



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

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PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT

August 17, 2026

Item No.: 14

Date: 25 2026 AUG

LEGAL OFFICE

RELEASED

By: [Signature] Date: 8.17.26 Time: 2:44

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

Date: AUG 17 2026
By: [Signature]

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 4 of the Sangguniang Bayan of Tabontabon, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 4 entitled: “Primary Care Ordinance of Tabontabon, Leyte.”

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance to its power under PhilHealth Circular 2024-0013¹, pursuant to RA 11223². Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL

Provincial Legal Officer }

¹ Enhancement of the PhilHealth Konsulta Benefit Package

² "Universal Health Care Act".

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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
17 August 2026

PROVINCE OF LEYTE
LEGAL OFFICE
RECEIVED
By: 
Date: 8.17.26 Time: 1:24

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 04, series of 2026 of the Municipality of Tabontabon, Leyte**, entitled: **An Ordinance designating the Tabontabon Primary Care Facility, in compliance with the requirements of the Department of Health License To Operate (DOH-LTO) and the PhilHealth Konsulta Accreditation for primary care facilities, and promulgating guidelines for the implementation of the PhilHealth Konsulta package.**



FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
Municipality of Tabontabon



OFFICE OF THE SANGGUNIANG BAYAN

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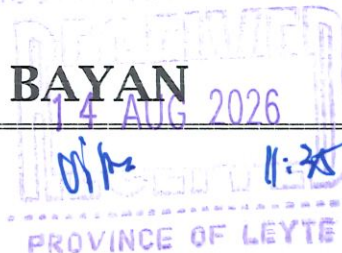


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OFFICE OF THE SANGGUNANG BAYAN

INDORSEMENT
August 14, 2026



Respectfully submitted to the Honorable Sangguniang Panlalawigan, the herein Municipal Ordinances of the Municipality of Tabontabon, Leyte, for appropriate action, to wit:

1. **Municipal Ordinance No. 04 Series 2026** entitled “AN ORDINANCE DESIGNATING THE TABONTABON PRIMARY CARE FACILITY, IN COMPLIANCE WITH THE REQUIREMENTS OF THE DEPARTMENT OF HEALTH – LICENSE TO OPERATE (DOH-LTO) AND THE PHILHEALTH KONSULTA ACCREDITATION FOR PRIMARY CARE FACILITIES, AND PROMULGATING GUIDELINES FOR THE IMPLEMENTATION OF THE PHILHEALTH KONSULTA PACKAGE”;
2. **Municipal Ordinance No. 05 Series 2026** entitled “AN ORDINANCE ESTABLISHING AN ANIMAL BITE TREATMENT CENTER UNDER THE MUNICIPAL HEALTH OFFICE OF THE MUNICIPALITY OF TABONTABON, LEYTE AND PROVIDING FUNDS AND EQUITABLE SHARING OF PHILHEALTH CAPITATION FUND THEREOF”.

Hope you find it in order.


MARIA CORAZON E. BAUTISTA
Secretary to the Sangguniang Bayan

NOTED:


HON. PONCIANO R. JUSTIMBASTE, Jr.
Presiding Officer

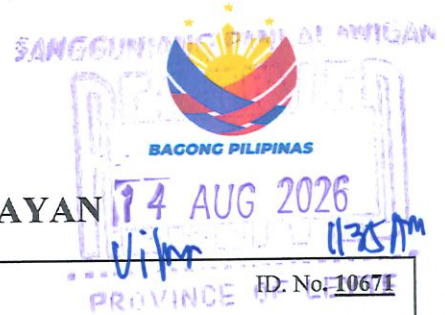




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15th SANGGUNIANG BAYAN

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Municipal Vice Mayor/Presiding Officer

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Ex-Officio Member/ABC Pres

HON. THEA JASMINE A. PRISNO
Ex-Officio Member/SK Pres.

MUNICIPAL ORDINANCE NO. 04 SERIES 2026

AN ORDINANCE DESIGNATING THE TABONTABON PRIMARY
CARE FACILITY, IN COMPLIANCE WITH THE
REQUIREMENTS OF THE DEPARTMENT OF HEALTH –
LICENSE TO OPERATE (DOH-LTO) AND THE PHILHEALTH
KONSULTA ACCREDITATION FOR PRIMARY CARE
FACILITIES, AND PROMULGATING GUIDELINES FOR THE
IMPLEMENTATION OF THE PHILHEALTH KONSULTA
PACKAGE.

WHEREAS, Section 27.b of Republic Act No. 11223, also known as the Universal Health Care (UHC) Act, states that the Department of Health (DOH) shall institute a licensing and regulatory system for stand-alone facilities, including those providing ambulatory and primary care services, and other modes of health care provision;

WHEREAS, in the Department of Health (DOH) Administrative Order (AO) No. 2020-0047 entitled “Rules and Regulations Governing the Licensure of Primary Care Facilities in the Philippines”, the Rural Health Unit, are so labeled as Primary Health Care Facility, to be regulated to ensure that the services being delivered to the patients comply with the standards set by an assessment tool for licensing, likewise, in compliance with other relevant issuances;

WHEREAS, with the compliance of the standard set, the health care facility shall be granted with the License to Operate (LTO) by the DOH and registered in the National Health Facility Registry (NHFR), that will serve under the Universal Health Care Program;

WHEREAS, Philhealth Circular No. 2020-022 – Implementing Guidelines for the Philhealth Konsultasyong Sulit at Tama (Philhealth KonSulTa) Package aims to expand primary care benefits to cover all Filipinos as mandated by the Universal Health Care Law and enable access to primary care by adopting a responsive financing mechanism for the delivery of quality primary care services and commodities;

WHEREAS, the Tabontabon Primary Care Facility, with current address at Brgy. Rizal, Pob. 2, Tabontabon, Leyte, is a Municipality Government-owned facility responsible in providing primary health care services to the constituency of the town that includes preventive, diagnostic, curative and rehabilitative medical care;

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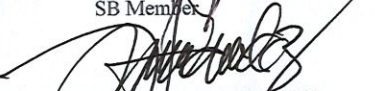
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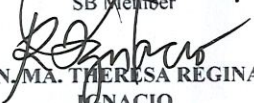

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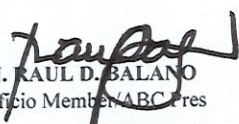

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NOW THEREFORE, on motion by Hon. Danilo E. Balais and unanimously seconded;

BE IT RESOLVE, as it is hereby resolved to enact/approve Municipal Ordinance No. 04 Series of 2026 entitled "AN ORDINANCE DESIGNATING THE TABONTABON PRIMARY CARE FACILITY, IN COMPLIANCE WITH THE REQUIREMENTS OF THE DEPARTMENT OF HEALTH – LICENSE TO OPERATE (DOH-LTO) AND THE PHILHEALTH KONSULTA ACCREDITATION FOR PRIMARY CARE FACILITIES, AND PROMULGATING GUIDELINES FOR THE IMPLEMENTATION OF THE PHILHEALTH KONSULTA PACKAGE;

BE IT ORDAINED by the Honorable Sangguniang Bayan, in its Regular Session assembled, that:

SECTION 1. TITLE

This Municipal Ordinance shall be known as the "PRIMARY CARE ORDINANCE OF THE MUNICIPALITY OF TABONTABON, LEYTE".

SECTION 2. PURPOSE

This Municipal Ordinance shall be known as the "PRIMARY CARE ORDINANCE OF THE MUNICIPALITY OF TABONTABON, LEYTE".

1. Designate the Tabontabon Primary Care Facility located at Brgy. Rizal, Pob. 2, Tabontabon, Leyte as the Tabontabon Primary Care Facility;

2. Ensure that services provided in the Primary Care Facilities under the Tabontabon Municipal Health Office comply with the licensing standards set by the Department of Health (DOH) and the Philippine Health Insurance Corporation (Philhealth) KonSulTa Package accreditation;

3. Promulgate guidelines for the implementation of the Philhealth KonSulTa package in all the Primary Care Facilities under the City Health Office

SECTION 3. SCOPE AND COVERAGE

Sections of this Municipal Ordinance shall apply to and be implemented in all the Philhealth Konsulta Accredited Primary Care Facilities under the Municipal Health Office.

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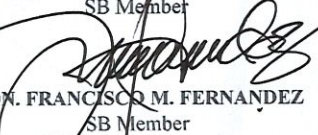
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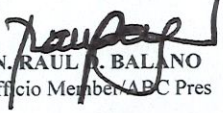

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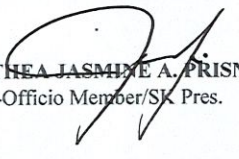

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SECTION 4. DEFINITION OF TERMS

For the purposes of this Municipal Ordinance, these terms shall be defined as follows:

1. Capitation – a provider payment mechanism where providers are paid a fixed amount prospectively to provide a defined set of goods and services for each enrolled individual for a fixed period of time, regardless of the goods and services actually provided which is influenced by particular characteristics of individuals that influence their health as part of the estimation of the payment.
2. Catchment population – the population within a geographical area defined and served by a health care provider network.
3. Electronic Medical Record – is the electronic record system or the electronic document of a patient's encounter in one health facility. In this case, the patient's medical or health record at a health facility is being received, recorded, transmitted, stored, processed, retrieved or produced electronically through computers or other electronic devices.
4. Electronic Konsulta (eKonsulta) – a Philhealth developed web-based stand-alone application which may be used by the Konsulta facility as an interim electronic reporting system. This can be used for encoding data records to include diagnosis, diagnostic tests done with corresponding results and prescribed/dispensed medicines
5. Essential health benefit package – refers to a set of individual-based entitlements covered by the National Health Insurance Program (NHIP) which includes primary care, medicines, diagnostics and laboratory, and preventive, curative, and rehabilitative services
6. First patient encounter – initial episode of patient contact for the year whereby a primary care provider takes and/or updates the basic health data of an eligible beneficiary to identify their health risks. This is not a medical consultation.
7. Individual-based health services – services which can be accessed within a health facility or remotely that can be definitively traced back to one (1) recipient, has limited effect at a population level and does not alter the underlying cause of illness such as ambulatory and inpatient care, medicines, laboratory tests and procedures, among others.
8. Maximum catchment population – the maximum number of registered beneficiaries in an area that can be served by a facility based on the doctor to population ratio as defined by the DOH.



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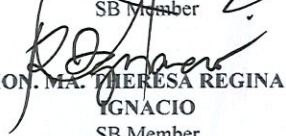

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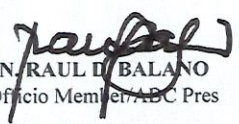

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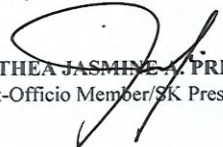

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9. No Balance Billing (NBB) - a policy of the government implemented through PhilHealth which ensures that qualified members shall not be charged or be forced to spend out-of-pocket for services that had been rendered to them in government hospitals or facilities and selected private hospitals that are PhilHealth-accredited.

10. PhilHealth Konsulta - refers to the primary care benefit package of Philhealth. It is paid per capita and covers a defined set of primary health care services based on their life stage, health risks and needs for which all Filipinos are entitled to.

11. PhilHealth Konsulta Provider - refers to primary care facilities and/or health care professionals accredited by PhilHealth to provide the Konsulta package.

12. Population-based health services - refers to interventions such as health promotion, disease surveillance, and vector control, which have population groups as recipients.

13. Prepayment - refers to an approach in the purchase of health services by which health care providers are paid in advance for cost of goods and services for a specific package of health benefits based solely on a pre-determined and fixed budget.

14. Primary care - refers to initial contact, accessible, continuous, comprehensive and coordinated care that is accessible at the time of need including a range of services for all presenting conditions, and the ability to coordinate referrals to other health care providers in the health care delivery system when necessary.

15. Primary care provider - refers to a health care worker, with defined competencies, who has received certification in primary care as determined by the Department of Health (DOH) or any health institution that is licensed and certified by the DOH.

16. Primary care facility - refers to the institution that primarily delivers primary care services which shall be licensed or registered by the DOH.

17. Primary care worker - refers to a health worker, who may be a health professional or community health worker/volunteer, certified by DOH to provide primary care services.

18. Primary health care - refers to a whole-of-society approach that aims to ensure the highest possible level of health and well-being through equitable delivery of quality health services



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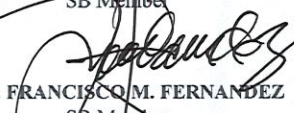
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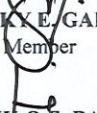

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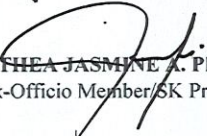

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Ex-Officio Member/SK Pres.

SECTION 5. COVERAGE OF THE PHILHEALTH KONSULTA PACKAGE

1. Accredited primary care facilities shall provide the Philhealth Konsulta benefit package covering individual-based health services as follows:
 - a. **Primary Care Services** - first-contact, comprehensive, continuing and coordinative care to beneficiaries including but not limited to:
 - i. Consultation and case management for any conditions, including individual health education, that can be managed by a Primary Care Physician and team as determined by the legal scope of practice
 - ii. Provision of preventive health services
 - iii. Assisting eligible beneficiaries in accessing services in subcontracted or partner facilities
 - iv. Referral to specialty and higher levels of care
 - b. Select **Laboratory/Diagnostic Examinations** as needed as part of case management by PhilHealth Konsulta primary care team including:
 - i. CBC w/ platelet count
 - ii. Urinalysis
 - iii. Fecalalysis
 - iv. Sputum Microscopy
 - v. Fecal Occult Blood
 - vi. Pap smear
 - vii. Lipid profile (Total Cholesterol, HDL and LDL Cholesterol, Triglycerides)
 - viii. FBS
 - ix. OGTT
 - x. ECG
 - xi. Chest X-Ray
 - xii. Creatinine
 - xiii. HbA1c
 - c. Select **Drugs and Medicines** as needed as part of case management by PhilHealth Konsulta primary care team:
 - i. Anti-microbial
 - Amoxicillin
 - Co-Amoxiclav
 - Cotrimoxazole
 - Nitrofurantoin
 - Ciprofloxacin
 - Clarithromycin



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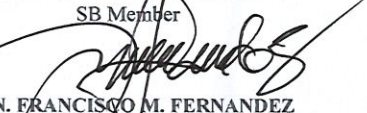
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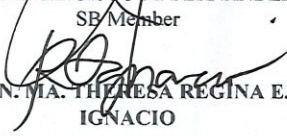

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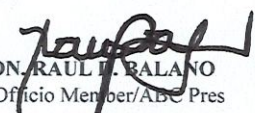

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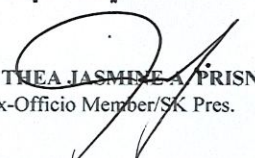

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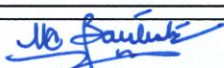
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- ii. Fluid and Electrolytes
 - Oral Rehydration Salts
- iii. Anti-asthma
 - Prednisone
 - Salbutamol
 - Fluticasone + Salmeterol
- iv. Anti-pyretics
 - Paracetamol
- v. Anti-diabetic
 - Gliclazide
 - Metformin
- vi. Anti-dyslipidemia
 - Simvastatin
- vii. Anti-hypertensives
 - Enalapril
 - Metoprolol
 - Amlodipine
 - Hydrochlorothiazide
 - Losartan
- viii. Anti-thrombotics
 - Aspirin
- ix. Anti-histamine
 - Chlorpheniramine Maleate

2. Access to select diagnostic services and medicines will be based on the health needs of the patients subject to the rules of Philhealth on benefit availment.
3. Philhealth Konsulta Provider may implement innovations such as integration and use of telemedicine in the delivery of the services to ensure that their catchment population has access to all services. These innovations must be lawful and not contrary to existing policies of the DOH and PhilHealth. The adopted innovations shall not replace accreditation standards stipulated in the Philhealth Konsulta accreditation policy and shall be subjected to the same benefit availment process, and provider payment scheme provided for in this policy.
4. PhilHealth Konsulta Provider shall continually serve as the initial point of contact for the eligible beneficiary in accessing health services. They shall perform navigation and referral functions for patients depending on their health needs in accordance with accepted norms and ethical practice.
5. PhilHealth Konsulta Providers shall perform preventive health services such as health screening and assessment according to life stage and health risks of individuals in their catchment population.





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SECTION 6. EXTENDED SERVICES OF THE TABONTABON,
LEYTE - OWNED PRIMARY CARE FACILITIES

1. All other drugs and medicines not included in the Philhealth Konsulta Package shall be provided as deemed necessary by the Rural Health Unit under the DOH-mandated programs with reference to the Philippine National Drug Formulary.
2. Other diagnostic tests not included in the Philhealth Konsulta Benefit Package shall be provided as deemed necessary by the Diagnostic Imaging and Laboratory Unit of the Municipal Health Office with consideration to its capability requirements as a DOH-licensed laboratory and compliance to regulatory agencies.

SECTION 7. DUTIES OF PRIMARY CARE PROVIDERS

1. Primary Care Physicians must be accredited by Philhealth.
2. Health care personnel such as the physicians, nurses, and midwives must be certified by the Department of Health as Primary Care Worker.
3. Primary Care Provider must comply with the requirements of the Department of Health licensing requirements for Primary Care Facilities and renew within the prescribed period.
4. Primary Care Provider must seek Philhealth Konsulta accreditation and renewal in accordance with the prescribed period.

SECTION 8. GENERAL GUIDELINES

1. All residents of the Municipality of Tabontabon, Leyte shall be eligible to avail of the Philhealth Konsulta benefit provided that they register with an accredited Philhealth Konsulta Provider of their choice with consideration to the maximum catchment population.
2. Registration to a Philhealth Konsulta Provider shall be done in accordance with the relevant Philhealth issuances.
3. All health data shall be encoded in the Philhealth-certified application systems for electronic transmission to Philhealth. These application systems shall be periodically updated by their developers, at their own expense, to align with the latest updates to Philhealth Konsulta Policy.
4. PhilHealth Konsulta Provider shall host and safeguard electronic patient records in accordance with existing rules and regulations in managing health information and data privacy. PhilHealth Konsulta Provider and all its staff and all affiliated facilities and individuals shall commit to keep the members' personal information confidential,

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Sangguniang Bayan Tabontabon



Republic of the Philippines
Province of Leyte
Municipality of Tabontabon

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OFFICE OF THE SANGGUNIANG BAYAN



ID. No. 10671

14th SANGGUNIANG BAYAN


HON. PONCIANO R. JUSTIMBASTE, JR.
Municipal Vice Mayor/Presiding Officer

MEMBERS OF THE
SANGGUNIANG BAYAN


HON. LEONARDO G. BIBAR
SB Member


HON. HERMANI BIBAR
SB Member


HON. FRANCISCO M. FERNANDEZ
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HON. MA. THERESA REGINA E.
IGNACIO
SB Member

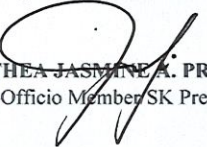

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secure, private and affirm the fundamental right of all persons, natural or juridical, with particular emphasis on its members and their dependents, to privacy in compliance with the Data Privacy Act of 2012 (R.A. 10173).

SECTION 9. FEES AND CHARGES

1. The No Balance Billing / No Co-payment policy shall apply to all eligible beneficiaries registered in the Municipal Government's Philhealth Konsulta Provider facilities.
2. Drugs and medicines, diagnostic and imaging tests available at the **TABONTABON PRIMARY CARE FACILITY** not covered by the Philhealth Konsulta Package shall be at no expense to the patients provided that a valid voter's certification or identification card is presented.

SECTION 10. DISPOSITION AND ALLOCATION OF PHILHEALTH KONSULTA CAPITATION

1. The benefit shall be paid as an annual capitation released based on the Philhealth Konsulta Provider performance.
2. Capitation rates shall be set by Philhealth and shall be paid according to the latest issuances / circular.
3. Philhealth shall pay the Municipal Government Konsulta Provider facilities using the Auto-Credit Payment Scheme (ACPS).
4. Philhealth shall not prescribe or differentiate facility and professional fee sharing, in accordance with Section 18 (b) of RA 11223.
5. The Municipal Government shall maintain a trust fund account for each accredited primary care facility and shall create a ledger to account for the utilization of the Philhealth Konsulta funds.
6. Disbursement of the funds shall be divided as 60% for the Facility Fee and 40% for the primary care workers' performance incentive.
7. Facility fee capitation payments shall be utilized to cover all essential services, medicines and other operating and maintenance expenses to support delivery of health care including but not limited to operational cost of the facility, internet subscriptions, IT service provider subscription fee and hardware, medical and office supplies and equipment, capacity building of personnel and related expenses necessary for the efficient delivery of services.

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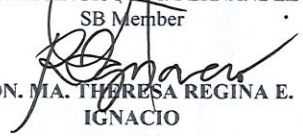

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FACILITY FEE	PERCENTAGE
1. Essential Services and Medicines under Philhealth Circular 2023-0013 - medicines, laboratory equipment's, reagents and other supplies - hiring of health workers, non health workers such encoders, janitorial services.. 2. Maintenance of the Health Facility 3. Purchase of IT Equipments 4. Internet Connection 5. Capacity Building	60%
PERSONNEL	
Municipal Health Officer	10%
OTHER HEALTH PERSONNEL	30%
Permanent Healthcare Workers PHN, Midwives,) as a prerogative of the MHO based on their performance	30%
Incentives for DOH Deployed Licensed Healthcare Workers (Dentist, Pharmacist, Nurses, RHMPP, Medtech) as a prerogative of the MHO based on their performance	15%
Philhealth Coordinator and Konsulta Package Encoders	17%
Auxiliary Staff (Job Orders, Utility Workers, Drivers) as a prerogative of the MHO based on their performance	10%
Other Auxilliary (Barangay Health Workers; BNS) as a prerogative of the MHO based on their performance	23%
Technical Working Group involved in the Konsulta Implementation (LCE, SB, Accountant, Treasurer, MSWD)	5%
TOTAL	100%

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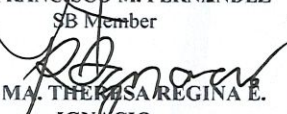
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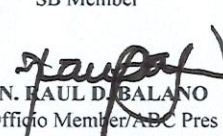

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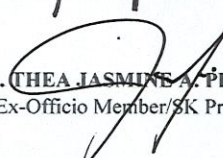

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9. The Municipal Health Office, with strict adherence to and guidance of existing auditing and accounting rules and regulations, shall prepare the Annual Work and Financial Plan and Project Procurement and Management Plan for the utilization of the Philhealth facility fee capitation payments to be approved by the Local Chief Executive and furnish a copy to the Sangguniang Bayan.

SECTION 11. SEPARABILITY CLAUSE

If, for any reason, a part of this Ordinance is declared illegal or invalid, other parts or provisions hereof which are not affected thereby shall remain valid and in full force and effect.

SECTION 12. REPEALING CLAUSE

All previous ordinances and rules/regulations which are inconsistent with the provisions of this Ordinance are hereby deemed, modified and repealed accordingly.

SECTION 13. EFFECTIVITY CLAUSE

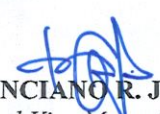
This Ordinance shall take effect immediately upon approval and compliance with posting in three conspicuous places in the Municipality of Tabontabon, Leyte.

ENACTED unanimously, August 03, 2026.

I HEREBY CERTIFY to the correctness of the foregoing Ordinance.


MARIA CORAZON E. BAUTISTA
Secretary to the Sangguniang Bayan

ATTESTED:


HON. PONCIANO R. JUSTIMBASTE, Jr.
Municipal Vice Mayor/Presiding Officer

APPROVED:


HON. EFREN D. REDOÑA
Municipal Mayor

AUG 13 2026