Item No.: 07

Date: NOV 1 0 2026

Republic of the Philippines
PROVINCE OF LEYTE
Provincial Capitol
Tacloban City

-oOo-

PROVINCIAL LEGAL OFFICE

PROVINCE OF LEYTE
LEGAL OFFICE
RELEASED
By: Date: 10.30.26 Time: 9:17

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: OCT 30 2026
By:

2nd INDORSEMENT
October 1, 2026

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 13 of the Sangguniang Bayan of Tolosa, Leyte.

REVIEW/RECOMMENDATION/LEGAL OPINION:

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan under Section 22(a)(3)[1] of the Local Government Code of 1991 (R.A 7160). Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

ATTY. JOSE RAYMUND A. ACOL
Provincial Legal Officer

[1] **Section 22.** *Corporate Powers.* -
(3) To have and use a corporate seal;

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
-o0o-

OFFICE OF THE SANGGUNIANG PANLALAWIGAN

PROVINCIAL LEGAL OFFICE
RECEIVED
By: [signature] Time: 9:17
Date: 8.9.26

1ST INDORSEMENT
11 August 2026

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Ordinance No. 13**, series of **2026** of the **Municipality of Tolosa, Leyte**, entitled: **An Ordinance prohibiting the unauthorized use of official barangay logos, seals, and emblems within the Municipality of Tolosa, Leyte for personal, political, commercial, or private purposes, prescribing guidelines for their proper use, providing penalties for violations, and for other purposes.**

FLORINDA JILL S. UYVICO
Secretary to the Sanggunian

Republic of the Philippines
Province of Leyte
Municipality of Tolosa

Office of the Sangguniang Bayan

SANGGUNIANG PANLALAWIGAN
RECEIVED
10 AUG 2026
PROVINCE OF LEYTE

1st Endorsement

August 6, 2026

Respectfully forwarded to the Sangguniang Panlalawigan, Province of Leyte, Municipality of Palo, the herein attached **RESOLUTION NO. 07-144-2026**, **Re: A RESOLUTION APPROVING AND ENACTING MUNICIPAL ORDINANCE NO. 13, SERIES OF 2026, ENTITLED: "AN ORDINANCE PROHIBITING THE UNAUTHORIZED USE OF OFFICIAL BARANGAY LOGOS, SEALS, AND EMBLEMS WITHIN THE MUNICIPALITY OF TOLOSA, LEYTE FOR PERSONAL, POLITICAL, COMMERCIAL, OR PRIVATE PURPOSES, PRESCRIBING GUIDELINES FOR THEIR PROPER USE, PROVIDING PENALTIES FOR VIOLATIONS, AND FOR OTHER PURPOSES"**, Attendance of Regular Session and Certification of Posting.

For review and approval.

Issued this **6th** day of **August 2026** at Tolosa, Leyte, Philippines.

Please acknowledge receipt hereof.

DR. MANNY R. MARTINEZ, RN, MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I

Republic of the Philippines
Province of Leyte
Municipality of Tolosa

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 55TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF TOLOSA, HELD AT THE SESSION HALL ON JULY 20, 2026 AT 9:30 A.M.

PRESENT:

Hon. Elizabeth S. Eracho - -	Municipal Vice-Mayor (Presiding Officer)
Hon. Daphne Dayner B. Roa - -	Sangguniang Bayan Member
Hon. Purisima Z. Ocaña - -	Sangguniang Bayan Member
Hon. Jose Mari Ildefonso C. Roa, Jr. -	Sangguniang Bayan Member
Hon. Rolando B. Legaspi - -	Sangguniang Bayan Member
Hon. Ireneo Rolando A. Lumbre- -	Sangguniang Bayan Member
Hon. Manuel B. Balledo - -	Sangguniang Bayan Member
Hon. Felicito D. Beltran III - -	Sangguniang Bayan Member
Hon. Rouen Angely M. Tubongbanua-	Sangguniang Bayan Member
Hon. Melanie Felisa M. Vivero- -	Ex-Officio Member/Liga President
Hon. Catherine R. Benjamin - -	Ex-Officio Member/SK Fed. President/ OIC-Municipal Mayor

RESOLUTION NO. 07-144-2026

A RESOLUTION APPROVING AND ENACTING MUNICIPAL ORDINANCE NO. 13, SERIES OF 2026, ENTITLED: "AN ORDINANCE PROHIBITING THE UNAUTHORIZED USE OF OFFICIAL BARANGAY LOGOS, SEALS, AND EMBLEMS WITHIN THE MUNICIPALITY OF TOLOSA, LEYTE FOR PERSONAL, POLITICAL, COMMERCIAL, OR PRIVATE PURPOSES, PRESCRIBING GUIDELINES FOR THEIR PROPER USE, PROVIDING PENALTIES FOR VIOLATIONS, AND FOR OTHER PURPOSES"

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the *Local Government Code of 1991*, grants local government units the authority to exercise such powers as are necessary, appropriate, or incidental for their efficient and effective governance and those essential to the promotion of the general welfare;

WHEREAS, Section 447(a)(1)(i) of the same Code empowers the Sangguniang Bayan to enact ordinances, approve resolutions, and adopt measures necessary for the efficient and effective governance of the Municipality;

WHEREAS, the official logos, seals, and emblems of the barangays within the Municipality of Tolosa are official government insignia that embody their authority, identity, and corporate existence, and therefore merit protection against unauthorized, improper, or misleading use;

WHEREAS, the unauthorized reproduction, alteration, display, or use of official barangay logos, seals, and emblems for personal, political, commercial, or other private purposes undermines the integrity of local government institutions, creates public confusion as to official authority or endorsement, and is prejudicial to the public interest;

WHEREAS, there is a compelling necessity to establish a uniform municipal policy governing the proper use, reproduction, and display of official barangay logos, seals, and emblems to preserve their official character and ensure that they are utilized only for lawful and duly authorized governmental purposes;

Tracking No. RO-07-2026-1165

NOW, THEREFORE, on motion of Hon. Melanie Felisa M. Vivero, duly seconded unanimously, BE IT RESOLVED, as it is hereby resolved by the **Sangguniang Bayan of the Municipality of Tolosa, Leyte**, in session duly assembled, to **approve and enact**, as it is hereby approved and enacted, **Municipal Ordinance No. 13, Series of 2026**, entitled:

> **"AN ORDINANCE PROHIBITING THE UNAUTHORIZED USE OF OFFICIAL BARANGAY LOGOS, SEALS, AND EMBLEMS WITHIN THE MUNICIPALITY OF TOLOSA, LEYTE FOR PERSONAL, POLITICAL, COMMERCIAL, OR PRIVATE PURPOSES, PRESCRIBING GUIDELINES FOR THEIR PROPER USE, PROVIDING PENALTIES FOR VIOLATIONS, AND FOR OTHER PURPOSES"**

RESOLVED, FURTHER, that copies of this Resolution and the approved Municipal Ordinance be furnished to the Office of the Municipal Mayor, all Punong Barangays of the Municipality of Tolosa, the Department of the Interior and Local Government (DILG), and all other concerned offices and agencies for their information, guidance, and appropriate implementation.

APPROVED, this **20th** day of **July 2026**, at the Session Hall of the Sangguniang Bayan, Municipality of Tolosa, Province of Leyte

I HEREBY CERTIFY, in my ministerial capacity as Secretary of the Sangguniang Bayan of Tolosa, that the foregoing Resolution is a true and faithful copy, issued solely for administrative purposes with no discretion, approval, or responsibility over its content.

DR. MANNY R. MARTINEZ, RN, MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I

MOVANT:

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member/Liga President

ATTESTED:

HON. ELIZABETH S. ERACHO
Municipal Vice-Mayor
Presiding Officer

APPROVED:

HON. CATHERINE R. BENJAMIN
Ex-Officio Member/SK Fed. President
OIC-Municipal Mayor
Date: 7-27-26

Tracking No. RO-07-2026-965

Republic of the Philippines
Province of Leyte
Municipality of Tolosa

Office of the Sangguniang Bayan

SANGGUNIANG PANLALAWIGAN
RECEIVED
10 AUG 2026
PROVINCE OF LEYTE

EXCERPT FROM THE MINUTES OF THE 55TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF TOLOSA, HELD AT THE SESSION HALL ON JULY 20, 2026 AT 9:30 A.M.

PRESENT:

Hon. Elizabeth S. Eracho - -	Municipal Vice-Mayor (Presiding Officer)
Hon. Daphne Dayner B. Roa - -	Sangguniang Bayan Member
Hon. Purisima Z. Ocaña - -	Sangguniang Bayan Member
Hon. Jose Mari Ildefonso C. Roa, Jr. -	Sangguniang Bayan Member
Hon. Rolando B. Legaspi - -	Sangguniang Bayan Member
Hon. Ireneo Rolando A. Lumbre- -	Sangguniang Bayan Member
Hon. Manuel B. Balledo - -	Sangguniang Bayan Member
Hon. Felicito D. Beltran III - -	Sangguniang Bayan Member
Hon. Rouen Angely M. Tubongbanua-	Sangguniang Bayan Member
Hon. Melanie Felisa M. Vivero- -	Ex-Officio Member/Liga President
Hon. Catherine R. Benjamin - -	Ex-Officio Member/SK Fed. President/ OIC-Municipal Mayor

ORDINANCE NO. 13
Series of 2026

AN ORDINANCE PROHIBITING THE UNAUTHORIZED USE OF OFFICIAL BARANGAY LOGOS, SEALS, AND EMBLEMS WITHIN THE MUNICIPALITY OF TOLOSA, LEYTE FOR PERSONAL, POLITICAL, COMMERCIAL, OR PRIVATE PURPOSES, AND PROVIDING GUIDELINES FOR THEIR PROPER USE

Authored and Sponsored by:
Hon. Melanie Felisa M. Vivero

Be it Ordained by the Sangguniang Bayan of Tolosa, Leyte, in session assembled:

SECTION 1. TITLE.

This Ordinance shall be known as the "Barangay Logo, Seal, and Emblem Protection Ordinance of the Municipality of Tolosa, Leyte."

SECTION 2. DECLARATION OF POLICY

It is the policy of the Municipality of Tolosa, Leyte, to preserve, protect, and uphold the integrity, dignity, and official identity of all barangay logos, seals, and emblems within its jurisdiction, these official symbols represent the authority, programs, services, and identity of the barangays and shall not be used in any manner that may mislead the public, promote private interests, or compromise public trust.

SECTION 3. COVERAGE.

This Ordinance shall apply to all barangays, public officials, private individuals, organizations, institutions, business, and other entities operating within the Municipality of Tolosa, Leyte.

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member

HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROLANDO B. LEGASPI
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member
Liga President

HON. CATHERINE R. BENJAMIN
(OIC-MUNICIPAL MAYOR)
Ex-Officio Member
SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. METTOPHEE, RDA, RN (DH, HS), MPPM
Secretary to the Sangguniang Bayan

SECTION 4. DEFINITION OF TERMS.

For purpose of this Ordinance:

a. **Barangay Logo** – The Officially adopted graphic symbol of a barangay.

b. **Barangay Seal** – The Official Seal used to authenticate barangay documents, communications, and official transactions.

c. **Barangay Emblem** – Any officially recognized insignia, symbol, mark, or design adopted by a barangay.

d. **Unauthorized Use** – Any reproduction, publication, distribution, display, modification, or use of a barangay logo, seal, or emblem without proper authority or approval

SECTION 5. PROHIBITED ACTS.

The following acts are hereby prohibited:

a. Using any official barangay logo, seal, or emblem for personal gain or private interests;

b. Using any official barangay logo, seal, or emblem in election campaigns, partisan political activities, endorsements, campaign materials, posters, social media content, or political advertisements;

c. Using any official logo, seal, or emblem for commercial purposes, including advertisements, product promotions, business branding, sponsorships, or merchandise;

d. Reproducing, altering, modifying, distorting, or digitally manipulating any barangay logo, seal or emblem without proper authorization;

e. Using any barangay logo, seal, or emblem in a manner that falsely implies official endorsement, sponsorship, approval, or partnership by the barangay government;

f. Printing, displaying, or distributing barangay logos, seals, or emblems on materials not officially authorized by the concerned barangay or the Municipal Government.

SECTION 6. AUTHORIZED USES.

Official barangay logos, seals, and emblems may be used only for:

a. Official barangay documents, communications, reports, certifications, resolutions, ordinances and records;

b. Official barangay programs, projects, activities, and events;

c. Government-approved Information, Education, and Communication (IEC) materials;

d. Official websites, social media accounts, and communication platforms managed or authorized by the concerned barangay government;

e. Other purposes expressly authorized in writing by the concerned Punong Barangay

SECTION 7. REQUEST AND APPROVAL PROCESS.

Any individual, organization, institution, or business seeking authority to use an official barangay logo, seal, or emblem shall submit a written request to the concerned Barangay Government specifying:

a. Purpose of use;

b. Duration of use;

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. ROLANDO B. LEGASPI
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member
Liga President

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON.CATHERINE R. BENJAMIN
Ex-Officio Member
SK Federation President

(OIC-MUNICIPAL MAYOR)

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNA R. EMBRIPIOZ, CPA, MPA, LLB, MBM
Secretary to the Sangguniang Bayan

c. Intended audience or scope of use; and

d. Sample layout, design, or material where the logo, seal, or emblem will appear.

Approval shall be granted only upon written authorization from the concerned Barangay Government.

SECTION 8. MONITORING AND ENFORCEMENT.

The Municipal Government of Tolosa, through the Office of the Mayor and in coordination with the Punong Barangays, shall monitor compliance with this Ordinance and promote the proper use and protection of official barangay logos, seals, and emblems.

SECTION 9. INFORMATION AND AWARENESS CAMPAIGN.

The Municipal Government, in coordination with all barangays, shall conduct information and awareness campaigns regarding the proper use and protection of official barangay logos, seals, and emblems.

SECTION 10. SEPARABILITY CLAUSE.

If any provision of this Ordinance is declared unconstitutional or invalid, the remaining provisions not affected thereby shall continue to be in full force and effect.

SECTION 11. REPEALING CLAUSE.

All ordinances, resolutions, rules, and regulations inconsistent with this ordinance are hereby repealed, amended, or modified accordingly.

SECTION 12. EFFECTIVITY CLAUSE.

This Ordinance shall take effect fifteen (15) days after its approval and publication or posting in conspicuous places within the Municipality of Tolosa, Leyte, in accordance with law.

ENACTED this **20th** day of **July, 2026**, at the Municipality of Tolosa, Leyte.

DR. MANNY R. MARTINEZ, RN, MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I

ATTESTED:

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor
Presiding Officer

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
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Sangguniang Bayan Member

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Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member/Liga President

APPROVED:

HON. CATHERINE R. BENJAMIN
Ex-Officio Member/SK Fed. President/
OIC – Municipal Mayor
Date: 8-4-26

Republic of the Philippines
Province of Leyte
Municipality of Tolosa

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 55TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF TOLOSA, HELD AT THE SESSION HALL ON JULY 20, 2026 AT 9:30 A.M.

PRESENT:

Hon. Elizabeth S. Eracho - -	Municipal Vice-Mayor (Presiding Officer)
Hon. Daphne Dayner B. Roa - -	Sangguniang Bayan Member
Hon. Purisima Z. Ocaña - -	Sangguniang Bayan Member
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Hon. Melanie Felisa M. Vivero- -	Ex-Officio Member/Liga President
Hon. Catherine R. Benjamin - -	Ex-Officio Member/SK Fed. President/ OIC-Municipal Mayor

ORDINANCE NO. 13
Series of 2026

AN ORDINANCE PROHIBITING THE UNAUTHORIZED USE OF OFFICIAL BARANGAY LOGOS, SEALS, AND EMBLEMS WITHIN THE MUNICIPALITY OF TOLOSA, LEYTE FOR PERSONAL, POLITICAL, COMMERCIAL, OR PRIVATE PURPOSES, AND PROVIDING GUIDELINES FOR THEIR PROPER USE

Authored and Sponsored by:
Hon. Melanie Felisa M. Vivero

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This Ordinance shall apply to all barangays, public officials, private individuals, organizations, institutions, business, and other entities operating within the Municipality of Tolosa, Leyte.

HON. DAPHNE DAYNER B. ROA, Sangguniang Bayan Member
HON. PURISIMA Z. OCAÑA, Sangguniang Bayan Member
HON. JOSE MARI ILDEFONSO C. ROA, JR., Sangguniang Bayan Member
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HON. FELICITO D. BELTRAN III, Sangguniang Bayan Member
HON. ROUEN ANGELY M. TUBONGBANUA, Sangguniang Bayan Member
HON. MELANIE FELISA M. VIVERO, Ex-Officio Member, Liga President
(OIC-MUNICIPAL MAYOR) HON. CATHERINE R. BENJAMIN, Ex-Officio Member, SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY P. MARTINEZ, DPA, ORN (PH, US), MPDM
Secretary to the Sangguniang Bayan

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The following acts are hereby prohibited:

a. Using any official barangay logo, seal, or emblem for personal gain or private interests;

b. Using any official barangay logo, seal, or emblem in election campaigns, partisan political activities, endorsements, campaign materials, posters, social media content, or political advertisements;

c. Using any official logo, seal, or emblem for commercial purposes, including advertisements, product promotions, business branding, sponsorships, or merchandise;

d. Reproducing, altering, modifying, distorting, or digitally manipulating any barangay logo, seal or emblem without proper authorization;

e. Using any barangay logo, seal, or emblem in a manner that falsely implies official endorsement, sponsorship, approval, or partnership by the barangay government;

f. Printing, displaying, or distributing barangay logos, seals, or emblems on materials not officially authorized by the concerned barangay or the Municipal Government.

SECTION 6. AUTHORIZED USES.

Official barangay logos, seals, and emblems may be used only for:

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b. Official barangay programs, projects, activities, and events;

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d. Official websites, social media accounts, and communication platforms managed or authorized by the concerned barangay government;

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b. Duration of use;

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Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member

HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

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HON. MELANIE FELISA M. VIVERO
Ex-Officio Member
Liga President

(OIC-MUNICIPAL MAYOR)
HON.CATHERINE R. BENJAMIN
Ex-Officio Member
SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNA R. MARIN, MPA, CESO III
Secretary to the Sangguniang Bayan

c. Intended audience or scope of use; and

d. Sample layout, design, or material where the logo, seal, or emblem will appear.

Approval shall be granted only upon written authorization from the concerned Barangay Government.

SECTION 8. MONITORING AND ENFORCEMENT.

The Municipal Government of Tolosa, through the Office of the Mayor and in coordination with the Punong Barangays, shall monitor compliance with this Ordinance and promote the proper use and protection of official barangay logos, seals, and emblems.

SECTION 9. INFORMATION AND AWARENESS CAMPAIGN.

The Municipal Government, in coordination with all barangays, shall conduct information and awareness campaigns regarding the proper use and protection of official barangay logos, seals, and emblems.

SECTION 10. SEPARABILITY CLAUSE.

If any provision of this Ordinance is declared unconstitutional or invalid, the remaining provisions not affected thereby shall continue to be in full force and effect.

SECTION 11. REPEALING CLAUSE.

All ordinances, resolutions, rules, and regulations inconsistent with this ordinance are hereby repealed, amended, or modified accordingly.

SECTION 12. EFFECTIVITY CLAUSE.

This Ordinance shall take effect fifteen (15) days after its approval and publication or posting in conspicuous places within the Municipality of Tolosa, Leyte, in accordance with law.

ENACTED this **20th** day of **July, 2026**, at the Municipality of Tolosa, Leyte.

DR. MANNY R. MARTINEZ, RN, MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I

ATTESTED:

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor
Presiding Officer

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member

HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROLANDO B. LEGASPI
Sangguniang Bayan Member

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Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member/Liga President

APPROVED:

HON. CATHERINE R. BENJAMIN
Ex-Officio Member/SK Fed. President/
OIC – Municipal Mayor
Date: 8-4-26

Republic of the Philippines
Province of Leyte
Municipality of Tolosa

Office of the Sangguniang Bayan

MINUTES OF THE 55th REGULAR SESSION OF THE SANGGUNIANG BAYAN OF TOLOSA, LEYTE, HELD AT THE SESSION HALL, ON JULY 20, 2026 AT 9:30 A.M.

PRESENT:

Hon. Elizabeth S. Eracho	-	Municipal Vice-Mayor (Presiding Officer)
Hon. Daphne Dayner B. Roa	-	Sangguniang Bayan Member
Hon. Purisima Z. Ocaña	-	Sangguniang Bayan Member
Hon. Jose Mari Ildefonso C. Roa, Jr.	-	Sangguniang Bayan Member
Hon. Rolando B. Legaspi	-	Sangguniang Bayan Member
Hon. Ireneo Rolando A. Lumbre	-	Sangguniang Bayan Member
Hon. Manuel B. Balledo	-	Sangguniang Bayan Member
Hon. Felicito D. Beltran III	-	Sangguniang Bayan Member
Hon. Rouen Angely M. Tubongbanua	-	Sangguniang Bayan Member
Hon. Melanie Felisa M. Vivero	-	Ex-Officio Member/Liga President
Hon. Catherine Robis Benjamin	-	Ex-Officio Member/SK Fed. President

CALL TO ORDER. - The 55th Regular Session of the 12th Sangguniang Bayan of the Municipality of Tolosa was formally convened on July 20, 2026, at exactly 9:30 o'clock in the morning at the Sangguniang Bayan Session Hall. The proceedings were not simultaneously broadcast live through the official Facebook page of the Legislative Branch due technical problems arised before the session commenced.

The session was presided over by Hon. Elizabeth Saito Eracho, RCE. Hon. Eracho officially declared the session open and welcomed all members of the Sanggunian, guests, and members of the public who were present physically and virtually during the conduct of the session. She likewise encouraged the members to maintain order, professionalism, and productive deliberation throughout the legislative proceedings.

NATIONAL ANTHEM, INVOCATION, AND MUNICIPAL HYMN. - As part of the ceremonial opening of the session, all members and attendees rose for the singing of the Philippine National Anthem as an expression of patriotism and respect to the Republic of the Philippines.

Thereafter, an invocation was rendered through a computer-generated prayer, which provided the members with a solemn moment of reflection, thanksgiving, and spiritual guidance prior to the commencement of official legislative business. The invocation emphasized wisdom, unity, integrity, and public service in the discharge of their respective duties as public officials.

The ceremonial opening concluded with the singing of the official municipal hymn entitled "Hymno han Tolosa," symbolizing unity, pride, and commitment to the continued progress and development of the Municipality of Tolosa.

ROLL CALL. - The Secretary to the Sangguniang Bayan, Dr. Manny R. Martinez, conducted the roll call to determine the presence of a quorum. The following members were recorded present:

PRESENT:

- Hon. Elizabeth Saito Eracho, RCE. – Vice Mayor
- Hon. Daphne Dayner Babar Roa – SB Member
- Hon. Purisima Zabala Ocaña, LPT– SB Member
- Hon. Jose Mari Ildefonso C. Roa, Jr. – SB Member
- Hon. Rolando Baylon Legaspi – SB Member
- Hon. Ireneo Rolando A. Lumbre – SB Member
- Hon. Manuel Bolito Balledo – SB Member
- Hon. Felicito Dela Cruz Beltran III – SB Member
- Hon. Rouen Angely Marcial Tubongbanua–SB Member
- Hon. Melanie Felisa Merida Vivero – LNB President
- Hon. Catherine Robis Benjamin – PPSK President

HON. DAPHNE DAYNER B. ROA, Sangguniang Bayan Member
HON. PURISIMA Z. OCAÑA, Sangguniang Bayan Member
HON. JOSE MARI ILDEFONSO C. ROA, JR., Sangguniang Bayan Member
HON. ROLANDO B. LEGASPI, Sangguniang Bayan Member
HON. IRENEO ROLANDO A. LUMBRE, Sangguniang Bayan Member
HON. MANUEL B. BALLEDO, Sangguniang Bayan Member
HON. FELICITO D. BELTRAN III, Sangguniang Bayan Member
HON. ROUEN ANGELY M. TUBONGBANUA, Sangguniang Bayan Member
HON. MELANIE FELISA M. VIVERO, Ex-Officio Member, Liga President
HON. CATHERINE R. BENJAMIN, Ex-Officio Member, SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN.(PH,US), MPRM.
Secretary to the Sangguniang Bayan

After determining the attendance of the members, the Presiding Chair declared that a quorum was duly established, there being a majority of members present. Consequently, the session proceeded in accordance with the approved Rules of Procedure of the Sangguniang Bayan.

APPROVAL OF THE MINUTES OF THEPREVIOUS SESSION. - As part of the regular order of business, the body proceeded to the consideration and approval of the Minutes of the Previous Session.

To expedite the proceedings, Hon. Catherine Robis Benjamin moved for the suspension of the reading of the minutes, citing that copies of the same had already been furnished and circulated in advance to all members of the Sanggunian for their review, verification, and possible corrections prior to the session.

In support of the motion, it was emphasized that the Office of the Secretary to the Sangguniang Bayan regularly distributes the draft minutes through official online channels every Wednesday before the scheduled regular session, thereby providing ample opportunity for all members to carefully examine the contents and ensure the accuracy of the recorded proceedings.

The motion to suspend the reading of the minutes was duly seconded by all members present. There being no objection from the body, the Presiding Chair declared the motion unanimously approved. Accordingly, the reading of the minutes was dispensed with, and the Minutes of the Previous Session were officially approved and adopted by the Sanggunian.

REFERENCE OF BUSINESS

1. Letter Request of the Local Chief ExecutiveRe: An Ordinance Renaming ItemNo. 003-058inthe Approved Plantilla of Personnel of the Municipality of Tolosa, Leyte from "SB Secretary" to "Municipal Government Department Head I (Secretary to the Sangguniang Bayan)" Pursuant to Civil Service Commission Resolution No. 2500358Promulgated on 30 April 2025 and CSC Memorandum Circular No. 08, series of 2025. (Routed to: Hon. Bem Vivero – Committee on Personnel) Tracking No.: TN IN-07-2026-277

The Secretary informed the Body that the foregoing communication from the Local Chief Executive had previously been referred to the Committee on Personnel chaired by Hon. Melanie Felisa M. Vivero for appropriate action.

Upon recognition by the Presiding Officer, Hon. Melanie Felisa M. Vivero manifested before the Body that after an initial review of the proposed ordinance, she respectfully moved that the measure be calendared for First Reading during the next regular session to allow the Committee sufficient time to prepare its recommendations and ensure that the proposed renaming conforms with the provisions of Civil Service Commission Resolution No. 2500358 and CSC Memorandum Circular No. 08, series of 2025.

There being no objection from the Members present, the motion was carried.

Information:

The Secretary further informed the Body that the Sangguniang Panlalawigan of Leyte, through SP Resolution No. 2026-843, had approved Municipal Ordinance No. 5, Series of 2026, **entitled:**

"An Ordinance Providing for a Community-Based Mental and Neurological Health Program and Delivery System in the Municipality of Tolosa, Leyte, and Appropriating the Necessary Funds Therefor."

The Members acknowledged the information with appreciation, noting that the approval by the Provincial Board signifies the completion of the legislative process and affirms the validity of the ordinance. The Body recognized the enactment as a significant legislative milestone in strengthening the Municipality's local health initiatives, particularly in promoting accessible mental and neurological healthcare services within the community.

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. ROLANDO B. LEGASPI
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member
Liga President

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. CATHERINE R. BENJAMIN
Ex-Officio Member
SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN.(PH,US), MPRM.
Secretary to the Sangguniang Bayan

FIRST READING: None.

The Presiding Officer declared that there were no proposed measures scheduled for First Reading during the session.

COMMITTEE REPORTS:

1. Committee Meeting as a Whole

Chairperson: Hon. Rouen Angely M. Tubongbanua

a. Resolution Requesting the Municipal Mayor, through the Human Resource Office (HRMO) and Concerned Department Heads, to Conduct Periodic Performance Evaluation and Attendance Monitoring of All Job Order (JO) Personnel in the Municipality of Tolosa.
b. An Ordinance Establishing a Drug-Free Workplace Program in the Municipality of Tolosa, Providing for an Annual Mandatory and Random Drug Testing Program for Municipal Employees and Job Order Personnel, Appropriating Funds Therefor.

Upon recognition by the Chair, Hon. Rouen Angely M. Tubongbanua informed the Body that both proposed legislative measures remain under comprehensive study and consultation. She explained that the Committee is still in the process of consolidating applicable legal references, policy guidelines, and best practices to ensure that the proposed measures are legally sound, practical, and responsive to the needs of the Municipality.

Considering that the committee has yet to finalize the draft templates and supporting documents, Hon. Rouen Angely M. Tubongbanua moved that both agenda items be laid on the table until such time that the Committee has completed its study and is ready to formally present the measures for legislative deliberation.

There being no objection, the Presiding Officer declared the motion approved and both measures were accordingly laid on the table.

SECOND READING:

A. Unfinished Business

1. Discussion: An Ordinance Requiring All Elective and Appointive Barangay Officials in the Municipality of Tolosa, Leyte to Undergo an Annual Drug Test, Appropriating Funds Therefor, and for Other Purposes.

Proponent: Hon. Melanie Felisa M. Vivero

The proposed ordinance was called under Unfinished Business for continued discussion. Hon. Melanie Felisa M. Vivero informed the Body that the measure requires further validation of supporting data and documentary references to address possible legal, administrative, and implementation concerns. She emphasized that the Committee intends to present a more comprehensive and well-supported proposal before the ordinance proceeds to further legislative action.

After brief discussion, Hon. Melanie Felisa M. Vivero moved that the matter be laid on the table pending the completion of the necessary supporting data and documentation required by the Plenary.

The motion was duly acknowledged by the Body, and with no objection raised, the Presiding Officer declared the measure laid on the table until the Committee is prepared to resume its deliberation.

B. Business for the Day - None.

The Presiding Officer announced that there were no additional items scheduled for consideration under Business for the Day.

THIRD READING:

1. An Ordinance Prohibiting the Unauthorized Use of Official Barangay Logos, Seals, and Emblems within the Municipality of Tolosa, Leyte for Personal, Political, Commercial, or Private Purposes, and Providing Guidelines for their Proper Use.

Proponent: Hon. Melanie Felisa M. Vivero

HON. DAPHNE DAYNER B. ROA, Sangguniang Bayan Member
HON. PURISIMA Z. OCAÑA, Sangguniang Bayan Member
HON. JOSE MARI ILDEFONSO C. ROA, JR., Sangguniang Bayan Member
HON. ROLANDO B. LEGASPI, Sangguniang Bayan Member
HON. IRENEO ROLANDO A. LUMBRE, Sangguniang Bayan Member
HON. MANUEL B. BALLEDO, Sangguniang Bayan Member
HON. FELICITO D. BELTRAN III, Sangguniang Bayan Member
HON. ROUEN ANGELY M. TUBONGBANUA, Sangguniang Bayan Member
HON. MELANIE FELISA M. VIVERO, Ex-Officio Member, Liga President
HON. CATHERINE R. BENJAMIN, Ex-Officio Member, SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN.(PH,US), MPRM.
Secretary to the Sangguniang Bayan

Upon Third Reading, the Presiding Officer opened the floor for the final consideration of the proposed ordinance.

Finding no further request for discussion, the Presiding Officer directed the Members to vote on the measure.

Upon voting, all Members present voted in the affirmative, thereby unanimously approving the proposed ordinance.

Following the result of the voting, Hon. Melanie Felisa M. Vivero moved for the approval of the corresponding Resolution formally enacting and approving the ordinance. The motion was duly seconded by all Members present.

There being no objection, the Presiding Officer declared the ordinance approved on Third and Final Reading together with its corresponding approving resolution.

RESOLUTION NO. 07-144-2026

A RESOLUTION APPROVING AND ENACTING MUNICIPAL ORDINANCE NO. 13, SERIES OF 2026, ENTITLED: "AN ORDINANCE PROHIBITING THE UNAUTHORIZED USE OF OFFICIAL BARANGAY LOGOS, SEALS, AND EMBLEMS WITHIN THE MUNICIPALITY OF TOLOSA, LEYTE FOR PERSONAL, POLITICAL, COMMERCIAL, OR PRIVATE PURPOSES, PRESCRIBING GUIDELINES FOR THEIR PROPER USE, PROVIDING PENALTIES FOR VIOLATIONS, AND FOR OTHER PURPOSES"

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the *Local Government Code of 1991*, grants local government units the authority to exercise such powers as are necessary, appropriate, or incidental for their efficient and effective governance and those essential to the promotion of the general welfare;

WHEREAS, Section 447(a)(1)(i) of the same Code empowers the Sangguniang Bayan to enact ordinances, approve resolutions, and adopt measures necessary for the efficient and effective governance of the Municipality;

WHEREAS, the official logos, seals, and emblems of the barangays within the Municipality of Tolosa are official government insignia that embody their authority, identity, and corporate existence, and therefore merit protection against unauthorized, improper, or misleading use;

WHEREAS, the unauthorized reproduction, alteration, display, or use of official barangay logos, seals, and emblems for personal, political, commercial, or other private purposes undermines the integrity of local government institutions, creates public confusion as to official authority or endorsement, and is prejudicial to the public interest;

WHEREAS, there is a compelling necessity to establish a uniform municipal policy governing the proper use, reproduction, and display of official barangay logos, seals, and emblems to preserve their official character and ensure that they are utilized only for lawful and duly authorized governmental purposes;

NOW, THEREFORE, on motion of Hon. Melanie Felisa M. Vivero, duly seconded unanimously, BE IT RESOLVED, as it is hereby resolved by the **Sangguniang Bayan of the Municipality of Tolosa, Leyte**, in session duly assembled, to **approve and enact**, as it is hereby approved and enacted, **Municipal Ordinance No. 13, Series of 2026**, entitled:

"AN ORDINANCE PROHIBITING THE UNAUTHORIZED USE OF OFFICIAL BARANGAY LOGOS, SEALS, AND EMBLEMS WITHIN THE MUNICIPALITY OF TOLOSA, LEYTE FOR PERSONAL, POLITICAL, COMMERCIAL, OR PRIVATE PURPOSES, PRESCRIBING GUIDELINES FOR THEIR PROPER USE, PROVIDING PENALTIES FOR VIOLATIONS, AND FOR OTHER PURPOSES"

RESOLVED, FURTHER, that copies of this Resolution and the approved Municipal Ordinance be furnished to the Office of the Municipal Mayor, all Punong Barangays of the

HON. DAPHNE PAYNER B. ROA, Sangguniang Bayan Member
HON. PURISIMA Z. OCAÑA, Sangguniang Bayan Member
HON. JOSE MARI ILDEFONSO C. ROA, JR., Sangguniang Bayan Member
HON. ROLANDO B. LEGASPI, Sangguniang Bayan Member
HON. IRENEO ROLANDO A. LUMBRE, Sangguniang Bayan Member
HON. MANUEL B. BALLEDO, Sangguniang Bayan Member
HON. FELICITO D. BELTRAN III, Sangguniang Bayan Member
HON. ROUEN ANGELY M. TUBONGBANUA, Sangguniang Bayan Member
HON. MELANIE FELISA M. VIVERO, Ex-Officio Member, Liga President
HON. CATHERINE R. BENJAMIN, Ex-Officio Member, SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN.(PH,US), MPRM.
Secretary to the Sangguniang Bayan

Municipality of Tolosa, the Department of the Interior and Local Government (DILG), and all other concerned offices and agencies for their information, guidance, and appropriate implementation.

APPROVED, this **20th** day of **July 2026**, at the Session Hall of the Sangguniang Bayan, Municipality of Tolosa, Province of Leyte

ORDINANCE NO. 13
Series of 2026

AN ORDINANCE PROHIBITING THE UNAUTHORIZED USE OF OFFICIAL BARANGAY LOGOS, SEALS, AND EMBLEMS WITHIN THE MUNICIPALITY OF TOLOSA, LEYTE FOR PERSONAL, POLITICAL, COMMERCIAL, OR PRIVATE PURPOSES, AND PROVIDING GUIDELINES FOR THEIR PROPER USE

Authored and Sponsored by:
Hon. Melanie Felisa M. Vivero

Be it Ordained by the Sangguniang Bayan of Tolosa, Leyte, in session assembled:

SECTION 1. TITLE.

This Ordinance shall be known as the "Barangay Logo, Seal, and Emblem Protection Ordinance of the Municipality of Tolosa, Leyte."

SECTION 2. DECLARATION OF POLICY

It is the policy of the Municipality of Tolosa, Leyte, to preserve, protect, and uphold the integrity, dignity, and official identity of all barangay logos, seals, and emblems within its jurisdiction, these official symbols represent the authority, programs, services, and identity of the barangays and shall not be used in any manner that may mislead the public, promote private interests, or compromise public trust.

SECTION 3. COVERAGE.

This Ordinance shall apply to all barangays, public officials, private individuals, organizations, institutions, business, and other entities operating within the Municipality of Tolosa, Leyte.

SECTION 4. DEFINITION OF TERMS.

For purpose of this Ordinance:

a. **Barangay Logo** – The Officially adopted graphic symbol of a barangay.
b. **Barangay Seal** – The Official Seal used to authenticate barangay documents, communications, and official transactions.
c. **Barangay Emblem** – Any officially recognized insignia, symbol, mark, or design adopted by a barangay.
d. **Unauthorized Use** – Any reproduction, publication, distribution, display, modification, or use of a barangay logo, seal, or emblem without proper authority or approval

SECTION 5. PROHIBITED ACTS.

The following acts are hereby prohibited:

a. Using any official barangay logo, seal, or emblem for personal gain or private interests;
b. Using any official barangay logo, seal, or emblem in election campaigns, partisan political activities, endorsements, campaign materials, posters, social media content, or political advertisements;
c. Using any official logo, seal, or emblem for commercial purposes, including advertisements, product promotions, business branding, sponsorships, or merchandise;

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. ROLANDO B. VEGAS PT
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member
Liga President

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. CATHERINE R. BENJAMIN
Ex-Officio Member
SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN.(PH,US), MPRM.
Secretary to the Sangguniang Bayan

d. Reproducing, altering, modifying, distorting, or digitally manipulating any barangay logo, seal or emblem without proper authorization;
e. Using any barangay logo, seal, or emblem in a manner that falsely implies official endorsement, sponsorship, approval, or partnership by the barangay government;
f. Printing, displaying, or distributing barangay logos, seals, or emblems on materials not officially authorized by the concerned barangay or the Municipal Government.

SECTION 6. AUTHORIZED USES.

Official barangay logos, seals, and emblems may be used only for:

a. Official barangay documents, communications, reports, certifications, resolutions, ordinances and records;
b. Official barangay programs, projects, activities, and events;
c. Government-approved Information, Education, and Communication (IEC) materials;
d. Official websites, social media accounts, and communication platforms managed or authorized by the concerned barangay government;
e. Other purposes expressly authorized in writing by the concerned Punong Barangay

SECTION 7. REQUEST AND APPROVAL PROCESS.

Any individual, organization, institution, or business seeking authority to use an official barangay logo, seal, or emblem shall submit a written request to the concerned Barangay Government specifying:

a. Purpose of use;
b. Duration of use;
c. Intended audience or scope of use; and
d. Sample layout, design, or material where the logo, seal, or emblem will appear.

Approval shall be granted only upon written authorization from the concerned Barangay Government.

SECTION 8. MONITORING AND ENFORCEMENT.

The Municipal Government of Tolosa, through the Office of the Mayor and in coordination with the Punong Barangays, shall monitor compliance with this Ordinance and promote the proper use and protection of official barangay logos, seals, and emblems.

SECTION 9. INFORMATION AND AWARENESS CAMPAIGN.

The Municipal Government, in coordination with all barangays, shall conduct information and awareness campaigns regarding the proper use and protection of official barangay logos, seals, and emblems.

SECTION 10. SEPARABILITY CLAUSE.

If any provision of this Ordinance is declared unconstitutional or invalid, the remaining provisions not affected thereby shall continue to be in full force and effect.

SECTION 11. REPEALING CLAUSE.

All ordinances, resolutions, rules, and regulations inconsistent with this ordinance are hereby repealed, amended, or modified accordingly.

SECTION 12. EFFECTIVITY CLAUSE.

This Ordinance shall take effect fifteen (15) days after its approval and publication or posting in conspicuous places within the Municipality of Tolosa, Leyte, in accordance with law.

ENACTED this **20th** day of **July, 2026**, at the Municipality of Tolosa, Leyte.

2. An Ordinance Mandating All Barangays in the Municipality of Tolosa, Leyte to Play the Liga ng mga Barangay Hymn During Official Barangay Activities, Programs, Ceremonies, and Gatherings, and for Other Purposes.

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member

HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROLANDO B. LEGASPI
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member
Liga President

HON. CATHERINE R. BENJAMIN
Ex-Officio Member
SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN.(PH,US), MPRM.
Secretary to the Sangguniang Bayan

Proponent: Hon. Melanie Felisa M. Vivero

The proposed ordinance was likewise taken up on Third Reading.

The Presiding Officer asked if there were any further comments or manifestations from the Members. There being none, the Body proceeded to vote.

All Members present voted in favor of the measure.

Thereafter, Hon. Melanie Felisa M. Vivero moved for the approval of the corresponding Resolution approving and enacting the ordinance. The motion was seconded by all Members present.

With no objection from the Body, the Presiding Officer declared the ordinance duly approved on Third and Final Reading together with the corresponding approving resolution.

RESOLUTION NO. 07-145-2026

A RESOLUTION APPROVING AND ENACTING MUNICIPAL ORDINANCE NO. 14, SERIES OF 2026, ENTITLED:"AN ORDINANCE MANDATING ALL BARANGAYS IN THE MUNICIPALITY OF TOLOSA, LEYTE TO PLAY THE LIGA NG MGA BARANGAY HYMN DURING OFFICIAL BARANGAY ACTIVITIES, PROGRAMS, CEREMONIES, AND GATHERINGS, AND FOR OTHER PURPOSES"

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the *Local Government Code of 1991*, grants local government units the authority to exercise such powers as are necessary, appropriate, or incidental for their efficient and effective governance and those essential to the promotion of the general welfare;

WHEREAS, Section 447(a)(1)(i) of the same Code authorizes the Sangguniang Bayan to enact ordinances and adopt measures necessary for the efficient and effective governance of the Municipality;

WHEREAS, the Liga ng mga Barangay, established under the *Local Government Code of 1991*, is the official organization of all barangays in the Philippines, serving as the collective voice of barangays in promoting local autonomy, effective governance, and grassroots development;

WHEREAS, the playing of the Liga ng mga Barangay Hymn during official barangay activities, programs, ceremonies, and gatherings serves as a symbol of unity, solidarity, institutional identity, and commitment to the principles of public service and local governance;

WHEREAS, the Sangguniang Bayan recognizes the importance of institutionalizing this practice in all barangays within the Municipality of Tolosa to foster camaraderie among barangay officials and employees and to strengthen the identity and ideals of the Liga ng mga Barangay;

NOW, THEREFORE, on motion of Hon. Melanie Felisa M. Vivero, duly seconded unanimously, BE IT RESOLVED, as it is hereby resolved by the **Sangguniang Bayan of the Municipality of Tolosa, Leyte**, in session duly assembled, to **approve and enact**, as it is hereby approved and enacted, **Municipal Ordinance No. 14, Series of 2026**, entitled:

"AN ORDINANCE MANDATING ALL BARANGAYS IN THE MUNICIPALITY OF TOLOSA, LEYTE TO PLAY THE LIGA NG MGA BARANGAY HYMN DURING OFFICIAL BARANGAY ACTIVITIES, PROGRAMS, CEREMONIES, AND GATHERINGS, AND FOR OTHER PURPOSES"

RESOLVED, FURTHER, that copies of this Resolution and the approved Municipal Ordinance be furnished to the Office of the Municipal Mayor, all Punong Barangays of the Municipality of Tolosa, the Liga ng mga Barangay–Tolosa Chapter, the Department of the Interior and Local Government (DILG), and all other concerned offices and agencies for their information, guidance, and appropriate implementation.

APPROVED, this **20th** day of **July 2026**, at the Session Hall of the Sangguniang Bayan, Municipality of Tolosa, Province of Leyte

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member

HON. FELICISIMO D. BELTRAN III
Sangguniang Bayan Member

HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. ROLANDO B. LEGASPI
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member
Liga President

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON.CATHERINE R. BENJAMIN
Ex-Officio Member
SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN.(PH,US), MPRM.
Secretary to the Sangguniang Bayan

ORDINANCE NO. 14
Series of 2026

AN ORDINANCE MANDATING ALL BARANGAYS IN THE MUNICIPALITY OF TOLOSA, LEYTE, TO PLAY THE LIGA NG MGA BARANGAY HYMN DURING OFFICIAL BARANGAY ACTIVITIES, PROGRAMS, CEREMONIES, AND GATHERINGS, AND FOR OTHER PURPOSES

Authored and Sponsored by:
Hon. Melanie Felisa M. Vivero

Be it Ordained by the Sangguniang Bayan of Tolosa, Leyte, in session assembled:

SECTION 1. TITLE.

This Ordinance shall be known as the "Liga ng mga Barangay Hymn Ordinance of Tolosa, Leyte."

SECTION 2. DECLARATION OF POLICY

It is the policy of the Municipality of Tolosa, Leyte, to promote unity, solidarity, cooperation, and a stronger sense of identity among barangay officials, employees, volunteers, and constituents. The playing of the Liga ng mga Barangay Hymn during official barangay functions serves as a reminder of the vital role of barangays in local governance and community development.

SECTION 3. COVERAGE.

This Ordinance shall apply to all barangays within the Municipality of Tolosa, Leyte and shall cover all official barangay activities, programs, ceremonies, meetings, assemblies, trainings, orientations, commemorative events, and other official gatherings sponsored, organized, or conducted by the Barangay Government.

SECTION 4. MANDATORY PLAYING OF THE LIGA NG MGA BARANGAY HYMN.

All barangays in the municipality of Tolosa, Leyte, shall play the official Liga ng mga Barangay Hymn during official barangay activities, programs, ceremonies, and gatherings.

The hymn may be played at the opening, closing, or at an appropriate portion of the program as determined by the Punong Barangay of the organizing committee.

SECTION 5. ACTIVITIES COVERED.

The playing of the Liga ng mga Barangay Hymn shall be encouraged during, but not limited to the following activities.

a. Barangay Assembly Meetings;
b. Barangay Council Sessions and Special Meetings;
c. Barangay Programs, Projects, and Activities;
d. Training, Seminars, Workshops, and Orientations;
e. Flag Ceremonies and Official Commemorative Events;
f. Community Gatherings sponsored by the Barangay Government;
g. Turnover Ceremonies, Recognition Programs, and Official Celebrations; and
h. Other official activities as may be determined by the Barangay Government.

SECTION 6. RESPONSIBILITY OF BARANGAY OFFICIALS.

The Punong Barangay, Barangay Secretary, and other concerned barangay officials shall ensure the availability of the official recording and facilitate its playing during covered activities.

SECTION 7. INFORMATION AND AWARENESS.

The Municipal Government, through the Office of the Municipal Mayor and coordination with the Liga ng mga Barangay Chapter of Tolosa, Leyte, shall assist in disseminating copies of the official Liga ng mag barangay Hymn and promote awareness regarding its significance.

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. PURÍSIMA Z. OCAÑA
Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. ROLANDO B. TRONCOSO
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member
Liga President

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. CATHERINE R. BENJAMIN
Ex-Officio Member
SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN.(PH,US), MPRM.
Secretary to the Sangguniang Bayan

SECTION 8. MONITORING.

The Municipal Local Government Operations Office (MLGOO) and the Liga ng mga Barangay Municipal Chapter shall encourage and monitor the observance of this Ordinance and provide technical assistance when necessary.

SECTION 9. FUNDING.

Any expenses necessary for the reproduction, dissemination, and promotion of the Liga ng mga Barangay Hymn may be charged against available municipal of barangay funds, subject to existing accounting and auditing rules and regulations.

SECTION 10. SEPARABILITY CLAUSE.

If any provision of this Ordinance is declared unconstitutional or invalid, the remaining provisions not affected thereby shall continue to be in full force and effect.

SECTION 11. REPEALING CLAUSE.

All ordinances, resolutions, executive orders, rules, and regulations inconsistent with this ordinance are hereby repealed, amended, or modified accordingly.

SECTION 12. EFFECTIVITY CLAUSE.

This Ordinance shall take effect fifteen (15) days after its approval and publication or posting in conspicuous places within the Municipality of Tolosa, Leyte, as required by law.

ENACTED this **20th** day of **July, 2026**, at the Municipality of Tolosa, Leyte.

OTHER MATTERS:

1. Legislative Assessment for August 2026

The Secretary informed the Body that the Department of the Interior and Local Government (DILG) is scheduled to conduct the Annual Legislative Assessment of the Sangguniang Bayan in August 2026.

The Secretary emphasized the importance of ensuring that all documentary requirements, legislative records, ordinances, resolutions, committee reports, journals, minutes, and other mandatory submissions are complete, properly organized, and compliant with the standards prescribed by the DILG.

Accordingly, the Secretary sought the guidance, cooperation, and continued support of all Members of the Sangguniang Bayan in facilitating the timely completion of the required legislative documents to ensure a successful assessment.

The Members acknowledged the information and expressed their commitment to coordinate with the Office of the Secretary and extend the necessary assistance in completing all documentary requirements within the prescribed timeline.

2. Courtesy Visit of Mr. Julius Alvero, the New Municipal Local Government Operations Officer(MLGOO)

The Secretary informed the Body of the courtesy visit of Mr. Julius Alvero, the newly designated Municipal Local Government Operations Officer (MLGOO) assigned to the Municipality of Tolosa. The Members warmly welcomed Mr. Alvero and expressed their appreciation for his visit. They likewise conveyed their commitment to maintain a strong working relationship with the Department of the Interior and Local Government, particularly in advancing programs that promote good governance, legislative excellence, transparency, accountability, and responsive local public service.

The Presiding Officer thanked Mr. Alvero for his continued support and looked forward to sustained collaboration between the DILG and the Sangguniang Bayan.

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member

HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROLANDO B. LUGOSTI
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. MELANNIE FELISA M. VIVERO
Ex-Officio Member
Liga President

HON. CATHERINE R. BENJAMIN
Ex-Officio Member
SK Federation President

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor

DR. MANNY R. MARTINEZ, DPA., RN.(PH,US), MPRM.
Secretary to the Sangguniang Bayan

3. Courtesy Visit of PLT Melvin Zabala Ocaña

The Secretary likewise acknowledged the courtesy visit of PLT Melvin Zabala Ocaña of the Philippine National Police.

The Members welcomed PLT Ocaña and recognized the importance of maintaining close coordination between the Local Government Unit and the Philippine National Police in promoting peace and order, public safety, crime prevention, and community security within the Municipality.

The Body expressed its appreciation for the continued partnership and cooperation of the Philippine National Police in implementing programs and initiatives that contribute to the welfare and security of the people of Tolosa.

ADJOURNMENT. - There being no other matters left for deliberation, Jose Mari Idlefonso C. Roa, Jr. moved for the adjournment of the session. With no objections raised from the members, the Presiding Chair, Hon. Elizabeth Saito Eracho, RCE. formally declared the session adjourned at 10:45 in the morning.

Prepared by:

DR. MANNY R. MARTINEZ, RN., MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I

ATTESTED:

HON. ELIZABETH S. ERACHO, RCE.
Municipal Vice-Mayor
Presiding Officer

HON. DAPHNE DAYNER B. ROA
Sangguniang Bayan Member

HON. PURISIMA Z. OCAÑA
Sangguniang Bayan Member

HON. JOSE MARI ILDEFONSO C. ROA, JR.
Sangguniang Bayan Member

HON. ROLANDO B. LEGASPI
Sangguniang Bayan Member

HON. IRENEO ROLANDO A. LUMBRE
Sangguniang Bayan Member

HON. MANUEL B. BALLEDO
Sangguniang Bayan Member

HON. FELICITO D. BELTRAN III
Sangguniang Bayan Member

HON. ROUEN ANGELY M. TUBONGBANUA
Sangguniang Bayan Member

HON. MELANIE FELISA M. VIVERO
Ex-Officio Member/Liga President

HON. CATHERINE R. BENJAMIN
Ex-Officio Member/SK Fed. President

Republic of the Philippines
Province of Leyte
Municipality of Tolosa

Office of the Sangguniang Bayan

CERTIFICATION

TO WHOM THIS MAY CONCERN:

This is to **CERTIFY** that pursuant to paragraph (a) of Article 114 of RA 7160 Posting of **Ordinance 13, Series of 2026, AN ORDINANCE PROHIBITING THE UNAUTHORIZED USE OF OFFICIAL BARANGAY LOGOS, SEALS, AND EMBLEMS WITHIN THE MUNICIPALITY OF TOLOSA, LEYTE FOR PERSONAL, POLITICAL, COMMERCIAL, OR PRIVATE PURPOSES, AND PROVIDING GUIDELINES FOR THEIR PROPER USE**, was posted in three (3) conspicuous places, and the undersigned has complied the said provision last August 4, 2026.

This **Certification** is issued in compliance of Article 114 of RA 7160.

Given this **6th** day of **August 2026.**

DR. MANNY R. MARTINEZ, RN, MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I

Republic of the Philippines
Province of Leyte
Municipality of Tolosa

Office of the Sangguniang Bayan

ATTENDANCE SHEET

55th Regular Session of the 12th Sangguniang Bayan | **SB Session Hall** Venue | **July 20, 2026** Date

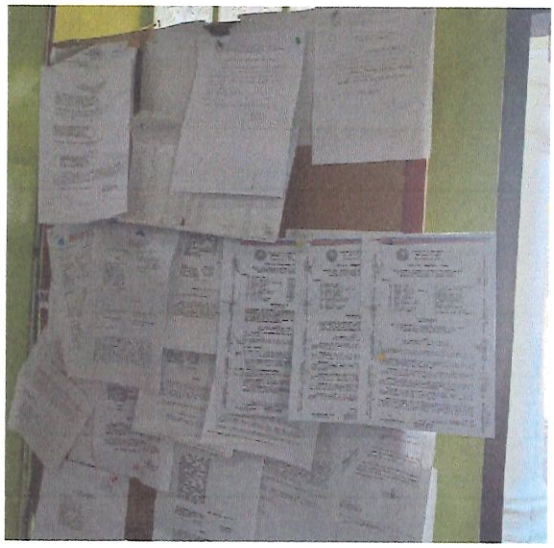
No.	Name	Designation	Signature
1	Hon. Elizabeth S. Eracho, RCE.	Municipal Vice-Mayor (Presiding Officer)	
2	Hon. Daphne Dayner B. Roa	Municipal Councilor	
3	Hon. Purisima Z. Ocaña	Municipal Councilor	
4	Hon. Jose Mari Ildefonso C. Roa, Jr.	Municipal Councilor	
5	Hon. Rolando B. Legaspi	Municipal Councilor	
6	Hon. Ireneo Rolando A. Lumbre	Municipal Councilor	
7	Hon. Manuel B. Balledo	Municipal Councilor	
8	Hon. Felicito D. Beltran III	Municipal Councilor	
9	Hon. Rouen Angely M. Tubongbanua	Municipal Councilor	
10	Hon. Melanie Felisa M. Vivero	Liga President, Ex-Officio	
11	Hon. Catherine R. Benjamin	SK Fed. President, Ex-Officio	

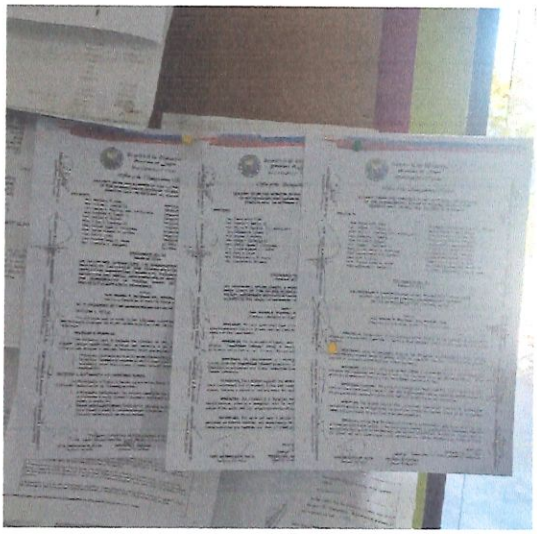
CERTIFICATION

I hereby **CERTIFY** that those who have signatures above, have actually attended the **55th Regular Session** of the **12th Sangguniang Bayan** of Tolosa, Leyte, held at the SB Session Hall on July 20, 2026.

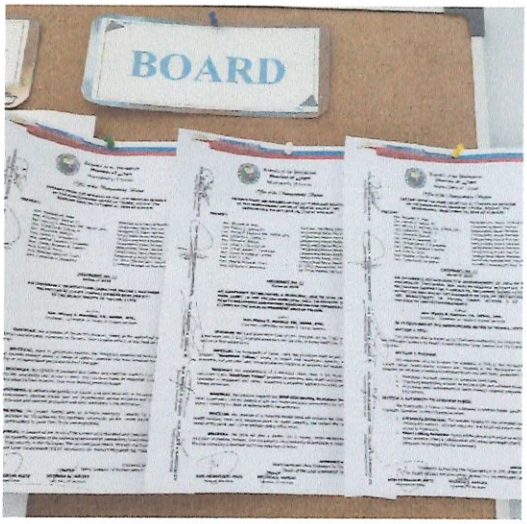
DR. MANNY R. MARTINEZ, RN, MPRM.
Secretary to the Sangguniang Bayan
Municipal Gov't Department Head I

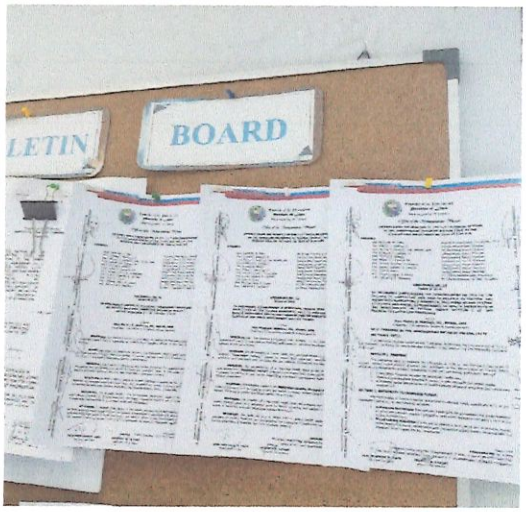
POSTING OF ORDINANCES NO. 12, 13 and 14 Series of 2026



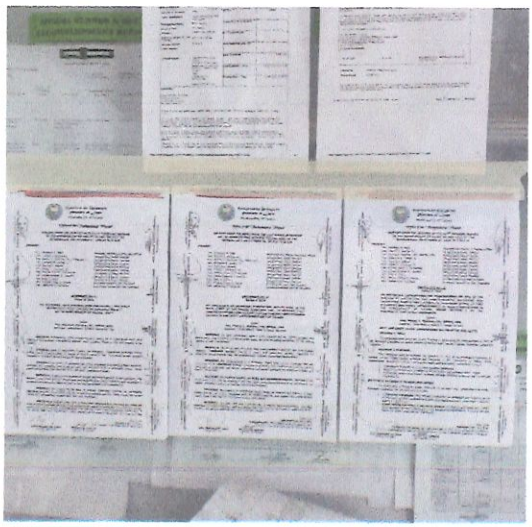


AT MUNICIPAL BUILDING





AT TOLOSA PUBLIC TERMINAL





AT TOLOSA PUBLIC MARKET