



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

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PROVINCIAL LEGAL OFFICE

Item No.: 14
Date: 27 2026 OCT

Sangguniang Panlalawigan
Province of Leyte
RECEIVED

Date: OCT 09 2026
By: Jemli

2nd INDORSEMENT

September 23, 2026

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 35 of the Sangguniang Bayan of Villaba, Leyte.

Issues/concerns for review/recommendation/legal opinion is/are as follows:

- Ordinance No. 35 entitled: "An Ordinance amending Ordinance No. 5 etc."

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan to repeal/amend its prior acts either expressly or by the passage of an essentially inconsistent resolution¹. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.


ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹ (Constantino vs. Desierto, 288 SCRA 654) April 13, 1998

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-000-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1st Indorsement
08 September 2026

PROVINCE OF LEYTE
LEGISLATIVE
RECEIVED
By: 
Date: 9.9.26 Time: 9:20

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 35, s. 2026** of the **Municipality of Villaba, Leyte**, entitled: **An Ordinance amending Municipal Ordinance No. 5, series of 2025, entitled: "An Ordinance crafted to institutionalize the expanded benefits of Pantawid Pamilyang Pilipino Program (4Ps) beneficiaries in the Municipality of Villaba"**, by repealing the automatic expulsion of beneficiaries for card pawning, prohibiting the use of 4Ps Cash Cards as collateral for loans, imposing penalties upon persons who accept such cards as security for debts, deferring beneficiary non-compliance to the DSWD Grievance Redress System, and harmonizing local penalties with Leyte Provincial Ordinance No. 2025-12.


FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Sangguniang Bayan
Office of the Secretary to the Sanggunian

September 8, 2026

THE SANGGUNIANG PANLALAWIGAN MEMBERS
New Provincial Government Complex
Campetic, Palo, Leyte

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: SEP 08 2026
By: [Signature]

Thru: **LEONARDO M. JAVIER, JR**
Vice Governor/Presiding Officer

Hon. Sangguniang Panlalawigan Members:

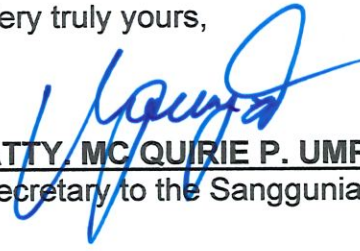
We respectfully transmit herewith fourteen (14) original copies of:

MUNICIPAL ORDINANCE NO. 35, 2026 – entitled: “AN ORDINANCE AMENDING MUNICIPAL ORDINANCE NO. 5, SERIES OF 2025, ENTITLED “AN ORDINANCE CRAFTED TO INSTITUTIONALIZED THE EXPANDED BENEFITS OF PANTAWID PAMILYANG PILIPINO PROGRAM (4Ps) BENEFICIARIES IN THE MUNICIPALITY OF VILLABA,” BY REPEALING THE AUTOMATIC EXPULSION OF BENEFICIARIES FOR CARD PAWNING, PROHIBITING THE USE OF 4Ps CASH CARDS AS COLLATERAL FOR LOANS, IMPOSING PENALTIES UPON PERSONS WHO ACCEPT SUCH CARDS AS SECURITY FOR DEBTS, DEFERRING BENEFICIARY NON-COMPLIANCE TO THE DSWD GRIEVANCE REDRESS SYSTEM, AND HARMONIZING LOCAL PENALTIES WITH LEYTE PROVINCIAL ORDINANCE NO. 2025-12”, ”

For your review and approval.

Best regards.

Very truly yours,


ATTY. MC QUIRIE P. UMPAD
Secretary to the Sangguniang Bayan

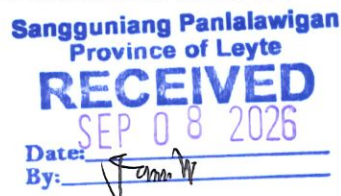
Copy Furnished:

1. Municipal Treasury Office
 2. Municipal Accounting Office
 3. Municipal Budget Office
- LGU- Villaba, Leyte



Sangguniang Bayan
Office of the Secretary to the Sanggunian

September 8, 2026



THE SANGGUNIANG PANLALAWIGAN MEMBERS
New Provincial Government Complex
Campetic, Palo, Leyte

Thru: **LEONARDO M. JAVIER, JR**
Vice Governor/Presiding Officer

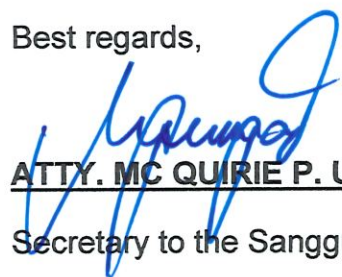
Hon. Sangguniang Panlalawigan Members:

In relation to our letter of transmittal for review of MUNICIPAL ORDINANCE NO. 35, S. 2026 "AN ORDINANCE AMENDING MUNICIPAL ORDINANCE NO. 5, SERIES OF 2025, ENTITLED "AN ORDINANCE CRAFTED TO INSTITUTIONALIZED THE EXPANDED BENEFITS OF PANTAWID PAMILYANG PILIPINO PROGRAM (4Ps) BENEFICIARIES IN THE MUNICIPALITY OF VILLABA," BY REPEALING THE AUTOMATIC EXPULSION OF BENEFICIARIES FOR CARD PAWNING, PROHIBITING THE USE OF 4Ps CASH CARDS AS COLLATERAL FOR LOANS, IMPOSING PENALTIES UPON PERSONS WHO ACCEPT SUCH CARDS AS SECURITY FOR DEBTS, DEFERRING BENEFICIARY NON-COMPLIANCE TO THE DSWD GRIEVANCE REDRESS SYSTEM, AND HARMONIZING LOCAL PENALTIES WITH LEYTE PROVINCIAL ORDINANCE NO. 2025-12", the undersigned undertake to submit the proof of publication within twenty (20) days from receipt of this letter.

Hoping for your favorable cooperation.

Thank you.

Best regards,


ATTY. MC QUIRIE P. UMPAD

Secretary to the Sangguniang Bayan



MUNICIPAL ORDINANCE NO. 35, S. 2026

Date: SEP 08 2026
By: [Signature]

AN ORDINANCE AMENDING MUNICIPAL ORDINANCE NO. 5, SERIES OF 2025, ENTITLED "AN ORDINANCE CRAFTED TO INSTITUTIONALIZE THE EXPANDED BENEFITS OF PANTAWID PAMILYANG PILIPINO PROGRAM (4Ps) BENEFICIARIES IN THE MUNICIPALITY OF VILLABA," BY REPEALING THE AUTOMATIC EXPULSION OF BENEFICIARIES FOR CARD PAWNING, PROHIBITING THE USE OF 4Ps CASH CARDS AS COLLATERAL FOR LOANS, IMPOSING PENALTIES UPON PERSONS WHO ACCEPT SUCH CARDS AS SECURITY FOR DEBTS, DEFERRING BENEFICIARY NON-COMPLIANCE TO THE DSWD GRIEVANCE REDRESS SYSTEM, AND HARMONIZING LOCAL PENALTIES WITH LEYTE PROVINCIAL ORDINANCE NO. 2025-12

Authored by: Hon. DENNIS L. SY
Chairman, Committee on Social Welfare and Development

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, explicit charges local government units with exercising powers essential to promoting the health, safety, and general welfare of their constituents;

WHEREAS, the Sangguniang Bayan of Villaba previously enacted Municipal Ordinance No. 5, Series of 2025, specifically to institutionalize and expand local support systems for Pantawid Pamilyang Pilipino Program (4Ps) household beneficiaries;

WHEREAS, Section 7 of said ordinance mandates the automatic expulsion of a beneficiary from the program if found guilty of pawning or surrendering his or her 4Ps Cash Card;

WHEREAS, the termination 4Ps assistance may adversely affect dependent children and vulnerable household members who rely on program benefits for their health, nutrition, and educational needs;

 ROQUE M. COMPRA Sangguniang Bayan Member/ Temporary Presiding Officer	 DENNIS L. SY Sangguniang Bayan Member	 RICHARD R. VELOSO Sangguniang Bayan Member
 MERIAM P. UMPAD Sangguniang Bayan Member	 ELMER C. SILVA Sangguniang Bayan Member	 JAMEL O. GONZALES Sangguniang Bayan Member
 RANDEL V. LOON Sangguniang Bayan Member	 ATTY. MC QUIRRE P. UMPAD Secretary to the Sanggunian	 ENGR. CARLOS G. VELOSO Municipal Mayor

WHEREAS, the practice of accepting 4Ps Cash Cards as collateral for loans exploits financially vulnerable beneficiaries and undermine the objectives of the Pantawid Pamilyang Pilipino Program;

WHEREAS, the Sangguniang Panlalawigan of Leyte enacted Provincial Ordinance No. 2025-12 encouraging local government units to adopt measures that exploitation of 4Ps beneficiaries through the unlawful possession or retention of their cash cards;

WHEREAS, existing DSWD policies and issuance's provide mechanisms for addressing beneficiary non-compliance through case management and grievance redress procedures;

NOW, THEREFORE, on motion by the Hon. Dennis L. Sy, duly seconded by the Hon. Meriam P. Umpad, be it

Ordained by the Sangguniang Bayan of Villaba, Leyte, in session assembled:

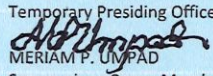
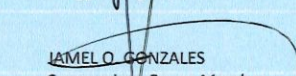
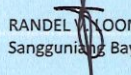
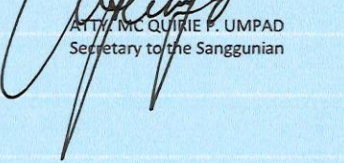
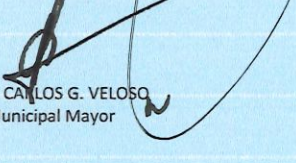
SECTION 1. TITLE. The title of Municipal Ordinance No. 5, Series of 2025 is hereby amended to read as follows:

“AN ORDINANCE INSTITUTIONALIZING THE EXPANDED BENEFITS OF PANTAWID PAMILYANG PILIPINO PROGRAM (4Ps) BENEFICIARIES, PROHIBITING THE USE OF 4Ps CASH CARDS AS COLLATERAL FOR LOANS, IMPOSING PENALTIES UPON PERSONS WHO ACCEPT SUCH AS SECURITY FOR DEBTS, AND DEFERRING BENEFICIARY NON-COMPLIANCE TO THE DSWD GRIEVANCE REDRESS SYSTEM WITHIN THE MUNICIPALITY OF VILLABA, LEYTE.”

SECTION 2. DEFINITION OF TERMS. Municipal Ordinance No. 5, Series of 2025 is hereby amended by adding the following definitions:

g. 4Ps Cash Card – Refers to the cash card, ATM, EMV card, or any similar payment card issued through the Land Bank of the Philippines or any authorized financial institution for the disbursement of Pantawid Pamilyang Pilipino Program (4Ps) grants.

h. Lender or Merchant – Refers to any person, business owner, financier, money lender, cooperative, association, or any individual grants loans or advances money and accepts a 4Ps Cash Card as collateral, security, or guarantee for payment.

 ROQUE M. COMPRÁ Sangguniang Bayan Member/ Temporary Presiding Officer	 DENNIS L. SY Sangguniang Bayan Member	 RICHARD K. VELOSO Sangguniang Bayan Member
 MERIAM P. UMPAD Sangguniang Bayan Member	 ELMER C. SILVA Sangguniang Bayan Member	 JAMEO O. GONZALES Sangguniang Bayan Member
 RANDEL TALOON Sangguniang Bayan Member	 ATTY. MC QUIRKE P. UMPAD Secretary to the Sanggunian	 ENGR. CARLOS G. VELOSO Municipal Mayor

i. Collateral – Refers to any property, document, card, or instrument surrendered or retained as security for the payment of a loan or debt.

SECTION 3. REPEAL AND AMENDMENT OF SECTION 7 (PENAL CLAUSE).
Section 7 of Municipal Ordinance No. 5, Series of 2025 is hereby amended in its entirety to read as follows:

SECTION 7. PROHIBITION OF THE USE OF 4Ps CASH CARDS AS COLLATERAL, PENALTIES FOR VIOLATORS, AND REFERRAL OF BENEFICIARY NON-COMPLIANCE.

7.1 PROHIBITED ACTS.

It shall be unlawful for any person, lender, merchant, financier, business establishment, barangay official, government employee, or any other individual to:

- a. Demand, require, solicit, receive, accept, possess, hold, retain, or keep a 4Ps Cash Card as collateral, security, guarantee, or assurance for any loan, debt, cash advance, or financial obligation;
- b. Require a 4Ps beneficiary to surrender possession of his or her 4Ps Cash Card as a condition for obtaining a loan or extension of credit;
- c. Withhold, control, or exercise possession over a 4Ps Cash Card for the purpose of securing repayment of any obligation.

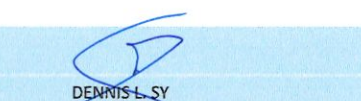
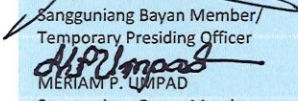
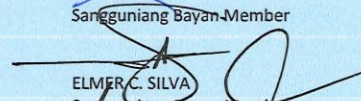
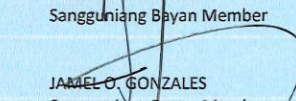
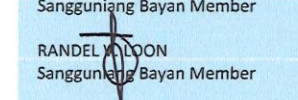
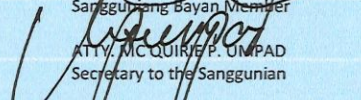
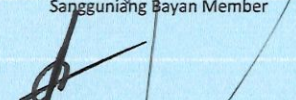
Possession of a 4Ps Cash Card by any person other than the registered beneficiary, without lawful authority, shall constitute prima facie evidence of a violation of this Ordinance.

7.2 PENALTIES. Any person found guilty of violating this Ordinance shall be subject to the following penalties:

First offense:

- Fine of Two Thousand Pesos (2,000.00) and a written warning.

Second offense:

 ROQUE M. COMPRA Sangguniang Bayan Member/ Temporary Presiding Officer	 DENNIS L. SY Sangguniang Bayan Member	 RICHARD R. VELOSO Sangguniang Bayan Member
 MERIAM P. UMPAD Sangguniang Bayan Member	 ELMER C. SILVA Sangguniang Bayan Member	 JAMEL O. GONZALES Sangguniang Bayan Member
 RANDEL MALOON Sangguniang Bayan Member	 ATTY. MCQUIRRE P. UMPAD Secretary to the Sanggunian	 ENGR. CARLOS G. VELOSO Municipal Mayor

- Fine of Two Thousand Five Hundred Pesos (2,500.00).

Third offense:

- Fine of Two Thousand Five Hundred Pesos (2,500.00);
- Revocation or cancellation of applicable municipal permits or licenses; and/for
- Referral to the law enforcement authorities for appropriate legal action.

7.3 ADMINISTRATIVE LIABILITY OF PUBLIC OFFICIALS AND EMPLOYEES.

In addition to the penalties provided above:

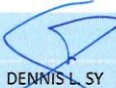
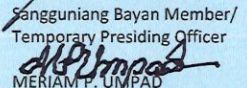
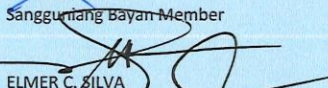
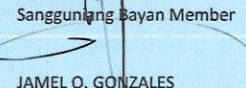
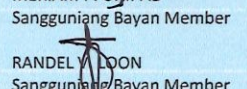
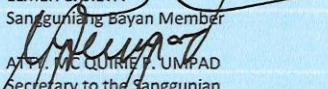
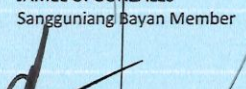
- Any Barangay Official found acting as a lender, merchant, financier, or person accepting a 4Ps Cash Card as collateral shall be referred to the Department of the Interior and Local Government (DILG) and other competent authorities for the filing of appropriate administrative charges pursuant to existing laws, rules, and regulations governing local elective and appointive officials.
- Any employee of the Municipal Government of Villaba found violating this Ordinance shall be subject to administrative investigation and disciplinary action by the Local Government Unit in accordance with Civil Service laws, rules, and regulations.
- Any other government employees or public officer found violating Ordinance shall be referred to his or her respective agency, office, or disciplinary authority for appropriate administrative and disciplinary action under the laws, Civil Service rules, and regulations.

The filing of administrative charges shall be without prejudice to any criminal or civil liability that may arise from the same act.

7.4 BENEFICIARY NON-COMPLIANCE

The Municipal Government recognizes that the Department of Social Welfare and Development (DSWD) retains primary authority over beneficiary compliance matters under the Pantawid Pamilyang Pilipino Program.

Accordingly, any beneficiary found to have in voluntarily surrendered, pawned, or allowed the use of his or her 4Ps Cash Card as collateral shall not be subjected to municipal fines, penalties, sanctions, or automatic expulsion from the program by the Municipal of Villaba.

 ROQUE M. COMPRIA Sangguniang Bayan Member/ Temporary Presiding Officer	 DENNIS L. SY Sangguniang Bayan Member	 RICHARD R. VELOSO Sangguniang Bayan Member
 MERIAM P. UMPAD Sangguniang Bayan Member	 ELMER C. SILVA Sangguniang Bayan Member	 JAMEL O. GONZALES Sangguniang Bayan Member
 RANDEL V. LOON Sangguniang Bayan Member	 ATTY. MC QUIRRE P. UMPAD Secretary to the Sanggunian	 ENGR. CARLOS G. VELOSO Municipal Mayor

Instead, such cases shall be referred by the Municipal Social Welfare and Development Office (MSWDO) to the 4Ps DSWD Grievance Redress System for appropriate case management assessment, counseling, and disposition in accordance with prevailing DSWD rules, regulations, and issuances.

SECTION 4. REPORTING AND REFERRAL MECHANISM. To facilitate the enforcement of this Ordinance, the following reporting and referral mechanism are hereby established:

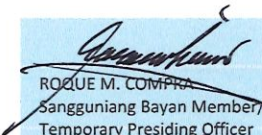
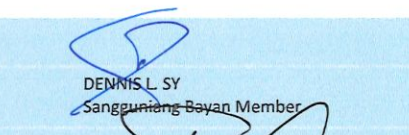
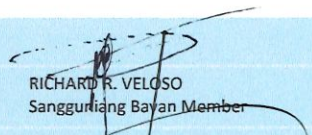
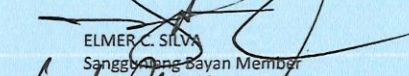
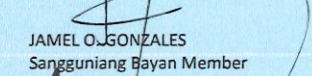
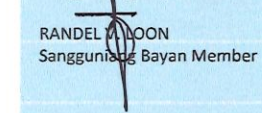
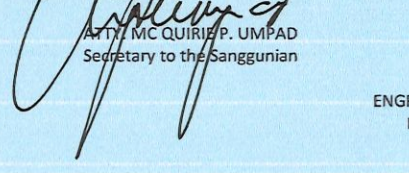
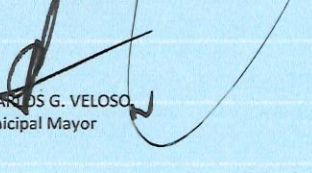
- a. The Municipal Social Welfare and Development Office (MSWDO) shall maintain a monitoring and reporting system for compliance involving persons who accept or retain 4Ps Cash Cards as collateral.
- b. Verified complaints shall be referred to the Municipal Mayor, the Philippines National Police (PNP), the Department of Social Welfare and Development (DSWD), the Department of the Interior and Local Government (DILG), and other concerned agencies, whenever applicable, for appropriate action.
- c. Barangays may establish confidential reporting mechanism or complaint desks to encourage the reporting of violations and protect complainants from retaliation.

SECTION 5. SEPARABILITY. If any provision, section, paragraph, sentence, clause, or word of this Ordinance is declared unconstitutional or invalid by a count of competent jurisdiction, the remaining provisions not affected thereby shall remain in full force and effect.

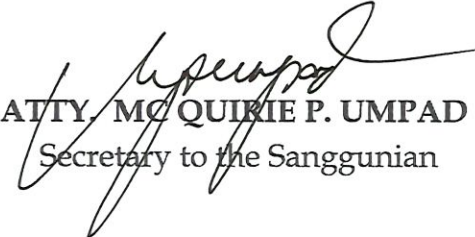
SECTION 6. REPEALING CLAUSE. Section 7 of Municipal Ordinance No. 5, Series of 2025 is hereby repealed and replaced by the provisions of this amendatory Ordinance. All ordinances, resolutions, executive issuance's, rules, regulations, repealed, amended, or modified accordingly.

SECTION 7. EFFECTIVITY. This Ordinance shall take effect fifteen (15) days after its publication or posting in at least three (3) conspicuous places within the Municipality of Villaba, Leyte, in accordance with applicable laws and regulations.

Approved unanimously.

 ROQUE M. COMPRAS Sangguniang Bayan Member/ Temporary Presiding Officer	 DENNIS L. SY Sangguniang Bayan Member	 RICHARD R. VELOSO Sangguniang Bayan Member
 MERIAM P. UMPAD Sangguniang Bayan Member	 ELMER C. SILVA Sangguniang Bayan Member	 JAMEL O. GONZALES Sangguniang Bayan Member
 RANDEL A. LOON Sangguniang Bayan Member	 ATTY. MC QUIRIE P. UMPAD Secretary to the Sanggunian	 ENGR. CARLOS G. VELOSO Municipal Mayor

This Ordinance was approved by the Sangguniang Bayan in its Regular Session on July 2, 2026.


ATTY. MC QUIRIE P. UMPAD
Secretary to the Sanggunian

ATTESTED:


ROQUE M. COMPRA
Sangguniang Bayan Member/
Temporary Presiding Officer

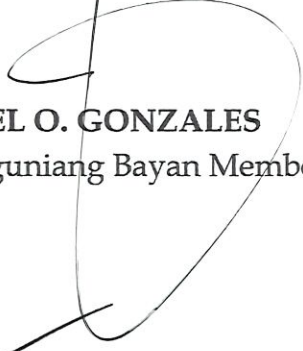

DENNIS L. SY
Sangguniang Bayan Member


ELMER C. SILVA
Sangguniang Bayan Member


RICHARD R. VELOSO
Sangguniang Bayan Member


RANDEL V. LOON
Sangguniang Bayan Member


MERIAM P. UMPAD
Sangguniang Bayan Member


JAMEL O. GONZALES
Sangguniang Bayan Member

APPROVED:


ENGR. CARLOS G. VELOSO
Municipal Mayor

08 SEP 2026



MUNICIPAL ORDINANCE NO. 5, S. 2025

AN ORDINANCE CRAFTED TO INSTITUTIONALIZE THE EXPANDED BENEFITS OF PANTAWID PAMILYANG PILIPINO PROGRAM (4Ps) BENEFICIARIES IN THE MUNICIPALITY OF VILLABA

Sponsor: HON. ROGELIO J. BAAY
Sangguniang Bayan Member

PREFATORY STATEMENT

It is provided in Section 12, Article II of the 1987 Constitution of the Philippines that the State recognizes the sanctity of the family life and shall protect and strengthen the family as a basic autonomous social institution. The natural and primary right and duty of parents in the rearing of the youth for civic efficiency and the development of moral character shall receive the support of the government;

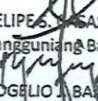
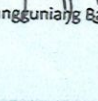
The Constitution further provides in Article XV that the State recognizes the Filipino Family as the foundation of the nation. Accordingly, it shall make firm its solidarity and foster its total well-being;

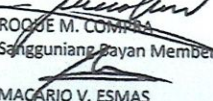
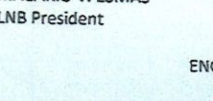
The Department of Social Welfare and Development (DSWD) is mandated to identify the basic needs of the needy, the disadvantaged and the impoverished, develop and implement appropriate measures to alleviate their problems and improve their living conditions pursuant to Section 483 of the Local Government Code of 1991;

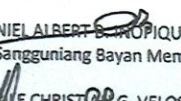
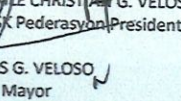
Thus, Republic Act 11310, the Pantawid Pamilyang Pilipino Program (4Ps) Act was passed and approved in 2019, which provides conditional cash grants to the poorest of the poor, to improve the health, nutrition and the education of the children;

On account of the foregoing grounds, the Municipality of Villaba, Leyte, upholds the program of National Government relative to the 4Ps expanded benefits and THEREFORE, Be it

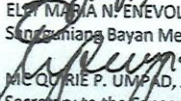
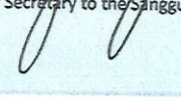
ORDAINED, as the Sangguniang Bayan in regular session assembled hereby ORADAINED, that:


DENNIS L. SY
Vice Mayor/Presiding Officer

FELIPE S. MASAS, SR.
Sangguniang Bayan Member

ROGELIO J. BAAY
Sangguniang Bayan Member


JULIA KATRINA L. CON-UI
Sangguniang Bayan Member

ROQUE M. COMPA
Sangguniang Bayan Member

MACARIO V. ESMAS
LNB President


VIOLETA T. SUMAPIG
Sangguniang Bayan Member

NIEL ALBERT B. MOPIQUEZ
Sangguniang Bayan Member

ENE CHRISTAL G. VELOSO
SK Pederasyon President

ENGR. CARLOS G. VELOSO
Municipal Mayor


MERIAM P. UMPAD
Sangguniang Bayan Member

ELVA MARIA N. ENEVOLDSEN
Sangguniang Bayan Member

MIC QUIRIE P. UMPAD, J.D.
Secretary to the Sangguniang Bayan

Section 1. TITLE. – This enactment shall be known as “An Ordinance Crafted to Institutionalize the Expanded Benefits of Pantawid Familyang Pilipino Program (4Ps) Beneficiaries in the Municipality of Villaba, Leyte”

Section 2. SCOPE. – This Ordinance shall cover all residents of Villaba who are qualified 4Ps beneficiaries pursuant to Republic Act No. 11310.

Section 3. DEFINITION OF TERMS. – The terms hereunder, used in this Ordinance, shall mean as follows:

- a. **Beneficiaries.** – are those who are entitled to receive the benefits, the households in the municipality identified by the MSWDO for entitlement to the monthly cash grants
- b. **Benefits** – material aids or services provided due the beneficiaries
- c. **Case Management Assessment** – a process used by the MSWD to enable the household beneficiaries to improve their functioning by dealing with their difficulties in complying with the terms of the program
- d. **Family Development Session (FDS)** – the parents group actively attended by the main grantees of households, usually mothers, to enhance their parenting capabilities and encourage them to be more active citizens of society
- e. **Institutionalizing** – establishment or formalizing a program, as the expanded benefits
- f. **Kilos** – Unlad Case Management Framework- a social case management strategy which aims to guide the households in achieving improved well – being, stepping out of poverty and employing individual/ family cooperation

SECTION 4. EXPANDED BENEFITS OF 4Ps – The expanded benefits of the Pantawid Familyang Pilipino Program shall include, but not limited, to the following which may be appropriate for the situation of the Municipality of Villaba, to wit:

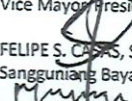
- a. Guaranteed and Continued Preferential access to Social Services and Programs;
- b. Grant of Scholarship to 4Ps Beneficiaries Qualified Dependents under Existing Municipal Scholarship Program of the Municipality
- c. Employment Assistance through the Public Employment Services Office (PESO) of the Municipality, if applicable
- d. Medical Assistance through the Municipal Rural Health Unit;
- e. Conduct of Pantawid Pamilya Graduation Ceremonies of all Municipal Candidates for Exit from the Program. These 4Ps candidates are afforded livelihood project and assistance after graduation by the MSWD Office.

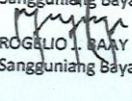
The foregoing enhancement interventions, notwithstanding the application of the original monetary assistance under R.A. 11310, shall cater to the expansion of said benefits in this program.

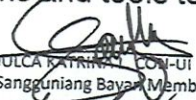
Section 5. CREATION OF COMMITTEES/TEAMS. – The Local Government through the MSWDO, shall organize committees/teams which are deemed necessary for the support in the setting up of the expanded benefits of the 4Ps beneficiaries in the Municipality of Villaba, as:

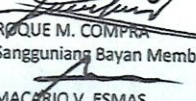
- a. **Case Management Team (Kilos Unlad Case Management Framework)** – an aggrupation whose function is to develop a standardized procedure, mechanisms and tools to ensure that household-beneficiaries are assessed on

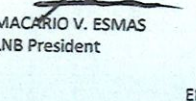

DENNIS L. SY
Vice Mayor/Presiding Officer

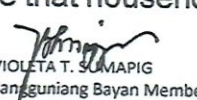

FELIPE S. CASAS, SR
Sangguniang Bayan Member

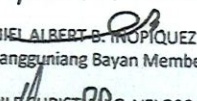

ROGELIO L. BARY
Sangguniang Bayan Member

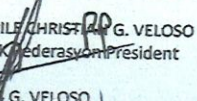

JULIA KATRINA
Sangguniang Bayan Member

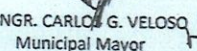

ROQUE M. COMPRÁ
Sangguniang Bayan Member

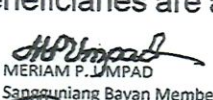

MACARIO V. ESMAS
LNB President

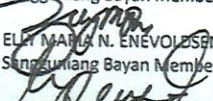

VIOLETA T. SUMAPIG
Sangguniang Bayan Member

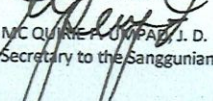

NIEL ALBERT B. INOPIQUEZ
Sangguniang Bayan Member


RILE CHRISTIAN G. VELOSO
SK Federation President


ENGR. CARLOS G. VELOSO
Municipal Mayor


MERIAM P. UMPAD
Sangguniang Bayan Member


ELLY MARIA N. ENEVOLDSEN
Sangguniang Bayan Member


MIC QUIRLE P. UMPAD, J. D.
Secretary to the Sangguniang Bayan

their level of well-being and status of compliance with the conditions of the program upon entry into and until they exit from it within a seven-year operational time.

These Case Management Team shall be composed of the following:

- I. Chairperson – Mayor
- II. Vice Chairperson - Municipal Social Welfare and Development Officer
- III. Members:
 1. Municipal Health Officer
 2. School District Heads
 - a. Villaba South District
 - b. Villaba North District
 3. DA Head/Officer
 4. Gender and Development Officer
 5. Disaster and Risk Reduction Management Officer
 6. PNP – WCPD Officer
 7. Youth Development Officer
 8. Municipal Environment and Natural Resources Officer
 9. Public Employment Service Officer
 10. Two (2) CSO/NGO Officers

b. **Family Development Session (FDS)/Youth Development Session Team –**
The FDS Team shall be composed of the heads of the following:

- I. Chairperson – Commission on Population and Development Officer
- II. Vice Chairperson – Youth Development Officer
- III. Members (the same as in the Case Management Team)

The FDS Team constituted herein shall serve as subject matter experts or resource persons on areas of concerns. This team shall likewise aim to provide a venue for 4Ps beneficiaries to enhance and acquire new skills and knowledge in responding to their parental roles and responsibilities, promoting the concept of shared parenting.

Section 6. BARANGAY FAMILY DEVELOPMENT SESSION(BFDS) TEAM. – The BFDS Team shall replicate the function of the FDS Team of the municipality. The manner of its creation and funding of its operation in the barangay shall be coordinated by the Municipal Social Welfare and Development Office (MSWDO)

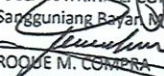
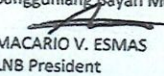
Section 7. PAWNING THE ATM CARD. – R.A. 11310, the 4Ps Act, provides conditional cash grants to the poorest of the poor for the purpose of improving the health, nutrition and education of the children. This statement shows to prove that the granting of this privilege is containing, implying or depending on a condition that after the going out of the 4Ps beneficiary from this program, the children shall gain the state of well-being.

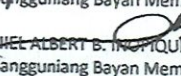
Corollary to the foregoing principle, this cash grant can never be spent for any other objective, except as stated therein. Therefore, the Act of pawning the ATM by the 4Ps beneficiary in order to obtain an early cash for fiesta or birthday celebration, for a cockfighting bet or any other gambling habit or luxurious spree, shall be malicious offense and mean automatic expulsion of said 4Ps member from the program.

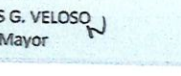

DENNIS L. SY
Vice Mayor/Presiding Officer

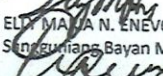
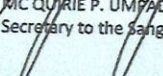
FELIPE S. CASAS, SR
Sangguniang Bayan Member

ROGELIO J. BASY
Sangguniang Bayan Member


JULCA KATRINA L. CON-UI
Sangguniang Bayan Member

ROQUE M. COMERA
Sangguniang Bayan Member

MACARIO V. ESMAS
LNB President


VIOLETA T. SUMAPIG
Sangguniang Bayan Member

NIEL ALBERT B. INOMIQUEZ
Sangguniang Bayan Member

RHEA CHRISTINA G. VELOSO
K Pederasyon President

ENGR. CARLOS G. VELOSO
Municipal Mayor

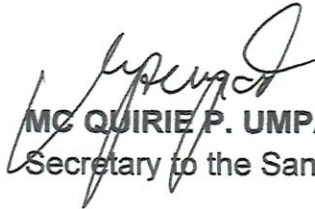

MERIAM P. UMPAD
Sangguniang Bayan Member

ELY M. N. ENEVOLDSEN
Sangguniang Bayan Member

MC QUIRLE P. UMPAD, JR.
Secretary to the Sangguniang Bayan

Section 8. FUNDING – The Local Government Unit shall allocate sufficient funds for the 4Ps in order for them to implement its program, projects and activities

Section 9. REPEALING CLAUSE – All ordinance, rules and other issuances inconsistent with the provisions of this Ordinance shall hereby be repealed or modified accordingly.

Section 10. EFFECTIVITY CLAUSE – This Ordinance shall take effect upon approval and after this shall have been posted in three (3) conspicuous places in accordance with the posting requirement of the Local Government Code

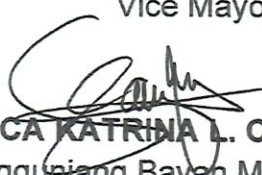
Being moved for approval by the Hon. Rogelio J. Baay, this Ordinance was approved on February 10, 2025.


MC QUIRIE P. UMPAD, J.D.
Secretary to the Sanggunian

ATTESTED:


DENNIS L. SY

Vice Mayor/Presiding Officer


JULCA KATRINA L. CON-UI
Sangguniang Bayan Member


ELLY MARIA N. ENEVOLDSSEN
Sangguniang Bayan Member


VIOLETA T. SUMAPIG
Sangguniang Bayan Member


FELIPE S. CASAS, SR
Sangguniang Bayan Member


MERIAM P. UMPAD
Sangguniang Bayan Member


NIEL ALBERT B. INOPIQUEZ
Sangguniang Bayan Member


ROQUE M. COMPRA
Sangguniang Bayan Member


MACARIO V. ESMAS
LNB President


ROGELIO J. BAAY
Sangguniang Bayan Member


RILE CHRISTIAN G. VELOSO
SK Pederasyon President

APPROVED:


ENGR. CARLOS G. VELOSO
Municipal Mayor

27 FEB 2025



MINUTES OF THE MEETING

Agenda: PROPOSED MUNICIPAL ORDINANCE NO. 29 SERIES OF 2026, AN ORDINANCE AMENDING MUNICIPAL ORDINANCE NO. 5, SERIES OF 2025, ENTITLED "AN ORDINANCE CRAFTED TO INSTITUTIONALIZE THE EXPANDED BENEFITS OF PANTAWID PAMILYANG PILIPINO PROGRAM (4Ps) BENEFICIARIES IN THE MUNICIPALITY OF VILLABA," BY REPEALING THE AUTOMATIC EXPULSION OF BENEFICIARIES FOR CARD PAWNING, PROHIBITING THE USE OF 4Ps CASH CARDS AS COLLATERAL FOR LOANS, IMPOSING PENALTIES UPON PERSONS WHO ACCEPT SUCH CARDS AS SECURITY FOR DEBTS, DEFERRING BENEFICIARY NON-COMPLIANCE TO THE DSWD GRIEVANCE REDRESS SYSTEM, AND HARMONIZING LOCAL PENALTIES WITH LEYTE PROVINCIAL ORDINANCE NO. 2025-12.

Date: June 25, 2026

Time: 1:00 pm

Venue: Alberto S. Veloso Memorial Gymnasium

Present:

Hon. Dennis L. Sy
MSWDO - Flor Pastor
MMO- Eric B. Noynay
4P's Brgy. Leaders

MMO - Merlita D. Veloso
Brgy. Officials and others
Solo Parent Leaders

Discussion:

The meeting spearheaded by Committee Chairman Hon. Dennis L. Sy was called to discuss proposed ordinance No. 29 Series of 2026 Amending Municipal Ordinance No. 5, Series Of 2026, Entitled "An Ordinance Crafted To Institutionalize The Expanded Benefits Of Pantawid Pamilyang Pilipino Program (4ps) Beneficiaries In The Municipality Of Villaba," By Repealing The Automatic Expulsion Of Beneficiaries For Card Pawning, Prohibiting The Use Of 4ps Cash Cards As Collateral For Loans, Imposing Penalties Upon Persons Who Accept Such Cards As Security For Debts, Deferring Beneficiary Non-Compliance To The DSWD Grievance Redress System, And Harmonizing Local Penalties With Leyte Provincial Ordinance No. 2025-12.

During the deliberation, the body reviewed the rationale and core provisions of the amendatory ordinance noting that the automatic expulsion of vulnerable families under the old Section 7 severely harms dependent children who rely on the grants for health, nutrition, and education. To correct this, the body discussed the introduction

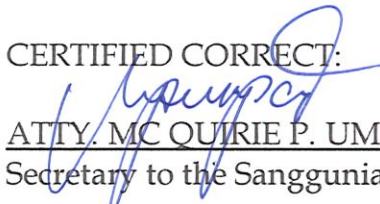
of defined terms, including the "4Ps Cash Card", "Lender or Merchant", and "Collateral", to establish clear boundaries against the exploitation of financially vulnerable beneficiaries. The new provisions strictly prohibit lenders, merchants, financiers, or public officials from demanding, receiving, or retaining a 4Ps Cash Card as security for a debt, making unauthorized possession of a card prima facie evidence of a violation. Violators face structured fines ranging from Two Thousand Pesos (₱2,000.00) for a first offense up to Two Thousand Five Hundred Pesos (₱2,500.00) and the revocation of business permits or licenses upon the third offense. Furthermore, strict administrative liabilities were established for any barangay official or municipal employee caught engaging in card-pawning schemes.

The body also emphasized a major policy shift regarding the treatment of the beneficiaries themselves. It was clarified that the Municipality of Villaba recognizes the primary authority of the Department of Social Welfare and Development (DSWD) over compliance matters; therefore, caught beneficiaries will no longer face municipal fines or automatic expulsion. Instead, the MSWDO is tasked to refer these cases to the 4Ps DSWD Grievance Redress System for proper case management, counseling, and assessment. To ensure smooth enforcement, a collaborative reporting and referral mechanism will be maintained by the MSWDO and the local police, while barangays are encouraged to set up confidential complaint desks to protect whistleblowers from retaliation. The ordinance is slated to take effect fifteen (15) days after its publication or posting in at least three (3) conspicuous places within the municipality.

Adjournment:

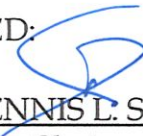
There being no other matters to discussed, the meeting was adjourned at 1:45 P.M.

CERTIFIED CORRECT:


ATTY. MC QUIRIE P. UMPAD

Secretary to the Sangguniang Bayan

ATTESTED:


HON. DENNIS L. SY

Committee Chairman



COMMITTEE REPORT. 9

COMMITTEE ON FAMILY RELATIONS AND SOCIAL WELFARE DEVELOPMENT

Subject: Proposed Municipal ordinance No. 29 Series of 2026, An Ordinance Amending Municipal Ordinance No. 5, Series Of 2025, Entitled "An Ordinance Crafted To Institutionalize The Expanded Benefits Of Pantawid Pamilyang Pilipino Program (4ps) Beneficiaries In The Municipality Of Villaba," By Repealing The Automatic Expulsion Of Beneficiaries For Card Pawning, Prohibiting The Use Of 4ps Cash Cards As Collateral For Loans, Imposing Penalties Upon Persons Who Accept Such Cards As Security For Debts, Deferring Beneficiary Non-Compliance To The Dswd Grievance Redress System, And Harmonizing Local Penalties With Leyte Provincial Ordinance No. 2025-12.

FINDINGS:

After due deliberation, the committee made this following findings:

1. Under Section 16 of Republic Act No. 7160 (Local Government Code of 1991), the local government unit is explicitly tasked with exercising powers essential to promoting the health, safety, and general welfare of its constituents.
2. The automatic expulsion of a beneficiary under the Section 7 of previous Municipal Ordinance No. 5, Series of 2025, terminates crucial 4Ps assistance, which severely harms dependent children and vulnerable household members who rely on program benefits for health, nutrition, and education.
3. The practice of predatory lenders, financiers, merchants, or money lenders accepting 4Ps Cash Cards as collateral exploits financially vulnerable beneficiaries and directly undermines the core social objectives of the Pantawid Pamilyang Pilipino Program.
4. In accordance with Leyte Provincial Ordinance No. 2025-12, the municipality must establish proactive local measures to curb the exploitation of 4Ps beneficiaries through the unlawful possession or retention of their cash cards.
5. To tighten legal enforcement, specific definitions are introduced to the policy, clearly delineating what constitutes a "4Ps Cash Card", a "Lender or Merchant", and "Collateral".

6. It is necessary to render it completely unlawful for any individual, merchant, business establishment, or public officer to demand, solicit, or retain a 4Ps Cash Card as debt security, with unauthorized possession constituting prima facie evidence of a violation.
7. Predatory individuals or merchants found guilty will face structured local fines of Two Thousand Pesos (₱2,000.00) for a first offense up to Two Thousand Five Hundred Pesos (₱2,500.00) and the potential revocation of municipal business permits or licenses upon a third offense.
8. Strict administrative liabilities are required for public servants; any violating Barangay Official will be referred to the DILG, while any Municipal Government employee will face Civil Service disciplinary investigations.
9. The Municipality officially shifts its policy to recognize that the Department of Social Welfare and Development (DSWD) retains primary authority over beneficiary compliance; thus, local beneficiaries who pawn cards will no longer face municipal fines or automatic expulsion, but will instead be referred by the MSWDO to the 4Ps DSWD Grievance Redress System for proper case management assessment and counseling.
10. To facilitate robust enforcement, a specialized reporting system will be maintained by the MSWDO to forward verified complaints to the Municipal Mayor, the PNP, and the DSWD, while local barangays are encouraged to set up confidential complaint desks to protect whistleblowers from retaliation.

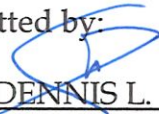
RECOMMENDATIONS:

In view of the foregoing findings, the Committee respectfully recommends the approval of the ordinance subject to the following provisions:

1. Formally amend the title and provisions of Municipal Ordinance No. 5 Series of 2025 to eliminate the automatic expulsion of local 4Ps beneficiaries for card pawning.
2. Enact strict prohibitions making it unlawful for any person, lender, or merchant to demand, accept, or keep a 4Ps Cash Card as collateral or security for financial obligations.
3. Enforce the graduated penalty framework against violating lenders, establishing fines up to ₱2,500.00 and authorizing the cancellation of municipal business licenses for third-time offenders.
4. Mandate immediate administrative liability referrals to the DILG or Civil Service authorities for any local public official or government employee found participating in card-pawning schemes.

5. Direct the Municipal Social Welfare and Development Office (MSWDO) to transition entirely to a referral system, forwarding caught beneficiaries to the DSWD Grievance Redress System for counseling and evaluation instead of imposing municipal sanctions.
6. Task the MSWDO with maintaining the primary monitoring mechanism and prompt local barangays to establish secure, confidential reporting desks to shield complainants from retaliation.
7. Endorse Proposed Municipal Ordinance No. 29, Series of 2026, to the plenary body of the Sangguniang Bayan of Villaba for final deliberation and passage.

Submitted by:


HON. DENNIS L. SY
Committee Chairman

ATTENDANCE SHEET

JUNE 25, 2026

ALBERTO S. VELOSO MEMORIAL GYMNASIUM

AN ORDINANCE AMENDING MUNICIPAL ORDINANCE NO.5 SERIES OF 2025, ENTITLED "AN ORDINANCE CRAFTED TO INSTITUTIONALIZE THE EXPANDED BENEFITS OF PANTAWID FAMILYANG PILIPINO PROGRAMS (4PS) BENEFECIARIES IN THE MUNICIPALITY OF VILLABA.

AN ORDINANCE GRANTING A BIRTHDAY GIFT OF THE THOUSAND (PHP 1,000.00) TO ALL REGISTERED SOLO PARENTS IN THE MUNICIPALITY OF VILLABA, LEYTE.

NAME	ADDRESS	SIGNATURE
Emelina N. Meca	Cabungahan	Emelina
Janice A. Quintano	Libagong	Janice
Erra M. Syson	Libagong	Erra
Naneth S. Labastida	Bangcal	Naneth Labastida
Celestina H. Marilao	Jalas	Celestina
Rusela R. Taradio	Jalar	Rusela
JEWELYN L. DELLERA	JALAS	Jewelyn
Emelyn A. Jodoma	Futima	Emelyn
Allen V. Quiachon	SULPA	Allen
Wendy F. Elisorio	TINGHUB	Wendy
MARITES L-ENECUELA	NEW BALANAC	Marites
GEMARLYN A. BRUCA	CABUNGAHAN	Gemaryn
Chia. Ana R. Pante	Capitahan	Chia
Ma. Analisa S. Anzo	Capitahan	Ma. Analisa

R	Merlita D. Veloso	Mun. Ad.	Mun. Ad.
16	RICKY APOLVAR	Cotabato	RICKY
17	Lancelot Y. Lago	P.B. - Libang	JH
18	Armando Baguio	Cotabato	A B
19	Michael Baguio	Cotabato	~~Michael~~
20	GWENDOLYN A. LEONING	Hinabangan	~~GWENDOLYN~~
21	Emilia B. Bolero		Em
22	MA - FLOK M. PASTOR		FLOK
23	GEMMA C. CAUO	SAMBULAN	KALIN
24	Amelita S. Estorco	"	Estorco
25	Genna B. Villarin	Brgy. Payno	Genna
26	Dante B. DiBib	Brgy. CATAGBACAN	Dante
27	JMEIDA F. PANTU	CAHIGAN	JMEIDA
28	Camilo J. Oliverio	Cahigan	Camilo
29	MAXIMO D. ONDE	SAN FRANCISCO	MAXIMO
30	JULITO A. INOPICQUEZ	PB. BRGY. CAPITAHAN	JULITO
31	PANTILO P. COBRE, SR.	BRGY. JORDAN	PANTILO
32	Emely Terol	Parent leader 4RS Brgy. Tinghub	E. Terol
33	LOURISSA MAE U. BAJARIAS	BRGY. POB-DEL NORTE	LOURISSA
34	ERIC B. NOXAXY	MMO	ERIC
35	BENEDICTO S. UMPAD	PB - ADNAO	BENEDICTO
36	DOLORETA P. GALANZA	VILLABA - PNP	DOLORETA
37	Carina S. Montes	Tabunoc	Carina

38	Conchita M. Pacauro	Tinghub	gpoornu
39	Janice M. Merin	Jordan	gami
40	Vixia D Ochea	Catagbacan Villaba-Layte	jelay
41	Emelin Q. Torillas	San Vicente	gib
42	REBECCA B. CAAN	POBLACION PER SUR	reced
43	Elisa Alalim	Calbugas Villaba Layte	Alalim Elisa
44	PERLA NINA P. PARISCAL	DSWD 4PS - m	Joy
45	Man C. Fuentes	DSWD-4PS-UNRS	Man C. Fuentes
46	Camille Cabello	DSWD-4PS-ML	C
47	Angelica Malano	DSWD-4PS-ML	Angelica
48	Elma L. Longuido	Brgy. Calbugas	Elma L. Longuido
49	Merlyn L. Sauli	Brgy. Catagbacan	Merlyn L. Sauli
50	Smilda L. Jaso	Brgy. Calbugas	Smilda L. Jaso
51	Jessica P. Tubiano	Kinalayan	Jessica P. Tubiano
52	MARCIALTO T. ARPON	SAN VICENTE	Marcialto T. Arpon
53	MAE N. ETONG	VILLABA 4PS MOD	Ma N. Etong
54	URA L. OTNERO	VILLABA	Ura L. Otner
55	Jemy Gee Mung	SB	Jemy Gee Mung
56	MICHELE C. RUFINO	SB	Michele C. Rufino
57	JOAN DEE DEWE B. ALARDE	SB STAFF	Joan Dee Dewe B. Alarde
58	JOBERT E. AYO	SB PHOTOGRAPHER	JoBERT E. AYO
59	Fe RAMIREZ TUMAMAK	Brgy. Aide Pob. del Norte	Fe R. Tumamak
60	CRISTELITA C. ROSAUR	Brgy. TAMBUN	Cristelita C. Rosauro

61	Maria Brearda	4ps	Handy
62	Jolina Corneta	4ps	Galina
63	Mely Atk	4ps	Joselito
64	Jenny Gohij	4ps	Handy
65	CLEMENCIA T. Asas	Borgy Capbin	Handy
66	Conie M. Cordova	SB	clardora
67	Aiza L. Maurillo	SB	Amamillo
68	Rosalo P. Dittay, Jr.	SB Staff	SB
69	EMELY PILAPIL	NEW MANALAC	Handy
70	Bernadeth Sedano	4B	Bernadeth
71	Marice Anza	4B	Handy
72	Eralyn Aragn	SB Staff	Handy
73	Raye Aracorn	HINARBYAN	Handy
74	Ang, Jurnay	BALITE	ad!
75	MICHAEL RETEZ	BALITE	Handy
76	Rosie Dohinog	Payaw	Handy
77	Ateru Dong	Soradan	Handy
78	Shantal Dong	"	Handy
79	Rhodora Anon C. YLaya	SM Staff	Handy
80	Miluna Pillera	Trigay	Handy
81	Jian Kim Gohij	Salad	Handy
82	Guven Montuza	Salad	Handy
83	Clara mae Apk	4ps	Handy

[illegible]



