



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

-oOo-

PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT
September 23, 2026

Sangguniang Panlalawigan
Province of Leyte
RECEIVED

Date: OCT 09 2026
By: [Signature]

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 16 of the Sangguniang Bayan of Capoocan, Leyte.

Issues/ concerns for review/ recommendation/ legal opinion is/ are as follows:

- Ordinance No. 16 entitled: "An Ordinance amending Section 4 Ordinance no. 4 etc."

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan to repeal/amend its prior acts either expressly or by the passage of an essentially inconsistent resolution¹. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.


ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹ (Constantino vs. Desierto, 288 SCRA 654) April 13, 1998

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-o0o-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT

18 September 2026

PROVINCE OF LEYTE
LEGAL OFFICE
RECEIVED

By: 
Date: 9. 26. 26 Time: 9:20

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 16, series of 2026 of the Municipality of Capoocan, Leyte, entitled: An Ordinance amending Section 4 of Ordinance No. 4, series of 2025, entitled: An Ordinance prescribing the internal policies/guidelines on the payment of communication expenses for authorized officials and employees in the Local Government Unit of Capoocan, Leyte.**


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Capoocan
Office of the Sangguniang Bayan
✉ sbcapoocan@gmail.com / sbcapoocan@yahoo.com
☎ 09976874138

Sangguniang Panlalawigan
Province of Leyte
RECEIVED

Date: SEP 18 2026
By: [Signature]

September 18, 2026

THE HONORABLE BODY

Sangguniang Panlalawigan
4th Floor, Provincial Government Complex
West Bypass Road, Campetic
Palo, Leyte

Dear Gentlemen / Mesdames:

Good Day!

Submitting **Municipal Ordinance No. 16, Series of 2026** of the Sangguniang Bayan of Capoocan, Leyte entitled, ***"AN ORDINANCE AMENDING SECTION 4 OF ORDINANCE NO. 4, SERIES OF 2025, ENTITLED, "AN ORDINANCE PRESCRIBING THE INTERNAL POLICIES/GUIDELINES ON THE PAYMENT OF COMMUNICATION EXPENSES FOR AUTHORIZED OFFICIALS AND EMPLOYEES IN THE LOCAL GOVERNMENT UNIT OF CAPOOCAN, LEYTE"***, for review of the Honorable Body.

Earliest and favorable action shall be gratefully acknowledged.

Respectfully yours,


JUDE R. DELA TORRE

Secretary to the Sanggunian



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Capoocan
Office of the Sangguniang Bayan
✉ sbcapoocan@gmail.com / sbcapoocan@yahoo.com
☎ 09976874138

Bangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: SEP 18 2026
By: [Signature]

SANGGUNIANG BAYAN OF THE MUNICIPAL GOVERNMENT OF CAPOOCAN, LEYTE IN ITS 55th REGULAR SESSION
HELD ON JULY 21, 2026 AT THE MUNICIPAL SESSION HALL LEGISLATIVE BUILDING

MUNICIPAL ORDINANCE NO. 16 SERIES OF 2026

AN ORDINANCE AMENDING SECTION 4 OF ORDINANCE NO. 4, SERIES OF 2025, ENTITLED, “AN ORDINANCE PRESCRIBING THE INTERNAL POLICIES/GUIDELINES ON THE PAYMENT OF COMMUNICATION EXPENSES FOR AUTHORIZED OFFICIALS AND EMPLOYEES IN THE LOCAL GOVERNMENT UNIT OF CAPOOCAN, LEYTE”

SPONSOR : HONORABLE JAIME A. DALDE, JR.
CO-SPONSOR : HONORABLE GRACIA G. PIGAR

WHEREAS, communication in government operations is essential for effective information dissemination, community engagement and public service delivery. The provision of Communication Expense to government personnel is a strategic investment to strengthen government operations and improve public service;

WHEREAS, **POPULATION PROGRAM OFFICER I**, this municipality, was created by virtue of **Ordinance No. 19, Series of 2024**, and access to communication services is essential and indispensable to the effective and efficient performance of its mandates, functions, and other services;

NOW THEREFORE, be it ORDAINED as it is hereby ORDAINED by the Sangguniang Bayan of Capoocan, Leyte in session duly assembled, the following:

SECTION 1. Section 4 of Municipal Ordinance No. 4, Series of 2025 is hereby amended to include Population Officer I, and now will read as follows:

SECTION 4. NEW RATES – The following monthly telephone expense will now apply:

Municipal Mayor	- PhP2,500.00
Municipal Vice-Mayor	- PhP2,000.00
Sangguniang Bayan Members	- PhP2,000.00
Liga ng mga Barangay President	- PhP2,000.00
SK Federation President	- PhP2,000.00
SB Secretary	- PhP2,000.00
Municipal Budget Officer	- PhP2,000.00
Municipal Accountant	- PhP2,000.00
Municipal Treasurer	- PhP2,000.00
Municipal Planning & Development Coordinator	- PhP2,000.00
Municipal Civil Registrar	- PhP2,000.00
Municipal Social Welfare & Development Officer	- PhP2,000.00
Municipal Health Officer	- PhP2,000.00
Municipal Agriculturist	- PhP2,000.00
Municipal Engineer	- PhP2,000.00
Municipal Assessor	- PhP2,000.00

MDRRMO	- PhP2,000.00
HRMO	- PhP2,000.00
PESO Manager	- PhP2,000.00
Private Secretary	- PhP1,500.00
Youth Development Officer	- PhP1,500.00
Municipal Nutrition Action Officer	- PhP1,500.00
GAD Coordinator	- PhP1,500.00
OSCA Head	- PhP1,500.00
MLGOO	- PhP1,500.00
WASH Focal Person	- PhP1,500.00
BPLO	- PhP1,500.00
INTERNAL AUDITOR III	- PhP1,500.00
Municipal Fire Marshall	- PhP1,500.00
PNP MPS Chief of Police	- PhP1,500.00
BARANGAY AFFAIRS OFFICE HEAD	- PhP1,500.00
MOTORPOOL SUPERVISOR	- PhP1,500.00
SPECIAL BODIES POINT PERSON	- PhP1,500.00
LOCAL TREASURY OPERATIONS OFFICER	- PhP1,500.00
REVENUE COLLECTION CLERKS (5 RCCs)	- PhP1,500.00
RECORDS OFFICER (LEGISLATIVE)	- PhP1,500.00
POST MASTER	- PhP1,500.00
MARPO	- PhP1,500.00
COMELEC OFFICER	- PhP1,500.00
MARKET SUPERVISOR	- PhP1,500.00
Sr. Environmental Management Specialist (SEMS)/MENRO	- PhP1,500.00
POPULATION PROGRAM OFFICER I	- PhP1,500.00

Section 2. FUNDING SOURCE. The amounts required for the payment of communication expenses shall be charged against the respective available Telephone Expenses under the MOOE budgets.

Section 3. SEPARABILITY CLAUSE. If any provision of this Ordinance is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

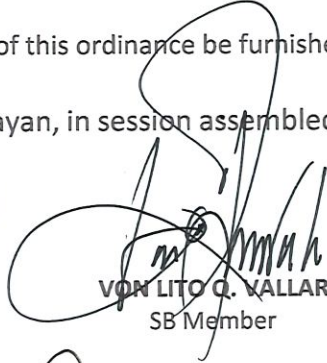
Section 4. REPEALING CLAUSE. Any ordinance found inconsistent hereof, in whole or in part, is hereby repealed or modified accordingly.

Section 5. EFFECTIVITY. This ordinance shall take effect immediately upon approval. *The increase stipulated in Section 1 of this Ordinance shall have a retroactive effect to January 1, 2026;*

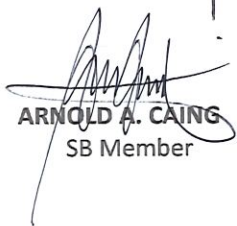
RESOLVED FURTHER, to let copies of this ordinance be furnished to all the concerned agencies and entities.

ENACTED by the Sangguniang Bayan, in session assembled this 21st day of **JULY, 2026** at Capoocan, Leyte.


GRACIA G. PIGAR
SB Member


VON LITO Q. VALLAR
SB Member


JAIME A. DALDE, JR.
SB Member


ARNOLD A. CAING
SB Member


LANDER JAKE D. ABILLAR
SB Member


TERESA C. BALQUIN
SB Member


JOJO N. NEPOMUCENO
SB Member


FLORENCE R. CAROLINO-MISAGAL
Ex-Officio Member
Municipal Chapter President
Liga ng mga Barangay
(On Leave)

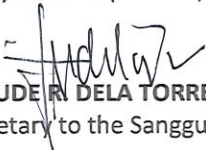

DAVE A. TAVERA
Ex-Officio Member
President
Pambayang Pederasyon ng mga Sangguniang Kabataan

I HEREBY CERTIFY to the correctness of the foregoing ordinance of the Sangguniang Bayan of Capoocan, Leyte.

ATTESTED:



FEDERICO P. CAROLINO, JR.
SB Member/Temporary Presiding Officer



JUDE R. DELA TORRE
Secretary to the Sanggunian

APPROVED:



ATTY. FEDERICO H. CAROLINO, SR.
Municipal Mayor

Date: 9/16/26



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Capoocan
Office of the Sangguniang Bayan
✉ sbcapoocan@gmail.com / sbcapoocan@yahoo.com
☎ 09976874138

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

JUN 20 2025

SANGGUNIANG BAYAN OF THE MUNICIPAL GOVERNMENT OF CAPOOCAN, LEYTE IN ITS 152nd REGULAR SESSION
HELD ON MAY 20, 2025 AT THE MUNICIPAL SESSION HALL LEGISLATIVE BUILDING

ORDINANCE NO. 4, Series of 2025

AN ORDINANCE AMENDING SECTION 4 OF ORDINANCE NO. 3, SERIES OF 2025, ENTITLED, "AN ORDINANCE PRESCRIBING THE INTERNAL POLICIES/GUIDELINES ON THE PAYMENT OF COMMUNICATION EXPENSES FOR AUTHORIZED OFFICIALS AND EMPLOYEES IN THE LOCAL GOVERNMENT UNIT OF CAPOOCAN, LEYTE"

SPONSOR : HONORABLE EMMANUEL D. ARBOSO
CO-SPONSOR : HONORABLE ROBERTA C. PEÑARANDA

WHEREAS, communication in government operations is essential for effective information dissemination, community engagement and public service delivery. The provision of Communication Expense to government personnel is a strategic investment to strengthen government operations and improve public service. However, the government must strike a balance between effectiveness and cost efficiency;

WHEREAS, Sr. Environmental Management Specialist (SEMS) and MENRO plantilla positions, this municipality, were created by virtue of Ordinance No. 7, Series of 2020 and Ordinance No. 17, Series of 2021, respectively, and communication is very essential to these mentioned positions for the delivery of their mandated responsibilities;

NOW THEREFORE, be it ORDAINED as it is hereby ORDAINED by the Sangguniang Bayan of Capoocan, Leyte in session duly assembled, the following:

SECTION 1. Section 4 of Municipal Ordinance No. 3, Series of 2025 is hereby amended to read as follows:

SECTION 4. NEW RATES – The following monthly telephone expense will now apply:

Municipal Mayor	- PhP2,500.00
Municipal Vice-Mayor	- PhP2,000.00
Sangguniang Bayan Members	- PhP2,000.00
Liga ng mga Barangay President	- PhP2,000.00
SK Federation President	- PhP2,000.00
SB Secretary	- PhP2,000.00
Municipal Budget Officer	- PhP2,000.00
Municipal Accountant	- PhP2,000.00
Municipal Treasurer	- PhP2,000.00
Municipal Planning & Development Coordinator	- PhP2,000.00
Municipal Civil Registrar	- PhP2,000.00
Municipal Social Welfare & Development Officer	- PhP2,000.00
Municipal Health Officer	- PhP2,000.00
Municipal Agriculturist	- PhP2,000.00
Municipal Engineer	- PhP2,000.00
Municipal Assessor	- PhP2,000.00

MDRRMO	- PhP2,000.00
HRMO	- PhP2,000.00
PESO Manager	- PhP2,000.00
Private Secretary	- PhP1,500.00
Youth Development Officer	- PhP1,500.00
Municipal Nutrition Action Officer	- PhP1,500.00
GAD Coordinator	- PhP1,500.00
OSCA Head	- PhP1,500.00
MLGOO	- PhP1,500.00
WASH Focal Person	- PhP1,500.00
BPLO	- PhP1,500.00
INTERNAL AUDITOR III	- PhP1,500.00
Municipal Fire Marshall	- PhP1,500.00
PNP MPS Chief of Police	- PhP1,500.00
BARANGAY AFFAIRS OFFICE HEAD	- PhP1,500.00
MOTORPOOL SUPERVISOR	- PhP1,500.00
SPECIAL BODIES POINT PERSON	- PhP1,500.00
LOCAL TREASURY OPERATIONS OFFICER	- PhP1,500.00
REVENUE COLLECTION CLERKS (5 RCCs)	- PhP1,500.00
RECORDS OFFICER (LEGISLATIVE)	- PhP1,500.00
POST MASTER	- PhP1,500.00
MARPO	- PhP1,500.00
COMELEC OFFICER	- PhP1,500.00
MARKET SUPERVISOR	- PhP1,500.00
Sr. Environmental Management Specialist (SEMS)/MENRO	- PhP1,500.00

Section 2. FUNDING SOURCE. The amounts required for the payment of communication expenses shall be charge against the respective available Telephone Expenses under the MOOE budgets.

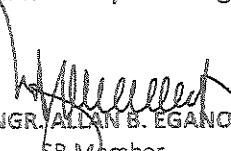
Section 3. SEPARABILITY CLAUSE. If any provision of this Ordinance is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

Section 4. REPEALING CLAUSE. Any ordinance found inconsistent hereof, in whole or in part, is hereby repealed or modified accordingly.

Section 5. EFFECTIVITY. This ordinance shall take effect immediately upon approval. *The increase stipulated in Section 4 of this Ordinance shall have a retroactive effect to January 1, 2025;*

RESOLVED FURTHER, to let copies of this ordinance be furnished to all the concerned agencies and entities.

ENACTED by the Sangguniang Bayan, in session assembled this 20th day of MAY, 2025 at Capoocan, Leyte.

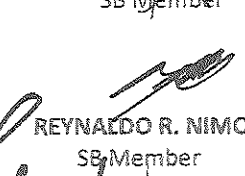

ENGR. ALLAN B. EGANO
SB Member

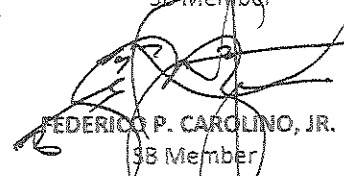

VON LITO O. MALLAR
SB Member

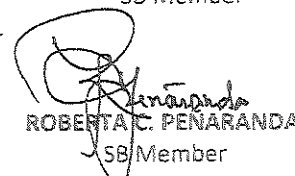

EMMANUEL D. ARBOSO
SB Member


JOJO N. NEPOMUCENO
SB Member


GRACIA G. PIGAR
SB Member


REYNALDO R. NIMO
SB Member

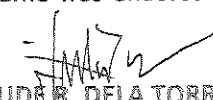

FEDERICO P. CAROLINO, JR.
SB Member


ROBERTA C. PENARANDA
SB Member

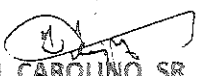

FLORENCE E. MISAGAL
Municipal Chapter President
Liga ng mga Barangay


DAVE A. MERA
President
Pambayang Pederasyon ng mga Sangguniang Kabataan

I HEREBY CERTIFY to the correctness of this foregoing ordinance and that the same was enacted on the date above stated.


JUDE R. DELA TORRE
Secretary to the Sanggunian

ATTESTED:


ATTY. FEDERICO H. CAROLINO, SR.
Municipal Vice-Mayor/Presiding Officer

APPROVED:


ATTY. FE CLAIRE P. CAROLINO-PARAGATOS
Municipal Mayor

DATE: 6.9.25