Item No.: 05

Date: NOV 10 2026

Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

-oOo-

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: OCT 30 2026
By:

PROVINCE OF LEYTE
LEGAL OFFICE
RELEASED
By:
Date: 10.29.26 Time: 9:11

PROVINCIAL LEGAL OFFICE

2nd INDORSEMENT
September 23, 2026

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 11 of the Sangguniang Bayan of Tolosa, Leyte.

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan to repeal/amend its prior acts either expressly or by the passage of an essentially inconsistent resolution[1]. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

[1] (Constantino vs. Desierto, 288 SCRA 654) April 13, 1998

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-o0o-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN PROVINCE OF LEYTE

By:
Date: 8.12.26 Time: 9:20

1ST INDORSEMENT
11 August 2026

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Ordinance No. 11**, series of **2026** of the **Municipality of Tolosa, Leyte,** entitled: **An Ordinance amending Sections 1 and 2 of Municipal Ordinance No. 13, series of 2025, entitled: "An Ordinance declaring the temporary closure of streets within the perimeter of the Municipal Town Plaza, particularly the corner of San Miguel Street and Romualdez Street, corner of Imelda Lane and M. Vivero Street, San Miguel Street and Mabini Street, corner of San Miguel Street and M. Vivero Street, and corner of Imelda Lane and M. Vivero Street, to all forms of motorized vehicles and pedicabs from 5:00 o'clock in the afternoon (5:00 P.M.) until 12:00 o'clock midnight (12:00 M.N.), except official LGU vehicles, emergency response vehicles, police patrol cars, and fire trucks, during the period of the town fiesta celebration," by extending the period of implementation from the soft opening of the fiesta celebration to May 7 of each year.**

FLORINDA JILL S. UYVICO
Secretary to the Sanggunian

Republic of the Philippines
Province of Leyte
Municipality of Tolosa

Office of the Sangguniang Bayan

SANGGUNIANG PANLALAWIGAN
RECEIVED
05 AUG 2026
PROVINCE OF LEYTE

1st Endorsement

August 4, 2026

Respectfully forwarded to the Sangguniang Panlalawigan, Province of Leyte, Municipality of Palo, the herein attached **RESOLUTION NO. 07-138-2026, Re: A RESOLUTION APPROVING ON THIRD AND FINAL READING AND ENACTING AN ORDINANCE AMENDING SECTIONS 1 AND 2 OF MUNICIPAL ORDINANCE NO. 13, SERIES OF 2025, ENTITLED: "AN ORDINANCE DECLARING THE TEMPORARY CLOSURE OF STREETS WITHIN THE PERIMETER OF THE MUNICIPAL TOWN PLAZA, PARTICULARLY THE CORNER OF SAN MIGUEL STREET AND ROMUALDEZ STREET, CORNER OF IMELDA LANE AND M. VIVERO STREET, SAN MIGUEL STREET AND MABINI STREET, CORNER OF SAN MIGUEL STREET AND M. VIVERO STREET, AND CORNER OF IMELDA LANE AND M. VIVERO STREET, TO ALL FORMS OF MOTORIZED VEHICLES AND PEDICABS FROM 5:00 O'CLOCK IN THE AFTERNOON (5:00 P.M.) UNTIL 12:00 O'CLOCK MIDNIGHT (12:00 M.N.), EXCEPT OFFICIAL LGU VEHICLES, EMERGENCY RESPONSE VEHICLES, POLICE PATROL CARS, AND FIRE TRUCKS, DURING THE PERIOD OF THE TOWN FIESTA CELEBRATION," BY EXTENDING THE PERIOD OF IMPLEMENTATION FROM THE SOFT OPENING UNTIL MAY 7"**, Attendance of Regular Session and Certification of Posting.

For review and approval.

Issued this **4th** day of **August 2026** at Tolosa, Leyte, Philippines.

Please acknowledge receipt hereof.

DR. MANNY R. MARTINEZ, RN, MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I

MPDC

Republic of the Philippines
Province of Leyte
Municipality of Tolosa

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 53RD REGULAR SESSION OF THE SANGGUNIANG BAYAN OF TOLOSA, HELD AT THE SESSION HALL ON JULY 6, 2026 AT 9:30 A.M.

PRESENT:

Hon. Elizabeth S. Eracho	- -	Municipal Vice-Mayor (Presiding Officer)
Hon. Daphne Dayner B. Roa	- -	Sangguniang Bayan Member
Hon. Purisima Z. Ocaña	- -	Sangguniang Bayan Member
Hon. Jose Mari Ildefonso C. Roa, Jr.	-	Sangguniang Bayan Member
Hon. Rolando B. Legaspi	- -	Sangguniang Bayan Member
Hon. Ireneo Rolando A. Lumbre	-	Sangguniang Bayan Member
Hon. Manuel B. Balledo	- -	Sangguniang Bayan Member
Hon. Felicito D. Beltran III	- -	Sangguniang Bayan Member
Hon. Melanie Felisa M. Vivero	- -	Ex-Officio Member/Liga President
Hon. Catherine R. Benjamin	- -	Ex-Officio Member/SK Fed. President

Absent:

Hon. Rouen Angely M. Tubongbanua	-	Sangguniang Bayan Member

RESOLUTION NO. 07-138-2026

A RESOLUTION APPROVING ON THIRD AND FINAL READING AND ENACTING AN ORDINANCE AMENDING SECTIONS 1 AND 2 OF MUNICIPAL ORDINANCE NO. 13, SERIES OF 2025, ENTITLED: "AN ORDINANCE DECLARING THE TEMPORARY CLOSURE OF STREETS WITHIN THE PERIMETER OF THE MUNICIPAL TOWN PLAZA, PARTICULARLY THE CORNER OF SAN MIGUEL STREET AND ROMUALDEZ STREET, CORNER OF IMELDA LANE AND M. VIVERO STREET, SAN MIGUEL STREET AND MABINI STREET, CORNER OF SAN MIGUEL STREET AND M. VIVERO STREET, AND CORNER OF IMELDA LANE AND M. VIVERO STREET, TO ALL FORMS OF MOTORIZED VEHICLES AND PEDICABS FROM 5:00 O'CLOCK IN THE AFTERNOON (5:00 P.M.) UNTIL 12:00 O'CLOCK MIDNIGHT (12:00 M.N.), EXCEPT OFFICIAL LGU VEHICLES, EMERGENCY RESPONSE VEHICLES, POLICE PATROL CARS, AND FIRE TRUCKS, DURING THE PERIOD OF THE TOWN FIESTA CELEBRATION," BY EXTENDING THE PERIOD OF IMPLEMENTATION FROM THE SOFT OPENING UNTIL MAY 7

WHEREAS, the proposed amendatory ordinance was duly introduced, read on First Reading, referred to the appropriate committee, deliberated upon, and approved on Second Reading by the Sangguniang Bayan of Tolosa, Leyte, in accordance with the applicable provisions of the Local Government Code of 1991 and the Internal Rules of Procedure of the Sangguniang Bayan;

WHEREAS, the Sangguniang Bayan finds that the proposed amendment is necessary to effectively regulate vehicular traffic, preserve public order, promote public safety, and ensure the orderly conduct of activities associated with the celebration of the Municipal Fiesta;

WHEREAS, after due deliberation, the Sangguniang Bayan has determined that the proposed ordinance is a valid exercise of the Municipality's police power and is consistent with the constitutional mandate to promote the general welfare of its inhabitants.

NOW, THEREFORE, on motion of **Hon. Melanie Felisa M. Vivero**, duly seconded unanimously by all the Members present, **BE IT RESOLVED**, as it is hereby resolved by the Sangguniang Bayan of Tolosa, Leyte, assembled in session, to **APPROVE ON THIRD AND FINAL READING AND ENACT** the ordinance entitled:

> **"An Ordinance Amending Sections 1 and 2 of Municipal Ordinance No. 13, Series of 2025, Entitled: 'An Ordinance Declaring the Temporary Closure of Streets Within the Perimeter of the Municipal Town Plaza, Particularly the Corner of San Miguel Street and Romualdez Street, Corner of Imelda Lane and M. Vivero Street, San Miguel Street and Mabini Street, Corner of San Miguel Street and M. Vivero Street, and Corner of Imelda Lane and M. Vivero Street, to All Forms of Motorized Vehicles and Pedicabs from 5:00 O'Clock in the Afternoon (5:00 P.M.) Until 12:00 O'Clock Midnight (12:00 M.N.), Except Official LGU Vehicles, Emergency Response Vehicles, Police Patrol Cars, and Fire Trucks, During the Period of the Town Fiesta Celebration,' by Extending the Period of Implementation from the Soft Opening Until May 7"**

RESOLVED FURTHER, that the enacted ordinance be transmitted to the Office of the Municipal Mayor for appropriate executive action pursuant to Sections 54 and 55 of the Local Government Code of 1991, and thereafter to the appropriate offices for implementation in accordance with law.

APPROVED.

I HEREBY CERTIFY, in my ministerial capacity as Secretary of the Sangguniang Bayan of Tolosa, that the foregoing Resolution is a true and faithful copy, issued solely for administrative purposes with no discretion, approval, or responsibility over its content.

DR. MANNY R. MARTINEZ, RN, MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I

MOVANT:

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member/Liga President

ATTESTED:

HON. ELIZABETH S. ERACHO
Municipal Vice-Mayor
Presiding Officer

APPROVED:

HON. ERWIN C. OCAÑA
Municipal Mayor
Date: 7-14-26

Tracking No. RO-07-2026-459

Republic of the Philippines
Province of Leyte
Municipality of Tolosa

Office of the Sangguniang Bayan

SANGGUNIANG PANLALAWIGAN
RECEIVED
05 AUG 2026
PROVINCE OF LEYTE

EXCERPT FROM THE MINUTES OF THE 53RD REGULAR SESSION OF THE SANGGUNIANG BAYAN OF TOLOSA, HELD AT THE SESSION HALL ON JULY 6, 2026 AT 9:30 A.M.

PRESENT:

Hon. Elizabeth S. Eracho	- -	Municipal Vice-Mayor (Presiding Officer)
Hon. Daphne Dayner B. Roa	- -	Sangguniang Bayan Member
Hon. Purisima Z. Ocaña	- -	Sangguniang Bayan Member
Hon. Jose Mari Ildefonso C. Roa, Jr.	-	Sangguniang Bayan Member
Hon. Rolando B. Legaspi	- -	Sangguniang Bayan Member
Hon. Ireneo Rolando A. Lumbre	- -	Sangguniang Bayan Member
Hon. Manuel B. Balledo	- -	Sangguniang Bayan Member
Hon. Felicito D. Beltran III	- -	Sangguniang Bayan Member
Hon. Melanie Felisa M. Vivero	- -	Ex-Officio Member/Liga President
Hon. Catherine R. Benjamin	- -	Ex-Officio Member/SK Fed. President

Sick Leave:

Hon. Rouen Angely M. Tubongbanua	-	Sangguniang Bayan Member

ORDINANCE NO. 11
Series of 2026

AN ORDINANCE AMENDING SECTIONS 1 AND 2 OF MUNICIPAL ORDINANCE NO. 13, SERIES OF 2025, ENTITLED: "AN ORDINANCE DECLARING THE TEMPORARY CLOSURE OF STREETS WITHIN THE PERIMETER OF THE MUNICIPAL TOWN PLAZA, PARTICULARLY THE CORNER OF SAN MIGUEL STREET AND ROMUALDEZ STREET, CORNER OF IMELDA LANE AND M. VIVERO STREET, SAN MIGUEL STREET AND MABINI STREET, CORNER OF SAN MIGUEL STREET AND M. VIVERO STREET, AND CORNER OF IMELDA LANE AND M. VIVERO STREET, TO ALL FORMS OF MOTORIZED VEHICLES AND PEDICABS FROM 5:00 O'CLOCK IN THE AFTERNOON (5:00 P.M.) UNTIL 12:00 O'CLOCK MIDNIGHT (12:00 M.N.), EXCEPT OFFICIAL LGU VEHICLES, EMERGENCY RESPONSE VEHICLES, POLICE PATROL CARS, AND FIRE TRUCKS, DURING THE PERIOD OF THE TOWN FIESTA CELEBRATION," BY EXTENDING THE PERIOD OF IMPLEMENTATION FROM THE SOFT OPENING OF THE FIESTA CELEBRATION TO MAY 7 OF EACH YEAR

Authored and Sponsored by:
HON. MELANIE FELISA M. VIVERO

WHEREAS, Section 21 of the Local Government Code of 1991 states that a local government unit may, pursuant to an ordinance, permanently or temporarily close or open any local road, alley, park, or square falling within its jurisdiction;

HON. DAPHNE DAYNER B. ROA, Sangguniang Bayan Member
HON. PURISIMA Z. OCAÑA, Sangguniang Bayan Member
HON. JOSE MARI ILDEFONSO C. ROA, JR., Sangguniang Bayan Member
HON. ROLANDO B. LEGASPI, Sangguniang Bayan Member
HON. IRENEO ROLANDO A. LUNBRE, Sangguniang Bayan Member
HON. MANUEL B. BALLEDO, Sangguniang Bayan Member
HON. FELICITO D. BELTRAN III, Sangguniang Bayan Member
HON. ROUEN ANGELY M. TUBONGBANUA, Sangguniang Bayan Member (SICK LEAVE)
HON. MELANIE FELISA M. VIVERO, Ex-Officio Member, Liga President
HON. CATHERINE R. BENJAMIN, Ex-Officio Member, SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN.(PH,US), MPRM.
Secretary to the Sangguniang Bayan

WHEREAS, the annual celebration of Tolosa Day is traditionally celebrated in the months of April and May where a series of socio-cultural and socio-economic activities take place in the Municipal Town Plaza;

WHEREAS, these activities mainly aims to promote and preserve the culture and traditions of Tolosanos, establish an avenue to introduce our local delicacies and support our local artisans and entrepreneurs, and to gather the community in one venue to celebrate the vibrant culture of the town of Tolosa;

WHEREAS, it is deemed necessary to temporary close roads to vehicular traffic to ensure the safety of both the motorists and pedestrians, and to assure the public of an organized and orderly series of activities relevant to Tolosa Day Celebration;

NOW, THEREFORE, be it ordained by the Sangguniang Bayan of the Municipality of Tolosa in session assembled that:

Section 1. Title. – This Ordinance shall be known as **"An Ordinance Amending Sections 1 and 2 of Municipal Ordinance No. 13, Series of 2025, Entitled: "An Ordinance Declaring The Temporary Closure of Streets Within the Perimeter of the Municipal Town Plaza, Particularly the Corner of San Miguel Street and Romualdez Street, Corner of Imelda Lane and M. Vivero Street, San Miguel Street and Mabini Street, Corner of San Miguel Street and M. Vivero Street, and Corner of Imelda Lane and M. Vivero Street, to All Forms of Motorized Vehicles and Pedicabs from 5:00 O'clock in the Afternoon (5:00 P.M.) Until 12:00 O'clock Midnight (12:00 M.N.), Except Official LGU Vehicles, Emergency Response Vehicles, Police Patrol Cars, and Fire Trucks, During The Period of the Town Fiesta Celebration," By Extending the Period of Implementation from the Soft Opening of the Fiesta Celebration to May 7 of each year"**

Section 2. Scope. – Authority is hereby given for the temporary closure of streets within the perimeter square of the Municipal Town Plaza **(Corner of San Miguel And Romualdez St.; Corner of Imelda Lane And M. Vivero St.; San Miguel And Mabini St.; Corner of San Miguel And M. Vivero St.; Corner of Imelda Lane and M. Vivero St.) From Any Form of Motorized Vehicles and Pedicabs Starting from 5:00 PM to 12:00 MN** for the duration of the Grand Opening Activities to the last day of the activities relevant to the Tolosa Day Celebration to ensure the safety of residents and tourists, as well as the orderliness of the activities.

Exemption is hereby granted to LGU Official vehicles, emergency transport vehicles, police mobile patrol vehicles, and fire trucks.

Section 3. Traffic Management and Safety. To ensure the safety of both motorists and pedestrians, precautionary signages must be installed in the area. All necessary measures shall be taken to minimize disruption to both residents and businesses. Relevant authorities shall work closely to implement traffic diversions and provide alternative routes during the closure periods. Assigned personnel must direct traffic any time of the day and night.

Scope:

- From Soft Opening to May 7
- Entrance for all churchgoers will be on Osmeña and Burgos Streets
- Designated Parking for all Visitors will be along M. Vivero St. in between, Imelda Lane and San Miguel St.

Section 4. Separability. Should any provision of the ordinance be subsequently declared unconstitutional or invalid, the other portion not so declared shall remain in full force and effect.

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN.(PH,US), MPRM.
Secretary to the Sangguniang Bayan

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member

HON. JOSE MARI ALDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROLANDO P. LLAGASPI
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUNBRE
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
(SICK LEAVE)
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member
Liga President

HON. CATHERINE R. BENJAMIN
Ex-Officio Member
SK Federation President

Section 5. Effectivity. This Ordinance shall take effect immediately upon its approval in accordance to law.

ENACTED, this **6TH** day of **July, 2026**, at Tolosa, Leyte.

DR. MANNY R. MARTINEZ, RN, MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I

ATTESTED:

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor
Presiding Officer

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member

HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROLANDO B. LEGASPI
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

(Sick Leave)
HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member/Liga President

HON. CATHERINE R. BENJAMIN
Ex-Officio Member/SK Fed. President

APPROVED:

HON. ERWIN C. OCAÑA
Municipal Mayor
Date: 08-03-2026

Republic of the Philippines
Province of Leyte
Municipality of Tolosa

Office of the Sangguniang Bayan

MINUTES OF THE 53RD REGULAR SESSION OF THE SANGGUNIANG BAYAN OF TOLOSA, LEYTE, HELD AT THE SESSION HALL, ON JULY 6, 2026 AT 9:30 A.M.

PRESENT:

Hon. Elizabeth S. Eracho	-	Municipal Vice-Mayor (Presiding Officer)
Hon. Daphne Dayner B. Roa	-	Sangguniang Bayan Member
Hon. Purisima Z. Ocaña	-	Sangguniang Bayan Member
Hon. Jose Mari Ildefonso C. Roa, Jr.	-	Sangguniang Bayan Member
Hon. Rolando B. Legaspi	-	Sangguniang Bayan Member
Hon. Ireneo Rolando A. Lumbre	-	Sangguniang Bayan Member
Hon. Manuel B. Balledo	-	Sangguniang Bayan Member
Hon. Felicito D. Beltran III	-	Sangguniang Bayan Member
Hon. Melanie Felisa M. Vivero	-	Ex-Officio Member/Liga President
Hon. Catherine Robis Benjamin	-	Ex-Officio Member/SK Fed. President

ABSENT:

Hon. Rouen Angely M. Tubongbanua	-	Sangguniang Bayan Member

CALL TO ORDER. - The 53rd Regular Session of the 12th Sangguniang Bayan of the Municipality of Tolosa was formally convened on July 06, 2026, at exactly 9:30 o'clock in the morning at the Sangguniang Bayan Session Hall. The proceedings were not simultaneously broadcast live through the official Facebook page of the Legislative Branch due technical problems arised before the session commenced.

The session was presided over by Hon. Elizabeth Saito Eracho, RCE. Hon. Eracho officially declared the session open and welcomed all members of the Sanggunian, department representatives, guests, and members of the public who were present physically and virtually during the conduct of the session. She likewise encouraged the members to maintain order, professionalism, and productive deliberation throughout the legislative proceedings.

NATIONAL ANTHEM, INVOCATION, AND MUNICIPAL HYMN. - As part of the ceremonial opening of the session, all members and attendees rose for the singing of the Philippine National Anthem as an expression of patriotism and respect to the Republic of the Philippines.

Thereafter, an invocation was rendered through a computer-generated prayer, which provided the members with a solemn moment of reflection, thanksgiving, and spiritual guidance prior to the commencement of official legislative business. The invocation emphasized wisdom, unity, integrity, and public service in the discharge of their respective duties as public officials.

The ceremonial opening concluded with the singing of the official municipal hymn entitled "Hymno han Tolosa," symbolizing unity, pride, and commitment to the continued progress and development of the Municipality of Tolosa.

ROLL CALL. - The Secretary to the Sangguniang Bayan, Dr. Manny R. Martinez, conducted the roll call to determine the presence of a quorum. The following members were recorded present:

PRESENT:

- Hon. Elizabeth Saito Eracho, RCE. – Vice Mayor
- Hon. Daphne Dayner Babar Roa – SB Member
- Hon. Purisima Zabala Ocaña, LPT– SB Member
- Hon. Jose Mari Ildefonso C. Roa, Jr. – SB Member
- Hon. Rolando Baylon Legaspi – SB Member
- Hon. Ireneo Rolando A. Lumbre – SB Member

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member

HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROLANDO B. LEGASPI
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member
(ABSENT)

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member
Liga President

HON. CATHERINE R. BENJAMIN
Ex-Officio Member
SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN.(PH,US), MPRM.
Secretary to the Sangguniang Bayan

- Hon. Manuel Bolito Balledo – SB Member
- Hon. Felicito Dela Cruz Beltran III – SB Member
- Hon. Melanie Felisa Merida Vivero – LNB President
- Hon. Catherine Robis Benjamin – PPSK President

ABSENT:

- Hon. Rouen Angely Marcial Tubongbanua – SB Member

After determining the attendance of the members, the Presiding Chair declared that a quorum was duly established, there being a majority of members present. Consequently, the session proceeded in accordance with the approved Rules of Procedure of the Sangguniang Bayan.

The Presiding Officer likewise acknowledged the presence of members attending through virtual participation and recognized the same as valid attendance consistent with the applicable rules adopted by the body regarding remote participation during official sessions.

APPROVAL OF THE MINUTES OF THE PREVIOUS SESSION. - As part of the regular order of business, the body proceeded to the consideration and approval of the Minutes of the Previous Session.

To expedite the proceedings, Hon. Catherine Robis Benjamin moved for the suspension of the reading of the minutes, citing that copies of the same had already been furnished and circulated in advance to all members of the Sanggunian for their review, verification, and possible corrections prior to the session.

In support of the motion, it was emphasized that the Office of the Secretary to the Sangguniang Bayan regularly distributes the draft minutes through official online channels every Wednesday before the scheduled regular session, thereby providing ample opportunity for all members to carefully examine the contents and ensure the accuracy of the recorded proceedings.

The motion to suspend the reading of the minutes was duly seconded by all members present. There being no objection from the body, the Presiding Chair declared the motion unanimously approved. Accordingly, the reading of the minutes was dispensed with, and the Minutes of the Previous Session were officially approved and adopted by the Sanggunian.

REFERENCE OF BUSINESS:

1. **Letter Request of the Local Chief Executive for a Resolution Requesting Financial Assistance from Tingog Partylist through Representative, Hon. Yedda Marie K. Romualdez, for the Improvement of the Emergency Operation Center in the Amount of Five Million Pesos (Php 5,000,000.00) in the Municipality of Tolosa, Leyte.**

The Presiding Officer recognized the communication from the Local Chief Executive requesting the approval of a resolution seeking financial assistance from Tingog Partylist through Representative Hon. Yedda Marie K. Romualdez for the improvement of the Municipal Emergency Operation Center.

Hon. Rolando B. Legaspi moved for the urgent approval of the proposed resolution considering the necessity of immediately securing funding for the project.

Before the body acted on the motion, Hon. Jose Mari Ildefonso C. Roa, Jr. moved for the suspension of the rules to allow the immediate consideration of the measure. Hon. Melanie Felisa M. Vivero subsequently moved for the suspension of the rules, which was duly seconded.

The Presiding Officer opened the floor for questions, comments, or objections. There being none, the motion for the suspension of the rules was unanimously approved. Thereafter, upon motion duly made and seconded, the proposed resolution was unanimously approved by the members present.

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member

HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROLANDO B. LEGASPI
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member
Liga President

HON. CATHERINE R. BENJAMIN
Ex-Officio Member
SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN.(PH,US), MPRM.
Secretary to the Sangguniang Bayan

THIRD READING:

1. **An Ordinance Amending Sections 1 and 2 of Municipal Ordinance No. 13, Series of 2025, Entitled: "An Ordinance Declaring the Temporary Closure of Streets Within the Perimeter of the Municipal Town Plaza, Particularly the Corner of San Miguel Street and Romualdez Street, Corner of Imelda Lane and M. Vivero Street, San Miguel Street and Mabini Street, Corner of San Miguel Street and M. Vivero Street, and Corner of Imelda Lane and M. Vivero Street, to All Forms of Motorized Vehicles and Pedicabs from 5:00 O'Clock in the Afternoon (5:00 P.M.) Until 12:00 O'Clock Midnight (12:00 M.N.), Except Official LGU Vehicles, Emergency Response Vehicles, Police Patrol Cars, and Fire Trucks, During the Period of the Town Fiesta Celebration," by Extending the Period of Implementation from the Soft Opening Until May 7.**

The proposed amendatory ordinance, authored by Hon. Melanie Felisa M. Vivero, was taken up on Third Reading for final consideration. Upon certification that the requirements for Third Reading had been complied with, the Presiding Officer called for the vote of the body.

There being no objection, the ordinance was unanimously approved by all members present. Accordingly, the ordinance was declared enacted, thereby amending Sections 1 and 2 of Municipal Ordinance No. 13, Series of 2025 by extending the implementation period of the temporary road closure from the soft opening until May 7 during the Municipal Town Fiesta celebration.

RESOLUTION NO. 07-138-2026

A RESOLUTION APPROVING ON THIRD AND FINAL READING AND ENACTING AN ORDINANCE AMENDING SECTIONS 1 AND 2 OF MUNICIPAL ORDINANCE NO. 13, SERIES OF 2025, ENTITLED: "AN ORDINANCE DECLARING THE TEMPORARY CLOSURE OF STREETS WITHIN THE PERIMETER OF THE MUNICIPAL TOWN PLAZA, PARTICULARLY THE CORNER OF SAN MIGUEL STREET AND ROMUALDEZ STREET, CORNER OF IMELDA LANE AND M. VIVERO STREET, SAN MIGUEL STREET AND MABINI STREET, CORNER OF SAN MIGUEL STREET AND M. VIVERO STREET, AND CORNER OF IMELDA LANE AND M. VIVERO STREET, TO ALL FORMS OF MOTORIZED VEHICLES AND PEDICABS FROM 5:00 O'CLOCK IN THE AFTERNOON (5:00 P.M.) UNTIL 12:00 O'CLOCK MIDNIGHT (12:00 M.N.), EXCEPT OFFICIAL LGU VEHICLES, EMERGENCY RESPONSE VEHICLES, POLICE PATROL CARS, AND FIRE TRUCKS, DURING THE PERIOD OF THE TOWN FIESTA CELEBRATION," BY EXTENDING THE PERIOD OF IMPLEMENTATION FROM THE SOFT OPENING UNTIL MAY 7

WHEREAS, the proposed amendatory ordinance was duly introduced, read on First Reading, referred to the appropriate committee, deliberated upon, and approved on Second Reading by the Sangguniang Bayan of Tolosa, Leyte, in accordance with the applicable provisions of the Local Government Code of 1991 and the Internal Rules of Procedure of the Sangguniang Bayan;

WHEREAS, the Sangguniang Bayan finds that the proposed amendment is necessary to effectively regulate vehicular traffic, preserve public order, promote public safety, and ensure the orderly conduct of activities associated with the celebration of the Municipal Fiesta;

WHEREAS, after due deliberation, the Sangguniang Bayan has determined that the proposed ordinance is a valid exercise of the Municipality's police power and is consistent with the constitutional mandate to promote the general welfare of its inhabitants.

NOW, THEREFORE, on motion of **Hon. Melanie Felisa M. Vivero**, duly seconded unanimously by all the Members present, **BE IT RESOLVED**, as it is hereby resolved by the Sangguniang Bayan of Tolosa, Leyte, assembled in session, to **APPROVE ON THIRD AND FINAL READING AND ENACT** the ordinance entitled:

HON. DAPHNE DAYNER B. ROA, Sangguniang Bayan Member
HON. MANUEL B. BALLEDO, Sangguniang Bayan Member
HON. PURISIMA Z. OCAÑA, Sangguniang Bayan Member
HON. FELICITO E. BELTRAN III, Sangguniang Bayan Member
HON. JOSE MARI ILDEFONSO C. ROA, JR., Sangguniang Bayan Member
HON. ROUEN ANGELY M. TUBONGBANUA, Sangguniang Bayan Member
HON. ROLANDO P. LECASPI, Sangguniang Bayan Member
HON. MELANIE FELISA M. VIVERO, Ex-Officio Member, Liga President
HON. IRENEO ROLANDO A. LUMBRE, Sangguniang Bayan Member
HON. CATHERINE R. BENJAMIN, Ex-Officio Member, SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN.(PH,US), MPRM.
Secretary to the Sangguniang Bayan

"An Ordinance Amending Sections 1 and 2 of Municipal Ordinance No. 13, Series of 2025, Entitled: 'An Ordinance Declaring the Temporary Closure of Streets Within the Perimeter of the Municipal Town Plaza, Particularly the Corner of San Miguel Street and Romualdez Street, Corner of Imelda Lane and M. Vivero Street, San Miguel Street and Mabini Street, Corner of San Miguel Street and M. Vivero Street, and Corner of Imelda Lane and M. Vivero Street, to All Forms of Motorized Vehicles and Pedicabs from 5:00 O'Clock in the Afternoon (5:00 P.M.) Until 12:00 O'Clock Midnight (12:00 M.N.), Except Official LGU Vehicles, Emergency Response Vehicles, Police Patrol Cars, and Fire Trucks, During the Period of the Town Fiesta Celebration,' by Extending the Period of Implementation from the Soft Opening Until May 7"

RESOLVED FURTHER, that the enacted ordinance be transmitted to the Office of the Municipal Mayor for appropriate executive action pursuant to Sections 54 and 55 of the Local Government Code of 1991, and thereafter to the appropriate offices for implementation in accordance with law.

APPROVED.

ORDINANCE NO. 11
Series of 2026

AN ORDINANCE AMENDING SECTIONS 1 AND 2 OF MUNICIPAL ORDINANCE NO. 13, SERIES OF 2025, ENTITLED: "AN ORDINANCE DECLARING THE TEMPORARY CLOSURE OF STREETS WITHIN THE PERIMETER OF THE MUNICIPAL TOWN PLAZA, PARTICULARLY THE CORNER OF SAN MIGUEL STREET AND ROMUALDEZ STREET, CORNER OF IMELDA LANE AND M. VIVERO STREET, SAN MIGUEL STREET AND MABINI STREET, CORNER OF SAN MIGUEL STREET AND M. VIVERO STREET, AND CORNER OF IMELDA LANE AND M. VIVERO STREET, TO ALL FORMS OF MOTORIZED VEHICLES AND PEDICABS FROM 5:00 O'CLOCK IN THE AFTERNOON (5:00 P.M.) UNTIL 12:00 O'CLOCK MIDNIGHT (12:00 M.N.), EXCEPT OFFICIAL LGU VEHICLES, EMERGENCY RESPONSE VEHICLES, POLICE PATROL CARS, AND FIRE TRUCKS, DURING THE PERIOD OF THE TOWN FIESTA CELEBRATION," BY EXTENDING THE PERIOD OF IMPLEMENTATION FROM THE SOFT OPENING OF THE FIESTA CELEBRATION TO MAY 7 OF EACH YEAR

Authored and Sponsored by:
HON. MELANIE FELISA M. VIVERO

WHEREAS, Section 21 of the Local Government Code of 1991 states that a local government unit may, pursuant to an ordinance, permanently or temporarily close or open any local road, alley, park, or square falling within its jurisdiction;

WHEREAS, the annual celebration of Tolosa Day is traditionally celebrated in the months of April and May where a series of socio-cultural and socio-economic activities take place in the Municipal Town Plaza;

WHEREAS, these activities mainly aims to promote and preserve the culture and traditions of Tolosanos, establish an avenue to introduce our local delicacies and support our local artisans and entrepreneurs, and to gather the community in one venue to celebrate the vibrant culture of the town of Tolosa;

WHEREAS, it is deemed necessary to temporary close roads to vehicular traffic to ensure the safety of both the motorists and pedestrians, and to assure the public of an organized and orderly series of activities relevant to Tolosa Day Celebration;

NOW, THEREFORE, be it ordained by the Sangguniang Bayan of the Municipality of Tolosa in session assembled that:

Section 1. Title. – This Ordinance shall be known as **"An Ordinance Amending Sections 1 and 2 of Municipal Ordinance No. 13, Series of 2025, Entitled: "An Ordinance**

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. ROLANDO B. LEGASPI
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member
Liga President

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. CATHERINE T. BENJAMIN
Ex-Officio Member
SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN.(PH,US), MPRM.
Secretary to the Sangguniang Bayan

Declaring The Temporary Closure of Streets Within the Perimeter of the Municipal Town Plaza, Particularly the Corner of San Miguel Street and Romualdez Street, Corner of Imelda Lane and M. Vivero Street, San Miguel Street and Mabini Street, Corner of San Miguel Street and M. Vivero Street, and Corner of Imelda Lane and M. Vivero Street, to All Forms of Motorized Vehicles and Pedicabs from 5:00 O'clock in the Afternoon (5:00 P.M.) Until 12:00 O'clock Midnight (12:00 M.N.), Except Official LGU Vehicles, Emergency Response Vehicles, Police Patrol Cars, and Fire Trucks, During The Period of the Town Fiesta Celebration," By Extending the Period of Implementation from the Soft Opening of the Fiesta Celebration to May 7 of each year"

Section 2. Scope. – Authority is hereby given for the temporary closure of streets within the perimeter square of the Municipal Town Plaza **(Corner of San Miguel And Romualdez St.; Corner of Imelda Lane And M. Vivero St.; San Miguel And Mabini St.; Corner of San Miguel And M. Vivero St.; Corner of Imelda Lane and M. Vivero St.) From Any Form of Motorized Vehicles and Pedicabs Starting from 5:00 PM to 12:00 MN** for the duration of the Grand Opening Activities to the last day of the activities relevant to the Tolosa Day Celebration to ensure the safety of residents and tourists, as well as the orderliness of the activities.

Exemption is hereby granted to LGU Official vehicles, emergency transport vehicles, police mobile patrol vehicles, and fire trucks.

Section 3. Traffic Management and Safety. To ensure the safety of both motorists and pedestrians, precautionary signages must be installed in the area. All necessary measures shall be taken to minimize disruption to both residents and businesses. Relevant authorities shall work closely to implement traffic diversions and provide alternative routes during the closure periods. Assigned personnel must direct traffic any time of the day and night.

Scope:

- From Soft Opening to May 7
- Entrance for all churchgoers will be on Osmeña and Burgos Streets
- Designated Parking for all Visitors will be along M. Vivero St. in between, Imelda Lane and San Miguel St.

Section 4. Separability. Should any provision of the ordinance be subsequently declared unconstitutional or invalid, the other portion not so declared shall remain in full force and effect.

Section 5. Effectivity. This Ordinance shall take effect immediately upon its approval in accordance to law.

ENACTED, this **6TH** day of **July, 2026**, at Tolosa, Leyte.

OTHER MATTERS:

1. **Follow-up on the Liquidation and Utilization Report for the Municipal Fiesta Celebration**

Hon. Felicito D. Beltran III followed up the status of the liquidation and utilization report of the Executive Branch relative to the recent Municipal Fiesta celebration. In response, Dr. Manny R. Martinez informed the body that the Office of the Sangguniang Bayan had not yet received the required liquidation and utilization report. He further reported that two (2) follow-up letters had already been transmitted to the Executive Department requesting the submission of the said report.

Thereafter, Hon. Felicito D. Beltran III requested that another follow-up letter be sent to the Executive Branch and that the matter be entered into the records of the Sangguniang Bayan. The body noted the request, and another follow-up letter was directed to be issued accordingly.

2. **Request for Submission of the Annual Tourism Development Plan**

Hon. Daphne Dayner B. Roa requested that a formal letter be sent to the Municipal Mayor's Office (MMO), through Ms. Aibelle Cay Yepez, to follow up the submission of the Municipality's Annual Tourism Development Plan.

HON. DAPHNE DAYNER B. ROA, Sangguniang Bayan Member
HON. MANUEL B. BALLEDO, Sangguniang Bayan Member
HON. PURISIMA Z. OCAÑA, Sangguniang Bayan Member
HON. FELICITO D. BELTRAN III, Sangguniang Bayan Member
HON. JOSE MARI ILDEFONSO C. ROA, JR., Sangguniang Bayan Member
HON. ROUEN ANGELY M. TUBONGBANUA, Sangguniang Bayan Member
HON. ROLANDO P. PEGASPI, Sangguniang Bayan Member
HON. MELANIE FELISA M. VIVERO, Ex-Officio Member, Liga President
HON. IRENEO ROLANDO A. LUMBRE, Sangguniang Bayan Member
HON. CATHERINE R. BENJAMIN, Ex-Officio Member, SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN.(PH,US), MPRM.
Secretary to the Sangguniang Bayan

It was emphasized that the submission of the Annual Tourism Development Plan is required under Municipal Ordinance No. 4. Accordingly, the body directed the Office of the Sangguniang Bayan to transmit a formal communication reminding the concerned office to comply with the requirements of the ordinance and submit the prescribed annual plan.

3. Update on the Liquidation Report

The Secretary informed the body that, to date, no liquidation report has been submitted to the Office of the Sangguniang Bayan. In response, Hon. Legaspi manifested that he would personally follow up the submission of the required report. Hon. Beltran emphasized that the proposed communication would already be the third (3rd) follow-up letter to be sent to the concerned office and suggested that it be signed by Hon. Legaspi. There being no objection, the body agreed to send the said letter.

Follow-up on the Annual Tourism Report Hon. Daphne Dayner Roa reminded the body of the pending Annual Tourism Report and requested that a follow-up be made with the concerned office to facilitate its submission to the Sangguniang Bayan.

Referral of Budget Matters

Budget-related matters referred by the Sangguniang Bayan were endorsed to the Committee on Appropriations, chaired by Hon. Rolando B. Legaspi, for committee deliberation and appropriate action.

ADJOURNMENT. - There being no other matters left for deliberation, Hon. Jose Mari Ildefonso C. Roa, Jr. moved for the adjournment of the session. With no objections raised from the members, the Presiding Chair, Hon. Elizabeth Saito Eracho, RCE., formally declared the session adjourned at 10:45 in the morning.

Prepared by:

DR. MANNY R. MARTINEZ, RN., MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I

ATTESTED:

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor
Presiding Officer

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member

HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROLANDO B. LEGASPI
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

(Absent)
HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member/Liga President

HON. CATHERINE R. BENJAMIN
Ex-Officio Member/SK Fed. President

Republic of the Philippines
Province of Leyte
Municipality of Tolosa

Office of the Sangguniang Bayan

CERTIFICATION

TO WHOM THIS MAY CONCERN:

This is to **CERTIFY** that pursuant to paragraph (a) of Article 114 of RA 7160 Posting of **Ordinance 11, Series of 2026, AN ORDINANCE AMENDING SECTIONS 1 AND 2 OF MUNICIPAL ORDINANCE NO. 13, SERIES OF 2025, ENTITLED: "AN ORDINANCE DECLARING THE TEMPORARY CLOSURE OF STREETS WITHIN THE PERIMETER OF THE MUNICIPAL TOWN PLAZA, PARTICULARLY THE CORNER OF SAN MIGUEL STREET AND ROMUALDEZ STREET, CORNER OF IMELDA LANE AND M. VIVERO STREET, SAN MIGUEL STREET AND MABINI STREET, CORNER OF SAN MIGUEL STREET AND M. VIVERO STREET, AND CORNER OF IMELDA LANE AND M. VIVERO STREET, TO ALL FORMS OF MOTORIZED VEHICLES AND PEDICABS FROM 5:00 O'CLOCK IN THE AFTERNOON (5:00 P.M.) UNTIL 12:00 O'CLOCK MIDNIGHT (12:00 M.N.), EXCEPT OFFICIAL LGU VEHICLES, EMERGENCY RESPONSE VEHICLES, POLICE PATROL CARS, AND FIRE TRUCKS, DURING THE PERIOD OF THE TOWN FIESTA CELEBRATION," BY EXTENDING THE PERIOD OF IMPLEMENTATION FROM THE SOFT OPENING OF THE FIESTA CELEBRATION TO MAY 7 OF EACH YEAR**, was posted in three (3) conspicuous places, and the undersigned has complied the said provision last July 27, 2026.

This **Certification** is issued in compliance of Article 114 of RA 7160.

Given this **4th** day of **August 2026.**

DR. MANNY R. MARTINEZ, RN, MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I

Republic of the Philippines
Province of Leyte
Municipality of Tolosa

Office of the Sangguniang Bayan

ATTENDANCE SHEET

53RD Regular Session of the 12th Sangguniang Bayan | **SB Session Hall** Venue | **July 6, 2026** Date

No.	Name	Designation	Signature
1	Hon. Elizabeth S. Eracho, RCE.	Municipal Vice-Mayor (Presiding Officer)	
2	Hon. Daphne Dayner B. Roa	Municipal Councilor	
3	Hon. Purisima Z. Ocaña	Municipal Councilor	
4	Hon. Jose Mari Ildefonso C. Roa, Jr.	Municipal Councilor	
5	Hon. Rolando B. Legaspi	Municipal Councilor	
6	Hon. Ireneo Rolando A. Lumbre	Municipal Councilor	
7	Hon. Manuel B. Balledo	Municipal Councilor	
8	Hon. Felicito D. Beltran III	Municipal Councilor	
9	Hon. Rouen Angely M. Tubongbanua	Municipal Councilor	**Sick Leave**
10	Hon. Melanie Felisa M. Vivero	Liga President, Ex-Officio	
11	Hon. Catherine R. Benjamin	SK Fed. President, Ex-Officio	

CERTIFICATION

I hereby **CERTIFY** that those who have signatures above, have actually attended the **53RD Regular Session** of the **12th Sangguniang Bayan** of Tolosa, Leyte, held at the SB Session Hall on July 6, 2026.

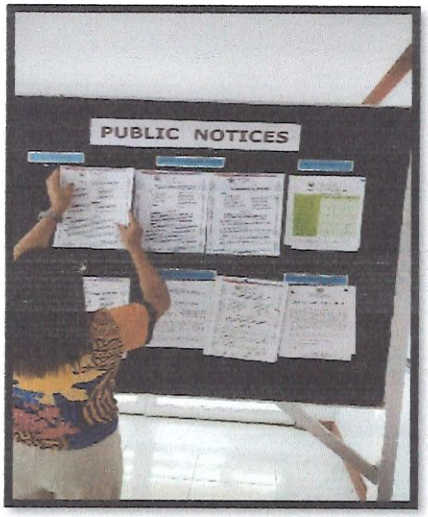
DR. MANNY R. MARTINEZ, RN, MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I

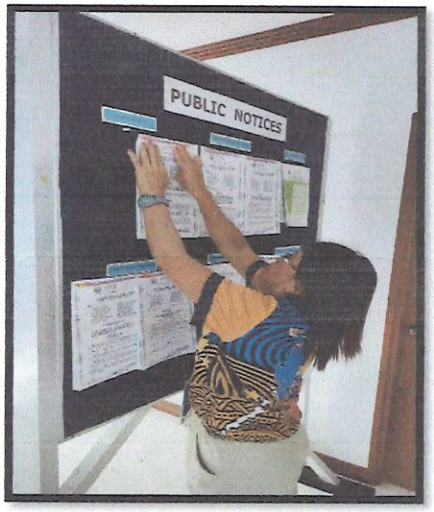
POSTING OF ORDINANCES NO. 11
Series of 2026



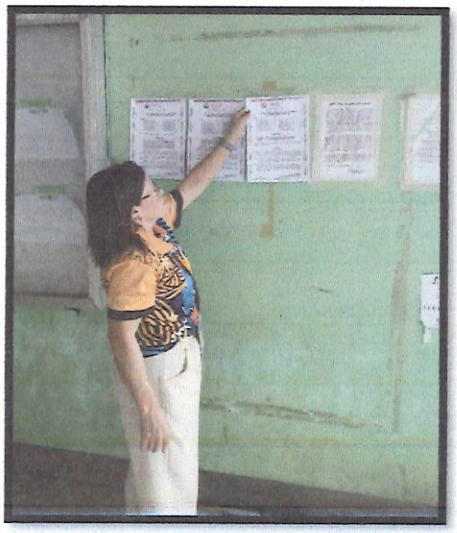


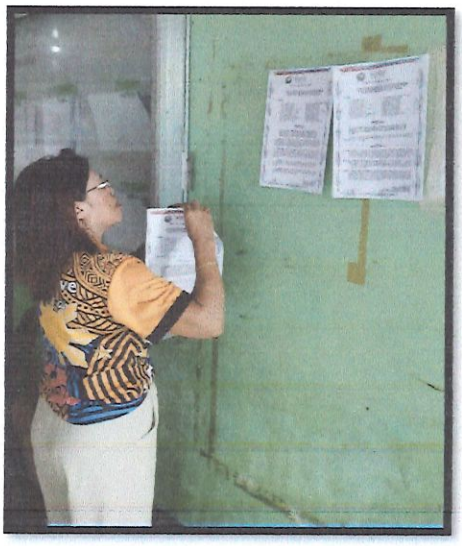
AT MUNICIPAL BUILDING





AT TOLOSA SB HALL





AT TOLOSA PUBLIC MARKET