

Item No.: 13

Date: 03 2026 NOV

PROVINCE OF LEYTE
LEGAL OFFICE

RELEASED

By: [Signature] Time: 9:44
Date: 10.11.26



Sangguniang Panlalawigan
Province of Leyte

RECEIVED

OCT 30 2026

Date: [Signature]
By: [Signature]

Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

-oOo-

PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT

July 22, 2026

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through SP Secretary, the attached Ordinance No. 26-256 of the Sangguniang Bayan of Burauen, Leyte.

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office is of the opinion that the subject Ordinance is generally in accordance with its power under Section 76¹ of the Local Government Code of 1991 (R.A 7160) in consonance with Section 443(c)(2)² of the same, subject to CSC rules and the availability of funds. Hence, we recommend the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹;Section 76. Organizational Structure and Staffing Pattern. - Every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission.

^{2 2} Section 443.

(c) The sangguniang bayan may:

(2) Create such other offices as may be necessary to carry out the purposes of the municipal government;

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
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OFFICE OF THE SANGGUNIANG PANLALAWIGAN

PROVINCE OF LEYTE
LEGAL OFFICE

1ST INDORSEMENT
20 July 2026

RECEIVED
By: 
Date: 20.7.26 Time: 2:11

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 26-256 of the Municipality of Burauen, Leyte, entitled: An Ordinance authorizing the creation of eleven (11) new Plantilla items in the different offices of the Municipal Government of Burauen, Leyte.**


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



MUNICIPAL ORDINANCE NO. 26-256

"An Ordinance Authorizing the Creation of Eleven (11) New Plantilla Items in the Different Offices of the Municipal Government of Burauen, Leyte"

BURAUE, LEYTE



OFFICE OF THE SANGGUNIANG BAYAN

July 17, 2026

THE HONORABLE MEMBERS
Sangguniang Panlalawigan
Province of Leyte

ATTENTION: FLORINDA JILL S. UYVICO
Secretary to the Sanggunian
Province of Leyte
Palo, Leyte

Sangguniang Panlalawigan
Province of Leyte
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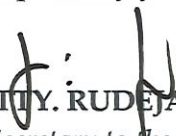
Date: JUL 20 2026
By: J. Tan

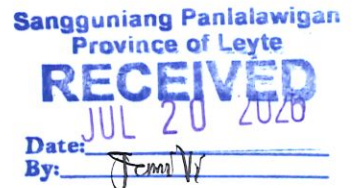
Ladies/Gentlemen:

We transmit herewith 12 copies of Municipal Ordinance No. 26-256, Series of 2026 of the Sangguniang Bayan of Burauen, Leyte, entitled "*An Ordinance Authorizing the Creation of Eleven (11) New Plantilla Items in the Different Offices of the Municipal Government of Burauen, Leyte*", for review and approval of the body.

Thank you and please acknowledge receipt hereof.

Respectfully yours,


ATTY. RUDEJANE S. TAN
Secretary to the Sanggunian



OFFICE OF THE SANGGUNIANG BAYAN

MUNICIPAL ORDINANCE NO. 26-256
Series of 2026

AN ORDINANCE AUTHORIZING THE CREATION OF ELEVEN (11) NEW PLANTILLA ITEMS
IN THE DIFFERENT OFFICES OF THE MUNICIPAL GOVERNMENT OF BURAUEN, LEYTE

WHEREAS, Section 76 of Republic Act No. 7160, otherwise known as the *Local Government Code of 1991*, provides that every local government unit shall design and implement its own organizational structure and staffing pattern, taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission;

WHEREAS, the Municipal Government of Burauen recognizes the need to strengthen the institutional capacity of its various offices to ensure the efficient and effective delivery of basic services and the proper implementation of its programs, projects, and activities;

WHEREAS, upon evaluation of current staffing levels and operational demands, the Municipal Mayor has recommended the creation of eleven (11) new Plantilla positions across different municipal offices to address personnel deficiencies and support the growing administrative and technical needs of the local government;

WHEREAS, the proposed creation of these positions has been reviewed by the Human Resource Management Officer (HRMO) and the Municipal Budget Office (MBO), and found to be necessary, justified, and within the financial capability of the Municipal Government;

WHEREAS, the Sangguniang Bayan of Burauen finds the proposed creation of said positions to be consistent with existing laws, rules, and regulations, and supportive of the municipality's commitment to efficient governance and improved public service delivery;

NOW, THEREFORE, upon the motion duly made and seconded, be it enacted by the Sangguniang Bayan of Burauen, Leyte, in session assembled:

Section 1. CREATION OF NEW PLANTILLA POSITIONS. There is hereby authorized the creation of **eleven (11) new Plantilla positions** in the different offices of the Municipal Government of Burauen, Leyte, as detailed below:

No.	Position Title	Salary Grade (SG)	Department/Office
1	Disability Affairs Officer II	15	Municipal Social Welfare Development Office
2	Project Development Officer IV	22	Municipal Planning and Development Office
3	Engineer II	16	Municipal Planning and Development Office
4	Veterinarian III	19	Municipal Agriculture Office
5	Dentist IV	23	Municipal Health Office
6	Nurse I	15	Burauen Community College
7	College Librarian II	15	Burauen Community College

No.	Position Title	Salary Grade (SG)	Department/Office
8	Administrative Officer V (Management and Audit Analyst III)	18	Municipal Accounting Office
9	Meat Inspector I	6	Market and Slaughterhouse
10	Local Revenue Collection Officer III	18	Municipal Treasury
11	Market Supervisor III	18	Market and Slaughterhouse

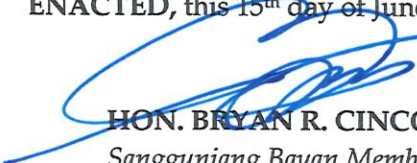
Section 2. FUNDING SOURCE. The salaries and other benefits of the foregoing Plantilla positions shall be included and appropriated in the annual budget of the Municipal Government of Burauen, subject to the usual budgeting, accounting, and auditing rules and regulations.

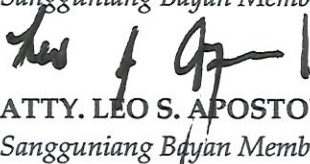
Section 3. REPEALING CLAUSE. All ordinances, resolutions, rules, and regulations, or parts thereof, that are inconsistent with the provisions of this Ordinance are hereby repealed, amended, or modified accordingly.

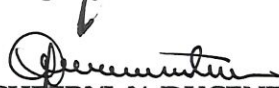
Section 4. SEPARABILITY CLAUSE. If any provision of this Ordinance is declared invalid or unconstitutional, the remaining provisions not affected thereby shall continue to be in full force and effect.

Section 5. EFFECTIVITY. This Ordinance shall take effect immediately upon approval.

ENACTED, this 15th day of June 2026, at the Municipality of Burauen, Leyte, Philippines.


HON. BRYAN R. CINCO
Sangguniang Bayan Member

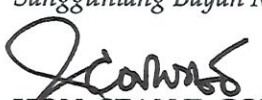

ATTY. LEO S. APOSTOL
Sangguniang Bayan Member


HON. CHHERYL Y. DUCENTES
Sangguniang Bayan Member


HON. ANDRES REY L. CAGARA
Sangguniang Bayan Member


HON. GEORGE BENSEN S. TAN
Sangguniang Bayan Member


HON. JUANITO E. RENOMERON
Sangguniang Bayan Member


HON. SEAN T. CORDERO
Sangguniang Bayan Member


HON. MA. HAZEL E. RELATORRES
LnB Municipal Chapter President/ Ex-Officio SB Member

I HEREBY CERTIFY that this Ordinance was enacted by the Sangguniang Bayan of Burauen, Leyte, during its 50th Regular Session held on June 15, 2026.


ATTY. RUDEJANE S. TAN
Secretary to the Sanggunian

ATTESTED


HON. WARREN V. HERMANO
Vice Mayor/Presiding Officer

APPROVED:



HON. FE S. RENOMERON
Municipal Mayor

Date: JUN 22 2026





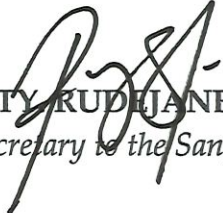
OFFICE OF THE SANGGUNIANG BAYAN

CERTIFICATE OF POSTING

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that Municipal Ordinance No. 26-256, Series of 2026 of the Sangguniang Bayan of Burauen, Leyte, entitled, *"An Ordinance Authorizing the Creation of Eleven (11) New Plantilla Items in the Different Offices of the Municipal Government of Burauen, Leyte"*, was approved on June 22, 2026, and has been posted in two (2) conspicuous and publicly accessible places of the municipality from June 24, 2026 to July 4, 2026 in compliance with Section 59, paragraph (b) of Republic Act No. 7160, otherwise known as the "Local Government Code of 1991".

Burauen, Leyte, July 13, 2026.


ATTY. RUDHANE S. TAN
Secretary to the Sanggunian