Item No.: 18
Date: NOV 10 2026

Republic of the Philippines
**PROVINCE OF LEYTE**
Provincial Capitol
Tacloban City

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Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: OCT 30 2026
By:

**PROVINCIAL LEGAL OFFICE**

By:
Date:
Time:

**2nd INDORSEMENT**
September 23, 2026

Respectfully returned to the Sangguniang Panlalawigan of Leyte, through the SP Secretary, the attached Ordinance No. 22-280 of the Sangguniang Bayan of Burauen, Leyte.

**REVIEW/RECOMMENDATION/LEGAL OPINION:**

This office opines that the subject Ordinance is, in general, within the legislative authority of the Sangguniang Bayan to repeal/amend its prior acts either expressly or by the passage of an essentially inconsistent resolution [1]. Hence, we recommend for the declaration of its validity.

We hope to have assisted you with this request. Please note that the opinion rendered by this Office are based on the facts available and may vary or change when additional facts and documents are presented or changed. This opinion is likewise without prejudice to the opinions rendered by higher and competent authorities and/or the courts.

**ATTY. JOSE RAYMUND A. ACOL**
*Provincial Legal Officer*

[1] (Constantino vs. Desierto, 288 SCRA 654) April 13, 1998

Republic of the Philippines
PROVINCE OF LEYTE
Palo, Leyte
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**OFFICE OF THE SANGGUNIANG PANLALAWIGAN**

PROVINCE OF LEYTE
LEGAL OFFICE
RELEASED
By: PROVINCE OF LEYTE
Date: LEGAL OFFICE Time:
RECEIVED
By:
Date: 8.25.26 Time: 9:20

**1ST INDORSEMENT**
24 August 2026

The Provincial Legal Office is respectfully requested to review and submit recommendations on the herein enclosed **Municipal Ordinance No. 26-280 of the Municipality of Burauen, Leyte, entitled: An Ordinance amending Sections 10, 13.2, and 14.1 of Municipal Ordinance No. 22-25, otherwise known as the Revised Revenue Code of the Municipality of Burauen, Leyte, to strengthen the Business One-Stop Shop (BOSS), enhance the duties and functions of the Joint Inspection Team (JIT), and revise the composition of the Business Evaluation Team (BET) consistent with Republic Act No. 11032 (Ease of Doing Business and Efficient Government Service Delivery Act of 2018), Republic Act No. 7160, and other applicable laws.**

**FLORINDA JILL S. UYVICO**
Secretary to the Sanggunian

# MUNICIPAL ORDINANCE NO. 26-280

**"An Ordinance Amending Sections 10, 13.2, and 14.1 of Municipal Ordinance No. 22-25, Otherwise Known as the Revised Revenue Code of the Municipality of Burauen, Leyte, to Strengthen the Business One-Stop Shop (BOSS), Enhance the Duties and Functions of the Joint Inspection Team (JIT), and Revise the Composition of the Business Evaluation Team (BET) Consistent with Republic Act No. 11032 (Ease of Doing Business and Efficient Government Service Delivery Act of 2018), Republic Act No. 7160, and Other Applicable Laws"**

## BURAUEN, LEYTE

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**OFFICE OF THE SANGGUNIANG BAYAN**

August 20, 2026

**THE HONORABLE MEMBERS**
**Sangguniang Panlalawigan**
**Province of Leyte**

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: AUG 20 2026
By:

**ATTENTION: FLORINDA JILL S. UYVICO**
**Secretary to the Sanggunian**
**Province of Leyte**
**Palo, Leyte**

Ladies/Gentlemen:

We transmit herewith 12 copies of **Municipal Ordinance No. 26-280,** Series of 2026 of the Sangguniang Bayan of Burauen, Leyte, entitled "***An Ordinance Amending Sections 10, 13.2, and 14.1 of Municipal Ordinance No. 22-25, Otherwise Known as the Revised Revenue Code of the Municipality of Burauen, Leyte, to Strengthen the Business One-Stop Shop (BOSS), Enhance the Duties and Functions of the Joint Inspection Team (JIT), and Revise the Composition of the Business Evaluation Team (BET) Consistent with Republic Act No. 11032 (Ease of Doing Business and Efficient Government Service Delivery Act of 2018), Republic Act No. 7160, and Other Applicable Laws***", for review and approval of the body.

Thank you and please acknowledge receipt hereof.

Respectfully yours,

**ATTY. RUDEJANE S. TAN**
*Secretary to the Sanggunian*

Republic of the Philippines
Province of Leyte
Municipality of Burauen
***

OFFICE OF THE SANGGUNIANG BAYAN

Sangguniang Panlalawigan
Province of Leyte
RECEIVED
Date: AUG 20 2026
By:

**MUNICIPAL ORDINANCE NO. 26-280**
Series of 2026

**AN ORDINANCE AMENDING SECTIONS 10, 13.2, AND 14.1 OF MUNICIPAL ORDINANCE NO. 22-25, OTHERWISE KNOWN AS THE REVISED REVENUE CODE OF THE MUNICIPALITY OF BURAUEN, LEYTE, TO STRENGTHEN THE BUSINESS ONE-STOP SHOP (BOSS), ENHANCE THE DUTIES AND FUNCTIONS OF THE JOINT INSPECTION TEAM (JIT), AND REVISE THE COMPOSITION OF THE BUSINESS EVALUATION TEAM (BET) CONSISTENT WITH REPUBLIC ACT NO. 11032 (EASE OF DOING BUSINESS AND EFFICIENT GOVERNMENT SERVICE DELIVERY ACT OF 2018), REPUBLIC ACT NO. 7160, AND OTHER APPLICABLE LAWS**

**WHEREAS,** Republic Act No. 7160, otherwise known as the Local Government Code of 1991, empowers local government units to regulate business operations, issue permits and licenses, enforce local ordinances, and promote the general welfare;

**WHEREAS,** Republic Act No. 11032 institutionalizes streamlined, efficient, transparent, and citizen-centered government services, including the simplification of business permitting and licensing procedures;

**WHEREAS,** there is a need to institutionalize a year-round Business One-Stop Shop (BOSS) to continuously provide business registration and licensing services beyond the annual renewal period;

**WHEREAS,** there is likewise a need to strengthen the regulatory functions of the Joint Inspection Team (JIT) by clearly defining the responsibilities of its member agencies and recognizing the authority of the concerned regulatory offices to enforce applicable laws within their respective mandates;

**WHEREAS,** there is a need to revise the composition of the Business Evaluation Team (BET) to ensure that business compliance evaluations are conducted by the office possessing the appropriate technical expertise and regulatory jurisdiction over the specific violation involved;

**NOW, THEREFORE, BE IT ORDAINED** by the Sangguniang Bayan of Burauen, Leyte, in session duly assembled:

**SECTION 1.** Section 10, Of Municipal Ordinance No. 22-25, Series of 2022 entitled "THE REVISED REVENUE CODE OF THE MUNICIPALITY OF BURAUEN, LEYTE, TO STRENGTHEN THE BUSINESS ONE-STOP SHOP (BOSS), ENHANCE THE DUTIES AND FUNCTIONS OF THE JOINT INSPECTION TEAM (JIT), AND REVISE THE COMPOSITION OF THE BUSINESS EVALUATION TEAM (BET) CONSISTENT WITH REPUBLIC ACT NO. 11032 (EASE OF DOING BUSINESS AND EFFICIENT GOVERNMENT SERVICE DELIVERY ACT OF 2018), REPUBLIC ACT NO. 7160, AND OTHER APPLICABLE LAWS." It shall thus read as follows:

**"SECTION 10. BUSINESS ONE-STOP-SHOP (BOSS)**

A **Whole-Year-Round Business One-Stop Shop (BOSS)** is hereby institutionalized to continuously provide efficient, accessible, and streamlined government services relating to business registration and regulation throughout the year.

The BOSS shall facilitate the following services, among others:

1. New Business Registration;
2. Business Permit Renewal;
3. Amendment or Updating of Business Information;
4. Transfer of Business Ownership or Location;
5. Retirement or Closure of Business;
6. Issuance of Certifications, Clearances, and Other Related Business Services; and
7. Other transactions authorized under existing laws, rules, and local ordinances.

The annual renewal period shall continue to be conducted from the **first working day of January until the twentieth (20th) day of January**, unless extended by the Municipal Mayor as may be authorized by law or ordinance.

All municipal departments, national government agencies, government-owned or controlled corporations, and regulatory offices involved in business permitting, licensing, inspection, and regulation shall continuously participate and provide services through the Whole-Year-Round BOSS in accordance with their respective mandates.

All local taxes, fees, and charges shall be paid within the periods prescribed under this Ordinance and other applicable laws.

For justifiable reasons, the Sangguniang Bayan may extend the deadline for payment of local taxes, fees, or charges without surcharge or penalty for a period not exceeding six (6) months, subject to the provisions of the Local Government Code and other applicable laws.

**SECTION 2.** Section 13.2, of Municipal Ordinance No. 22-25 is hereby amended to read as follows:

**"SECTION 13.2 DUTIES AND RESPONSIBILITIES OF THE JOINT INSPECTION TEAM"**

The Joint Inspection Team shall conduct coordinated inspections of business establishments to ensure compliance with national laws, local ordinances, rules, regulations, permit conditions, and regulatory standards.

The JIT shall have the following duties and responsibilities:

a. **Conduct inspections** before the issuance, renewal, amendment, transfer, suspension, retirement, or cancellation of business permits whenever necessary or required by law.
b. **Conduct regular, periodic, complaint-based, and post-permit inspections** to determine continuing compliance with applicable laws and ordinances.
c. **Verify the accuracy of information** declared by applicants and identify unregistered or illegally operating businesses.
d. **Require the correction of deficiencies** by issuing inspection findings, notices of violation, or recommendations for compliance through the concerned regulatory office having jurisdiction over the violation.
e. **Prepare and submit inspection reports** to the Municipal Mayor through the Business Permit and Licensing Office, stating the findings, violations committed, applicable laws violated, and recommended actions.
f. **Each member-agency of the Joint Inspection Team shall enforce the laws, rules, regulations, and local ordinances falling within its respective legal authority**, including but not limited to:
   - Building Code – Municipal Engineering Office;
   - Zoning Ordinance – MPDC/Zoning Office;
   - Fire Code – Bureau of Fire Protection;
   - Sanitation Code and Health Regulations – Municipal Health Office;

- Environmental Laws and Ordinances – MENRO;
- Agriculture and Market Regulations – Municipal Agriculture Office/Market Supervisor;
- Tourism Laws and Tourism Ordinances – Municipal Tourism Office;
- Tax and Revenue Laws – Municipal Treasurer's Office; and
- Other applicable regulatory laws within their respective jurisdictions.

g. **The concerned regulatory office may recommend the suspension, cancellation, or closure of a business establishment** found to have committed violations under applicable laws, subject to due process and existing legal procedures.
h. **No suspension or closure shall be implemented unless the business establishment has been afforded due process,** including the issuance of the appropriate notice, opportunity to explain or comply, and other procedures required under existing laws, rules, regulations, and local ordinances.
i. **The recommendation of the concerned regulatory office shall serve as the basis for the evaluation by the Business Evaluation Team and the appropriate action by the Municipal Mayor or other competent authority.**
j. Perform such other lawful duties as may be necessary to effectively enforce this Ordinance and related laws.

**"SECTION 14.1 COMPOSITION OF THE BUSINESS EVALUATION TEAM"**

The Business Evaluation Team (BET) shall evaluate inspection reports and recommendations involving business establishments found to have violated applicable laws, rules, regulations, permit conditions, and local ordinances.

The BET shall be composed of:

**Team Leader**

- Business Permit and Licensing Officer (BPLO)

**Regular Members**

- Chief of Police or Authorized Representative;
- Administrative Officer, Office of the Municipal Mayor, or Authorized Representative; and
- The **Concerned Regulatory Office or Department having direct jurisdiction over the specific violation or non-compliance** committed by the business establishment under evaluation.

The concerned regulatory office shall participate only in cases involving matters within its legal authority and technical expertise.

Depending upon the nature of the violation, the concerned regulatory office may include, but shall not be limited to:

- Municipal Engineering Official;
- Municipal Fire Marshal;
- Municipal Health Officer;
- Municipal Environment and Natural Resources Officer;
- Municipal Planning and Development Coordinator/Zoning Officer;
- Municipal Agriculturist or Municipal Agricultural and Biosystem Engineer;
- Municipal Tourism Officer;
- Municipal Treasurer, **only in cases involving tax, fee, or revenue-related violations**; or
- Any other office having lawful jurisdiction over the violation.

The BET shall evaluate all inspection reports and determine whether sufficient factual and legal basis exists to recommend the issuance of a Notice of Violation, Compliance Order, Suspension,

Closure Order, or other appropriate administrative action, subject to due process and existing laws.

**SECTION 3. Separability Clause.** If any provision of this Ordinance is declared unconstitutional or invalid, the remaining provisions shall continue to be in full force and effect.

**SECTION 4. Repealing Clause.** All ordinances, resolutions, executive orders, rules and regulations, or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed, amended, or modified accordingly.

**SECTION 13. Effectivity.** This Ordinance shall take effect after compliance with the publication and posting requirements under the Local Government Code of 1991 and other applicable laws.

**ENACTED,** this 2th day of July 2026, at the Municipality of Burauen.

**HON. BRYAN R. CINCO**
*Sangguniang Bayan Member*

**HON. GEORGE BENSEN S. TAN**
*Sangguniang Bayan Member*

**ATTY. LEO S. APOSTOL**
*Sangguniang Bayan Member*

**HON. CHEERYL Y. DUCENTES**
*Sangguniang Bayan Member*

**HON. HERMENIA C. CAMASIN**
*Sangguniang Bayan Member*

**HON. SEAN T. CORDERO**
*Sangguniang Bayan Member*

**HON. ANDRES REY L. CAGARA**
*Sangguniang Bayan Member*

**HON. MA. HAZEL P. BELATORRES**
*LnB Municipal Chapter President/*
*Ex-Officio SB Member*

**HON. JUSTINE MERP G. ANDRADE**
*PPSK President / Ex-Officio SB Member*

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***I HEREBY CERTIFY*** *that this Ordinance was approved by the Sangguniang Bayan of Burauen, Leyte, during its 56th Regular Session held on July 27, 2026.*

**ATTY. RUDEJANE S. TAN**
*Secretary to the Sanggunian*

**ATTESTED:**

**HON. WARREN V. HERMANO**
*Vice Mayor/Presiding Officer*

**APPROVED:**

**HON. FE S. RENOMERON**
*Municipal Mayor*

*Date:* AUG 04 2026



***

OFFICE OF THE SANGGUNIANG BAYAN

# CERTIFICATE OF POSTING

**TO WHOM IT MAY CONCERN:**

**THIS IS TO CERTIFY** that **Municipal Ordinance No. 26-280,** Series of 2026 of the Sangguniang Bayan of Burauen, Leyte, entitled, ***"An Ordinance Amending Sections 10, 13.2, and 14.1 of Municipal Ordinance No. 22-25, Otherwise Known as the Revised Revenue Code of the Municipality of Burauen, Leyte, to Strengthen the Business One-Stop Shop (BOSS), Enhance the Duties and Functions of the Joint Inspection Team (JIT), and Revise the Composition of the Business Evaluation Team (BET) Consistent with Republic Act No. 11032 (Ease of Doing Business and Efficient Government Service Delivery Act of 2018), Republic Act No. 7160, and Other Applicable Laws"***, was approved on August 4, 2026, and has been posted in two (2) conspicuous and publicly accessible places of the municipality from *August 5, 2026 to August 15, 2026* in compliance with Section 59, paragraph (b) of Republic Act No. 7160, otherwise known as the "Local Government Code of 1991".

Burauen, Leyte, August 17, 2026.

**ATTY. RUDELIANE S. TAN**
*Secretary to the Sangguniang*