



Republic of the Philippines
PROVINCE OF LEYTE
 Provincial Capitol
 Tacloban City

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PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT
 June 11, 2026

Item No.: 45
 Date: 07 2026 JUL

PROVINCE OF LEYTE
 LEGAL OFFICE
 RECEIVED

By: [Signature]
 Date: Jun 26 2026 Time: 1:24
Sangguniang Panlalawigan
Province of Leyte
RECEIVED
 Date: JUN 26 2026
 By: [Signature]

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 3 of the Sangguniang Bayan of Matalom, Leyte.

Issues/ concerns for review/ recommendation/legal opinion is/ are as follows:

- Ordinance No. 3 entitled: **“GAD Mainstreaming Ordinance of the Municipality of Matalom, Leyte”**

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)¹ of the Local Government Code of 1991 (R.A 7160) in consonance with Provincial Ordinance No. 06-06 series of 2006². However, it is . Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.


ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹ (a) The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code,

² An Ordinance Providing for a Gender and Development Code of the Province of Leyte and other Purposes

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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

PROVINCE OF LEYTE
LEGAL OFFICE

RELEASED
By: *[Signature]*
Date: 6.10.20 Time: 2:00

1ST INDORSEMENT
09 June 2026

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 03, series of 2026 of the Municipality of Matalom, Leyte, entitled: An Ordinance institutionalizing gender and development (GAD) mainstreaming in the Municipality of Matalom, Leyte, providing funds therefor, and for other purposes.**



FLORINDA JILL S. UYVICO
Secretary to the Sanggunian

By: _____
Date: _____

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SANGGUNIANG PANLALAWIGAN



OFFICE OF THE SANGGUNIANG BAYAN

Sangguniang Panlalawigan
Province of Leyte
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MUNICIPAL ORDINANCE NO. 03
Series of 2026

Date: JUN 09 2026
By: _____

AN ORDINANCE INSTITUTIONALIZING GENDER AND DEVELOPMENT (GAD) MAINSTREAMING IN THE MUNICIPALITY OF MATALOM, LEYTE, PROVIDING FUNDS THEREFOR, AND FOR OTHER PURPOSES.

Sponsor: Hon. Maria Pamela P. Gado

WHEREAS, the 1987 Philippine Constitution recognizes the role of women in nation-building and ensures the fundamental equality before the law of women and men;

WHEREAS, Republic Act No. 9710, otherwise known as the *Magna Carta of Women*, mandates all government agencies, including Local Government Units (LGUs), to adopt gender mainstreaming as a strategy to promote women’s empowerment and gender equality;

WHEREAS, PCW Memorandum Circular No. 2011-01 provides for the creation and strengthening of the Gender and Development (GAD) Focal Point System (GFPS) to institutionalize GAD in government agencies and LGUs;

WHEREAS, Joint Memorandum Circular No. 2013-01, as amended by Joint Memorandum Circular No. 2016-01, issued by the Department of the Interior and Local Government (DILG), National Economic and Development Authority (NEDA), Department of Budget and Management (DBM), and the Philippine Commission on Women (PCW), provides the guidelines for the preparation, implementation, monitoring, and evaluation of the GAD Plan and Budget (GPB) and GAD Accomplishment Report (GAR), and supports the localization of the Magna Carta of Women;

WHEREAS, the Municipality of Matalom recognizes the need to institutionalize GAD mainstreaming in governance to ensure that all policies, programs, projects, and services are gender-responsive, inclusive and rights-based;

NOW, THEREFORE, be it ordained by the Sangguniang Bayan of the Municipality of Matalom, Leyte, in session assembled, that:

SECTION 1. SHORT TITLE.

This Ordinance shall be known as the “Gender and Development (GAD) Mainstreaming Ordinance of the Municipality of Matalom, Leyte.”

SECTION 2. DECLARATION OF POLICY.

It is hereby declared the policy of the Municipality of Matalom to:

- a. Uphold gender equality and women’s empowerment as fundamental human rights;
- b. Adopt gender mainstreaming as a strategy in governance;
- c. Ensure that all development efforts are gender-responsive, participatory, inclusive, rights-based, and culturally sensitive, with due consideration to marginalized sectors, including women, children, older persons, persons with disabilities (PWDs), indigenous peoples (IPs), and individuals of diverse sexual orientation, gender identity and expression (SOGIE), including LGBTQIA+; and
- d. Comply with the provisions of Republic Act No. 9710 and related national issuance

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OFFICE OF THE SANGGUNIANG BAYAN

SECTION 3. OBJECTIVES.

This Ordinance aims to:

- a. Institutionalize GAD mainstreaming in all LGU systems, structures, policies, programs, and processes;
- b. Strengthen the capacity of LGU officials and personnel in gender-responsive, participatory, inclusive, rights-based, and culturally sensitive;
- c. Ensure the integration of GAD in planning, budgeting, implementation, monitoring, and evaluation;
- d. Promote equitable access to opportunities and resources, particularly for marginalized and vulnerable groups, including PWDs, and LGBTQIA+ individuals; and
- e. Address gender issues, including violence against women and children (VAWC), gender-based discrimination, and inequality in access to resources and opportunities;

SECTION 4. SCOPE AND COVERAGE.

This Ordinance shall apply to all offices, departments, and units of the Municipal Government of Matalom, including all barangays within its jurisdiction.

SECTION 5. DEFINITION OF TERMS.

- a. Gender and Development (GAD) – A development perspective and process that is participatory and empowering, equitable, sustainable, free from violence, respectful of human rights, supportive of self-determination, and actualizing of human potentials;
- b. Gender Mainstreaming – The process of assessing the implications and integrating the different impacts of policies, programs, and projects on women and men to ensure gender equality outcomes;
- c. GAD Plan and Budget (GPB) – The annual plan and budget that incorporates gender-responsive programs, activities, and projects;
- d. GAD Accomplishment Report (GAR) – The report on the implementation of GAD PAPs;
- e. Gender Analysis – A systematic approach to identifying gender issues and gaps;
- f. Sexual Orientation, Gender Identity and Expression (SOGIE) - refers to a person's sexual orientation, gender identity, gender expression, and sex characteristics, which influence how individuals experience and express themselves.

SECTION 6. GAD FOCAL POINT SYSTEM (GFPS).

- a. The Municipality shall strengthen its Gender and Development (GAD) Focal Point System (GFPS) in accordance with PCW-DILG-DBM-NEDA Joint Memorandum Circular 2013-01, as amended;
- b. The GFPS shall be composed of the Executive Committee (ExeCom) and the Technical Working Group (TWG);
- c. Composition
 1. Executive Committee (ExeCom):
 - Chairperson: Local Chief Executive
 - Co-Chairperson: Municipal Vice Mayor
 - Members:
 - All Department Heads
 - Chairperson, Sangguniang Bayan Committee on Women, Children and Family
 - Chairperson, Committee on Appropriations
 - Representatives from key sectors, including but not limited to:
 - Women's Organization
 - Persons with Disabilities (PWDs)
 - Private sector

Municipal Ordinance No. 03, series of 2026



OFFICE OF THE SANGGUNIANG BAYAN

Academe
Recognized and/or accredited non-government organizations (NGOs)
President of the Liga ng mga Barangay
Sanggunian Kabataan (SK) Federation President

2. Technical Working Group (TWG):

Composed of technical staff from key offices, including but not limited to:

- Municipal Planning and Development Coordinator (MPDC)
- Municipal Budget Officer
- Municipal Social Welfare and Development Officer (MSWDO)
- Human Resource Management Officer (HRMO)
- GAD Focal Person/s
- Other relevant offices involved in GAD implementation

The GFPS TWG Chairperson shall be elected from among the GFPS TWG members. The designation shall be made official through the issuance of a Memorandum duly signed by the LCE.

d. Functions of the GFPS. The GFPS shall:

1. Lead the preparation and consolidation of the GAD Plan and Budget (GPB);
2. Ensure the effective implementation of gender-responsive programs, activities, and projects (PAPs);
3. Monitor and evaluate GAD performance using gender-responsive indicators;
4. Prepare and submit the GAD Accomplishment Report (GAR) through the prescribed systems;
5. Provide technical assistance to all offices and barangays in GAD mainstreaming;
6. Ensure the integration of gender perspectives in planning, budgeting, implementation, and evaluation processes;
7. Ensure compliance and submission of GAD reports to oversight agencies (DILG, PCW, and other concerned agencies).

SECTION 7. GAD PLANNING AND BUDGETING.

- a. All offices shall prepare and submit their annual GAD Plan and Budget (GPB) to the GFPS;
- b. The LGU shall allocate at least five percent (5%) of its total annual budget for GAD, in accordance with national guidelines and subject to attribution and audit validation by oversight agencies;
- c. The GAD budget shall not be treated as a separate fund but shall be integrated into regular programs, projects, and activities (PPAs);
- d. The GPB shall be integrated into the Annual Investment Program (AIP) and approved budget.

SECTION 8. GAD ACCOMPLISHMENT REPORTING.

- a. All offices shall submit inputs for the GAD Accomplishment Report (GAR);
- b. The consolidated GAR shall be submitted annually through the GFPS to the DILG and PCW via the Gender Mainstreaming Monitoring System (GMMS) or other prescribed platforms.

SECTION 9. CAPACITY DEVELOPMENT.

The Municipality shall provide continuous capacity development programs on gender sensitivity, gender analysis, GAD planning and budgeting, and gender-responsive service delivery for all officials and employees.

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OFFICE OF THE SANGGUNIANG BAYAN

SECTION 10. GENDER-RESPONSIVE GOVERNANCE.

- a. All offices shall integrate gender perspectives in their mandates;
- b. The LGU shall ensure the delivery of gender-responsive and inclusive basic services, including health, education, social protection, and economic opportunities, especially for marginalized sectors such as PWDs, senior citizens, and LGBTQIA+ individuals;
- c. Measures shall be adopted to prevent and respond to gender-based violence, consistent with RA 9262 (VAWC Act), RA 11313 (Safe Spaces Act), and other related laws;

SECTION 11. BARANGAY GAD MAINSTREAMING.

- a. All barangays shall establish their Barangay Gender and Development Focal Point System (BGFPS) consistent with PCW-DILG-DBM-NEDA Joint Memorandum Circular 2013-01;

Composition of the Barangay GAD Focal Point System (BGFPS):

- Chairperson: Punong Barangay
- Co-Chairperson: Chairperson, Sangguniang Barangay Committee on Women, Children and Family

Members:

- Chairperson, Sangguniang Barangay Committee on Appropriations
- Sangguniang Kabataan (SK) Chairperson
- Barangay Treasurer
- Barangay Health Worker (BHW)
- Barangay Nutrition Scholar (BNS)
- Violence Against Women (VAW) Desk Officer
- Barangay Tanod Executive Officer
- Child Development Worker (CDW)

The Barangay GAD Focal Point System shall also designate a Technical Working Group (TWG) composed of barangay functionaries to support GAD planning, implementation, and reporting.

- b. Barangays shall prepare and submit their annual GAD Plan and Budget (GPB) and GAD Accomplishment Report (GAR), consistent with municipal and national guidelines;
- c. The Municipality shall provide technical assistance to barangays in GAD planning, budgeting, implementation, monitoring, and evaluation;
- d. Barangays shall allocate at least five percent (5%) of their annual budgets for GAD, consistent with national policies and guidelines;
- e. Barangays shall ensure the use of sex-disaggregated and gender-sensitive data (SDD) in planning and reporting.

SECTION 12. MONITORING, EVALUATION, AND AUDIT.

- a. The GAD Focal Point System (GFPS) shall establish and maintain a monitoring and evaluation system aligned with the Harmonized Gender and Development (GAD) Guidelines issued by the Philippine Commission on Women;
- b. The utilization of the GAD budget shall be subject to audit by the Commission on Audit in accordance with existing government accounting and auditing rules and regulations;
- c. The Municipality shall establish and maintain a sex-disaggregated and gender-sensitive data system (SDD) to support evidence-based planning, programming, monitoring, and evaluation of GAD initiatives;
- d. The collection and utilization of data shall include, where applicable, information reflecting the situation of marginalized and vulnerable sectors, including persons with disabilities (PWDs), senior citizens, and individuals of diverse sexual orientation, gender identity and expression (SOGIE), including LGBTQIA+;

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OFFICE OF THE SANGGUNIANG BAYAN

- e. Appropriate gender-responsive performance indicators shall be developed and used to assess the efficiency, effectiveness, and impact of GAD programs, activities, and projects.

SECTION 13. PARTNERSHIPS.

The Municipality may partner with national government agencies, civil society organizations, academic institutions, and other stakeholders to strengthen GAD implementation.

SECTION 14. INCENTIVES AND RECOGNITION.

Outstanding GAD programs, offices, and barangays shall be recognized and may be granted incentives, subject to existing laws and regulations.

SECTION 15. SEPARABILITY CLAUSE

If for any reason, any section or provision of this Ordinance is declared unconstitutional or invalid, the other sections or provisions hereof which are not affected thereby shall continue to be in full force and effect.

SECTION 16. REPEALING CLAUSE.

All ordinances, resolutions, or parts thereof that are inconsistent with this Ordinance are hereby repealed or modified accordingly.

SECTION 17. EFFECTIVITY. This Ordinance shall take effect upon approval and compliance with the mandatory posting and publication requirement prescribed under R.A. 7160 otherwise known as the Local Government Code of 1991.

ENACTED: May 4, 2026

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I HEREBY CERTIFY THAT THIS IS A
TRUE AND ACCURATE COPY OF THE ORDINANCE DULY ENACTED BY
THE SANGGUNIANG BAYAN ON MAY 4, 2026.

IRISH C. GUIGUE
Secretary to the Sanggunian

ATTESTED:

HON. ERIC S. PAJULIO, D.M.D.
Municipal Vice-Mayor/ Presiding Officer

APPROVED:


HON. ELYRA A. PAJULIO
Municipal Mayor
Date of Approval: 05-14-2026



OFFICE OF THE SANGGUNIANG BAYAN


HON. RICARDO MEINRADO D. PUDA
SB Member


HON. MARIA PAMELA P. GADO
SB Member



HON. JOSELEO W. DANCES
SB Member

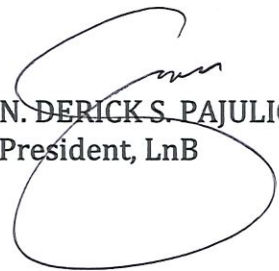

HON. ROLANDO P. IGUT
SB Member

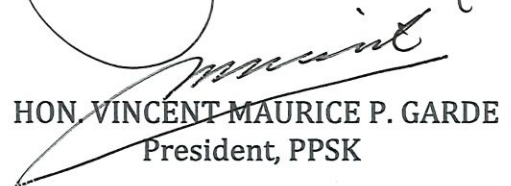

HON. VERONICA T. TAN
SB Member

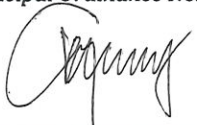

HON. FAUSTO P. GARIN JR.
SB Member

ON OFFICIAL BUSINESS
HON. RONALD P. GILO
SB Member


HON. AURELIANO P. LAPASANDA
SB Member


HON. DERICK S. PAJULIO
President, LnB


HON. VINCENT MAURICE P. GARDE
President, PPSK







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MUNICIPALITY OF MATALOM

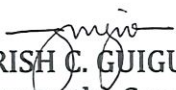

OFFICE OF THE SANGGUNIANG BAYAN SECRETARY

CERTIFICATION

THIS IS TO CERTIFY that Municipal Ordinance No. 03, s. 2026 entitled, AN ORDINANCE INSTITUTIONALIZING GENDER AND DEVELOPMENT (GAD) MAINSTREAMING IN THE MUNICIPALITY OF MATALOM, LEYTE, PROVIDING FUNDS THEREFOR, AND FOR OTHER PURPOSES, has been posted in three (3) conspicuous places in the Municipality since May 20, 2026 and will remain posted for three (3) consecutive weeks.

This certification is issued in compliance with the pertinent provisions of the Local Government Code of 1991.

ISSUED this 20th day of May, 2026 at Matalom, Leyte, Philippines.


IRISH C. GUIGUE
Secretary to the Sanggunian