

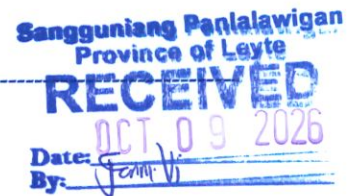


Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

-oOo-

PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT
October 6, 2026



Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2026-08 of the Sangguniang Bayan of Palo, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 2026-08 entitled: **“Barangay Clearance Fee Integration Ordinance of Palo, Leyte.”**

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)¹ of the Local Government Code of 1991 (R.A 7160) in consonance with R.A. no. 11032². Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.


ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹(a) *The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code,*

² *“Ease of Doing Business Act”*

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-o0o-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
06 October 2026

PROVINCE OF LEYTE
LEGAL OFFICE

RECEIVED

By: 
Date: 10-7-26 Time: 10:20

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 2026-08** of the **Municipality of Palo, Leyte**, entitled: **An Ordinance integrating the issuance of Barangay Clearance and the collection of the corresponding Barangay Clearance Fee by the Municipality of Palo, Leyte, in the application for any business-related transaction.**


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Palo

SANGGUNIANG BAYAN

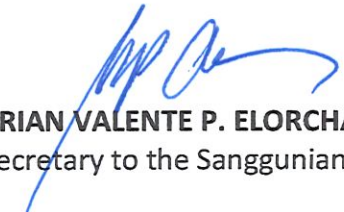
1st Indorsement
October 06, 2026

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

Date: OCT 06 2026
By: [Signature]

Respectfully forwarded to the Sangguniang Panlalawigan thru Hon. Vice Governor Leonardo Javier, Jr., Palo, Leyte, the herein attached copy of Municipal Ordinance No. 2026-08, *An Ordinance Integrating The Issuance Of Barangay Clearance And The Collection Of The Corresponding Barangay Clearance Fee By The Municipality Of Palo, Leyte, In The Application For Any Business-Related Transaction*", of the Sangguniang Bayan, Palo, Leyte, dated September 22, 2026, which is self-explanatory.


BRIAN VALENTE P. ELORCHA
Secretary to the Sanggunian

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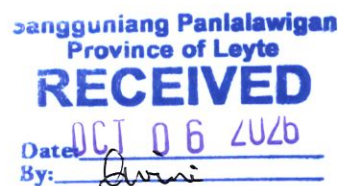
Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Palo

SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE 64TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF THE MUNICIPALITY OF PALO, PROVINCE OF LEYTE, HELD ON SEPTEMBER 22, 2026, AT THE SANGGUNIANG BAYAN SESSION HALL.

Present:

Hon. Mary Dwell S. Agner	Temporary Presiding Officer
Hon. Chiqui Ruth C. Uy	SB Member
Hon. Andres Ian R. Sevilla	SB Member
Hon. Casimero B. Parado II	SB Member
Hon. Antonino C. Hernit	SB Member
Hon. Casimero P. Villas, Jr.	SB Member
Hon. Panchito M. Cortez	SB Member
Hon. Aaron H. Roca	SB Member
Hon. Gregorio Papoose V. Lantajo, Jr.	President, Liga ng mga Barangay



Absent:

Hon. Jonathan P. Chiquillo	Vice Mayor – Acting Mayor
Hon. Felipe T. Ygrubay, Jr.	SB Member – on Official Business

MUNICIPAL ORDINANCE NO. 2026-08

AN ORDINANCE INTEGRATING THE ISSUANCE OF BARANGAY CLEARANCE AND THE COLLECTION OF THE CORRESPONDING BARANGAY CLEARANCE FEE BY THE MUNICIPALITY OF PALO, LEYTE, IN THE APPLICATION FOR ANY BUSINESS-RELATED TRANSACTION.

WHEREAS, it is a declared the policy of the State to promote integrity, accountability, proper management of public affairs and public property as well as to establish effective practices, aimed at efficient turnaround of the delivery of government services;

WHEREAS, there is a need to streamline the process of business registration in the Municipality of Palo, Leyte to promote a friendly atmosphere for taxpayers and Investors and to provide a more efficient and effective revenue collection;

WHEREAS, Republic Act No: 11032, otherwise known as "An Act Promoting Ease of Doing Business and Efficient Delivery of Government Services", or the EODB Act of 2018, aims to provide appropriate measures to promote transparency with regard to the manner of transacting with the public, which shall encompass a program for the adoption of simplified requirements and procedures that will reduce red tape and expedite business and non-business related transactions in government;

WHEREAS, Section 11(f) of RA No.11032 provides that "Barangay clearances and permits related to doing business shall be applied, issued and collected at the city/municipality in accordance with the prescribed processing time of said Act. Provided, that the share in the collections shall be remitted to the respective barangays";

WHEREAS, the Department of Interior and Local Government (DILG) issued Memorandum Circular No. 2019-177 dated October 17, 2019 providing for the guidelines in the integration of the issuance of barangay clearance in the permitting processes of cities and municipalities;



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Municipality of Palo

SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE 64TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF THE MUNICIPALITY OF PALO, PROVINCE OF LEYTE, HELD ON SEPTEMBER 22, 2026, AT THE SANGGUNIANG BAYAN SESSION HALL.

Municipal Ordinance No. 2026-08
Page 2

WHEREAS, Barangays in the Municipality of Palo, Leyte enacted Barangay Ordinances prescribing their respective Barangay Clearance Fee, as well as, Barangay Resolutions and/or Ordinances authorizing the Municipal Government to issue Barangay Clearance and collect the corresponding Barangay Clearance Fee in the application for any business related transaction subject to remittance of the aforesaid fees to the barangay and the conditions hereunder;

NOW THEREFORE, be it ordained, as it is hereby ordained, by the Sangguniang Bayan of Palo, Leyte, in session duly assembled the following:

Section 1. COVERAGE. This Ordinance shall apply only to the issuance of Barangay Clearance for business permit and locational clearance (as a requirement for the issuance of building permit for business). Other barangay clearances for other purposes shall still be applied for and secured from the barangay concerned

Section 2. DEFINITION OF TERMS. The words and phrases used in this Ordinance are hereby defined as follows:

- a. Barangay Clearance - refers to any and all documents issued by the barangays with or without corresponding fees as defined in their respective ordinances relative to or in relation to the application for and issuance of business permit by the Municipal Government.
- b. Barangay Clearance Fee - is an amount Imposed by the barangay, through an ordinance, and collected by the Municipal Government in relation to the issuance of business permit and locational clearance by the Municipal Government.
- c. Business Permit - is a document that must be secured from and issued by the Municipal Government for a business to legally operate within the locality.
- d. Locational Clearance - is a clearance issued by the Zoning Administrator/Officer to a project that is allowed under the provisions of an ordinance of the municipality. It is a requirement for the issuance of building permit.

Section 3. AUTHORITY TO ISSUE BARANGAY CLEARANCE FOR BUSINESS PERMIT APPLICATIONS. The Municipal Business Permits and Licensing Office (BPLO) shall coordinate and verify with the concerned barangay relative to the issuance of Barangay Business Clearance. Once validated, the Municipal Business Permits and Licensing Office (BPLO) shall issue the corresponding Barangay Clearance.



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Municipality of Palo

SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE 64TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF THE MUNICIPALITY OF PALO, PROVINCE OF LEYTE, HELD ON SEPTEMBER 22, 2026, AT THE SANGGUNIANG BAYAN SESSION HALL.

Municipal Ordinance No. 2026-08
Page 3

Section 4. AUTHORITY TO COLLECT BARANGAY CLEARANCE FEE OF BUSINESS RELATED TRANSACTIONS. The Municipal Government of Palo, Leyte thru the Municipal Treasurer is hereby authorized to collect the Barangay Clearance Fee, pursuant to and as prescribed in the respective barangay ordinances and/or barangay revenue codes of the barangays concerned, subject to the remittance of the total amount thus collected to the barangay concerned. For this purpose, each barangay shall enact a barangay ordinance authorizing the Municipal Government of Palo, Leyte to collect barangay clearance fee.

Section 5. RATE OF BARANGAY CLEARANCE FEE TO BE COLLECTED. The rate of the Barangay Clearance Fee to be collected by the Municipal Government for the issuance of the corresponding barangay clearance, shall be pursuant to and as prescribed in, and computed in accordance with the respective barangay ordinances and/or barangay revenue codes ordinances of the barangays concerned. The corresponding fee shall be integrated in the Order of Payment.

Section 6. APPLICATION FOR BARANGAY CLEARANCE. The Barangay Clearance contemplated in this Ordinance shall be applied for and secured from the Municipal Business Permits and Licensing Office (BPLO):

Section 7. BARANGAY CLEARANCE SIGNATORY, The Barangay Clearance shall bear either the original or electronic signature of the Punong Barangay concerned whichever is applicable and shall be issued by the Municipal Business Permits and Licensing Office (BPLO) countersigned by the head of the Municipal Business Permit and Licensing Office (BPLO) upon verification and prior to issuance.

Section 8. REPORTING AND REMITTANCE. The Municipal Government shall remit the Barangay Clearance Fees collected to the barangays concerned within the first seven (7) working days of the ensuing month together with the list of the issued business permits pertaining to the barangays concerned.

Section 9. SEPARABILITY CLAUSE. If for any reason, a part of this Ordinance is declared unconstitutional, ultra vires, inoperative, or otherwise illegal or invalid, other parts or provisions hereof that are not affected thereby shall remain valid and in full force and effect.

Section 10. REPEALING CLAUSE. All previous ordinances, executive orders, rules and regulations, which are inconsistent with the provisions of this Ordinance, are hereby deemed amended, modified or repealed accordingly:





Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Palo

SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE 64TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF THE MUNICIPALITY OF PALO, PROVINCE OF LEYTE, HELD ON SEPTEMBER 22, 2026, AT THE SANGGUNIANG BAYAN SESSION HALL.

Municipal Ordinance No. 2026-08
Page 4

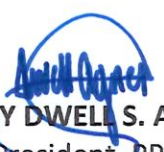
Section 11. EFFECTIVITY. This Ordinance shall take effect immediately upon its approval, and after the posting and publication requirements prescribed under the Local Government Code of 1991.

APPROVED.

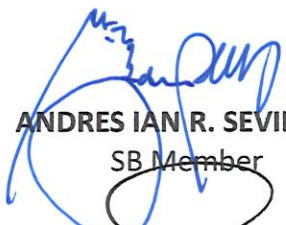
CERTIFIED CORRECT.

BRIAN VALENTE P. ELORCHA
Secretary to the Sanggunian

ATTESTED:


MARY DWELL S. AGNER
President, PPSK
Temporary Presiding Officer


CHIQUI RUTH C. UY
SB Member


ANDRES IAN R. SEVILLA
SB Member

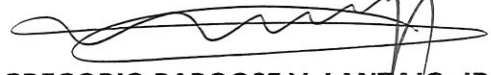

CASIMERO B. PARADO II
SB Member


ANTONINO C. HERNIT
SB Member


CASIMERO P. VILLAS, JR.
SB Member


PANCHITO M. CORTEZ
SB Member


AARON H. ROCA
SB Member


GREGORIO PAPOOSE V. LANTAJIO, JR.
President, Liga ng mga Barangay

APPROVED BY:


REMEDIOS "MATIN" L. PETILLA
Municipal Mayor

DATE: 12/5/26, 2026.

- 217
218
219 - Considering the urgency of the request and for the program to be beneficial
220 to the municipality, Hon. Villas, Jr. moved for the approval of the request of
221 the Local Chief Executive for an authority to enter into a MOA with the DOLE
222 for the implementation of the Tulong Panghanapbuhay sa Ating
223 Disadvantaged (TUPAD) Workers Program in the municipality. The motion was
224 duly seconded by all Sangguniang Bayan Members present. Considering that
225 no objections were raised, the motion was declared approved, thus:
226
227

228 **MUNICIPAL RESOLUTION NO. 2026-184**
229

230 **GRANTING AUTHORITY TO THE LOCAL CHIEF EXECUTIVE TO ENTER INTO A**
231 **MEMORANDUM OF AGREEMENT (MOA) AND ALL OTHER NECESSARY AGREEMENTS,**
232 **DOCUMENTS, AND RELATED INSTRUMENTS OR TRANSACTIONS, FOR AND ON BEHALF**
233 **OF THE MUNICIPALITY, WITH THE DEPARTMENT OF LABOR AND EMPLOYMENT (DOLE),**
234 **REGIONAL OFFICE NO. 8, FOR THE IMPLEMENTATION OF THE TULONG**
235 **PANGHANAPBUHAY SA ATING DISADVANTAGED (TUPAD) WORKERS PROGRAM IN THE**
236 **MUNICIPALITY.**
237

238 NOW, THEREFORE, on motion of Hon. Casimero P. Villas, Jr., and duly seconded
239 by all Sangguniang Bayan Members present, be it
240

241 RESOLVED, that the Sangguniang Bayan of Palo grant, as it hereby grants authority
242 to the Local Chief Executive to enter into a Memorandum of Agreement (MOA) and all
243 other necessary agreements, documents, and related instruments or transactions, for and
244 on behalf of the municipality, with the Department of Labor and Employment (DOLE),
245 Regional Office No. 8, for the implementation of the Tulong Panghanapbuhay sa Ating
246 Disadvantaged (TUPAD) Workers Program in the municipality;
247

248 RESOLVED FINALLY, that copies of this resolution be furnished the Hon. Remedios
249 "Matin" L. Petilla, Local Chief Executive; Hon. Jonathan P. Chiquillo, Vice-Mayor, both of
250 this municipality; Atty. Joan N. Noya-Nidua, OIC-Regional Director, Department of Labor
251 and Employment, Regional Office No. 8, Trece Martires St., Tacloban City; and all others
252 concerned for their information and appropriate action.
253

254 APPROVED.
255

256
257 II. **Business for Third and Final Reading.**
258

259 1. **Draft Ordinance No. D-2026-09**

260 An Ordinance Integrating the Issuance of Barangay Clearance and the Collection
261 of the Corresponding Barangay Clearance Fee By the Municipality of Palo, Leyte,
262 in the Application for Any Business-Related Transaction, Sponsor: Hon. Gregorio
263 Papoose V. Lantajo, Jr.
264

- 265 - Copies of the final draft were furnished each Sangguniang Bayan Members for
266 their perusal. Thereafter, Hon. Lantajo, Jr. moved for the approval of the final
267 draft on third and final reading. The motion was duly seconded by all
268 Sangguniang Bayan Members present. Since there was no objection, the final
269 draft was declared Approved on Third and Final Reading, thus:
270