



Sangguniang Panlalawigan
Province of Leyte
RECEIVED

Date: 10.28.2026
By: [Signature]

Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tarlolan City

-oOo-

PROVINCIAL LEGAL OFFICE

PROVINCE OF LEYTE
LEGAL OFFICE
RELEASED

By: [Signature]
Date: 10.28.26 Time: 9:20

2nd INDORSEMENT

August 11, 2026

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2026-09 of the Sangguniang Bayan of San Miguel, Leyte.

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 447(a)(1)(ii)¹ of the Local Government Code of 1991 (R.A 7160). However, it is noted that the penalties provided under the proposed Ordinance are more than those allowed for under the LGC. Hence, further review of the Ordinance is recommended.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹ (a) The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code, and shall:
(1) Approve ordinances and pass resolutions necessary for an efficient and effective municipal government, and in this connection shall:
(ii) Maintain peace and order by enacting measures to prevent and suppress lawlessness, disorder, riot, violence, rebellion or sedition and impose penalties for the violation of said ordinances;

Republic of the Philippines
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Palo, Leyte
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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

PROVINCE OF LEYTE
LEGAL OFFICE
RECEIVED

1ST INDORSEMENT
11 August 2026

By: [Signature]
Date: 8-12-26 Time: and

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 2026-09** of the **Municipality of San Miguel, Leyte**, entitled: **An Ordinance mandating business establishments within the territorial jurisdiction of San Miguel, Leyte to install a Closed-Circuit Television (CCTV) System and prescribing penalties for violations thereof.**

[Signature]
FLORINDA JILL S. JYVICO
Secretary to the Sangguniang



Republic of the Philippines
PROVINCE OF LEYTE
MUNICIPALITY OF SAN MIGUEL
-oOo-



OFFICE OF THE SANGGUNIANG BAYAN

July 22, 2026

The Honorable Members of the Sangguniang Panlalawigan of Leyte
Thru: The Sangguniang Panlalawigan Secretary
Provincial Legislative Building,
Candahug, Palo, Leyte

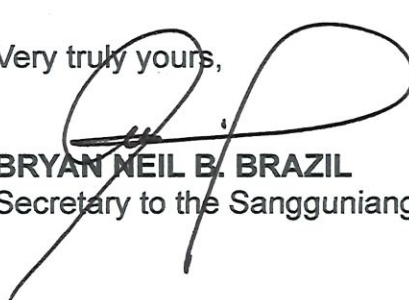
Gentlemen/Ladies:

I have the honor to forward herewith pertinent documents of the Sangguniang Bayan of the Municipality of San Miguel, Leyte for review and approval, to wit:

1. Fifteen (15) copies of Municipal Ordinance No. 2026-09, Series of 2026 entitled:
"AN ORDINANCE MANDATING BUSINESS ESTABLISHMENTS WITHIN THE TERRITORIAL JURISDICTION OF SAN MIGUEL, LEYTE TO INSTALL A CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEM AND PRESCRIBING PENALTIES FOR VIOLATION THEREOF".

Kindly acknowledge receipt hereof.

Very truly yours,


BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan

HON. FRANCIS JAY D. SABDAO
SB MEMBER

HON. THELMA M. BRAZIL
SB MEMBER

HON. RAUL A. SALANO
SB MEMBER

HON. RICHARD LEN B. LAPIDARIO
SB MEMBER

HON. SAMUEL P. SALOMON
President, Liga ng mga Barangay

HON. JOSE NOVEM B. LABACLADO
President, SK Pambayang Pederasyon

ATTY. NORMAN D. SABDAO
Municipal Mayor

Certified Correct:

Secretary to the Sangguniang Bayan

Municipal Vice-Mayor/Presiding Officer

Attested by:

Concurred:

BRYAN NEIL B. BRAZIL

HON. ESTANISLAO D. SABDAO, JR.

HON. JEROME P. PEÑARANDA

HON. NORMAN NIEL G. MARTIJA

HON. LETECIA G. ESPOS



Republic of the Philippines
PROVINCE OF LEYTE
MUNICIPALITY OF SAN MIGUEL
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Page | 1
SANGGUNIANG PANGALAN
RECEIVED
27 JUL 2026
PROVINCE OF LEYTE

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN, SAN MIGUEL, LEYTE, HELD AT THE SESSION HALL, LEGISLATIVE BUILDING, SAN MIGUEL, LEYTE ON JULY 13, 2026

PRESENT:

Hon. Estanislao D. Sabdao, Jr.	-	Municipal Vice-Mayor/Presiding Officer
Hon. Jerome P. Peñaranda	-	SB Member
Hon. Norman Niel G. Martija	-	SB Member
Hon. Letecia G. Espos	-	SB Member
Hon. Francis Jay D. Sabdao	-	SB Member
Hon. Thelma M. Brazil	-	SB Member
Hon. Raul A. Salano	-	SB Member
Hon. Richard Len B. Lapidario	-	SB Member
Hon. Samuel P. Salomon	-	Ex-Officio Member, President, Liga ng mga Barangay
Hon. Joss Novem B. Labaclado	-	Ex-Officio Member, President, Sangguniang Kabataan Pambayang Pederasyon

ABSENT:

Hon. Danilo L. Aureo	-	SB Member (official leave)
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Resolution No. 176
Series of 2026

AN ORDINANCE MANDATING BUSINESS ESTABLISHMENTS WITHIN THE TERRITORIAL JURISDICTION OF SAN MIGUEL, LEYTE TO INSTALL A CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEM AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF

WHEREAS, Section 16 of the Local Government Code of 1991 or Republic Act No. 7160, also known as the General Welfare Clause, provides in pan that every local government unit shall exercise powers necessary for its efficient and effective governance and those which are essential to the promotion of general welfare;

WHEREAS, Sections 447 and 458 of the of said Republic Act 7160 provide in part, that the Sangguniang Bayan/Panglungsod shall enact ordinances for the general welfare of the municipality/city and its inhabitants pursuant to the abovementioned Section 16 of said law, and in this regard, enact and approve ordinances relative to the: (i) maintenance of peace and order in the municipality/city; (ii) suppression of lawlessness therein, and (iii) authorization of the issuance of permits or licenses upon conditions and for such purposes intended to promote the general welfare of the inhabitants of the municipality/city, regulating thereby any business which does not require government examination within the municipality/city and the conditions under which the license for said business may be issued or revoked.

WHEREAS, law enforcement agencies in the country have already proven that Closed Circuit Televisions (CCTV) are among the most effective tools in crime deterrence, prevention, detection and solution since there is a video recording which can be used in addition to the testimonies of witnesses

WHEREAS, to intensify the Municipality's drive to deter, prevent, detect, and solve criminality, and to preserve video recording as evidence, this August Body deems it proper to require the use of CCTV systems in business establishments within its territorial jurisdiction

WHEREAS the Department of the Interior and Local Government, through the Philippine National Police Anti-Cybercrime Group, has conducted a study as to the minimum technical specifications to be required of CCTVs to be installed pursuant to this ordinance.

WHEREFORE on motion of Hon. Jerome P. Peñaranda duly seconded by all members present;

Certified Correct:

Attested by:

Concurred:

Approved:

NOW THEREFORE, BE IT ORDAINED, by the Sangguniang Bayan of Municipality of San Miguel, Leyte in regular session assembled;

MUNICIPAL ORDINANCE NO.2026-09
Series of 2026

AN ORDINANCE MANDATING BUSINESS ESTABLISHMENTS WITHIN THE TERRITORIAL JURISDICTION OF SAN MIGUEL, LEYTE TO INSTALL A CLOSED-CIRCUIT TELEVISION (CCTV)SYSTEM AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF

Authored by: Hon. Jerome P. Peñaranda
SB Member/Chairman on Committee on Human Rights, Public Ethics, Commerce, Trade and Industry

Co-Authored by: Hon. Richard Len B.Lapidario
SB Member/Chairman on Committee on Peace and Order, Safety and Legal Matters

SECTION 1. TITLE - This ordinance shall be known as: "AN ORDINANCE MANDATING BUSINESS ESTABLISHMENTS OPERATING WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF SAN MIGUEL, LEYTE TO INSTALL CLOSED CIRCUIT TELEVISION SYSTEM (CCTV) AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF".

SECTION 2. SCOPE AND APPLICATION - The following business establishments are required to install CCTVs:

- Financial establishments such as banks, pawnshops, money lenders, money remittance services, money changers, and others with similar transactions.
- Business establishments that are part of a **national chain or have several branches** in other parts of the country such as restaurants/fast-food chains, convenience stores, grocery stores, drug stores, etc.
- Shopping malls, shopping centers, supermarkets, wet markets or palengke, and other similar establishments.
- Hospitals, laboratories, clinics, and other medical facilities.
- Theaters, movie houses, perya, arcades, internet cafes, and other places of entertainment that draw in a considerable number of customers.
- Ports, public transportation terminals, parking lots, another similar establishment that cater to a large number of vehicles.
- Car dealerships, gasoline/fuel stations, vehicle maintenance/service stations.
- Other business establishments which the Sanggunian deems proper considering the nature of business and potential risks in their respective areas.
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- **(EXCEPTION: MICRO-BUSINESSES AND SMALL SARI-SARI STORES WITH ANNUAL CAPITALIZATION OF P30,000.00 ARE NOT REQUIRED TO INSTALL THE SAID CCTV BUT ARE ENCOUARGED).**

The CCTV shall be always maintained in proper working order, shall be in continuous operation, and shall meet the minimum technical specifications set by this ordinance.

SECTION 3. MINIMUM TECHNICAL SPECIFICATIONS - The CCTV system to be installed must meet the following *minimum specifications*:

CAMERA

HON. FRANCIS JAY D. SABDAO
SB MEMBER

HON. THELMA M. BRAZIL
SB MEMBER

HON. RAUL A. SALANO
SB MEMBER

HON. RICHARD LEN B. LAPIDARIO
SB MEMBER

HON. SAMUEL P. SALOMON
President, Liga ng mga Barangay

HON. JOSHUA ROBERT B. LABACILADO
President, SK Pambayang Pederasyon

ATTY. NORMAN D. SABDAO
Municipal Mayor

BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan

HON. ESTANISLAO D. SABDAO, JR.
Municipal Vice-Mayor/Presiding Officer

HON. JEROME P. PEÑARANDA
SB MEMBER

HON. NORMAN M. MARTIJA
SB MEMBER

HON. LETECIA G. ESPINO
SB MEMBER

Certified Correct:

Attested by:

Concurred:

Approved:

BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan

HON. ESTANISLAO D. SABDAO, JR.
Municipal Vice-Mayor/Presiding Officer

HON. JEROME P. PERARANDA
SB MEMBER

HON. NORMAN NIEL G. MARTIJA
SB MEMBER

HON. LETECIA G. ESPINO
SB MEMBER

HON. FRANCIS JAY D. SABDAO
SB MEMBER

HON. THELMA M. BRAZIL
SB MEMBER

HON. RAUL A. SALAÑO
SB MEMBER

HON. RICHARD LEN B. LAPIDARIO
SB MEMBER

HON. SAMUEL P. SALOMON
President, Liga ng mga Barangay

HON. JOSS-NOVEN B. LABACIADO
President, SIK Pambarang Pederasyon

ATTY. NORMAN D. SABDAO
Municipal Mayor

- High-Definition Analog or at least 2 Megapixel Digital Camera
 - 0.1 Lux Minimum Illumination
 - 2.8mm to 3.6mm Focal Length
- Auto-Iris Focus Lens (fixed/vari-focal)
 - 1/30s to 1/50,000s Shutter Speed
 - ≥ 50-meter Infrared Range
 - 120dB Wide Dynamic Range
- Pan and Tilt adjustment of 0 degrees to 180 degrees and Rotate adjustment of 0 degrees to 360 degrees
- Outdoor cameras must be vandal-proof with IP 66 Weatherproof casing

VIDEO/AUDIO INPUT

- Hybrid Type (accepts Digital and Analog signal), Minimum of four (4) camera input
 - Video and Audio Stream Input
- H.264 (Advanced Video Coding) Video Compression and G.711u Audio Compression

- 30 frames-per-second (FPS) recording capability per camera
- Analog High-Definition Input (1080p@25FPS, 1080p@30FPS, 720p@25FPS, 720p@30FPS)
 - Hard Disk Drive storage system with enough capacity to accommodate the prescribed retention period below. (4TB Capacity is approximately sufficient for 40 days of recording for DVR with 4 cameras at 1080p)
 - Time stamping feature

VIDEO/AUDIO OUTPUT

- 720p or 1080p resolution
 - 30 FPS
- At least 10 Megabits per second (Mbps) Video Bitrate and at least 64 Kilobits (Kbps) Audio Bitrate

OTHER SPECIFICATIONS

- At least four (4) cameras covering the areas of transaction and risks. When possible, one camera facing the street/entrance, with the actual number of cameras to depend on the size of the establishment and nature of business, as determined by the LGU
- Centralized power supply for the Video Recorder and Cameras
- Uninterruptible Power Supply (UPS) to provide standard and reasonable back-up power to the Video Recorder and Cameras

Certified Correct:

Attested by:

Concurred:

Approved:

SECTION 4. INSTALIATION GUIDE - The following Installation Guide is recommended to be followed:

INSTALLATION

- Cameras must be installed at a secure location with maximum area of coverage of entrances/exits and areas of transaction or risk, making sure that there will be no blind spots.
- Video recorders must be mounted at secure locations to protect them from deliberate tampering or concealed
- CCTVs should be installed in well-lit areas and with consistent lighting to pick-up identifying details, such as facial features.
- The angle of the cameras should be considered to avoid lens flare and backlighting.
- The following objectives and recording distance when installing CCTV Cameras shall be determined: General Surveillance = 10 feet or greater, Facial Recognition = 5 to 7 feet, Plate Recognition (for Parking Lots) = 3 to 4 feet.
- When possible, a back-up system should be installed alongside the CCTV system to ensure that data is kept secure in the event of physical harm to the storage devices such as fires, earthquakes, any form of deliberate tampering, and other similar situations.
- When possible, dummy CCTV cameras should also be placed in a conspicuous area to deter possible criminal acts and protect the cameras.
- Signages indicating that the establishment/area is being monitored by a CCTV System must also be installed in areas that visible and obvious to the public, and must use clear, plain, and concise language.
- At least one staff or employee should be trained to operate the CCTV System.

SECTION 5. PRIVACY - All the establishments required to install CCTVs under Section 2 hereof shall comply with the following guidelines on privacy:

5.1 Establishments covered shall strictly comply with the National Privacy Commission's guidelines on the use of CCTV Systems, as detailed in NPC Advisory no. 2020-04.

5.2 Video footage obtained through the CCTV Systems shall be retained for a maximum period of three (3) weeks to allow investigating authorities to properly retrieve and prepare back-ups of the data relevant to any incidents that occur. Upon exceeding the prescribed period, video footage shall be permanently deleted from the system and all existing forms of back-up.

SECTION 6. MINIMUM COVERAGE - All the establishments mentioned under Section 2 hereof shall be required to install CCTVs as to afford a full coverage of the following:

a. From the interior of the establishment:

(i) All entrances/exits;

(ii) The center of business activity in the establishment (including the tellers, cashiers, cash registrars, sales counters, or areas leading to the vault/safe) according to the nature of business/operations of the establishment.

b. From the exterior of the establishment (when the establishment is not located inside a mall or building which has its own exterior cameras:

(i) All entrances/exits;

(ii) From the entrances/exits, a clear view of the area to and from the streets) abutting the establishment, including frontage thereof taking into consideration the clarity of shots in relation to the angles thereof;

HON. FRANCIS JAY D. SABDAO
SB MEMBER

HON. THELMA M. BRAZIL
SB MEMBER

HON. RAUL A. SALAÑO
SB MEMBER

HON. RICHARD LEN B. LAPIDARIO
SB MEMBER

HON. SAMUEL P. SALOMON
President, Liga ng mga Barangay

HON. JOSS MOVENI B. LABACILADO
President, SK Pamayanang Pederasyon

ATTY. NORMAN D. SABDAO
Municipal Mayor

BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan

HON. ESTANISLAO D. SABDAO, JR.
Municipal Vice-Mayor/Presiding Officer

HON. JEROME F. AGARARANDA
SB MEMBER

HON. NORMAN NEIL B. MANALAJA
SB MEMBER

HON. LETECIA G. RESNOS
SB MEMBER

(iii) Parking lots and drive-through lanes (when applicable).

SECTION 7. IMPLEMENTING OFFICES - The Municipal Office of Public Order and Safety (OPOS) (or its equivalent), shall be responsible for the verification and determination of the relevant establishments' compliance with the directives of this Ordinance. The OPOS shall specify when compulsory inspection of the installed CCTVs shall be conducted before the necessary clearance or certification therefor may be issued, which clearance or certification shall be a mandatory requirement for the issuance or renewal by the **Business Permits and Licensing Office (BPLO)** of a business permit or license. The OPOS may thereafter conduct inspections during reasonable business hours, to determine continued compliance with this Ordinance post- issuance or renewal of such establishments' business permit or license by the BPLO. For all these purposes, the OPOS shall seek the advice and assistance of the local Chief of Police or his duly authorized representative.

SECTION 8. ACCESS TO RECORDINGS - If a crime has been committed, or the operator, employee, or owner of the establishment has reason to believe that a crime has been committed and has been recorded by the CCTV, the operator, employee, or owner of the establishment shall immediately contact the nearest police station and shall provide access to the pertinent recordings to the police and other investigators.

The operator, employee or owner of the business establishment shall also make available the camera recordings to the law enforcement authorities engaged in criminal investigation upon written request of the authorized or designated officer thereof with the particular time and day covered by the request therein specified.

The captured video footage or images may be used at any time to satisfy the written order or subpoena of any court or body with competent jurisdiction.

SECTION 9. PROHIBITION - The viewing of recorded or captured video footage or images shall be made with due respect to the privacy of individuals.

SECTION 10. PENALTIES - No business permit or permit to operate shall be issued to or renewed for the business establishments mentioned in Section 2 hereof unless the CCTVs as herein specified are installed and fully operational.

First Offense: P1500.00

Second Offense: P2500.00

Third Offense: P5,000.00 and revocation of business permit.

SECTION 11. APPEAL PROCESS - Any establishment found to be in violation of this Ordinance by the OPOS or its equivalent may appeal the findings thereof to the Office of the Mayor within five (5) working days from being notified of its violation by the OPOS, furnishing a copy of the appeal to the OPOS prior to the filing thereof with the Office of the Mayor.

Within five (5) working days from receipt of the copy of the appeal, the OPOS shall submit its answer to the Office of the Mayor, furnishing the business establishment a copy of the same on even date. Should the OPOS fail to file its answer to the appeal within the given period, it shall be deemed to have opposed the appeal on all its material points. The Office of the Mayor shall decide on the matter within five (5) working days from receipt of the answer of the OPOS or from the day the period filling therefor has lapsed, giving due notice to the parties involved.

The decision of the Municipal Mayor shall be final, and no motion for reconsideration shall be entertained thereafter, subject to such remedial measures as may be then available under the law or Rules of Court.

SECTION 12. COMPLIANCE - Businesses covered by the scope of this Ordinance shall have a period of 60 days from the effectivity of the same within which to comply with the directives hereof.

Certified Correct:

Attested by:

Concurred:

Approved:

HON. FRANCIS JAY D. SABDAO
SB MEMBER

HON. THELMA M. BRIZAL
SB MEMBER

HON. RAUL A. SALAÑO
SB MEMBER

HON. RICHARD LEN B. LAPIDARIO
SB MEMBER

HON. SAMUEL P. SALOMON
President, Liga ng mga Barangay

HON. JOSS ROYEM B. LABACIADO
President, SK Pamayang Pedernasyon

ATTY. NORMAN D. SABDAO
Municipal Mayor

BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan

HON. ESTANISLAO D. SABDAO, JR.
Municipal Vice-Mayor/Presiding Officer

HON. JEROME P. PAIN
SB MEMBER

HON. NORMAN J. MARTIJA
SB MEMBER

HON. LETECIA G. ESPINOSA
SB MEMBER

Concurred by:

HON. THELMA M. BRAZIL
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HON. JEROME P. PENARANDA
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HON. NORMAN NEIL D. MARTIJA
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SB MEMBER

HON. LETECIA G. ESPINOSA
SB MEMBER

HON. SAMUEL P. SALOMON
PRESIDENT, LIGA NG MGA BARANGAY

HON. FRANCIS JAY D. SABDAO
SB MEMBER

HON. JOSH MUYEM B. LABACLADO
PRESIDENT, SK PAMBAYANG PEDERASTYON

SECTION 13. SEPARABILITY CLAUSE - If for any reason, any section of this Ordinance shall be held unconstitutional or invalid, other sections which are not affected thereby shall continue to be in full force and effect.

SECTION 14. REPEALING CLAUSE – All ordinances, rules and regulations or parts thereof in conflict with this Ordinance are hereby repealed, provided that the rights that are vested upon the effectivity of this Ordinance shall not be impaired.

SECTION 15. EFFECTIVITY CLAUSE - This ordinance shall take effect fifteen (15) days after its publication in a newspaper of general circulation.

UNANIMOUSLY APPROVED

July 13, 2026

I HEREBY CERTIFY to the correctness of the foregoing resolution.

Attested by:

HON. ESTANISLAO D. SABDAO, JR.
Municipal Vice-Mayor/Presiding Officer

BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan

Approved:

ATTY. NORMAN D. SABDAO
Municipal Mayor



Republic of the Philippines
PROVINCE OF LEYTE
MUNICIPALITY OF SAN MIGUEL
-oOo-

OFFICE OF THE SANGGUNIANG BAYAN

CERTIFICATE OF POSTING

THIS IS TO CERTIFY that Municipal Ordinance No. 2026-09, Series of 2026 as embodied under Resolution No. 176, Series of 2026 entitled: **“AN ORDINANCE MANDATING BUSINESS ESTABLISHMENTS WITHIN THE TERRITORIAL JURISDICTION OF SAN MIGUEL, LEYTE TO INSTALL A CLOSED-CIRCUIT TELEVISION (CCTV) SYSTEM AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF”**, has been posted in three (3) conspicuous places within the municipality and shall remain posted for three (3) consecutive weeks.

Done this 22nd day of July 2026 at San Miguel, Leyte.



BRYAN NEIL B. BRAZIL
Secretary to the Sangguniang Bayan