



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

-oOo-

PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT
June 30, 2026

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

Date: **AUG 03 2026**
By: *Jenny V.*

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 26-226 of the Sangguniang Bayan of Burauen, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 26-226: "An Ordinance Correcting the position titles and office assignments of certain created plantill items etc. "

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(1)(viii)¹ of the Local Government Code of 1991 (R.A 7160) in consonance with Section 76 ², subject to the availability of funds and to normal and regular accounting and auditing procedures and also to Civil Service rules and regulations. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹(viii) Determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the municipal government;

² Section 76. Organizational Structure and Staffing Pattern. - Every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission.

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-oOo-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

PROVINCE OF LEYTE
LEGAL OFFICE

1ST INDORSEMENT
25 June 2026

RECEIVED
By: 
Date: 6-25-26 Time: 11:24

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 26-226 of the Municipality of Burauen, Leyte, entitled: An Ordinance correcting the position titles and office assignments of certain created plantilla items of the Municipal Government of Burauen, Leyte.**


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



OFFICE OF THE SANGGUNIANG BAYAN

June 23, 2026

THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte

ATTENTION: FLORINDA JILL S. UYVICO
Secretary to the Sanggunian
Province of Leyte
Palo, Leyte

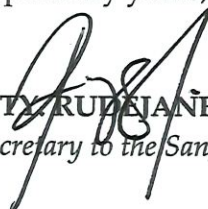
Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: JUN 23 2026
By: Jenni V

Ladies/Gentlemen:

We transmit herewith 12 copies of Municipal Ordinance No. 26-226, Series of 2026 of the Sangguniang Bayan of Burauen, Leyte, entitled "*An Ordinance Correcting the Position Titles and Office Assignments of Certain Created Plantilla Items of the Municipal Government of Burauen, Leyte*", for review and approval of the body.

Thank you and please acknowledge receipt hereof.

Respectfully yours,


ATTY. RUDEJANE S. TAN
Secretary to the Sanggunian



OFFICE OF THE SANGGUNIANG BAYAN

MUNICIPAL ORDINANCE NO. 26-226
Series of 2026

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
JUN 23 2026
Date: June 23, 2026
By: Jenny V.

AN ORDINANCE CORRECTING THE POSITION TITLES AND OFFICE ASSIGNMENTS OF CERTAIN CREATED PLANTILLA ITEMS OF THE MUNICIPAL GOVERNMENT OF BURAUEN, LEYTE

BE IT ORDAINED by the Sangguniang Bayan of the Municipality of Burauen, Leyte:

Section 1. CORRECTION OF OFFICE ASSIGNMENTS. The office assignment of the following plantilla item is hereby corrected as follows:

POSITION TITLE	SALARY GRADE	CURRENT OFFICE	CORRECT OFFICE ASSIGNMENT
Supervising Tourism Operations Officer	22	Office of the Mayor	Office of the Mayor - Municipal Tourism Office

Section 2. CORRECTION OF POSITION TITLES. The position titles of the following plantilla items are hereby corrected to conform with standard nomenclature:

CURRENT POSITION TITLE	CORRECT POSITION TITLE	SALARY GRADE	OFFICE ASSIGNMENT
Artist-Illustrator III	Administrative Assistant V (Artist-Illustrator III)	11	Office of the Mayor
Administrative Aide I	Administrative Aide I (Utility Worker I)	1	Office of the Mayor
Municipal Internal Audit Service Officer (Internal Auditor III)	Internal Auditor III	18	Office of the Mayor
Supervising Administrative Officer (HRMO IV)	Supervising Administrative Officer (Human Resource Management Officer IV)	22	Office of the Mayor
Mechanic III	Administrative Assistant III (Mechanic III)	9	Municipal Engineering Office
Utility Worker II	Administrative Aide III (Utility Worker II)	3	Plaza, Parks, and Monuments
Utility Worker	Administrative Aide I (Utility Worker I)	1	Municipal Accounting Office
Administrative Aide I	Administrative Aide I (Utility Worker I)	1	Municipal Budget Office
Social Welfare Aide I	Social Welfare Aide	4	Municipal Social Welfare and Development Office
Aquaculture Technologist	Aquacultural Technologist	10	Municipal Agriculture Office
Laborer I	Administrative Aide I (Laborer I)	1	Municipal Agriculture Office
Administrative Aide II (Farm Worker I)	Farm Worker I	2	Municipal Agriculture Office

Section 3. NATURE OF CORRECTIONS. The corrections provided under this Ordinance are administrative in nature and shall not result in any increase in salary grades, change in functions, or additional appropriation for Personnel Services.

Section 4. IMPLEMENTATION. The Human Resource Management Personnel Selection Board (HRMPSB) of the Municipal Government of Burauen is hereby reconstituted to align with the updated provisions of the Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA), as amended.

Section 5. REPEALING CLAUSE. All ordinances, resolutions, rules, and regulations, or parts thereof, that are inconsistent with the provisions of this Ordinance are hereby repealed, amended, or modified accordingly.

Section 6. SEPARABILITY CLAUSE. If any provision of this Ordinance is declared invalid or unconstitutional, the remaining provisions shall not be affected thereby.

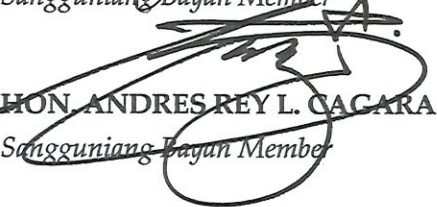
Section 7. EFFECTIVITY. This Ordinance shall take effect immediately.

ENACTED, this 27th day of April 2026, at the Municipality of Burauen.

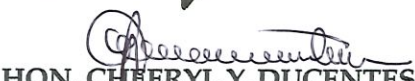

HON. BRYAN R. CINCO
Sangguniang Bayan Member


HON. JUANITO E. RENOMERON
Sangguniang Bayan Member

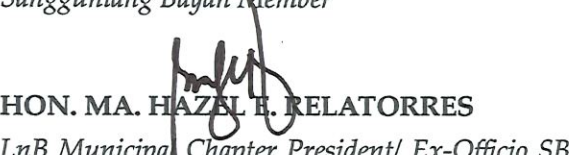

HON. HERMENIA C. CAMASIN
Sangguniang Bayan Member


HON. ANDRES REY L. CACARA
Sangguniang Bayan Member


ATTY. LEO S. APOSTOL
Sangguniang Bayan Member


HON. CHEERYL Y. DUCENTES
Sangguniang Bayan Member


HON. SEAN T. CORDERO
Sangguniang Bayan Member


HON. MA. HAZEL E. RELATORRES
LnB Municipal Chapter President/ Ex-Officio SB Member

I HEREBY CERTIFY that this Ordinance was enacted by the Sangguniang Bayan of Burauen, Leyte, during its 43rd Regular Session held on April 27, 2026.


ATTY. RUDEJANE S. TAN
Secretary to the Sanggunian

ATTESTED:


HON. WARREN V. HERMANO
Vice Mayor/Presiding Officer

APPROVED:


HON. FE S. RENOMERON
Municipal Mayor

Date: MAY 04 2026













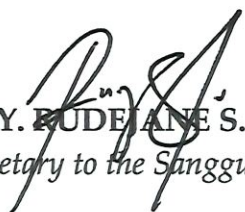
OFFICE OF THE SANGGUNIANG BAYAN

CERTIFICATE OF POSTING

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that Municipal Ordinance No. 26-226, Series of 2026 of the Sangguniang Bayan of Burauen, Leyte, entitled, *"An Ordinance Correcting the Position Titles and Office Assignments of Certain Created Plantilla Items of the Municipal Government of Burauen, Leyte"*, was approved on May 4, 2026, and has been posted in two (2) conspicuous and publicly accessible places of the municipality from May 7, 2026 to May 17, 2026 in compliance with Section 59, paragraph (b) of Republic Act No. 7160, otherwise known as the "Local Government Code of 1991".

Burauen, Leyte, May 25, 2026.


ATTY. RUDEJANE S. TAN
Secretary to the Sanggunian