



Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

-oOo-

PROVINCIAL LEGAL OFFICE

Item No.: 26

Date: 23 2026 OCT

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: OCT 09 2026
By: J. Cruz

2nd INDORSEMENT

September 4, 2026

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 2026-10 of the Sangguniang Bayan of Hindang, Leyte.

Issues/ concerns for review/ recommendation/legal opinion is/ are as follows:

- Ordinance No. 2026-10 entitled: **“Hindang Port Terminal Commercial Space Leasing Ordinance of 2026.”**

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan under Section 447(a)(3)(i) and (iii)¹ of the Local Government Code of 1991 (R.A 7160). Hence we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.


ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

¹ (i) Fix and impose reasonable fees and charges for all services rendered by the municipal government to private persons or entities;

(iii) Prescribe the terms and conditions under which public utilities owned by the municipality shall be operated by the municipal government or leased to private persons or entities, preferably cooperatives;

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-000-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

1ST INDORSEMENT
03 September 2026

PROVINCE OF LEYTE
LEGAL OFFICE
RECEIVED
By: *[Signature]*
Date: 9.7.26 Time: 9:20

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Ordinance No. 2026-10** of the **Municipality of Hindang, Leyte**, entitled: **An Ordinance establishing the policies, guidelines, rental rates, and conditions for the lease of commercial and office spaces in the Hindang Port Terminal Building, Barangay Tabok, Hindang, Leyte, and for other purposes.**

[Signature]
FLORINDA JILL S. UYVICO
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF HINDANG
-oOo-

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE SANGGUNIANG BAYAN OF
HINDANG, LEYTE, IN ITS REGULAR SESSION HELD ON JULY 27, 2026 AT THE
SB SESSION HALL

ORDINANCE NO. 2026-10

AN ORDINANCE ESTABLISHING THE POLICIES, GUIDELINES, RENTAL RATES,
AND CONDITIONS FOR THE LEASE OF COMMERCIAL AND OFFICE SPACES IN
THE HINDANG PORT TERMINAL BUILDING, BARANGAY TABOK, HINDANG,
LEYTE, AND FOR OTHER PURPOSES

Authored by:
Hon. Clotilde P. Abenoja-Guinocor

BE IT ORDAINED by the Sangguniang Bayan of Hindang, Leyte, in its regular session
assembled this date, that:

SECTION 1. TITLE. This Ordinance shall be known as the "Hindang Port Terminal
Commercial Space Leasing Ordinance of 2026."

SECTION 2. DECLARATION OF POLICY. It is the policy of the Municipality of Hindang
to promote the productive use of municipal properties, generate lawful revenues for the local
government, and ensure the orderly, transparent, and efficient utilization of available commercial
and office spaces within the Hindang Port Terminal Building.

SECTION 3. COVERAGE. This Ordinance shall apply to all commercial, office, and other
leasable spaces owned by the Municipality of Hindang and located within the Hindang Port
Terminal Building at Barangay Tabok, Hindang, Leyte.

SECTION 4. AUTHORITY TO LEASE. The Municipal Mayor is hereby authorized, subject
to existing laws, rules, regulations, and the provisions of this Ordinance, to enter into Contracts
of Lease covering spaces within the Hindang Port Terminal Building.

SECTION 5. ELIGIBLE LESSEES.

The following may apply for lease of available spaces:

- Sole Proprietorships;
- Partnerships;
- Corporations;
- Cooperatives;
- Government-owned or controlled corporations; and
- Other lawful business entities duly registered under Philippine laws.

[Handwritten signatures and initials on the right margin, including a large signature at the top and several smaller ones below.]

[Handwritten signatures and initials at the bottom of the page.]

SECTION 6. PERMITTED USE. Leased spaces shall be used only for lawful commercial, business, or office purposes.

The following uses are prohibited:

- a. Illegal activities and operations;
- b. Manufacturing and industrial operations;
- c. Recruitment agencies;
- d. Beauty salons and barber shops;
- e. Residential occupancy or sleeping quarters;
- f. Storage of hazardous or dangerous materials;
- g. Activities posing danger to public health and safety;
- h. Uses that obstruct port operations; and
- i. Such other activities as may be determined by the Municipality to be inconsistent with the purpose of the facility.

SECTION 7. RENTAL RATE. The rental rate for office and commercial spaces within the Hindang Port Terminal Building shall be:

Two Hundred Fifty Pesos (P250.00) per square meter per month.

The rental shall be exclusive of business taxes, permit fees, utility charges, and other lawful fees and charges imposed under existing laws and ordinances.

The Sangguniang Bayan may adjust the rental rate through a subsequent ordinance whenever necessary.

SECTION 8. ANNUAL RENTAL ADJUSTMENT. Rental rates shall be subject to an annual increase of twenty percent (20%) upon renewal of the lease contract or beginning on the second year of occupancy unless otherwise provided by the Sangguniang Bayan.

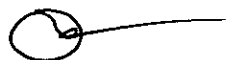
SECTION 9. OCCUPANCY FEE. An occupancy fee in the amount of **Twenty Thousand Pesos (P20,000.00)** shall be paid by the lessee prior to occupancy of the leased premises.

The occupancy fee shall be officially receipted by the Municipal Treasurer and shall be non-refundable unless otherwise provided in the lease contract.

SECTION 10. LEASE TERM. The lease term shall not exceed one (1) year, renewable upon mutual agreement of the parties and subject to compliance with the terms and conditions of the lease contract and approval of the Sangguniang Bayan.

SECTION 11. PAYMENT OF RENTALS. Rental payments shall be made monthly and shall be due on or before the twentieth (20th) day of each month.

A grace period of five (5) calendar days shall be allowed without penalty.



SECTION 12. UTILITIES, MAINTENANCE, REPAIRS, AND IMPROVEMENTS.

- a. All expenses for electricity, water, telecommunications, internet, and other utility services shall be borne exclusively by the lessee.
- b. The lessee shall be responsible for ordinary repairs, maintenance, cleanliness, and upkeep of the leased premises arising from its occupancy and use.
- c. The Municipality shall be responsible for major structural repairs affecting the roof, foundation, load-bearing walls, and other structural components of the building, provided that the damage was not caused by the fault, negligence, or misuse of the lessee.
- d. No alteration, renovation, improvement, or installation of fixtures shall be undertaken by the lessee without prior written approval of the Municipal Mayor.
- e. All permanent improvements introduced by the lessee shall become the property of the Municipality upon expiration or termination of the lease without reimbursement.

SECTION 13. PRIORITY EMPLOYMENT OF HINDANG RESIDENTS.

Lessees are encouraged, whenever practicable and consistent with labor laws and qualification requirements, to prioritize qualified residents of Hindang for rank-and-file positions.

SECTION 14. INSPECTION AND MONITORING. The Municipality, through the Municipal Mayor or authorized representatives, shall have the right to inspect leased premises during reasonable hours to ensure compliance with this Ordinance and the lease contract.

SECTION 15. GROUNDS FOR CANCELLATION OR TERMINATION. The Municipality may cancel or terminate the lease contract upon the occurrence of any of the following:

- a. Failure of the lessee to pay rental fees and other lawful charges within the prescribed period;
- b. Use of the leased premises for purposes other than those authorized under the lease;
- c. Unauthorized assignment, transfer, or sublease of the leased premises;
- d. Violation of any provision of this Ordinance or the Contract of Lease;
- e. Misrepresentation, fraud, or submission of false or misleading information or documents by the lessee;
- f. Other analogous causes prejudicial to the interests of the Municipality; and
- g. Public necessity requiring the use of the property by the Municipality.
- i. Abandonment or non-use of the leased premises for a continuous period of thirty (30) days without prior written notice to the Municipality.

Before termination of the lease, the Municipality shall provide the lessee with written notice stating the grounds for termination and shall allow the lessee thirty (30) days from receipt thereof within which to explain, contest, or remedy the violation, whenever applicable.

SECTION 16. ACCRUAL OF REVENUES. All rentals, occupancy fees, penalties, and other collections under this Ordinance shall accrue to the General Fund of the Municipality and shall be collected by the Municipal Treasurer in accordance with existing accounting and auditing rules.



SECTION 17. ADMINISTRATIVE RULES. The Municipal Mayor may issue implementing rules and regulations necessary to carry out the provisions of this Ordinance.

SECTION 18. SEPARABILITY CLAUSE. If any provision of this Ordinance is declared unconstitutional or invalid, the remaining provisions not affected thereby shall remain in full force and effect.

SECTION 19. REPEALING CLAUSE. All ordinances, resolutions, executive orders, rules, and regulations inconsistent with this Ordinance are hereby repealed, amended, or modified accordingly.

SECTION 20. EFFECTIVITY. This Ordinance shall take effect after compliance with the posting in at least three (3) conspicuous places within the Municipality of Hindang, Leyte.

ENACTED this 27th day of July, 2026 by this Sanggunian in its regular session held for the purpose at the SB Session Hall, this Municipality, with the following votes:

Yes (8)

No (0)

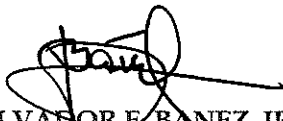
Abstain (0)



CLOTILDE A. GUINOCOR
SB Member



TEODULO A. CLAVEJO
SB Member



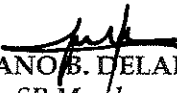
SALVADOR E. BANEZ, JR.
SB Member



LEONIDA A. CAVITE
SB Member

(On leave)

JOSE NAPOLEON D. MONTERO
SB Member



SORIANO B. DELALAMON
SB Member

(On leave)

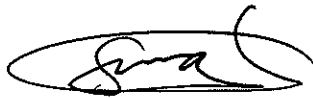
MIKHAEL ANNE GELO D. ABOYME
SB Member



SEAN RYAN MARK C. CABAL
SB Member



(ORDINANCE NO. 2026-10 of Hindang, Leyte, entitled: "Hindang Port Terminal Commercial Space Leasing Ordinance of 2026."

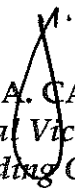

RODULFO C. DARGANTES
Ex-Officio Member- LNB Pres.


ADRIAN PAUL G. ASTORGA
Ex-Officio Member-SK Fed. Pres.

CERTIFIED CORRECT:


ANNABEL A. MABALE
Secretary to the Sanggunian

ATTESTED TO BE DULY ADOPTED:


JUN A. CABAL
Municipal Vice Mayor
Presiding Officer

APPROVED:


ELPIDIO B. CABAL, JR.
Municipal Mayor

AUG 14 2026



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF HINDANG
-oOo-

OFFICE OF THE SANGGUNIANG BAYAN

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY *that* ORDINANCE NO. 2026-10 of the Sangguniang Bayan, Hindang, Leyte, RE: *"An Ordinance establishing the policies, guidelines, rental rates, and conditions for the lease of Commercial and Office spaces in the Hindang Port Terminal Building, Barangay Tabok, Hindang, Leyte, and for other purposes"*, had been correspondingly posted in the Municipal Hall and two (2) conspicuous places of the municipality as prescribed under the Local Government Code of 1991 otherwise known as Republic Act 7160.

GIVEN **this** 12th day of August, 2026 at Hindang, Leyte, Philippines.


ANNABEL A. MABALE
Secretary to the Sanggunian



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF HINDANG

-oOo-

OFFICE OF THE SANGGUNIANG BAYAN

CERTIFICATION

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY *that a PUBLIC HEARING was actually conducted last July 21, 2026 relative to ORDINANCE NO. 2026 -10 of the Sangguniang Bayan, this municipality, RE: "An Ordinance establishing the policies, guidelines, rental rates, and conditions for the lease of Commercial and Office spaces in the Hindang Port Terminal Building, Barangay Tabok, Hindang, Leyte, and for other purposes", as prescribed under the Local Government Code of 1991.*

THIS CERTIFICATION *is issued in compliance with the requirements as provided for under Republic Act 7160.*

GIVEN this 12th day of August, 2026 at Hindang, Leyte, Philippines.


ANNABEL A. MABALE
Secretary to the Sanggunian

ATTENDANCE SHEET

PUBLIC HEARING on proposed ordinances :

- An Ordinance prohibiting the collection, solicitation or acceptance of any fees, contributions of gifts of beneficiaries of Government Assistance Programs in the Municipality of Hindang, Leyte, and Providing Penalties Thereof, by Hon. Mikhael Anne Gelo D. Aboyme;
- An Ordinance regulating the installation, provision, maintenance, protection and use of hydrants and fire lanes in the Municipality of Hindang, Leyte; prohibiting obstructions, illegal parking, and unauthorized use thereof; providing penalties thereof, and for other purposes, by Hon. Clotilde A. Guinocor;
- An Ordinance establishing the Policies, Guidelines, Rental Rates and conditions for the Lease of Commercial and Office Spaces in the Hindang Port Terminal Building, Brgy. Tabok, Hindang, Leyte and for other purposes, by Hon. Clotilde A. Guinocor;

JULY 21, 2026 @ 8:00AM , SB Conference Hall, LGU Hindang

Name	Barangay	Gender		Signature
		M	F	
1. RENEWAL M. LEGASPI	TABOK 4PS		✓	
2. MARISA A. LARGONNO	TABOK 4PS		✓	
3. EPPEN M. PALLOS	PONTOL	✓		
4. FLORENDA P. SERUT	HIMACULO			
5. CATHERINE D. AGRADO	HIMACULO		✓	
6. WILMA B. MEDIA	KATIRUNAN		✓	
7. Imelda A. Carera	Doos del Norte		✓	
8. Ghelesna G. Cantiga	Pob. 1 OSCA		✓	
9. Victoriano A. Degamoran Jr.	BALDO 2A	✓		
10. Rudilyn B. Puelo	ANOLON	✓		
11. EDUARDO C. CRISTINO	PONTOL	✓		
12. A. Aboyme	Anabaw	✓		
13. JETTY S. PARMONTE	BDS	✓		
14. PLT EREW SUBONG JR	COB Hindang	✓		
15. PAUL MARK ANTHONY F. MILANO	HINDANG PNP	✓		
16. ADRIAN N. LIGAS	MATILIM	✓		
17. TEODERICO A. NERIZ	MA-ASIN 1	✓		
18. SEGUNDINA B. ANOLON	ANOLON		✓	
19. RUFFO C. DARGANFOS	ABC PRESS	✓		
20. Angelina B. Baulo	Capudlosan		✓	
21. JOE A. BONTUAN	ABACON	✓		
22. ESTRELLA M. ALERMANA JR	PONTOL	✓		
23. FOR Emmanuel S. Calaguis		✓		
24. (FM) Lin P. Lopez	BTP Hindang	✓		
25. FOR Kathy C. Mapa		✓		
26. LOWIE JR. APORANTES	P/B ORS	✓		
27. BORISLAVO X. de Guis	Pob. 1	✓		
28. JOSE WATSON D. MONTANO	LEU - SP	✓		
29. KOROIPA A. CAVITA	SB m	✓		
30. CLOTILDE A. GUINOCOR	SB m		✓	

31. SORIANO B. DELACANON	SBM	M		~~SBM~~
32. PEDRAJO A. CUNYAS	"	M		~~SBM~~
33. Victoria N. Fungue	M / PMS 1		F	~~SBM~~
34. ARNOLFO ABAND	POB. 2	M		~~SBM~~
35. Mira Tonette Manatol	POB del cur		F	~~SBM~~
36. Maria Jansheer V. Semblante	POB. 1		F	~~SBM~~
37. Myrna C. Abasola	USO II - SBO		F	~~SBM~~
38. Rola T. Villacorte	POB. 1		F	~~SBM~~
39. Arlene Ledes	Tabok		F	~~SBM~~
40. LUIS DE LEM	POB 2	M		~~SBM~~
41. Mary Jane R. Araujo	POB. 1		F	~~SBM~~
42. ANTONIO REMOTO	POB. 2	M		~~SBM~~
43. Melody Apas	Tabok		F	~~SBM~~
44. Rosali G. Sulmip	Tagibi		F	~~SBM~~
45. Debora Calingay	DDN		F	~~SBM~~
46. Andre Abamo	PDN	M		~~SBM~~
47. Leah Corpin	Tabok		F	~~SBM~~
48. Lyra Abasola	Ma-asin		F	~~SBM~~
49. Eric Guazon	Tabok	M		~~SBM~~
50. Jessa Resula	POB 2		F	~~SBM~~
51. Oorater Jr. Aleman	POB 1	M		~~SBM~~
52. Jeannina Resyia G. Abundo	POB. 1		F	~~SBM~~
53. Leonca Albesa	Andon		F	~~SBM~~
54. Danila Albesa	San Vicente		F	~~SBM~~
55. Maria Laylin Gloom	POB. 1		F	~~SBM~~
56. Katherine Santiago	Andon		F	~~SBM~~
57. MY BAUNA	POB. 1		F	~~SBM~~
58. VICENTE BETCHER	POB. 2	M		~~SBM~~
59. Christine Ann Amato	Hindang		F	~~SBM~~
60. Jessa Declano	Tagibi		F	~~SBM~~
61. Mary Jean B. Sanchez	Tabok		F	~~SBM~~
62. PENULTIM BARRI	POB. 2		F	~~SBM~~
63.				
64.				
65.				
66.				
67.				
68.				
69.				
70.				
71.				
72.				
73.				
74.				
75.				
76.				
77.				
78.				
79.				
80.				