

Item No.: 68
Date: 28 2026 JUL



Sangguniang Panlalawigan
Province of Leyte
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Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

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PROVINCIAL LEGAL OFFICE

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By: [Signature]
Date: 7-21-26 Time: 9:20

Date: JUL 21 2026
By: [Signature]

2nd INDORSEMENT

June 30, 2026

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 2 of the Sangguniang Bayan of Tabontabon, Leyte.

Issues/ concerns for review/ recommendation/ legal opinion is/ are as follows:

- Ordinance No. 2, entitled: "An Ordinance institutionalizing the BFT of the Municipality of Tabontabon, Leyte etc"

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 76¹ of the Local Government Code of 1991 (R.A 7160) in consonance with Section 447(1)(vii) and (viii)² of the same, subject to CSC rules. Hence, we recommend the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹;Section 76. Organizational Structure and Staffing Pattern. - Every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission.

² (vii) Subject to the provisions of this Code and pertinent laws, determine the powers and duties of officials and employees of the municipality;

(viii) Determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from city funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the city government;

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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
18 June 2026

PROVINCE OF LEYTE
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RECEIVED
By: 
Date: 6-18-26 Time: 9:54

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 02, series of 2026 of the Municipality of Tabontabon, Leyte**, entitled: **An Ordinance institutionalizing the Barangay Farmer Technician (BFT) of the Municipality of Tabontabon, Leyte, and granting incentives and other benefits therefor.**


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
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Municipality of Tabontabon
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OFFICE OF THE SANGGUNIANG BAYAN



PROVINCE OF LEYTE
Id. No. **F0620**

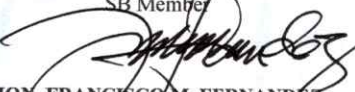
15th SANGGUNIANG BAYAN

HON. PONCIANO R. JUSTIMBASTE, JR.
Municipal Vice Mayor/Presiding Officer

**MEMBERS OF THE
SANGGUNIANG BAYAN**


HON. LEONARDO G. BIBAR
SB Member


HON. HERMAN I. BIBAR
SB Member

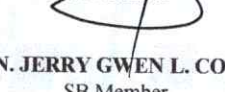

HON. FRANCISCO M. FERNANDEZ
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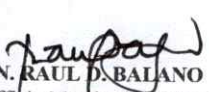

HON. MA. THERESA REGINA E.
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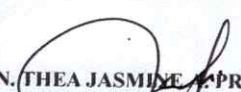

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Ex-Officio Member/ABC Pres


HON. THEA JASMINE P. PRISNO
Ex-Officio Member/SK Pres.

MUNICIPAL ORDINANCE NO. 02 SERIES 2026

**AN ORDINANCE INSTITUTIONALIZING THE BARANGAY
FARMER TECHNICIAN (BFT) OF THE MUNICIPALITY OF
TABONTABON, LEYTE, AND GRANTING INCENTIVES AND
OTHER BENEFITS THEREFOR.**

WHEREAS, Section 16 of the Local Government Code of 1991 (RA 7160) mandates Local Government Units (LGUs) to ensure and support the promotion of the general welfare, including health safety, peace and order of economic prosperity and environmental protection;

WHEREAS, Section 17 of RA 7160, provides that Local Government Units shall endeavor to be self-reliant and shall continue exercising the powers and discharging the duties and functions currently vested upon them. They shall also discharge the functions and responsibilities of National Agencies and offices devolved to them pursuant to this Code. The Local Government Units shall likewise exercise such other powers and discharge such other functions and responsibilities as are necessary, appropriate, or incidental to efficient and effective provision of the basic services and facilities;

WHEREAS, it is the policy of the Municipality of Tabontabon to recognize and encourage the contribution of Barangay Farmer Technicians (BFTs) by providing them with incentives, training, and logistical support to enable them to better perform their duties;

WHEREAS, Barangay Farmer Technicians (BFTs) serve as volunteers and essential partners of the Municipal Agriculture Office (MAO) in delivering technical assistance, agricultural technologies, and support services to farmers at the barangay level, significantly contributing to the improvement of agricultural productivity in the municipality;

NOW THEREFORE, on motion by Hon. Dan Jeric S. Redoña and unanimously seconded;

BE IT RESOLVE, as it is hereby resolved to enact/approve Municipal Ordinance No. 02 Series of 2026 entitled "AN ORDINANCE INSTITUTIONALIZING THE BARANGAY FARMER TECHNICIAN (BFT) OF THE MUNICIPALITY OF TABONTABON, LEYTE, AND GRANTING INCENTIVES AND OTHER BENEFITS THEREFOR";

BE IT ORDAINED by the Honorable Sangguniang Bayan, in its Regular Session assembled, that:

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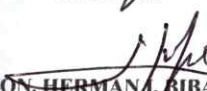
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15th SANGGUNIANG BAYAN

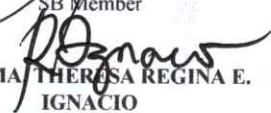
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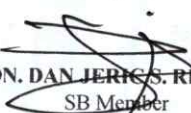

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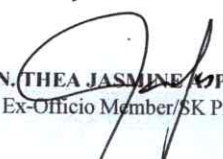

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Ex-Officio Member/SK Pres.

SECTION 1. TITLE.

This Ordinance shall be known as the “AN ORDINANCE INSTITUTIONALIZING THE BARANGAY FARMER TECHNICIAN (BFT) OF THE MUNICIPALITY OF TABONTABON, LEYTE, AND GRANTING INCENTIVES AND OTHER BENEFITS THEREFOR”

SECTION 2. PURPOSE.

This Ordinance aims to ensure the continuous provision of benefits and incentives to Barangay Farmer Technicians (BFTs), in order to motivate them to perform their duties effectively, enhance their commitment to public service, and improve the delivery of agricultural extension services in the Municipality.

SECTION 3. COVERAGE.

This Ordinance shall cover all duly appointed Barangay Farmer Technicians (BFTs) in the Municipality of Tabontabon, Province of Leyte, provided that there shall be not more than one (1) BFT per barangay.

SECTION 4. INCENTIVES, SUBSIDIES, AND BENEFITS.

In recognition of their valuable services, all duly appointed Barangay Farmer Technicians (BFTs) who are actively and regularly performing their duties shall be entitled to the following benefits and incentives:

- A yearly allowance in the amount of Six Thousand Pesos (P6,000.00), equivalent to Five Hundred Pesos (P500.00) per month, to be released on a quarterly basis;
- Transportation allowance, subject to availability of funds and implementing guidelines;
- Access to agricultural training programs; and
- Participation in capacity development activities conducted or endorsed by the Municipal Agriculture Office or concerned agencies.

SECTION 5. ENTITLEMENT.

Each Barangay Farmer Technician (BFT) shall submit a copy of their Appointment Order to the Municipal Agriculture Office (MAO) as a requirement for entitlement to benefits and incentives.

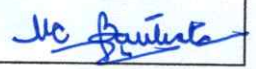
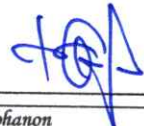
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OFFICE OF THE SANGGUNIANG BAYAN

ID. No. **10620**

15th SANGGUNIANG BAYAN

HON. PONCIANO R. JUSTIMBASTE, JR.
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HON. THEA JASMINE A. PRISNO
Ex-Officio Member/SK Pres.

- Must be of legal age;
- Must be a bona fide resident of the barangay where he/she is assigned;
- Must be registered in the Registry System for Basic Sectors in Agriculture (RSBSA);
- Must be an actual farmer, farm owner, or an active practitioner of modern agricultural technologies;
- Must not be more than fifty-five (55) years of age at the time of appointment;
- Must be a member of a duly registered Farmers Association (FA) recognized by the Sangguniang Bayan; and
- Must be selected by the Farmers Association of the barangay, endorsed by the Barangay Council, and recommended by the Municipal Agriculture Office (MAO) to the Local Chief Executive for appointment.

SECTION 8. DUTIES AND FUNCTIONS.

The Barangay Farmer Technicians (BFTs) shall perform the following duties and functions:

a. Assist the Municipal Agriculture Office (MAO) in the implementation of the Rice Program, including:

- Monitoring of rice seed and fertilizer distribution and utilization;
- Collection and submission of production and yield data;
- Monitoring of pest and disease incidence in rice crops;
- Monitoring of palay prices at the local level;
- Conduct of field monitoring and validation of crop damages caused by typhoons, floods, and other calamities; and
- Monitoring of the utilization of distributed farm machinery and equipment in their respective barangays.
- Assist in ensuring that rice farmers are enrolled in the Philippine Crop Insurance Corporation (PCIC) crop insurance program.

b. Assist in the inventory and monitoring of vegetable, livestock, and poultry farmers within their respective barangays;

c. Attend meetings, conferences, lakbay-aral, trainings, and seminars organized or authorized by the MAO or concerned agencies;

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The basis for the release of incentives shall be the monthly accomplishment reports submitted to the MAO and a certification from the concerned Barangay that the BFT has actively and satisfactorily performed his/her duties for the covered period.

SECTION 6. REPORTS AND DOCUMENTATION REQUIREMENTS.

All Barangay Farmer Technicians (BFTs) shall submit the following reports and supporting documents to the Municipal Agriculture Office (MAO) as basis for monitoring, validation, and entitlement to incentives and other benefits:

- Monthly Accomplishment Report** – containing the activities conducted, number of farmers assisted, type of agricultural interventions provided, and other relevant outputs for the period covered;
- Field Activity Logbook** – a daily or weekly record of field visits and related agricultural extension activities, to be used as supporting document for validation of the monthly report;
- Farmer Assistance Registry** – a list of farmers assisted, including the nature of assistance rendered, duly acknowledged by the concerned farmers, whenever practicable;
- Damage and Loss Assessment (DALA)** – In the event of a disaster, the Barangay Farmer Technician shall assist the Municipal Agriculture Office (MAO) by gathering and submitting data on agricultural damages and losses caused by typhoons, floods, droughts, and other calamities within their respective barangays.
- Other Supporting Documents** – such as photographs, certifications from the barangay, or other documents that may be required by the Municipal Agriculture Office for verification purposes.

All reports shall be submitted within the period prescribed by the Municipal Agriculture Office, subject to validation prior to the release of any benefits or incentives.

SECTION 7. QUALIFICATIONS.

A Barangay Farmer Technician (BFT) must meet the following qualifications:

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d. Submit monthly and quarterly accomplishment reports using the prescribed formats and within the required deadlines; and

e. Participate in the performance monitoring and evaluation system for BFTs as may be established by the Municipal Agriculture Office.

SECTION 9. FUNDING REQUIREMENTS.

The amount necessary for the implementation of this Ordinance, including the payment of incentives and other benefits of the Barangay Farmer Technicians (BFTs), shall be charged against the current appropriations of the Municipal Agriculture Office (MAO) and such other available funds of the Municipality, subject to existing budgeting, accounting, and auditing laws, rules, and regulations.

The funding requirements for this purpose shall be included in the Annual Budget of the Municipality for Budget Year 2026 and the years thereafter.

SECTION 10. MONITORING AND EVALUATION.

The Municipal Agriculture Office (MAO) shall be primarily responsible for the monitoring and evaluation of the performance of Barangay Farmer Technicians (BFTs) in accordance with the provisions of this Ordinance and such guidelines as may be issued for the purpose.

For this purpose, the MAO shall:

- Establish a performance monitoring and evaluation system to assess the efficiency, effectiveness, and timeliness of services rendered by BFTs;
- Validate the reports and supporting documents submitted by the BFTs as basis for the grant of honoraria, benefits, and incentives;
- Conduct periodic field inspections and consultations with concerned barangays and farmers;
- Maintain records of performance and accomplishments of BFTs; and
- Recommend appropriate actions, including the grant of additional incentives or the imposition of administrative measures, subject to existing laws, rules, and regulations.

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SECTION 11. REPEALING CLAUSE.

Any Municipal Ordinance, rules and regulations and/or parts thereof inconsistent with the provisions of this ordinance are repealed and/or modified accordingly.

SECTION 12. SEPARABILITY CLAUSE.

In the event that any part or provision of this Ordinance shall be held unconstitutional or invalid, the other parts or provisions not affected thereby shall continue to be in full force and effect.

SECTION 13. EFFECTIVITY.

This Ordinance shall take effect upon its approval and compliance with posting in three conspicuous places in the Municipality of Tabontabon, Leyte.

ENACTED unanimously, May 18, 2026.

I HEREBY CERTIFY to the correctness of the foregoing Ordinance.

MARIA CORAZON E. BAUTISTA
Secretary to the Sangguniang Bayan

ATTESTED:

HON. PONCIANO R. JUSTIMBASTE, Jr.
Municipal Vice Mayor/Presiding Officer

APPROVED:

HON. EFREN D. REDONA
Municipal Mayor



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Municipality of Tabontabon
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OFFICE OF THE SANGGUNIAN BAYAN

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that the herein **Municipal Ordinance Nos. 01, 02, and 03 Series 2026** of the municipality of Tabontabon, Leyte, had been posted in conspicuous places in the municipality.

ISSUED this **11th** day of **June, 2026** at Tabontabon, Leyte.


MARIA CORAZON E. BAUTISTA
Secretary to the Sangguniang Bayan

