



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

-oOo-

PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT

August 30, 2026

Item No.: 11
Date: 03 2026 NOV

PROVINCE OF LEYTE
LEGAL OFFICE

RELEASED

By: [Signature]
Date: 10.20.26 Time: 9:21

Sangguniang Panlalawigan
Province of Leyte

RECEIVED

OCT 30 2026
Date: [Signature]
By: [Signature]

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 26-233 of the Sangguniang Bayan of Burauen, Leyte.

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance to its power under Section 447(a)¹ of the Local Government Code of 1991 (R.A 7160), pursuant to RA 10172². Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹;(a) The sangguniang bayan, as the legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant to Section 16 of this Code and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of this Code,

² "AN ACT FURTHER AUTHORIZING THE CITY OR MUNICIPAL CIVIL REGISTRAR OR THE CONSUL GENERAL TO CORRECT CLERICAL OR TYPOGRAPHICAL ERRORS IN THE DAY AND MONTH IN THE DATE OF BIRTH OR SEX OF A PERSON APPEARING IN THE CIVIL REGISTER WITHOUT NEED OF A JUDICIAL ORDER, AMENDING FOR THIS PURPOSE REPUBLIC ACT NUMBERED NINETY FORTY-EIGHT

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-o0o-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
24 August 2026

PROVINCE OF LEYTE
LEGAL OFFICE
RECEIVED
By: 
Date: 8.25.26 Time: 9:24

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 26-233 of the Municipality of Burauen, Leyte, entitled: An Ordinance providing for the Subsidy of Civil Registration Services of Indigent and Qualified Residents of the Municipality of Burauen, Leyte, pursuant to Republic Act No. 9048 as amended by Republic Act No. 10172, providing safeguards for implementation, and for other purposes.**



FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



MUNICIPAL ORDINANCE NO. 26-233

"An Ordinance Providing for the Subsidy of Civil Registration Services for Indigent and Qualified Residents of the Municipality of Burauen, Leyte, Pursuant to Republic Act No. 9048 as Amended by Republic Act No. 10172, Providing Safeguards for Implementation, and for Other Purposes"

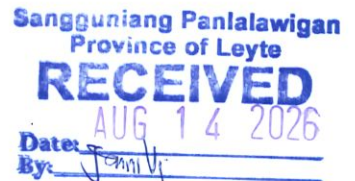
BURAEN, LEYTE



OFFICE OF THE SANGGUNIANG BAYAN

August 14, 2026

THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte



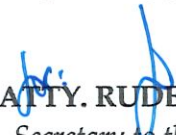
ATTENTION: FLORINDA JILL S. UYVICO
Secretary to the Sanggunian
Province of Leyte
Palo, Leyte

Ladies/Gentlemen:

We transmit herewith 12 copies of Municipal Ordinance No. 26-233, Series of 2026 of the Sangguniang Bayan of Burauen, Leyte, entitled "*An Ordinance Providing for the Subsidy of Civil Registration Services for Indigent and Qualified Residents of the Municipality of Burauen, Leyte, Pursuant to Republic Act No. 9048 as Amended by Republic Act No. 10172, Providing Safeguards for Implementation, and for Other Purposes*", for review and approval of the body.

Thank you and please acknowledge receipt hereof.

Respectfully yours,


ATTY. RUDEJANE S. TAN
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
Municipality of Burauen



OFFICE OF THE SANGGUNIANG BAYAN

MUNICIPAL ORDINANCE NO. 26-233
Series of 2026

Sangguniang Panlalawigan
Province of Leyte
RECEIVED

Date: AUG 14 2026
By: J. Villanueva

AN ORDINANCE PROVIDING FOR THE SUBSIDY OF CIVIL REGISTRATION SERVICES FOR INDIGENT AND QUALIFIED RESIDENTS OF THE MUNICIPALITY OF BURAUEN, LEYTE, PURSUANT TO REPUBLIC ACT NO. 9048 AS AMENDED BY REPUBLIC ACT NO. 10172, PROVIDING SAFEGUARDS FOR IMPLEMENTATION, AND FOR OTHER PURPOSES

Authored by: Atty. LEO S. APOSTOL

Co-Authored by: All Members of the Sangguniang Bayan

BE IT ORDAINED by the Sangguniang Bayan of Burauen, Leyte, in session assembled that:

Section 1. TITLE.

This Ordinance shall be known as the "Civil Registration Assistance and Subsidy Ordinance of Burauen, Leyte."

Section 2. DECLARATION OF POLICY.

WHEREAS, civil registration establishes the legal identity and civil status of individuals and is essential for the exercise of rights and access to services;

WHEREAS, Republic Act No. 9048, as amended by Republic Act No. 10172, authorizes administrative correction of entries in the civil register and recognizes exemption of indigent petitioners from payment of fees;

WHEREAS, Section 16 and Section 17 of Republic Act No. 7160 authorize local government units to promote general welfare and provide social services;

WHEREAS, indigent residents of Burauen face financial barriers in availing civil registration services;

NOW, THEREFORE, the Municipality of Burauen adopts a policy of financial assistance and subsidy to ensure access to civil registration services.

Section 3. COVERAGE. This Ordinance shall apply to qualified indigent residents of Burauen availing civil registration services through the Office of the Municipal Civil Registrar.

SECTION 4. DEFINITION OF TERMS

- (a) *Indigent Resident* – A bona fide resident of Burauen for at least one (1) year who falls below the latest PSA poverty threshold or is certified as indigent by the MSWDO;
- (b) *Civil Registration Services* – Services involving registration, correction, or annotation of civil registry records;
- (c) *Subsidy* – Financial assistance provided by the Municipality to cover lawful fees, subject to budget availability;
- (d) *Petitioner* – Any person filing a petition under applicable civil registration laws.

SECTION 5. SUBSIDIZED CIVIL REGISTRATION SERVICES. The Municipality shall subsidize, subject to availability of funds, the lawful fees for the following services:

- (a) Registration of births, marriages, and deaths, including delayed registration;
- (b) Correction of clerical or typographical errors under RA 9048;
- (c) Correction of day/month of birth or sex under RA 10172;
- (d) Change of first name or nickname;
- (e) Other civil registration services allowed under applicable laws.

Provided, that such subsidy shall not be construed as a waiver of fees imposed by law but as financial assistance extended by the Municipality.

SECTION 6. LIMITATION AND NON-INTERFERENCE CLAUSE

- (a) This Ordinance shall not waive or alter any fees imposed by national laws or agencies, including those of the Philippine Statistics Authority (PSA);
- (b) PSA-issued documents, authentication fees, courier services, and other external charges shall not be covered unless otherwise authorized by law;
- (c) Nothing in this Ordinance shall be construed as amending, modifying, or repealing any provision of RA 9048, RA 10172, or other national laws.

SECTION 7. PRESERVATION OF REGISTRAR AUTHORITY. All petitions and applications shall remain subject to evaluation, approval, or denial by the Municipal Civil Registrar and compliance with applicable laws.

SECTION 8. QUALIFICATION AND CERTIFICATION

- (a) Applicants must secure a Certification of Indigency from the MSWDO;
- (b) The MSWDO shall conduct verification and maintain a Registry of Qualified Beneficiaries;
- (c) Barangay officials shall assist in validation.

SECTION 9. IMPLEMENTING OFFICE AND REPORTING. The Municipal Civil Registrar shall implement this Ordinance, maintain records, and submit quarterly reports to the Sangguniang Bayan.

SECTION 10. FUNDING AND BUDGETARY CONTROL. Funding shall be included in the Annual Municipal Budget subject to an approved allocation ceiling and availability of funds.

SECTION 11. ANTI-FRAUD AND ACCOUNTABILITY. False declarations shall disqualify the applicant. Verification and random audits may be conducted.

SECTION 12. PROHIBITIONS. It shall be unlawful to deny qualified beneficiaries, collect unauthorized fees, or issue fraudulent certifications.

SECTION 13. PENALTIES. Any violation shall be penalized by a fine not exceeding Two Thousand Five Hundred Pesos (₱2,500.00) or imprisonment not exceeding six (6) months, or both.

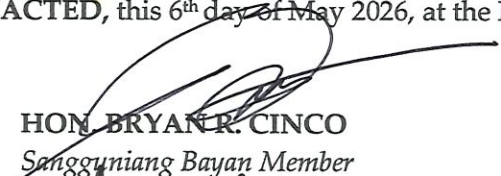
SECTION 14. IMPLEMENTING RULES AND REGULATIONS. The Municipal Mayor shall issue the IRR within thirty (30) days.

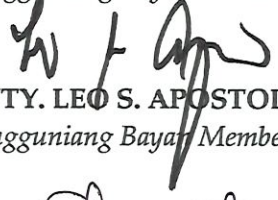
SECTION 15. SEPARABILITY CLAUSE. If any provision is declared invalid, the remainder shall not be affected.

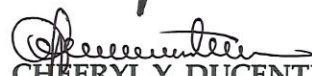
SECTION 16. REPEALING CLAUSE. All inconsistent ordinances are repealed or modified accordingly.

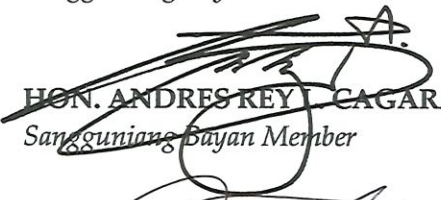
SECTION 17. EFFECTIVITY This Ordinance shall take effect upon approval and compliance with posting/publication requirements.

ENACTED, this 6th day of May 2026, at the Municipality of Burauen.


HON. BRYAN R. CINCO
Sangguniang Bayan Member


ATTY. LEO S. APOSTOL
Sangguniang Bayan Member


HON. CHERYL Y. DUCENTES
Sangguniang Bayan Member


HON. ANDRES REY CAGARA
Sangguniang Bayan Member


HON. JUSTINE MERP G. ANDRADE
PPSK President / Ex-Officio SB Member


HON. GEORGE BENSEN S. TAN
Sangguniang Bayan Member


HON. JUANITO E. RENOMERON
Sangguniang Bayan Member


HON. HERMENIA C. CAMASIN
Sangguniang Bayan Member


HON. MA. HAZEL E. RELATORRES
LnB Municipal Chapter President/ Ex-Officio SB Member

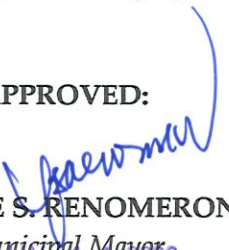
I HEREBY CERTIFY that this Ordinance was enacted by the Sangguniang Bayan of Burauen, Leyte, during its 44th Regular Session held on May 6, 2026.


ATTY. RUDEJANE S. TAN
Secretary to the Sanggunian

ATTESTED:


HON. WARREN V. HERMANO
Vice Mayor/Presiding Officer

APPROVED:


HON. FE S. RENOMERON
Municipal Mayor

Date: MAY 11 2026



OFFICE OF THE SANGGUNIANG BAYAN

CERTIFICATE OF POSTING

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that Municipal Ordinance No. 26-233, Series of 2026 of the Sangguniang Bayan of Burauen, Leyte, entitled, *"An Ordinance Providing for the Subsidy of Civil Registration Services for Indigent and Qualified Residents of the Municipality of Burauen, Leyte, Pursuant to Republic Act No. 9048 as Amended by Republic Act No. 10172, Providing Safeguards for Implementation, and for Other Purposes"*, was approved on March 23, 2026, and has been posted in two (2) conspicuous and publicly accessible places of the municipality from March 25, 2026 to April 4, 2026 in compliance with Section 59, paragraph (b) of Republic Act No. 7160, otherwise known as the "Local Government Code of 1991".

Burauen, Leyte, April 20, 2026.


ATTY. RUDEJANE S. TAN
Secretary to the Sanggunian