

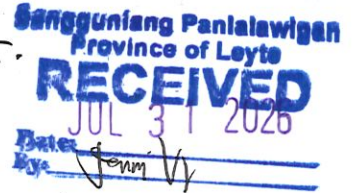
[Date] July 27, 2026

Vice [Governor/Mayor] Leonardo "Sandy" M. Javier Jr.

Presiding Officer, Sangguniang [Panlalawigan/Panlungsod/Bayan]

*City/Municipality of [Name of LGU]

Province of [Name of Province] LEYTE



Dear Vice [Governor/Mayor] Leonardo Sandy M. Javier Jr.

In response to your Notice of Call for Accreditation, kindly be informed that [Name of CSO], with office address at [office address], would like to seek accreditation by the sangguniang [panlalawigan/panlungsod/bayan].

In support of this application are the following administrative requirements:

1. Duly accomplished Application Form for Accreditation;
2. Duly approved Board Resolution signifying intention for accreditation for the purpose of representation in the local special body;
3. Certificate of Registration issued by the [SEC, CDA, DOLE, DHSUD/HLURB] or existing valid Certificate of Accreditation issued by the [Name of NGA] or Certification issued by the NCIP;
4. List of Current Officers;
5. CY 2021 Minutes of the Annual Meeting;
6. CY 2021 Annual Accomplishment Report; and
7. CY 2021 Financial Statements

Thank you.

Sincerely,

Simeon E. Melendo

[Name of Head of the Organization]

[Position] President

09274253577

APPLICATION FORM FOR ACCREDITATION

Name of Organization: Tarragona Fisherfolk and Agri Association
Address: Zone 7 Fernandez Street Pob. Dist 2 MacArthur Laya

Contact No.: 09274253577 Email address (optional): _____

Date Organized: March 3, 2026 Sector/s Represented: _____

Purposes/Objectives: Tarragona Fisherfolk and Agri Association
ang mga kasapi ay pawang mga mangingisda na nag
talayan at adhi kain ng samahang na mapunta ang pamilya
na ng bawat member's at mapag arat ang mga anak..

Services that the organization provides or can participate in:

Registering Agency:

Date Registered: April 16, 2026

- ☒ Securities and Exchange Commission (SEC)
☐ Cooperative Development Authority (CDA)
☐ Department of Labor and Employment (DOLE)
☐ Department of Human Settlements and Urban Development (DHSUD), formerly the Housing and Land Use Regulatory Board (HLURB)
☐ National Commission on Indigenous Peoples (NCIP) *certification

Accrediting Agency (if any):

Date Accredited: _____

- ☐ Commission on Population and Development (POPCOM)

- ☐ Philippine Drug Enforcement Agency (PDEA)
- ☐ Department of Labor and Employment (DOLE)
- ☐ Others (specify): _____

Organizational Level:

- ☐ Barangay-level
- ☐ Chapter
- ☐ Affiliate of a larger organization (identify organization): _____
- ☐ Others (specify): _____

Projects Implemented in the [Province/City/Municipality] of [Name of LGU]

Year	Project	Cost	Financing Source/Scheme	Beneficiaries	Status	
					Completed	Ongoing

Depending on your organization’s technical area of expertise and scope of activity, which Local Special Body are you most capable to be a member of?

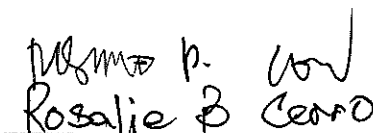
- ☐ Local Development Council
- ☐ Local Health Board
- ☐ Local School Board
- ☐ Local Peace and Order Council

WE HEREBY CERTIFY to the correctness of the above information.



Simeon E. Melendo

 President



Rosalie B. Cerro

 Secretary

[CSO LOGO]

Name of the Organization
Address

BOARD RESOLUTION NO 04

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on [Date], the Department of the Interior and Local Government issued Memorandum Circular No. 2022-___ on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the [Name of Organization] is a civil society organization duly registered with the [Securities and Exchange Commission/Cooperative Development Authority/Department of Labor and Employment/ Department of Human Settlements and Urban Development, formerly the Housing and Land Use Regulatory Board], and existing under Philippine laws;

WHEREAS, in the [NAME OF ORGANIZATION] Special Board Meeting held at [Full Office Address] on [MM/DD/YYYY], attended by the following Board of Trustees present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang [Panlalawigan/Panlungsod/Bayan], pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2022-___ and to apply for membership in a local special body in the [Province/City/Municipality] of [Name of LGU]

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Honorable Councilor [Name]

RESOLVED FURTHERMORE, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution: [Name/s of representatives].

ADOPTED unanimously by the Board of Trustees/Directors of the [Name of CSO] this [DD] day of [MM YYYY] in the [Province/City/Municipality] of [Name of LGU]

Name	Position	Signature
<u>Simeon E. Malabato</u>	<u>President</u>	<u>[Signature]</u>
<u>Alvin B. Lervoso</u>	<u>V President</u>	<u>[Signature]</u>

*add rows as necessary

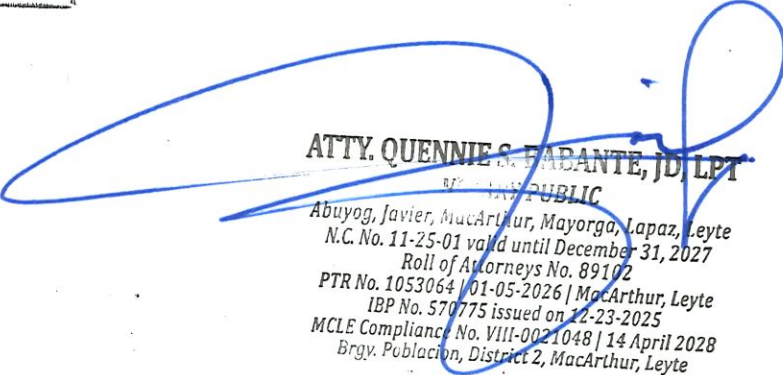

SIMON E. MILLEN

[FULL NAME]

[Board Chairperson or Equivalent]

SUBSCRIBED AND SWORN TO before me this 27 JUL 2026 day of 202 MacArthur, Leyte
Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on
_____ at _____.

Doc No: 466
Page No: 93
Book No: V
Series of: 2024


ATTY. QUENNIE S. FABANTE, JD, LPT
NOTARY PUBLIC

Abuyog, Javier, MacArthur, Mayorga, Lapaz, Leyte
N.C. No. 11-25-01 valid until December 31, 2027
Roll of Attorneys No. 89102
PTR No. 1053064 / 01-05-2026 / MacArthur, Leyte
IBP No. 570775 issued on 12-23-2025
MCLE Compliance No. VIII-0021048 / 14 April 2028
Brgy. Poblacion, District 2, MacArthur, Leyte

ANNEX E: Board Resolution – Intention for Accreditation

TARRAGONA FISHERFOLK AND AGRI ASSOCIATION

BOARD RESOLUTION NO. 01

WHEREAS, Section 108 of the Local Government Code of 1991 (RA 7160) provides for the accreditation of civil society organizations

WHEREAS, on _____, the Department of the Interior and Local Government issued Memorandum Circular No. 2025-_____ on the Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies;

WHEREAS, the Tarragona Fishfolk and Agri Assn is a civil society organization duly registered with the Securities and Exchange Commission Reg. No. 2026040245897-02 and existing under Philippine laws;

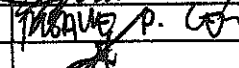
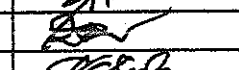
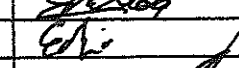
WHEREAS, in the Tarragona Fishfolk and Agri Assn Special Board Meeting held at MacArthur, Leyte on March 3, 2026 attended by the following Board of Trustees present, the following resolution was approved and adopted:

RESOLVED, AS IT IS HEREBY RESOLVED, to signify our intention to be an accredited civil society organization with the Sangguniang Bayan, pursuant to the procedures and guidelines set forth in Section 108 of the Local Government Code of 1991 and DILG Memorandum Circular 2025-_____, and to apply for membership in a local special body in the Province of Leyte

RESOLVED FURTHER, to forward a copy of this RESOLUTION to the Chair of the Sanggunian Committee on Accreditation, the Honorable Sangguniang Bayan Member HON. XANDRIX P. PANTIN.

RESOLVED FURTHERMORE, that the following representative/s of the Organization is/are authorized and directed to take any action necessary to effectuate the foregoing resolution:

ADOPTED unanimously by the Board of Trustees/Directors of the Tarragona Fishfolk and Agri Association this 3 day of March in the Province of Leyte Municipality of MACARTHUR.

NAME	POSITION	SIGNATURE
SIMEONE Mollendo	President	
ALVIN B. JAVASA	VICE	
BENJAMIN P. MUNDALA JR.	Treasurer	
Rosalie B. Cerro	Secretary	
ROLITO P. BAKIUNG	Auditor	
FRANCISCO SIVOTNO	PRO	
ENESTOMIO P. VALIDA	SGT. H. XANS	
Edson Cerro	Board of Directors	
Gerry Peleno	Board of Director	

ANNEX E: Board Resolution – Intention for Accreditation

MORANO R. GEM
ROCHAS B. CORRO
CSO Secretary

SUBSCRIBED AND SWORN TO before me this ____ day of 22 APR 2026, 202__ in MacArthur, Leyte
Affiant exhibiting to me his/her _____ with valid identification no. _____ issued on
_____ at _____.

Doc No: 202
Page No: 42
Book No: V
Series of: 102W

ATTY. QUENNIE S. BABANTE, JD, LPT
NOTARY PUBLIC

Abuyog, Javier, MacArthur, Mayorga, Lapaz, Leyte
N.C. No. 11-25-01 valid until December 31, 2027
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Brgy. Poblacion, District 2, MacArthur, Leyte



REPUBLIC OF THE PHILIPPINES
SECURITIES AND EXCHANGE COMMISSION
2nd Floor, Department of Economy, Planning, and
Development (DEPDev) Regional Office VIII,
Government Center, Candahug, Palo, Leyte



COMPANY REG. NO.: 2026040245897-02

CERTIFICATE OF INCORPORATION

KNOW ALL PERSONS BY THESE PRESENTS:

This is to certify that the Articles of Incorporation and By Laws of:

TARRAGONA FISHERFOLK AND AGRI ASSOCIATION INCORPORATED

were duly approved by the Commission on this date upon the issuance of this Certificate of Incorporation in accordance with the Revised Corporation Code of the Philippines (Republic Act No. 11232), which took effect on February 23, 2019 and copies of said Articles of Incorporation and By Laws are hereto attached.

This Certificate grants juridical personality to the corporation but does not authorize it to issue, sell or offer for sale to the public, securities such as but not limited to, shares of stock, investment contracts, debt instruments and virtual currencies without prior Registration Statement approved by the Securities and Exchange Commission; nor to undertake business activities requiring a Secondary License from this Commission such as, but not limited to acting as: broker or dealer in securities, government securities eligible dealer (GSED), investment adviser of an investment company, close-end or open-end investment company, investment house, transfer agent, commodity/financial futures exchange/broker/merchant, financing/lending company, and time shares/club shares/membership certificate issuers or selling agents thereof; nor to operate a fiat money to virtual currency exchange. Neither does this Certificate constitute a permit to undertake activities for which other government agencies require a license or permit.

This Certificate DOES NOT AUTHORIZE INVESTMENT SOLICITATION AND INVESTMENT-TAKING WITHOUT A SECONDARY LICENSE FROM THIS COMMISSION.

As a registered corporation, it shall submit annually to this Commission the reports indicated at the back of this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of this Commission to be affixed to this Certificate at 2nd Floor, Department of Economy, Planning, and Development (DEPDev) Regional Office VIII, Government Center, Candahug, Palo, Leyte, Philippines, this day of 13 April Two Thousand Twenty Six.

DESIREE P. CUENCO
Director

For SEC use only
S949 (PSIC as reserved)
Non-stock Corporation
Corporation with less than 5 Incorporators

*This is a computer generated certificate,
signature is not required.*

DOCUMENTARY STAMP TAX PAID

Note: The original copy of this Certificate must be secured within 60 calendar days from the date of registration

ANNEX F: List of Current Officers and Members

List of Current Officers of the TARRAGONA FISHERFOLK and AGRIC ASSN.
as of MARCH 3 2024

Name	Position
1. SIMON E. MELLENDU	President
2. ALVIN B. JERVOSO	Vice President
3. ROSALIE B. CERRO	Secretary
4. BENJAMIN B. MUNDALA JR.	Treasurer
5. FRANCISCO SILVANO	P.I.O
6. WILFREDO MANAG	P.I.O
7. ROLFO B. PAKEDING	Auditor
8.	Auditor
8. JERRY PELERO	
9. JHUNKEL CERRO	
10. PERLITO TANJAY	
11. JOEL ABON	
12. EDICON CERRO	
13. ROGELIO PAMEN	
14. DANTE MANADO	
15. ROLANDO BRIN JR.	
16. FRANCISCO SILVANO	
17. GASPAR MELLENDU	
18. ALVIN MILAR	
19. LUIGI MASANO	
20. JUN LAGARTO	
21. PAULITO VALIDA	
22. DOMINADOR PALUIPO	
23. ENESTORIO VALIDA	
24. MARIO BENDANILLO	
25. EDUARDO TAYO	
26. CHINDVEN CASIONO	
27. GEORGE MALKANA	
28. JOEY MAICO	
29. RONEL PALAÑA	
30. ALLAN PAKEDING	
31. KEYMARK OWANO	
32. JASON MAICO	
33. LITO OWANO	
34. ELMAR CORPORAL	
35. ARNOLD ONAS	
36. DANTE PAKEDING	
37. ALBERTO VALIDA	
38. DONAMAE CERRO	
39. SIDRO O. DIAZ	

*add rows as necessary



TARRAGONA FISHERFOLK AND AGR. ASSOCIATION

Zone 7, Fernandez street

Poblacion District 2, Macarthur, Leyte, 6509

Region VIII- Eastern Visayas, 6509

OFFICERS

SIMEON E. MELLENDON

President

ALVIN JERVOSO

Vice- President

BENJAMIN B. MUNDALA Jr.

Treasurer

ROSALIE B. CERRO

Secretary

PERLITO B. TANJAY

Assistant Secretary

ROLITO PAKIDING

Auditor

1. FRANCISCO SILVANO

2. JUN LAGARTO

3. WILFREDO MANAOG

P.R.O

1. EDISON G. CERRO

2. GERRY PELEÑO

3. MARLITO MUNDALA Sr.

4. JOEL ABON

5. DANTE PAKIDING

6. MARIO BENDANILLO

7. GASPAR MELLENDON

Board Members

1. ENESTORIO P. VALIDA

2. PAULITO M. VALIDA

3. REYMARK OWANO

4. ROGELIO V. PAMEN

Sgt. at Arms

Minutes of the General Assembly Meeting was called to

order on February 14, 2026 , 2:00 P.M at Zone 7 Fernandez Street

Pobalacion District 2 MacArthur, Leyte.

Board Resolution No. 1 2026 A Resolution Declaration

and Implementing the Membership fee and monthly dues to be

collected. Be it solved by the Board of Directors in General

Assembly Meeting that, whereas, upon motion of the chairman of

the Board, Mr. Simeon E. Mellendo duly seconded by the

Directors and by the unanimous decision of the members and

officers. Present at the meeting is hereby resolved as if is now

resolved that the membership fee worth ₱500.00 and monthly due

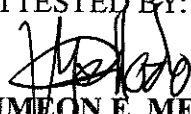
₱30.00 will be implemented and collected carried unanimously.

I hereby certify to the correctues of the above foregoing

resolution which duly adopted the GENERAL ASSEMBLY

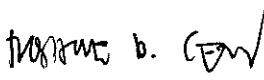
MEETING.

ATTESTED BY:


SIMON E. MELLEDO

President

PREPARED BY:


ROSALIE B. CERRO

Secretary

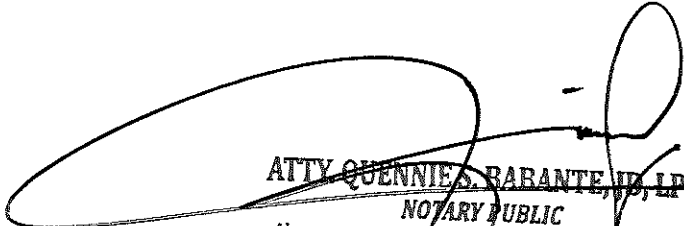
SUBSCRIBED AND SWORN to before me this 01 JUN 2026 day of MacArthur, Leyte at Affiant personally appeared to me and his CTC No. _____ issued on _____ issued at _____.

Doc. No.: 304

Page No.: 62

Book No.: V

Series of 2026


ATTY. QUENNIE S. BARANTE, JD, LPT
NOTARY PUBLIC

Abuyog, Javier, MacArthur, Mayorga, Lapaz, Leyte
N.C. No. 11-25-01 valid until December 31, 2027
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MCLE Compliance No. VIII-0021048 | 14 April 2028
Brgy. Poblacion, District 2, MacArthur, Leyte



TARRAGONA FISHERFOLK AND AGRI. ASSOCIATION

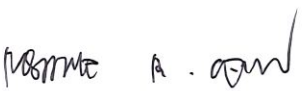
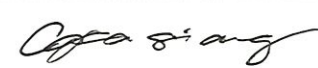
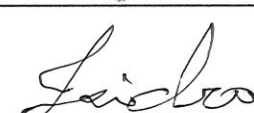
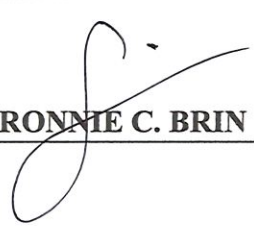
Zone 7, Fernandez street

Poblacion District 2, Macarthur, Leyte, 6509

Region VIII- Eastern Visayas, 6509

ATTENDANCE

FEBRUARY 14, 2026

 SIMEON E. MELLENDON	 JAYSON S. MAICO
 JHUN R. LAGARTO	 ROGELIO V. PAMEN
 ALVIN B. JERVOSO	 ROSALIE B. CERRO
 LITO V. OWANO	 CHINOVEN Q. CASIONG
 DONAMAE B. CERRO	 ROLITO B. PAKIDING
 ARNOLD M. OÑAS	 EDISON G. CERRO
 REYMARK P. OWANO	 BENJAMIN B. MUNDALA JR.
 ALLAN P. PAKIDING	 RONILO Q. PALAÑA
 PAULITO M. VALIDA	 ISIDRO O. DIAZ
 PERLITO S. TANJAY	 RONNIE C. BRIN

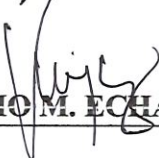
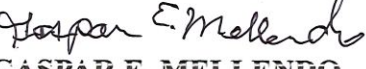


IARRAGONA FISHERFOLK AND AGRI ASSOCIATION

Zone 7, Fernandez street

Poblacion District 2, Macarthur, Leyte, 6509

Region VIII- Eastern Visayas, 6509

 GEORGE C. MALANA	 ROLANDO C. BRIN JR
 JOEL S. ABON	 JERRY P. PELEÑO
 LUIGI R. MASANO	 VIRGINIO M. ECHAVEZ
 MARIO R. BENDANILLO	 FRANCISCO E. SILVANO
 DANTE E. MANAOG	 WILFREDO M. MANAOG
 GASPAR E. MELLENDON	 RHOEL B. MATOZA
 EDGAR M. TAYO	 ENESTORIO P. VALIDA
 JOEY S. MAICO	 ALVIN D. MILAR
 RULIE P. MARIQUIT	 DANTE B. PAKIDING



TARRAGONA FISHERFOLK AND AGRI COOPERATIVE
SEC Reg. No 2026040245897-02
Zone 7, Fernandez street
Poblacion District 2, Macarthur, Leyte, 6509
Region VIII- Eastern Visayas, 6509

Rhoel B. Matoza	0917257674	
Enestorio P. Valida	09685464795	
Alvin D. Milar		

Certified True and Corrected By:

ROSALIE B. CERRO

Secretary

ATTESTED BY:

SIMEON E. MELLEND

President

SUBSCRIBED AND SWORN to before me this 01 JUN 2026 day of _____ at Affiant personally appeared to me and his CTC No. _____ issued on _____ issued at _____.

Doc. No.: 305

Page No.: 62

Book No.: V

Series of 2026

ATTY. QUENNIE S. BARANTE, JD, LPT
NOTARY PUBLIC

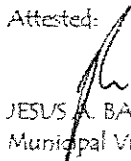
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Brgy. Poblacion, District 2, MacArthur, Leyte



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF MACARTHUR

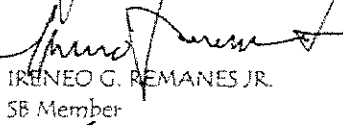
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Office of the Sangguniang Bayan

Attested:

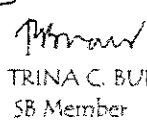

JESUS A. BARANDA
Municipal Vice Mayor

Concurred:


RAUL E. MUNDALA
SB Member

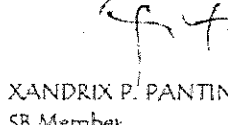

IRENEO G. REMANES JR.
SB Member


RONALD DOMINIC B. BABANTE
SB Member


TRINA C. BURAWIS
SB Member

JONATHAN T. BARQUIN
SB Member (Absent)


VICTORIANO T. LAZAR
SB Member

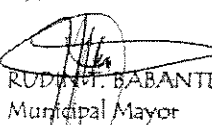

XANDRIX P. PANTIN
SB Member

GWENDOLYN M. BERISO
SB Member (Absent)


JOSE A. BARANDA
Ex-Officio Member
President, Liga ng mga Barangay


RALPH MARTIN P. EGOS
Ex-Officio Member
SKF President

Approved:


RUDOLPH M. BABANTE
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 47TH REGULAR SESSION OF
THE SANGGUNIANG BAYAN OF MACARTHUR, LEYTE HELD ON 8
JUNE 2026 AT THE MUNICIPAL SESSION HALL

PRESENT:

Honorable Jesus A. Baranda	Vice Mayor, Presiding
Honorable Raul E. Mundala	SB Member
Honorable Ireneo G. Remanes Jr.	SB Member
Honorable Ronald Dominic B. Babante	SB Member
Honorable Trina C. Burawis	SB Member
Honorable Victoriano T. Lazar	SB Member
Honorable Xandrix P. Pantin	SB Member
Honorable Jose A. Baranda	Ex-Officio Member President, Liga ng mga Barangay
Honorable Ralph Martin P. Egos	Ex-Officio Member SKF President

ABSENT:

Honorable Jonathan T. Barquin	SB Member
Honorable Gwendolyn M. Beriso	SB Member

RESOLUTION NO. 2026-090

A RESOLUTION APPROVING AND GRANTING THE
ACCREDITATION OF TARRAGONA FISHERFOLK AND AGRI
ASSOCIATION OF MACARTHUR, LEYTE

WHEREAS, Section 34 of the Local Government Code of 1991 (Book 1,
Chapter 4) states that local government units shall promote the
establishment and operation of people's and non-governmental
organizations to become active partners in the pursuit of local
autonomy;

WHEREAS, on June 23, 2025 the Department of the Interior and Local
Government issued Memorandum Circular No. 2025-060, on the
Guidelines on the Accreditation of Civil Society Organizations and
Selection of Representatives to the Local Special Bodies;

Public Service Above Self

Attested:

JESUS A. BARANDA
Municipal Vice Mayor

Concurred:

RAUL E. MUNDALA
SB Member

IRENEO G. REMANES JR.
SB Member

RONALD DOMINIC B. BABANTE
SB Member

TRINA C. BURAWIS
SB Member

JONATHAN T. BARQUIN
SB Member (Absent)

VICTORIANO T. LAZAR
SB Member

XANDRIX P. PANTIN
SB Member

GWENDOLYN M. BERISO
SB Member (Absent)

JOSE A. BARANDA
Ex-Officio Member
President, Liga ng mga Barangay

RALPH MARTIN P. EGOS
Ex-Officio Member
SKF President

Approved:

RUDIN T. BABANTE
Municipal Mayor

WHEREAS, the Tarragona Fisherfolk and Agri Association of MacArthur, Leyte, through its President Simeon E. Mellendo has signified its intention to be an accredited CSO in the Municipality of MacArthur, Leyte to pursue an active partnership with the Local Government Unit in the pursuit of local autonomy and nation building;

WHEREAS, Tarragona Fisherfolk and Agri Association of MacArthur, Leyte, has satisfactorily complied with the requirements and criteria for accreditation as a civil society organization in accordance with the procedures and guidelines set forth in DILG MC 2025-060.

WHEREFORE, on motion of Honorable Xandrix P. Pantin and duly seconded by en masse, be it

RESOLVED, AS IT IS HEREBY RESOLVED, by the Sangguniang Bayan to approve and grant the accreditation of Tarragona Fisherfolk and Agri Association of MacArthur, Leyte.

RESOLVED FURTHER, that this accreditation is effective only until June 30, 2028.

RESOLVED FINALLY, to furnish a copy of this resolution to the office /association concerned for information and guidance.

I HEREBY CERTIFY to the correctness of the foregoing resolution.

MARIE STEPHANIE DE LA CRUZ-PULGA
Secretary to the Sanggunian

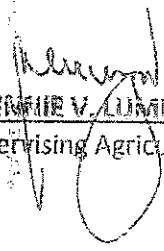
Republic of the Philippines
Province of Leyte
MUNICIPAL AGRICULTURE OFFICE
MacArthur, Leyte

CERTIFICATION

To Whom This May Concern:

This is to **CERTIFY** that all Officers and Members of Tarragona Fisherfolk and Agri. Association are registered in the Municipal Fisherfolk Registration System and already uploaded to the FRS Portal of BFAR.

This **CERTIFICATION** is being issued this 25th day of May 2026, upon the request of the Interested party in support to their application for Accreditation at Sangguniang Bayan Office, LGU-MacArthur, Leyte.

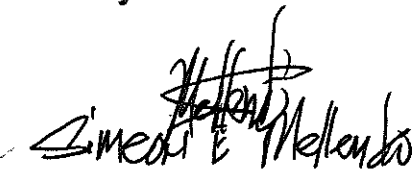

VERNIE V. LUMBAS
Supervising Agriculturist

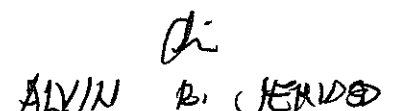
ANNEX I: Annual Financial Statement

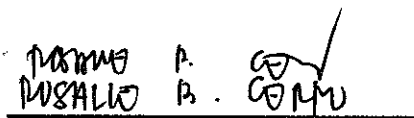
Tarragona Pinacfolk and Agri Association
FINANCIAL STATEMENT FOR CY 20__

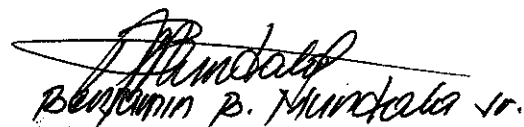
INFLOW (Income)		
SOURCE	AMOUNT	REMARKS
Monthly Dues/ Membership Fees	₱ 500.00	
Income Generating Project 1		
Income Generating Project 2		
OUTFLOW (Expenses)		
PARTICULARS	AMOUNT	REMARKS
Project 1		
Project 2		
Meeting Expenses		
Office Supplies		
Logistics/Transportation		
Administrative and Personnel		
TOTAL		
TOTAL FUND BALANCE (Total Inflow - Total Outflow)		

Noted by:


President


Vice President


Secretary-General


Treasurer


Auditor

[Name of Organization]

Name of Program/Project/Activity	Objectives	Duration/Date	Status		Budget	Remarks
			Completed	Ongoing		
N/A	N/A	N/A				N/A

*add rows as necessary

Prepared by: Rosario B. Cenro
[Name]
Secretary-General

Noted by: Simone E. Wellendo
[Name of Head of CSO]
[Position/Designation]
President