
5. Submit post-incident reports within 24 hours.

 DENNIS L. JK Sangguniang Bayan Member / Temporary Presiding Officer	 JULCA KATRINA L. CON-UI Sangguniang Bayan Member	 RICHARD F. VELOSO Sangguniang Bayan Member	 MERIAM P. UMPAD Sangguniang Bayan Member
 ELMER C. SILVA Sangguniang Bayan Member	 ROQUE M. COMPRA Sangguniang Bayan Member	 RANDEL M. NOON Sangguniang Bayan Member	 JAMIL O. GONZALES Sangguniang Bayan Member
MACARIO V. ESMAS LNB President	 MC QUIRIE P. UMPAD, J.D. Secretary to the Sangguniang Bayan	APPROVED:  ENGR. CARLO G. VELOSO Municipal Mayor	

b. *Punong Barangays shall:*

1. Monitor and assess hazard situations within the barangay.
2. Issue advisories and assist in evacuation or shelter coordination.
3. Maintain communication with the MDRRMO and local schools.
4. Keep records of all suspension incidents and reports.

ARTICLE 7. ROLE OF THE MUNICIPAL GOVERNMENT.

The Municipal Government of Villaba, through the MDRRMO and the Office of the Mayor, shall:

1. Serve as the central coordinating and information center for all class suspension activities;
2. Provide technical, logistical, and emergency assistance to barangays and schools;
3. Maintain a database of class suspension reports;
4. Conduct regular training and orientation for school heads and barangay officials on disaster preparedness and class suspension protocols.

ARTICLE 8. CONTINUOUS LEARNING PROVISIONS.

When classes are suspended, schools shall continue learning through the following modes:

1. Modular or take-home activities;
2. Online or digital learning when feasible;
3. Catch-up classes after resumption;
4. Community-based study support in coordination with the BLGU and MDRRMO.

No learner shall be penalized or disadvantaged for absences resulting from suspension due to emergencies.

ARTICLE 9. ALIGNMENT WITH DEPED ORDER NO. 37, s. 2022.

All public and private schools within the Municipality of Villaba shall strictly align their suspension protocols and learning continuity plans with DepEd Order No. 37, s. 2022, and any subsequent amendments or national issuances.

ARTICLE 10. SOURCE OF FUNDS.

The implementation of this ordinance shall be funded through:

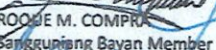
1. The Municipal DRRM Fund (MDRRMF);
2. The Barangay DRRM Fund (BDRRMF); and
3. Other appropriate local or external funds, in accordance with government budgeting and accounting rules.


DENNIS L. SY
Sangguniang Bayan Member /
Temporary Presiding Officer



ELMER
Sangguniang Bayan Member



MACARIO V. ESMAS
LNB President

JULCA KATRINA L. CON-UI
Sangguniang Bayan Member


ROMEO M. COMPRÁ
Sangguniang Bayan Member

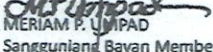

MC QUIRIE P. UMPAD, J.D.
Secretary to the Sangguniang Bayan

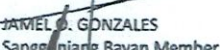

RICHARD B. VELOSO
Sangguniang Bayan Member


RANDEL
Sangguniang Bayan Member

APPROVED:


ENGR. CARLOS S. VELOSO
Municipal Mayor


MERIAM P. UMPAD
Sangguniang Bayan Member


JAMEL G. GONZALES
Sangguniang Bayan Member

ARTICLE 11. NON-CONTRADICTION CLAUSE.

Nothing in this ordinance shall be interpreted to contravene existing national laws, DepEd orders, or NDRRMC guidelines. It shall complement and localize such national policies.

ARTICLE 12. PENALTY CLAUSE.

Any public official or school head who abuses or neglects the authority under this ordinance shall be subject to appropriate administrative sanctions in accordance with civil service rules, DepEd policies, and other relevant laws.

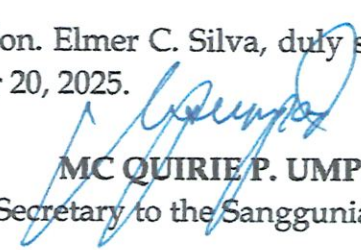
ARTICLE 13. SEPARABILITY CLAUSE.

If any part of this ordinance is declared invalid, the remaining provisions shall continue to be in full force and effect.


ARTICLE 14. EFFECTIVITY CLAUSE.

This ordinance shall take effect after the compliance with the posting and publication requirements under the Local Government Code of 1991.

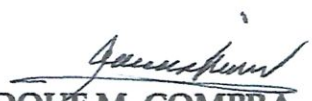
Being moved for approval by the Hon. Elmer C. Silva, duly seconded en masse, this ordinance was approved on November 20, 2025.



MC QUIRIE P. UMPAD, J.D.
Secretary to the Sangguniang Bayan

ATTESTED:

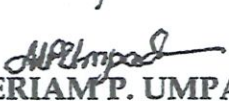

DENNIS L. SY
Sangguniang Bayan Member/
Temporary Presiding Officer

JULCA KATRINA L. CON-UI
Sangguniang Bayan Member


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JAMEL O. GONZALES
Sangguniang Bayan Member


ELMER C. SILVA
Sangguniang Bayan Member

MACARIO V. ESMAS
LNB President

APPROVED:


ENGR. CARLOS G. VELOSO
Municipal Mayor

29 JAN 2026



MINUTES OF THE PUBLIC HEARING CONDUCTED BY THE COMMITTEE ON DISASTER AND RISK REDUCTION MANAGEMENT ON THE PROPOSED ORDINANCE AN ORDINANCE AMENDING SECTIONS 3, 4, 5 AND 8 OF MUNICIPAL ORDINANCE NO. 29, SERIES OF 2025, OTHERWISE KNOWN AS THE “INSTITUTIONALIZED AND LOCALIZED CLASS SUSPENSION ORDINANCE OF THE MUNICIPALITY OF VILLABA,” IN ORDER TO ALIGN THE SAME WITH THE REVISED GUIDELINES UNDER DEPED ORDER NO. 22, S.2024, AND FOR OTHER PURPOSES

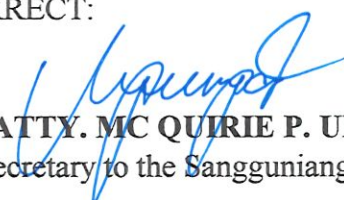
ON MARCH 23, 2026 AT MUNICIPAL FUNCTION HALL

The public hearing commenced at exactly 10:15 in the morning, with an opening prayer, followed by the singing of the Philippine National Anthem and the Villaba Hymn. The hearing was attended by Dr. Merlita D. Veloso, Municipal Administrator; Engr. Arvin Cueva, MGDH-1/LDRRMO; Rhoda A. Lacanaria, DILG/MLGOO; Ana Rhoda R. Conag, PESO Manager; Teddy Vapor, HRMO; PCPT. Realthur Tabernero, OIC Villaba MPS; Member of the concerned committee of the Sangguniang Bayan were also present, in the persons of the Hon. Elmer C. Silva & Hon. Dennis L. Sy; Punong Barangays, District Supervisors and School Heads from public and private elementary, secondary and tertiary schools.

Hon. Dennis Sy acknowledged the attendees and turned over the proceedings to Hon. Elmer Silva, who read the entire proposed ordinance, followed by deliberation. Engr. Arvin Cueva suggested including the District DRRM Coordinator in Section 4, Article V, Letter D. Ms. Junabeth Romero raised a concern under Section 4, Article V, Letter B, noting that “School Heads” or “Principal” refers only to DepEd, and suggested specifying CHED, including University Presidents. Engr. Cueva explained that the ordinance aligns with DepEd Order No. 22, authorizing only the Local Chief Executive (LCE), Public Schools District Supervisor (PSDS), and School Heads to suspend classes, but noted that tertiary level may still suspend classes under Section 5, subject to an Executive Order from the LCE. Mr. Teddy Vapor recommended that the MDRRMO be the sole office contacted for localized triggers to ensure uniform information dissemination. Mr. Lolito Devota inquired about the temperature threshold for class suspension under Extreme Heat Conditions. Hon. Dennis Sy responded that suspension shall follow PAGASA temperature levels, which may be specified in the ordinance. Mr. Ronie Lucañas asked whether class suspension requires a memo or may be communicated verbally or via group chat. Mr. Pepito Sanaco inquired about areas like Casilion, where flooding persists despite clear weather. Engr. Cueva replied that school heads need only submit a situational report through the District DRRM Coordinator or group chat, and may suspend classes at their discretion if the area is unsafe. Finally, Hon. Dennis Sy recommended creating an official group chat with School Heads and Punong Barangays to consolidate announcements.

Without further deliberations, the public hearing adjourned at 11:26 in the morning.

CERTIFIED CORRECT:


ATTY. MC QUIRIE P. UMPAD
Secretary to the Sangguniang Bayan

ATTESTED:


HON. RICHARD R. VELOSO
Committee Chairman

Republic of the Philippines
Province of Leyte
Municipality of Villaba

OFFICE OF THE SANGGUNIANG BAYAN

COMMITTEE ON DISASTER AND RISK REDUCTION MANAGEMENT

COMMITTEE REPORT NO. 1, S. 2026

March 23, 2026

SUBJECT:

AN ORDINANCE AMENDING SECTIONS 3, 4, 5 AND 8 OF MUNICIPAL ORDINANCE NO. 29, SERIES OF 2025, OTHERWISE KNOWN AS THE "INSTITUTIONALIZED AND LOCALIZED CLASS SUSPENSION ORDINANCE OF THE MUNICIPALITY OF VILLABA," IN ORDER TO ALIGN THE SAME WITH THE REVISED GUIDELINES UNDER DEPED ORDER NO. 22, S.2024, AND FOR OTHER PURPOSES

FINDINGS

1. Sections 3, 4, 5, and 8 of the ordinance require amendments to align with DepEd Order No. 22, S.2024.
2. The definition of School Heads currently applies only to DepEd; CHED/University Presidents are not included.
3. Coordination during emergencies requires the involvement of the District DRRM Coordinator.
4. Class suspension may be reported through situational reports or group chat, without requiring formal memos.

RECOMMENDATION

1. Approve the proposed amendments incorporating the suggested clarifications and coordination procedures.
2. Establish an official group chat with School Heads and Punong Barangays to ensure timely, unified, and consistent dissemination of information.


HON. RICHARD R. VELOSO
Committee Chairman

CONCURRING:


HON. RANDEL V. LOON
Vice Chairman


HON. JAMEL O. GONZALES
Member

APPENDICES:

e.g. Minutes of Public Hearing and Committee Meetings and Attendance Sheet, Photo/Video

3/17/26
Received by:
[Signature]



Republic of the Philippines
Province of Leyte
Municipality of Villaba
Office of the Secretary to the Sangguniang Bayan

NOTICE OF PUBLIC HEARING

Received:
[Signature]
3/17/2026

Notice is hereby given that a public hearing will be conducted by the Sangguniang Bayan Committee on Education, Disaster and Risk Reduction Management, March 23, 2026 at 10 o'clock in the morning at Municipal Function Hall, this Municipality, relative to the consideration of the following proposed municipal ordinance:

Proposed Municipal Ordinance No. 14, Series of 2026 authored by Hon. Elmer C. Silva and sponsored by Hon. Dennis L. Sy and Hon. Richard R. Veloso

"AN ORDINANCE AMENDING SECTIONS 3, 4, 5 AND 8 OF MUNICIPAL ORDINANCE NO. 29, SERIES OF 2025, OTHERWISE KNOWN AS THE "INSTITUTIONALIZED AND LOCALIZED CLASS SUSPENSION ORDINANCE OF THE MUNICIPALITY OF VILLABA," IN ORDER TO ALIGN THE SAME WITH THE REVISED GUIDELINES UNDER DEPED ORDER NO. 22, S-2024 AND FOR OTHER PURPOSES"

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ROMALDO G. STOVERO
[Signature]
3/17/26

The following offices, agencies and stakeholders are hereby invited to attend and participate in the said public hearing:

- Office of the Municipal Administrator
- Office of the Municipal Relations Officer-Designate
- Municipal Disaster and Risk Reduction Management Office (MDRRMO)
- District Supervisors of Villaba North and South Districts
- All Punong Barangays
- School Heads/Principal/Directress of Elementary, Secondary and Tertiary educational institutions for both public and private.

The public and all concerned parties are encouraged to attend and express their views, comments and recommendations regarding the proposed ordinance.

Issued this 9th day of March 2026, at the Municipality of Villaba, Leyte

ATTY. MC QUIRIE P. UMPAD
Secretary to the Sanggunian

Received by: Ma. Gerysa
[Signature]
WLS
Hinabuyan - Little Rivers
3/17/26

ARMENEDONZA → Jordan
03-16-26

JAY QUALIN
HIBULANCAN

Julia...
TABONOR
Marcial Espina J

Received: BOY ANTHONY F. CASTILLO (Clerk)
VCA VILLABA
03/16/2026

VIT
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03-16-2026

Received by: ERIC P. MORALES (Sec.)
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JAMES CATANES

03-16-2026 - Official
Anne Rivera
3/16/2026

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Artem...
3-17-2026
Silva

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3/17/2026

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Relin Pasik

VOCATI...
3/16/2026



ATTENDANCE SHEET

AN ORDINANCE AMENDING SECTIONS 3, 4, 5 AND 8 OF MUNICIPAL ORDINANCE NO. 29, SERIES OF 2025, OTHERWISE KNOWN AS THE "INSTITUTIONALIZED AND LOCALIZED CLASS SUSPENSION ORDINANCE OF THE MUNICIPALITY OF VILLABA," IN ORDER TO ALIGN THE SAME WITH THE REVISED GUIDELINES UNDER DEPED ORDER NO. 22, S.2024, AND FOR OTHER PURPOSES

DATE: MARCH 23, 2026
 TIME: 10:00 AM
 VENUE: MUNICIPAL FUNCTION HALL

NO.	NAME	DESIGNATION	SIGNATURE
1	Concordio P. Tordillo Jr.	Teacher - Christian Learning Center	
2	JUNNABETH S. ROMEON	Director (Acad Affairs) VSU Villaba	
3	Rhoda A. Lacanario	DIVA MUGDO	
4	Denise L. [unclear]	SB MEMBER	
5	ELMER C. SILVA	SBM	
6	RICHARD R. VELSO	SB MEMBER	
7	RICO Lu. SAMACO	HT-III / SCHOOL HEAD	
8	MANIX C. ROA	Sr LEO	
9	ANA RHODA R. COMAS	SI / PESO Manager	
10	DANIL I. MAPAIT	Principal II	
11	RONALDO GAY S. BOHAYANO	DEPUTY - P-III	
12	Helen A. Paros	HTI - School Head	
13	CLEMENCIA T. ASAS	BOY CAPTAIN	
14	BENEDICTO S. UMAPAO	P.B.	
15	Mofen Ann Giva	School Head	
16	Jeddimar Graciano	Teacher	
17	Lolito C. Deveta	H.T.-10	
18	ALLEN S. CUESTA	TIC	
19	Lancest J. Lago	P.B Librarian	
20	ROXIE ROSALES	P.B SILVER	
21	EMERSON C. BERRA	SA	
22	DANILO P. SEGOVIA JR	SBM	

	Name	Designation	Signature
23	PEORO B. ABING JR.	Brgy. Calbugos	
24	Roy L. Castanpungan	T-1 Sulpa NHTS	
25	ARVEN S. Carbon	T-III Sambuyan NHTS	
26	Gill & John Amor D. Rivalal	P-1 Abigay ES	
27	Michael B. Sui	HT-1 Bago Bago ES	
28	Edmund E. Albacite	P-1 KTMS ES	
29	Harold Sison	DIC - UMO	
30	EMILYN B. LUCERO	LC-2 NEO BAR. ES	
31	Mary Jane B. Campos	P-2 XSCS	
32	CHERRYL S. DIOCTON	HT-III - ILIGAY ES	
33	VANESSA V. RETETA	MT-1 / TIC Cahign NHTS	
34	JERAN FARAH S. ALBIS	T-II Sports Cov - VNCHS	
35	ALMA M. COMINQUEZ	AO II Conquaron ES / HTM	
36	ISA V. EMOY	HT-1 Sta. Cruz ES	
37	RHODORA V. TUMAMAR	P-II Libagmg ES	
38	Sheina Marie S. Macalla	ASP2 Villaba NHTS	
39	Maria Kris H. Emot	P-1 Tagbuzo ES	
40	Glennel P. Pacino	TIC / Capitanon ES	
41	Rome N. LUCANAS	P-1 / Catagbacan ES	
42	ENGR. ARVIN N. CUEVA	MEDH-1 / LOROMO	
43	URA L. BORRERO	SB STAFF	
44	Jenny Grace S. Morales	SB STAFF	
45	Ana Lou Dalag	SB J-O.	
46	ROBERTA GABRAY	PB - FATIMA	
47	Maries H. Yuzon	P-1 Jordan ES	
48	Charibel R. Saranosa	P-2 Balite ES	
49	IRIS A. BORROMEO	MT-1 Campung ES	
50	MERLITA D VELASO	Mu. Am.	
51	NEKAHA P. PALANIS	SB JO	
52	PORT TERTINO DORRADO	OTC VILLARA MFS	
53	PEPITO L. DANARCO	TIC / CAZILION ES	
54	TEDDY VAPOR	HRMO	
55			



Republic of the Philippines
Province of Leyte
Municipality of Villaba

OFFICE OF THE SANGGUNIANG BAYAN

